Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Nome Grown LLC, will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items via use of proper signage in the required areas of the retail facility both inside and out. Nome Grown LLC will have a security system installed by either Greg himself or a third party security company, and will include camera surveillance outside and inside the facility, and shall have the required alarm sensors on all windows and ingress and egress. Our 1 large (48" x 48") exterior window will have security bars installed on the inside. Our smaller (36" x 12") windows will have "open/close" and or "glass break" sensors. The entrance door will have cameras on both sides within 10 feet of the opening. Members of the public with enter into a "Secure Entryway" that contains a security window from which a authorized employee of Nome Grown LLC can validate proper Identification. Once validated, a person over 21 can enter the establishment from the "Arctic Entry" through a steel fabricated security door with commercial hardware that is controlled by an authorized employee of Nome Grown LLC. Signs around the facility will notify the public that only persons over the age of 21 shall be allowed to enter the facility.
Continued on Page 11...

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

For the interior restricted access areas such as the security room, and the drive through window sales room, locking steel security doors with commercial hardware and cameras both inside and outside will be in place. For behind the sales counter and POS systems, flapper doors will be installed where appropriate, as well as cameras in all corners of the facility. An authorized agent of Nome Grown LLC will be present during all business hours to help ensure that no non-escorted member of the public enter any restricted access area unless they have been pre approved by Greg and completed the proper visitor sign in procedure and have on their person, a visible and legible visitors pass as well as accompanied by an authorized agent of Nome Grown LLC. All visitors must produce identification to verify their identity and age, no matter how familiar that person is to the agent of Nome Grown. Cameras will provide clear and unobstructed view of all restricted access areas, signs that indicate no members of public are allowed in restricted access areas and that surveillance is in progress will help deter members from the public from attempting to gain access to the restricted access areas of the facility.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Nome Grown LLC's process for admitting visitors and escorting them restricted access areas will be as follows:
In order to be escorted into restricted access areas, a visitor must be pre-scheduled by either Greg, or a manager, with the exception of AMCO and duly authorized law enforcement agents.
* Check with management and/or owner to see if visitor is expected and what the purpose of the visit is.
*check each visitor's identification to ensure they are over the age of 21
* require each visitor to fill out a "sign-in" sheet depicting their name, date and time of visit
* All visitors will wear a badge that is visible stating they are a "VISITOR"
* Visitors will be escorted at all times by an authorized agent of Nome Grown LLC
*no more than 5 visitors per supervising agent of Nome Grown.
*after visit is completed, visitor will be escorted by agent of Nome Grown out of the restricted access area.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

*or similar format and content

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Nome Grown's exterior lighting is on all sides of the building in a manner that enhances the video surveillance. The lights will be on from dusk to dawn. The lighting will be installed in manner that ensures a person's face will be capture on the surveillance system for at least up to 20 feet from any entrance point any facility window and the drive through window. Additional lighting will be installed as/if needed.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

The alarm system Nome Grown will be utilizing is known as Statewide Security Network, or an equivalent type of company. The system employs sensors on glass break and motion sensors as well as open/close sensors on required secure doors. There will also be a main key pad access near the front door that has wireless cellphone monitoring capabilities. Motion sensors with glass shatter sensors on all exterior doors and windows will be armed, ready and wirelessly monitored via Statewide Security Network, which is a third party monitoring system when closed for business. With 45 days of video storage capability, the hard drive will be stored in the secure room only accessible to the manager on duty. If the security system has been alerted, Nome Grown's appropriate staff will meet local authorities on the premises so that the security system can be disengaged and building open to local authorities for inspection. The security system meets the State of Alaska security requirements that are expected when doing business in commercial marijuana retail. The internal Nome Grown emergency policies will include training on what to do in an emergency of this nature, a safe place for all employees to meet once the immediate threat is subdue, policy of protecting life first, not assets, and training in regards to making sure all employees are accounted for, written statements are taken from each employee, and preservation of evidence. Nome Grown will notify AMCO enforcement within 24 hours of any criminal incident and any incident involving law enforcement.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Nome Grown LLC's policies and procedures for preventing the diversion of marijuana and/or marijuana products will consist of keeping all marijuana products out of reach from the public; and in containers for which only the bud tenders or management have access to. For further diversion prevention, bud-tenders will ensure that no customers access behind the counters, no customers can reach inside the drive through window and access any marijuana or marijuana product, or access any other restricted access area's without first having approval, the visitor has a legitimate purpose for being in restricted access area, and all sign-in visitor sheets filled out properly. In case of robbery or attempted robbery, the proper authorities will be notified in order to provide safety for our employees and patrons. In case of potential non-trustworthy employee, tight inventory practices and the random use of a no blind spot camera will illuminate any product that ever goes missing. If internal issues as such should ever occur, AMCO Enforcement and the local authorities will be notified, and that associate will be placed on administrative leave pending outcome of investigation. Any employee caught diverting marijuana will be terminated.

3.7. Describe your policies and procedures for preventing loitering:

Nome Grown LLC's policy and procedures to prevent loitering consists of using proper signage around the building that say, "NO LOITERING" and "VIDEO SURVEILANCE IN USE" and "NO PERSONS UNDER 21 YEARS OF AGE". In the unlikely event the signs fail to keep people from loitering, an authorized agent of Nome Grown will politely ask the loiter(s) to comply one time prior to contacting the proper authorities. Once the proper authorities have been contact, the authorized agent will secure the facility and keep the stranger from entering the facility in a good faith effort to ensure the safety of other employees and any customers that maybe on premises at the time.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility.

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image.

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application.

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board).

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Video cameras will be placed on both sides of the main entrance, drive through window and over any windows that a person could squeeze through. Cameras will be able to capture the faces of any persons who are within 20 feet of any entrance and will be equipped with night time vision capabilities to ensure that faces can be identified even during the dark hours. Exterior cameras will be installed at least 10 feet high and will have sturdy holders installed so that the cameras will not become loose and fall or otherwise have issues performing their function. Greg and his team will check the cameras every week to make sure snow or ice hasn't clouded or obstructed the lenses of the camera. Additionally, there are 4 more cameras inside the retail space that cover doors as well. The final camera is placed in the secure room, which has coverage on both sides of the door as well. Camera views will be unobstructed and 24/7 surveillance footage will be saved for 45 days.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All surveillance recording equipment and footage will be stored in the "secure room", the entry door is of commercial grade with commercial locking hardware to prevent unauthorized access and will house the 24/7 video surveillance hard drive. Only accessible to authorized personnel of the company, law enforcement and or an agent of the board, the hard drive will be located and secured inside the room. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recorded data will be stored for a minimum of forty (40) days as an official business record. All surveillance footage will be accessible for upload to a separate hard drive in the event that it must be stored longer for criminal, civil, or administrative investigations. Recordings and surveillance data will be available to the AMCO, AMCO Enforcement and local law enforcement upon request.

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(Additional Space as Needed):

Section 2.1 Continued: Nome Grown LLC will also have cameras inside and outside of the drive though widow as well as additional exterior lighting. All drive through customers will have to provide government issued photo identification prior to even receiving a menu. The drive though window will be equipped with motion sensors and glass break detectors and when drive though window is available for public use, it will be manned at all times.

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