



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce,
Community, and Economic
Development**

ALCOHOL AND MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

MEMORANDUM

TO: Marijuana Control Board
DATE: April 13th, 2022
FROM: Glen Klinkhart, Director
RE: Director's Report

STAFF UPDATES/CHANGES:

I am excited to introduce the MCB to our new Administrative Officer, Maya Ali, who is taking over for Melissa Walter. We are excited to have Maya with us and she brings a lot of knowledge and experience in the various SOA systems and financials. She will have a lot to work on order to get fully up to speed on the unique methods and processes of supporting the entire AMCO office so please be patient with her as she makes the transition.

I wish to publicly thank our AMCO Administrative Assistant, Christel Brito, who has gone above and beyond her job description and who performed an amazing job after the departure of our Admin Officer, Melissa Walter. Christel made sure the payroll was completed all the while taking on more than one can expect of anyone. She managed to keep all of the administrative wheels of AMCO running for over a month. She never complained and simply took care of all of the entire staff's administrative needs all by herself. We are proud of her and I thank her for all of the extra effort.

Licensing Supervisor Carrie Craig will brief you on AMCO licensing's latest hire, however I mention it because AMCO continues to remain at to full staffing.

COMMUNITY/INDUSTRY RELATIONS:

With everything going on at AMCO on a daily basis, it is often difficult to make time for little projects. That being said, it is often the little projects that make either AMCO, or the licensee's lives better. Such is with the removal of unnecessary notary requirements on over two dozen ABC forms and permit applications. Licensees will still have to sign the forms. The removal of the notary requirements is one less step the applicants have to endure.

AMCO LICENSING DATABASE:

Both Board Chairmen and I have made moving towards an online AMCO licensing database a priority and given the possibility funds may be available in next year's State budget (fingers crossed) a list of our requirements of a database is needed. As such we have constructed a lengthy written assessment of the needs required by AMCO for such a project. The list includes ways of automating many of the processes are currently done by hand by both licensees and our AMCO examiners. This roadmap will be the method we will use to publicly solicit bids from vendors when funding becomes available.

LEGISLATIVE INITIATIVES:

The MCB board chairman and I have been remotely attending many legislative committee hearings for the Alaska Marijuana Industry Task Force Bill (HB289). I wish to personally thank Chairman Nick Miller for taking a lot of his personal time to attend these repetitive and lengthy meetings as he continually represents the interests of the MCB board in the legislature.

ENFORCEMENT:

I wish to thank the board for all of their hard work with AMCO Enforcement and the industry in order to bring many taxes issues into compliance during the last license renewal cycle. With that in mind the AMCO Enforcement Unit will soon begin to review licensee tax issue complaints on a case-by-case basis by looking at the totality of the situation and bringing various enforcement measures forward to encourage compliance before tax receipts become enormous and, in some cases, insurmountable by licensees.

MARIJUANA PROJECT LIST:

At the end of the last MCB meeting there was a lengthy list of items discussed that AMCO was going to begin to specifically look into for the MCB board. These different projects and their statuses are scheduled to be addressed today by the project leads in their upcoming reports and briefings.

BOARD MEETING MINUTES & RECORDINGS:

Just a reminder that all Marijuana Control Board meeting minutes and audio recordings are online and available for the public to access. Each set of meeting minutes and audio recordings is saved with the meeting documents by their respective meeting date.

<https://www.commerce.alaska.gov/web/amco/MCBMeetingDocuments>

NEXT MEETING:

The next MCB Board meeting is scheduled for June 29-30th, 2022 in Nome, Alaska.

A handwritten signature in black ink, appearing to read "Glen Klinkhart". The signature is stylized with a large initial "G" and a prominent star-like flourish at the end.

Glen Klinkhart
Director
Alcohol & Marijuana Control Board
550 W 7th Ave #1600, Anchorage, AK 99501
Office (907) 269-0350

