Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaska Off Grid Cannabis Co.	**MJ License #:**			27711
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	Alaska Off Grid Cannabis Co.				
Premises Address:	30992 Ram Rack Road				
City:	Anchor Point	**State:**	Alaska	**ZIP:**	99556

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

All marijuana cultivated at Alaska Off Grid Cannabis Co. (AOGCC) will be tracked via Metrc from seed or clone to sale or destruction. If any marijuana is destroyed for any reason, it will be rendered unusable and disposed of in accordance with current AMCO policies. All plants that reach eight inches (8in.) will be tagged and assigned a Metrc tracking number. In accordance with current testing regulations, marijuana will be harvested and grouped into batches, which will be of one single strain and assigned a Metrc harvest batch number. Random sample(s) will be collected from each batch and sent to a licensed testing facility. Until testing results are received, the remainder of the batch will be segregated in the secured quarantined product area.
All transfers of marijuana to other licensed facilities will be done in compliance with the state and local regulations and AOGCC's internal transportation policies. A Metrc transport manifest will accompany each transfer of marijuana to another licensed facility. Marijuana will be sealed in containers not exceeding ten pounds (10lbs) and placed inside a locked storage compartment within the vehicle or truck bed for wholesale transactions and up to one-ounce (1oz.) containers for re-sale by retailers without additional handling besides adding the retailers sticker/logo. Package labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana (in a standard measure compatible with the inventory tracking system); (6) a complete list of all pesticides, fungicides, and herbicides used on the batch.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;**

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or**

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.**

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Alaska Off Grid Cannabis Co. will have the following buildings for cultivation on the property:

12 - 30 x 72 Hi-Tunnels = 2,160 square feet each totaling 25,920 square feet.

4 - 20 x 32 Small Tunnels = 640 square feet each totaling 2,560 square feet.

1 - 16 x 24 Starter House = 384 Square feet.

Total area under cultivation = 28,864 square feet

Received by AMCO 2.23.21

Alaska Marijuana Control Board

Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☑ ☐

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

The proposed premises is in a rural area, and all outdoor cultivation areas will be set well away from lot lines to prevent disturbing any passersby or neighboring properties. All outdoor cultivation areas will take place in greenhouses, obstructing the view of marijuana. Continued on Page 7...

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

The highest priorities when transporting or moving marijuana will be discretion and compliance. AOGCC will ensure that no marijuana will be visible to the public from outside the facility, and no marijuana will be visible during transport. (in accordance with 3 AAC 306.430) To prevent passersby from viewing marijuana, all growing, processing, curing, packaging and labeling activities will be done inside the office or the greenhouse. Before being moved to the transport vehicle, all marijuana will be organized, securely packaged and labeled. A 12' privacy fence , encircling the entire perimeter of the property which the licensed area is located with an additional 8' fence encircling the licensed premises.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

The growing mediums used may include: peat, promix, cocoa coir, perlite, Alaska hummus, soil, bio char, compost, earthworm castings, rockwool, hydroton rock and water.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

AOGCC does not anticipate using any pesticides at the facility. However, if the need arises, AOGCC may utilize any of the pesticides approved for use on cannabis in the State of Alaska that are found on the DEC approved pesticide list on DEC's website.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

AOGCC will be using fertilizers, including; Floraflex (V1, V2, B1, B2, Full Tilt, Veg Foliar, Bloom Foliar), Veg Bloom (Veg+Bloom, Shine), Botanicare Cal-Mag Plus, Mendocino Flowering Cal Mag, Clonex (Clone Solution, Rooting Gel), Mammoth P microbes, and Cultured Solutions UC Roots, General Hydro, Emerald Harvest (King Kola, Emerald Goddess & Root Wizard),

Chemicals used will include sulfuric acid, bleach (in solution) and hydrogen peroxide. All fertilizers and chemicals will have a Material Safety Data Sheet (MSDS) on file.
No CO_2 will be used in the facility.

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4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

At first, AOGCC will be hand-watering all plants, creating very little to no wastewater. AOGCC may also use drip irrigation for the outdoor grow. Drip Irrigation will be closely monitored and on a timer to ensure plants are not over-watered. Even with the use of Drip Irrigation, a licensee or an employee will closely monitor each plant and hand water. Any excess water will be captured in drip trays and will likely evaporate due to the greenhouse and outdoor conditions. If the option of re-using water is available, AOGCC will exercise that option.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

AOGCC will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality or fails to satisfy quality testing; (2) waste from marijuana flowers, plant material and trimmings; (3) runoff water from cultivation and processing; (4) any other materials or containers in contact with marijuana that risks contamination; (5) any other marijuana deemed as waste by the Marijuana Control Board.
Prior to leaving the facility for disposal, all marijuana waste will be stored away from all other marijuana in a locked container and will be rendered unusable. A notice via email will be sent to AMCO Enforcement not later than three days prior to rendering waste unusable and will be recorded in Metrc. Marijuana waste will be ground and rendered unusable by mixing it with other compostable materials such as; food waste, yard waste, vegetable-based grease or oils and will be composted on site. In the event that marijuana waste cannot be composted, it will be mixed with non-compostable material such as; paper waste, cardboard waste, plastic waste, or oil, until the resulting mixture is no more than fifty percent (50%) marijuana waste. Management will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, reason for disposal, date it was rendered unusable, and final destination.
AOGCC will be hand-watering all plants, and/or using drip irrigation and does not anticipate producing large quantities of liquid waste, as the drip irrigation and added hand-watering technique prevents "over-watering". Waste water will likely evaporate due to the outdoor and greenhouse conditions. Waste information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

AOGCC is located in a very rural area, the outdoor cultivation will minimize odor by growing all marijuana in greenhouses, which are set well away from all lot lines. No neighboring properties are developed.

A Licensee or designated employee will frequently partake in "smell tests" where they will walk the perimeter of the licensed premises and attempt to "smell" marijuana. If smell is detected, AOGCC will either utilize commercial fans, or install additional odor control methods. Smell tests will be logged and kept as an official business record.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Marijuana will be harvested and grouped into batches. For testing purposes, all batches will be of one single strain and will be assigned a Metrc harvest batch number. In compliance with 3 AAC 306.455, random sample(s) will be collected from each batch and sent to a licensed testing facility. The employee collecting sample will create a signed statement attesting that each sample was randomly selected, which will be sent to the testing facility and maintained as a business record. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. During this segregation period, the quarantined marijuana will be maintained in a secure, cool, and dry location to prevent it from becoming contaminated or losing its efficacy. AOGCC will transport all samples to a licensed testing facility in compliance with the state regulations and the company's transportation policies. AOGCC will ensure that any individual transporting marijuana has a valid AMCO marijuana handler permit. The facility will maintain all testing results as part of its official business records and will enter the results in Metrc.

AOGCC will comply with any request from AMCO for a random sample from any growing medium, soil amendment, fertilizer, crop production aid, pesticide, or water and shall bear the expense for all such requests.

Received by AMCO 2.23.21

Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental

Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

AOGCC will package all marijuana in sealed, tamper-evident shipping containers with labels stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to the highest percentage of concentration for each cannbinoid listed from every test conducted on that strain of marijuana from the same AOGCC facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with continuous surveillance. Packaging will be uniform with labels secured and prominently displayed. AOGCC will use certified scales (in compliance with the Alaska Weights and Measures Act) and will maintain associated reports as a business record. Continued on page 7...

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Wholesale packages of marijuana will be sold to other licensed facilities in packages up to ten (10lbs) pounds consisting of a single strain or a mixture of strains. Strain names will be identified on the label. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and a Licensee or a designated employee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. AOGCC will also disclose in writing, with each shipment, all soil/medium amendments, fertilizers used, name of testing lab and results of test, and identify any pesticides, herbicides, and/or fungicides that were used in the cultivation of that strain of marijuana (AOGCC does not intend to use any pesticides, but will adhere to this operating plan if the need arises). Continued on page 7...

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

STATE OF ALASKA
NOTARY PUBLIC
Mercedes Curran
My Commission Expires Dec 20, 2023

Signature of licensee

Notary Public in and for the State of Alaska

Shawn McDonough

Printed name of licensee

My commission expires: 12/20/2023

Subscribed and sworn to before me this 26th day of January, 2021.

Received by AMCO 2.23.21

Form MJ-04: Marijuana Cultivation Facility Operating Plan Supplemental

(Additional Space as Needed):

Section 4.3 Continued: A 12' privacy fence , encircling the entire perimeter of the property which the licensed area is located with an additional 8' fence encircling the licensed premises.

Section 8.1 Continued: After agents package marijuana, it will be placed in sanitized, air-tight containers, labeled with all compliant information, and be given a bar code for Metrc inventory control. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log. The Licensee or a designated employee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances, and no images that appeal to children, such as cartoons or similar images, are on the packaging. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation. All marijuana shipped to a retailer will not exceed one ounce (1oz.) for resale to consumers without additional handling by the retail marijuana store except to add the retail marijuana store's own name or logo and license number.

Section 8.2 Continued: The sealed, tamper-evident shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with continuous surveillance.

Front of Package

window to view product

Strain Name

Indica-Dominant

Net Weight: 3.5 g (0.124 oz.)

PLACE HOLDER FOR RETAILER TO PUT RETAILER STICKER LABEL

Back of Package

Cultivator: Alaska Off Grid Cannabis Co.
License # 27711
HB#: northstarvalley252018
Strain: North Star OG

METRC #: 36B875000036451115AB
Testing Lab: ABC Lab License #:
Testing Date: 02/05/2018
Fungicides: None Herbicides: None Pesticides: None
Cannabinoid Profile:
Total THC: XXXX% Total CBD: XXXX% THC: XXXX%
CBD: XXXX% THC-A: XXXX% CBD-A: XXXX%
CBN: XXXX%

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

Retailer: **License No:**
Cultivator: Alaska Off Grid Cannabis Co. **License No:** 27711
Harvest Batch No: **Package No:**
Net MJ Weight: OZ(g) **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*Logo to be added

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