Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-05: Marijuana Product Manufacturing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Equipment, compounds, and processes to be used
- Waste disposal
- Testing procedure and protocols
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Prohibitions

This form must be completed and submitted to AMCO's main office before any new or transfer application for a marijuana product manufacturing facility or marijuana concentrate manufacturing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	YNY Investment, LLC	**MJ License #:**	11304		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Higher Altitude Manufacturing				
Premises Address:	2429 E. 88th Avenue				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99507

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake, flow, and transfer of marijuana, marijuana concentrate, and marijuana product at and from your premises:

All shipments of marijuana and marijuana product that arrives at the facility will be first inspected by a member of the Higher Altitude Manufacturing team before it is accepted and added to the facility's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by Higher Altitude Manufacturing and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, entered into Metrc and the point of sale software and added to the store's inventory. All marijuana and marijuana products will be tracked from the time it is received, to its use in a manufactured product or disposal to its transfer to another licensed facility. Higher Altitude Manufacturing team will perform daily internal audits by reconciling each transaction to another licensed facility with Metrc and the inventory on hand to ensure consistency and to resolve discrepancies immediately. A random sample of each product manufactured at the facility will be sent to a licensed testing lab before being transfered to another licensed facility and the remainder of the production lot will be segregated from all other product until the testing results are received. Once passing testing results are received from the testing lab, marijuana products will be packaged and labeled in compliance with AMCO regulations. The packaged products will then be transported by an agent of Higher Altitude Manufacturing who holds a valid marijuana handler permit or by a third party transport company with valid marijuana handler permits. All transfers will be entered into Metrc and a trip manifest will be sent with each shipment as well as stored on site as an official business record.

Section 3 – Equipment and Compounds to be Used

Review the requirements under 3 AAC 306.555.

3.1. Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

Higher Altitude Manufacturing will be using a i.2000-5LD extraction machine from Apeks Super Critical, which is an active closed loop extraction process using super critical C02, a BHO Extractor, High Proof Alcohol, Vegetable Glycerin, Natural Fats, Water and Ice, Freeze Dryer, Rosin Press, Freezer, Vacuum Oven, Roto-evaporator
Solvents used will be C02, Butane and/or N-Butane and/or Iso-Butane, Ethanol.

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Section 4 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.1. The marijuana product manufacturing facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

4.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including expired or outdated marijuana or marijuana product, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Higher Altitude Manufacturing anticipates the following marijuana plant and product waste at the manufacturing facility; (1) contaminated or infected marijuana or marijuana products (2) marijuana or marijuana products deemed by the licensee or a manager as unfit for sale or consumption for any reason {3) marijuana product that fails testing (4) marijuana plant waste created during the extraction process (5) marijuana or marijuana product that becomes expired (6) other marijuana or marijuana product waste as determined by the board or director. Once marijuana or marijuana product is deemed as waste, it will be separated from all other marijuana and marijuana products and securely stored in locked bins on the licensed premises and an email notification will be sent to AMCO Enforcement at least 3 days prior to rendering the waste unusable as well as recording the waste in METRC. All solid marijuana plant waste (plant matter waste from the extraction process such as plant matter that is pressed/squeezed to extract oil) and marijuana product waste will be ground in a grinder and then mixed with other solid compostable or non-compostable waste until the mixture is no more than 50% marijuana waste. Liquid marijuana waste such as concentrates, will be mixed with at least equal parts of non-marijuana waste and then stored away from all other marijuana and marijuana products in locked containers on the premises until it can be disposed of. The municipality waste truck will collect the waste mixture and dispose of it at the local waste station. This information will be recorded in the waste log and securely stored as a business record, available to AMCO upon request.

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.520 and 3 AAC 306.550.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. I will ensure that any individual responsible for collecting random samples for required laboratory testing under 3 AAC 306.550 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755. [Initials]

Answer "Yes" or "No" to the following question: Yes No

5.2. Will the marijuana product manufacturing facility be performing in-house testing (as defined under 3 AAC 306.990(b)(20)? ☐ ☑

If "Yes" to 5.2, you must be able to certify the statement below. Read the following and then sign your initials in the box: Initials

5.3. The area where in-house testing will occur is clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application. [Initials]

5.4. Describe the testing procedures and protocols the marijuana product manufacturing facility will follow:

A designated employee of Higher Altitude Manufacturing will collect a random sample from each production lot to be sent to a licensed testing facility. The designated employee will sign a statement certifying that the sample was taken at random. One copy of the statement will be sent to the testing lab and one will be filed on-site as a business record, available to AMCO upon request. The sample will be transported to the testing facility by a Higher Altitude Manufacturing employee who holds a valid marijuana handler permit or by a third party transport company holding valid handler permits. The remainder of the production lot will be kept separate from all other marijuana and marijuana products until the testing results are received back from the testing lab. During this quarantine period, the product will be securely stored on-site and a designated employee and/or manager will ensure the product is kept cool and dry to prevent contamination or loss of efficacy. No product will be sold or transferred to another facility until passing testing results are received back from the testing lab. A copy of the testing results will be stored on-site as an official business record, available to AMCO upon request.

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Section 8 – Prohibitions

Review the requirements under 3 AAC 306.510.

8.1. I certify that the marijuana product manufacturing facility will not: Initials

a. **sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or marijuana product directly to a consumer, with or without compensation;** EyL

b. **allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or marijuana product on the licensed premises; or** EyL

c. **manufacture or sell any product that is an adulterated food or drink, closely resembles a familiar food or drink item including candy, or is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children.** EyL

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Eun Lee

Signature of licensee

Eun Lee

Printed name of licensee

Elisabeth Perry

Notary Public in and for the State of Alaska

My commission expires: 8/15/2022

Subscribed and sworn to before me this 11th day of May, 2021.

ELISABETH PERRY
My Commission Expires
NOTARY PUBLIC
Aug 15, 2022
STATE OF ALASKA

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