CORRESPONDENCE

From:	Dana Giliam
To:	Marijuana Licensing (CED sponsored)
Cc:	Sawyer, Jane Preston (CED)
Subject:	Re: 29084 Incomplete New Application-Highpothermia-Retail Marijuana Store
Date:	Friday, December 3, 2021 1:29:58 PM
Attachments:	image003.png MJ-01 Operating Plan.zip MJ-02 Premises Diagrams .zip Lease.zip Food Permit.zip

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Hi Jane,

Thank you for the notice! We have completed the corrections see the following attached:

1. Updated MJ-01 Operating Plan - Updated 3.2 and 3.5
2. Updated MJ-02 Premises Diagrams
3. Updated Lease with disclaimer (see section 14)
4. Anchorage Health Department Approval

In regards to your question about the stairs discrepancy, it was a mistake by the Architect and I did not catch it.
Those stairs in question are fully covered (like an arctic entryway) with a door leading from the basement to a stairwell going up to the ground level and a door exiting to the sidewalk, and will only be used for emergencies. Due to being fully enclosed, we will include as restricted access in the licensed area and of course have fully saturated video surveillance in that area. See attached updated premises diagrams.

In regards to the food permit, yes we did submit to the muni and the approval from Anchorage Health Department is attached.

I do believe that answers all your questions. If we are missing anything, please let us know.

Thank you and Happy Holidays!

Dana and Joe Giliam
Highpothermia

On Tue, Nov 30, 2021 at 10:36 AM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good morning, Dana/Joseph,
>
> I have reviewed your marijuana establishment license application. Attached is an incomplete notice outlining the deficiencies.

Let me know if I can answer any questions once you have read the letter. You can contact me directly at 907-269-0490 for this specific matter.

Your 90-day deadline to complete your application (and not get it returned to you altogether to start over) is February 28, 2022.

Respectfully,

Jane P. Sawyer, Regulations Specialist

DCCED-Alcohol and Marijuana Control Office

550 W. 7th Avenue, Suite 1600

Anchorage, AK 99501

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

November 30, 2021

Highpothermia, LLC
DBA: Highpothermia
Via email: highpothermia@gmail.com

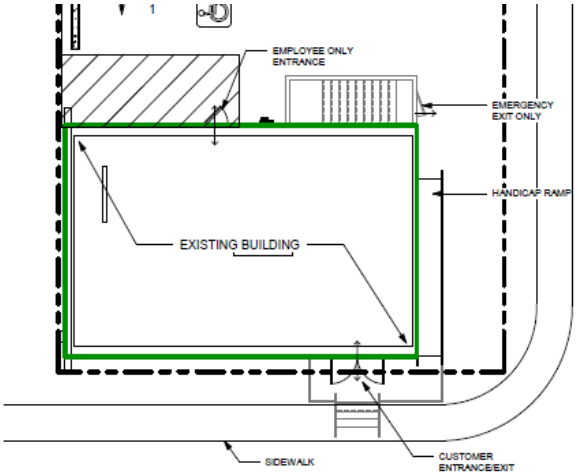
Re: Retail Marijuana Store license #29084

Dear applicant,

AMCO has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-01 Operating Plan**
  - Page 2, 3.2, please re-review 3 AAC 306.710 and add to your answer in this box by describing how you will comply with the licensee/employee v visitor ratio.
  - Page 4, 3.5: 3 AAC 306.715(c) requires the licensee to notify AMCO within 24 hours after ANY unauthorized access to the premises… I could not tell by reading your answer in this box a few times whether that is understood by you. I got stuck with *"Licensee or employee would then evaluate the level of breach…"* . Please re-review the requirements of 3 AAC 306.715(c) and add to your answer in this box describing how you will comply with those requirements.

- **MJ-02 Premises Diagram (please correct the diagrams themselves)**
  - On the diagram below, you have the stairs as **not being part** of the licensed premises. If they are outside stairs, that's perfectly fine.



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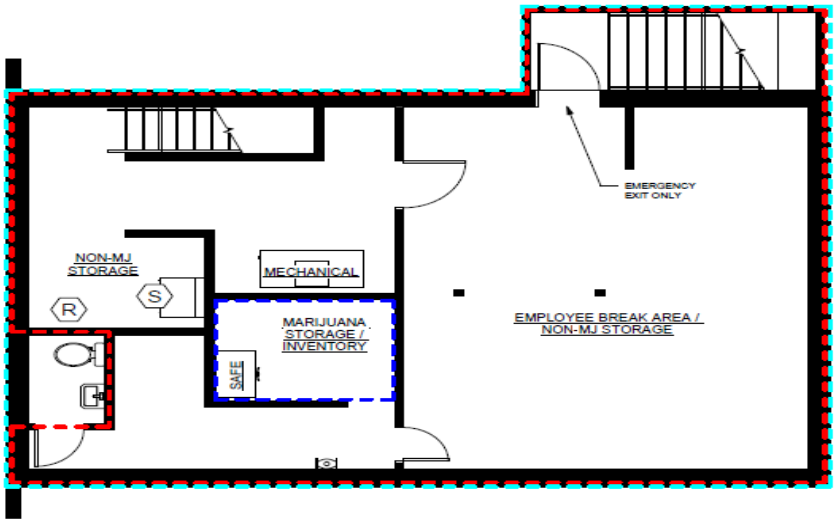
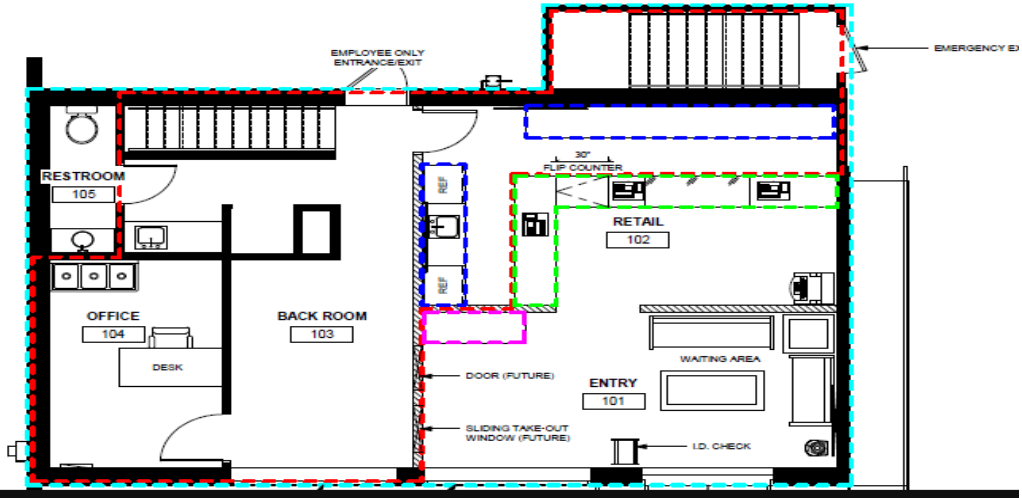
- on the diagram below, you have the stairs as **being part** of the licensed premises and restricted access area. If they are outside stairs, they should not be part or designated as part of the licensed premises and restricted access area. BUT, is there a reason why you have them that way?
- on this same diagram, the restricted access area (your red outline) needs to extend to the perimeter of the outside (consumer's side) of the retail counter.



BASEMENT FLOOR PLAN



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- **Proof of Possession for Proposed Premises**
    - Please add a disclaimer to your lease that the landlord/lessor will not take possession of or remove marijuana or marijuana product from the premises, and that AMCO will be contacted. This is usually under the Default section of the lease.

- **Food Permit Application**
    - Have you submitted your DHHS Food Permit application to the muni.?... I did not see the application stamped by DHHS. If you have not, please do so.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter. That deadline is February 28, 2022.

Respectfully,

Jane P. Sawyer, Regulations Specialist
For,
Glen Klinkhart, Director
marijuana.licensing@alaska.gov