Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Dandelion, LLC	**MJ License #:**	29266		
License Type:	Retail Marijuana Store				
Doing Business As:	Dandelion				
Premises Address:	1053 Haines Hwy.				
City:	Haines	**State:**	Alaska	**ZIP:**	99827

Received by AMCO 12.2.21

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Each shipment of marijuana and marijuana product that arrives at the Dandelion retail store will be inspected by Jordan or an assigned employee before it is accepted and added to the retail store's inventory. The shipment will be reconciled with the transport manifest, shipment labels and packaging labels to ensure consistency. All product will be weighed by a Dandelion employee and reconciled with the weight listed on the manifest and labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted, entered into Metrc and the point-of-sale software, and placed in the store's inventory storage or display cases. At the end of each business day, sale's transaction records will be reconciled from the point-of-sale software with the inventory on hand and with Metrc to ensure consistency and will immediately address any discrepancies. Customers will be greeted at the store's entrance by a Dandelion employee who will check their identification and watch for signs of impairment. If cleared, customers will enter the sales floor where they will be greeted by the sales team. Customers will be able to ask questions, view/smell samples of product in tamper-evident sealed clear jars, browse available product in the display cases and view a menu of available products on the wall-mounted television screen behind the counter. All sales transactions will take place at the point-of-sale counter. Once a sale is complete, customers will be guided to the retail store's exit. Dandelion employees will be trained on the importance of the transaction limits on quantity sold and the exit packaging requirements, as set forth in the regulations.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Dandelion will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substance; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid government-issued photo identification. All customers will enter a singular main door into the retail establishment where they will be greeted by a Dandelion employee who will check their ID. During this time, employees will be watching for signs of impairment, as they are trained to do. If a person enters the premises exhibiting signs of impairment, employees will refuse all service and sale to that individual, and escort them safely from the premises. Law enforcement will be contacted for back-up when necessary. Additionally, employees and management will exercise strict diligence and compliance with the sale limits embodied in 3 AAC 306.355. Jordan will ensure there is an adequate number of employees on the sales floor to actively supervise customer egress and ingress.

3.2. I certify that the retail marijuana store will not:	Initials
a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;**	JB
b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;**	JB
c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;**	JB
d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or**	JB
e. **allow a person to consume marijuana or a marijuana product on the licensed premises.**	JB

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

Received by AMCO 12.2.21

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). JB

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. JB

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). JB

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. JB

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. is false or misleading;** JB
- **b. promotes excessive consumption;** JB
- **c. represents that the use of marijuana has curative or therapeutic effects;** JB
- **d. depicts a person under the age of 21 consuming marijuana; or** JB
- **e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** JB

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** JB
- **b. on or in a public transit vehicle or public transit shelter;** JB
- **c. on or in a publicly owned or operated property;** JB
- **d. within 1,000 feet of a substance abuse or treatment facility; or** JB
- **e. on a campus for postsecondary education.** JB

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed and dispensed for sales within the designated restricted access area, unreachable to customers. Signage stating, "Restricted Access Area: Visitors Must be Escorted" will be posted at the access points that lead behind the counter. Marijuana and marijuana products will be displayed in display cases, in a cooler, or on shelving, all behind the point-of-sale counter. Marijuana and marijuana product displays will be in full view of a working video surveillance camera at all times. All employees will be trained and regularly monitored to ensure compliance with the display and closing policies, and to ensure that all product is secured and accounted for at all times. Employees will ensure that each marijuana product is in an opaque exit bag or equivalent, such as; a customer's purse, bag, pocket etc., before it exits the store. (Cont. on Page 6)

Received by AMCO 12.2.21

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Jordan or an assigned employee will inspect all shipments of marijuana and marijuana products that arrive at the retail store. Shipments will be inspected for quality and consistency with the transport manifest and shipment labels, and for regulatory compliance. Labels will be checked for: (1) name and license number of the manufacturing or cultivation facility; (2) production and/or batch number; (3) strain information; (4) net weight of the product; (5) packaging date and expiration date; and (6) testing lab name and license number. The transport manifest will be checked for: (1) name and license number of the providing entity; (2) delivery date; (3) start time and estimated arrival time; (4) strain and batch information; (5) delivery driver name and handler's card verification; (6) the weight of the products transferred; and (7) testing information. Once a delivery is approved by Jordan or the assigned employee, the inventory will be accepted into the retail store and entered into Metrc with all mandatory information designated by AMCO. The shipment information will be both recorded in Metrc and stored on-site as an official business record. Both the transporting agent and Jordan or his assigned employee will sign all paperwork and documents expressing that all information is deemed correct and the transfer took place. Jordan or his assigned employee will refuse to accept the transfer if any information listed above is incomplete or inaccurate.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Retailer: Dandelion **License No:** 29266
Cultivator: **License No:**
Harvest Batch No: **Package No:**
Net MJ Weight: **OZ(g)** **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**
Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*Logo to be added

Received by AMCO 12.2.21

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Dandelion will not sell, offer to sell, give, distribute, or deliver marijuana or marijuana products to any consumers who are: (1) not physically present on the licensed premises; (2) under the influence of an alcoholic beverage, inhalant, or controlled substances; or (3) not at least twenty-one (21) years of age at the time of purchase, as evidenced by valid, government-issued photo identification. Dandelion employees will greet all customers and check each customer's ID at the entry door. No individual will be allowed to pass the ID check station and enter the sales floor without their photo identification being verified, regardless of how familiar the person is to the check-in employee. Employees will be trained to identify forgeries and inconsistencies in IDs and will utilize an ID guide to help recognize IDs from other states and countries. Jordan will schedule employees to help manage customer ingress and egress on the sales floor. If an ID is not in compliance for any reason, the customer will be asked to leave. If the customer refuses to leave the retail store, law enforcement will be contacted to enforce Dandelion's ID policy.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. JB

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Dandelion will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality; (2) marijuana and marijuana products that reach their expiration date; (3) any other materials or containers in contact with marijuana products that risk contamination; (4) any other marijuana or marijuana product deemed as waste by Jordan, an assigned employee, or AMCO official. Marijuana waste will be stored away from all other products in a locked container on the premises, away from all other marijuana products and currency, and will be rendered unusable prior to leaving the store. A notice, via email, will be sent to AMCO Enforcement not later than three (3) days prior to rendering the waste unusable. Marijuana waste will be rendered unusable by grinding the materials and mixing with other compostable and non-compostable non-marijuana material such as; food waste, cardboard, paper, and yard waste; until the resulting mixture is no more than fifty percent (50%) marijuana waste. Dandelion will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, date it was rendered unusable, the reason for wastage and the final destination of the waste. Dandelion will either incinerate the waste (incineration will be done by the licensee or an incineration company, Licensee will obtain the necessary burn permits if required by the Haines Borough), compost the waste, contract a borough waste truck or have an assigned employee collect the waste mixture and dispose of it at the local waste station. All waste information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. JB

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Jordan Badger

Printed name of licensee

OFFICIAL SEAL
DIANA L. LAPHAM
NOTARY PUBLIC-STATE OF ALASKA
My Comm. Expires January 30, 2024

Notary Public in and for the State of Alaska

My commission expires: 01/30/2024

Subscribed and sworn to before me this 22 day of April 2021.

Received by AMCO 12.2.21

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

5.1 Continued: A wall-mounted television behind the counter will display Dandelion's menu. When customers have made their purchasing decisions, they will head to the point-of-sale counter, behind which all edibles, concentrates, and flower will be stored. Dandelion employee (s) will take the customer's order and process the sale from behind the counter. Concentrates and edibles will all be pre-packaged and labeled. Flower will be sold either pre-packaged or "Deli" style. "Deli" style flower will be displayed in large clear jars, behind the point-of-sale counter with batch-labeled strains. Employees will take customer orders and weigh the flower using a certified scale. Once weighed to the desired amount, the employee will register the purchase in the point-of-sale system which integrates with Metrc, seal the product into a child-resistant container, and print the packaging label. In accordance with the regulations, Dandelion will buy bulk marijuana and produce pre-roll marijuana joints and package them into pre-labeled mylar bags. Any edibles requiring refrigeration will be stored in a refrigerator behind the point-of-sale counter in the restricted access area.

Received by AMCO 12.2.21