Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Kerby's Corporation	**MJ License #:**	25902		
License Type:	Retail Marijuana Store				
Doing Business As:	Tl'oh Suu by Green Degree				
Premises Address:	Mile 1264.1 Alaska Highway				
City:	Northway	**State:**	Alaska	**ZIP:**	99764

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Marijuana deliveries will take place in the Product Storage Room. product will be weighed and or accounted for as it arrives and then once verified will be accepted in METRC. Once product is received it will be stored in this room until it is decided to be put out on the retail floor. As customers arrive and enter the retail they will be asked to provide a valid ID that proves they are 21 years of age or older, once they have done so one of our bud-tenders will assist them in finding the products they would like to purchase. We do have a deli-style retail when it comes to buds and flowers. so if a customer wishes to smell a certain strain or get a closer look the have the ability to do so with the assistance of our bud-tenders controlling the jar that they are previewing. Once the customer makes a selection of products they wish to purchase then they will be weighed out and or rung out by a bud-tender.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All employees will go through training on how to recognize someone who is under the influence of alcohol, inhalant, or controlled substance before being able to serve customers.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** ☑

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** ☑

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** ☑

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** ☑

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** ☑

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	✓	

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;**
- **b. promotes excessive consumption;**
- **c. represents that the use of marijuana has curative or therapeutic effects;**
- **d. depicts a person under the age of 21 consuming marijuana; or**
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.**

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;**
- **b. on or in a public transit vehicle or public transit shelter;**
- **c. on or in a publicly owned or operated property;**
- **d. within 1,000 feet of a substance abuse or treatment facility; or**
- **e. on a campus for postsecondary education.**

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All Marijuana products will be displayed in a restricted access area. Either in display cabinets or on shelves behind the retail counters. all product being sold including the deli-style flower will remain in hands of those who have a valid marijuana handlers permit. once a retail transaction has taken place all marijuana products will be placed into compliant packaging before it will leave the store.

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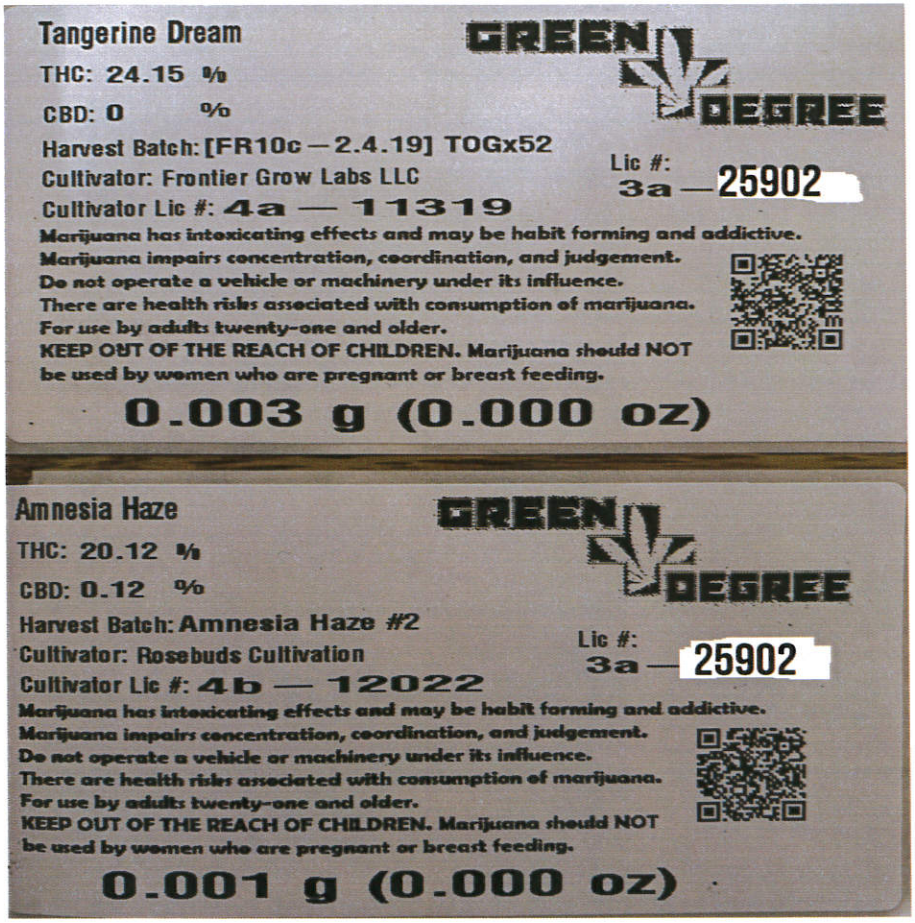
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana and marijuana products sold at our establishment will include the following statements "Marijuana has intoxicating ef fects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehi cle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twent y one and older. Keepout of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding" All marijuana product will leave the store in compliant packaging, child resistant, opaque in color, and resealable. All employees will b e trained before making sales to ensure that we are staying compliant with our labeling and packaging.A label will be affixed to ever y marijuana product that identifies the retail marijuana store selling the marijuana product by name or distinctive logo and marijuan a establishment license number, and states the estimated amount of total THC in the labeled product.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

All employees will be required to review the I.D. Checking Guide book to ensure they are presented a valid ID that proves that the customer is 21 years of age or older before beginning work in order to know how to recognize valid ID's vs one that may be expired or fraudulent.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. ☑

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

All marijuana waste will be weighed, recorded, and stored on the licensed premises for a minimum of 3 days then will be ground up and mixed with general trash or a growing medium at a 50/50 ratio at that time it will be considered unusable then will be put into a compost pile or may be thrown into the dumpster.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. ☑

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kerby Coman

Printed name of licensee

SAMANTHA L. DOCKINS NOTARY PUBLIC STATE OF ALASKA My Commission Expires JANUARY 22, 2024

Notary Public in and for the State of Alaska

My commission expires: 1/22/2024

Subscribed and sworn to before me this 18 day of August, 2020.

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