Alcohol and Marijuana Control Office
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Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

AMCO received 5/19/22

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Kimberly Anne Peters	**MJ License #:**	29768		
License Type:	Retail Marijuana Store				
Doing Business As:	Higher Dimensions				
Premises Address:	9737 Mud Bay Rd, Unit 101				
City:	Ketchikan	**State:**	Alaska	**ZIP:**	99901

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Product will be entered into METRC then tagged with a tracking ID and labeled as received from cultivator, from there will be broken down and METRC labeled in individual packaging for resale
Customers are required to show ID before entering premises, all products will be displayed behind the counter & in display cases out of reach of customers in the restricted access area.
Sampling smell jars will be connected to a tether block on a mounted pedestal, or in display case for employees to pull out for the customer to smell, an ID card will be required to be held by employee if the customer would like to smell jars that are not attached/tethered.
At no time will the customers be allowed behind the counter or in any restricted access areas.
We have two panic buttons in case of emergency.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Staff will be trained and know the rules section 3AAC. 306.310 and will refuse service to anyone under the influence of Alcoholic beverage, inhalant, or controlled substance.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** KP

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** KP

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** KP

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** KP

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** KP

Answer "Yes" or "No" to the following question: Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises? ☐ ☒

License #_____

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	KP
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	KP
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	KP
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	KP
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. is false or misleading;	KP
b. promotes excessive consumption;	KP
c. represents that the use of marijuana has curative or therapeutic effects;	KP
d. depicts a person under the age of 21 consuming marijuana; or	KP
e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	KP
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	KP
b. on or in a public transit vehicle or public transit shelter;	KP
c. on or in a publicly owned or operated property;	KP
d. within 1,000 feet of a substance abuse or treatment facility; or	KP
e. on a campus for postsecondary education.	KP

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All products will be displayed on shelves and in display cases behind the counters in restricted access area and will not be pulled down unless being purchased. Extracts will be in a locked cases that are only accessible by employee.
Sampling smell jars will be connected to a tether block on a mounted pedestal, or in display case for employees to pull out for the customer to smell, an ID card will be required to be held by employee if the customer would like to smell jars that are not attached/tethered.

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Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All products will have a METRC tracking tag on them, Marijuana product will be prepared, packaged and secured for pick-up in plastic child resistant, opaque bags and/or glass jars, and will be weighed on a scale registered in compliance with 3 AAC 306.745. In addition to child resistant packaging, customers will exit with additional paper or plastic shopping bag to ensure that multiple items remain out of sight and concealed, All products will be in a package not exceeding one ounce for resale to consumers. Labels will include and identifying name or logo and license number, product by name or distinctive logo, stating the total amount of THC in the labeled product.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

See attached

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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

see attached

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. KP

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Cannabis waste or cannabis material that needs to be disposed of or deemed unusable will be weighed & put into tracking system, stored in the marijuana waste restricted access area in view of security cameras and held for 3 days before disposal, & then will be ground & mixed in a 50/50 ratio material/soil to be used as compost.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. KP

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Kimberly Peters
Signature of licensee

Kimberly Peters
Printed name of licensee

STATE OF ALASKA
NOTARY PUBLIC
SHARON E WAGNER

S E Wagner
Notary Public in and for the State of Alaska

My commission expires: 11/04/2024

Subscribed and sworn to before me this 27th day of July, 2021.

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(Additional Space as Needed):

7.1 describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Employees will check ID's in compliance with 3 AAC 306.350 and will refuse service to a person who does not produce a form of valid photographic id showing the person is 21 or older. Valid Id includes:

1. An unexpired, unaltered passport
2. An unexpired, unaltered drivers license, instruction permit or identification card of a state or territory of the use, District of Columbia, or province or territory
3. An identification card issued by a federal or state agency authorized to issue a driver's license or identification card.

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6.2 Provide a sample label that the retail marijuana store will use to meet the labeling requirements set for the in 3AAC 306.345(b)

Retailer: Higher Dimensions
License number: 29768
Cultivator:
License number:
Manufacturing:
License Number:
Product Name:
Packaging ID:
Serving Size:
Harvest Batch:
Harvest Date:
Weight:
THC;
CBD:
Microbial Test: Pesticides: Herbicides: Fungicides:
Risidual Solvent Test: Contaminants Test Result:
Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgement. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. KEEP OUT OF THE REACH OF CHILDREN
Marijuana should not be used by women who are pregnant or breast feeding.