Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Green Jar Hatcher Pass, LLC	**MJ License #:**	30974		
License Type:	Retail Marijuana Store				
Doing Business As:	Green Jar Hatcher Pass, LLC				
Premises Address:	9351 N Palmer-Fishhook Rd				
City:	Palmer	**State:**	Alaska	**ZIP:**	99645

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

When transports arrive at the Green Jar license premise a designated employee will immediately request a transport manifest to verify the transport is valid. Once the transport manifest has been verified the designated employee will sign the transporter in and assign him a visitors badge. Once the transporter has been signed in the marijuana types and weights will be verified for accuracy and received into METRC. If any marijuana or marijuana product is inaccurate in weights, or show signs of mold, it will be corrected upon receiving or rejected. Once marijuana and marijuana product has been verified it will be placed in designated safes until ready to be sold.

When a customer enters Green Jar's license premise they will immediately have their identification checked by a member of staff for age requirements, validity and verify they are not intoxicated. Once verified they may approach a budtender to be served. The budtender will be trained to identify intoxication as well as prior to cashing the transaction will ask the customer for their identification as another layer of verification. Flower sold at Green Jar is weighed deli style, which means a customer will request for a strain and it will be weighed and packaged in front of the customer. Once packaged in accordance to regulation and placed in exit packaging the customer will be checked out. Once the transaction has been completed the customer will leave the license premise.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

A part of the Green Jar's training and onboarding process is providing training on identifying a person who is under the influence and how to resolve and if need be deescalate. As a part of maintaining employment with Green Jar is demonstrating the ability to recognize and adhere to state and local regulations and be able to identify visibly intoxicated persons.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [ ]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [ ]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [ ]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [ ]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [ ]

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	[ ]	[✓]

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Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

a. is false or misleading;

b. promotes excessive consumption;

c. represents that the use of marijuana has curative or therapeutic effects;

d. depicts a person under the age of 21 consuming marijuana; or

e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;

b. on or in a public transit vehicle or public transit shelter;

c. on or in a publicly owned or operated property;

d. within 1,000 feet of a substance abuse or treatment facility; or

e. on a campus for postsecondary education.

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed in a restricted access area of the retail sales floor behind the sales counter. Marijuana and marijuana product will be on shelves and in storage bins on the far side of the counter. Marijuana flower that is not already package and labeled for sale will be kept in an airtight glass containers with a 55% relative humidity packet to ensure proper product storage. Only authorized employees will have access to behind the sales counter restricted access area. All marijuana products are to stay in the restricted access ares until marijuana is in full compliance with all labeling and packaging requirements. Only marijuana or marijuana product has been weighed, packaged, and labeled as required, it is ready to be sold to the customer. Once bagged in exit packaging and the sales transaction has been finalized the purchaser will be handed their exit bag and will leave the license premise.

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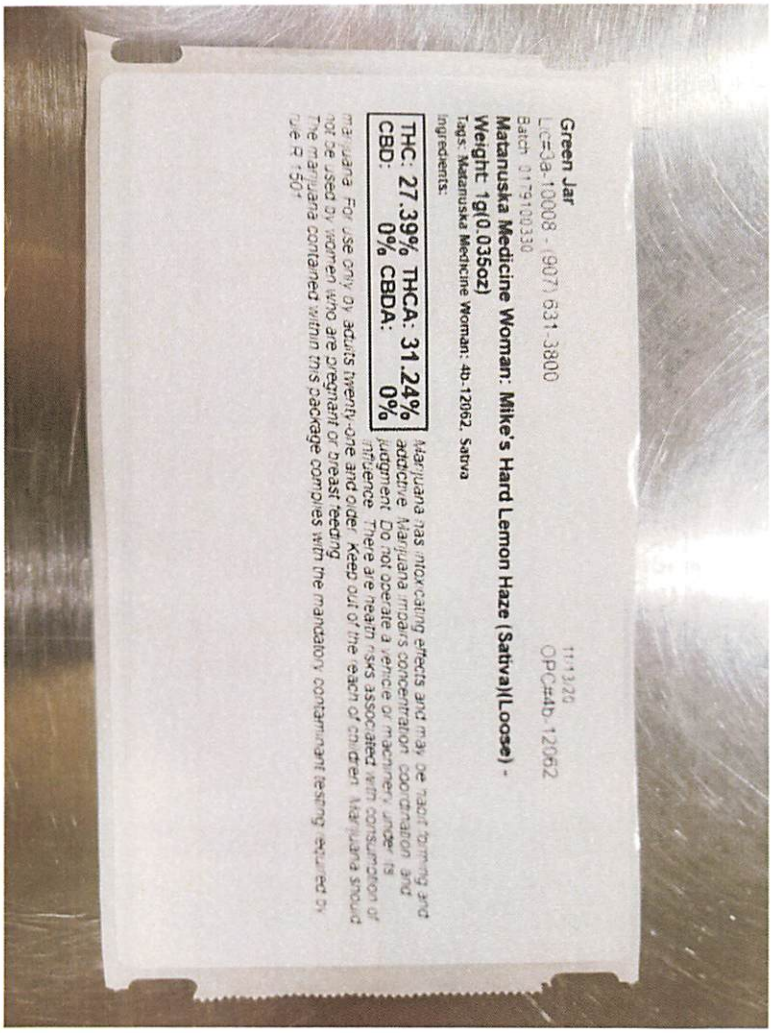
Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Green Jar integrated tracking and POS system ensures all products that leave the licensed premise are accurately labeled by entering all testing and product information upon receiving into the POS system. The POS system prints all the required information for the product once an employee has weighed the product on a scale (that is completely integrated with Green Jars POS tracking system) and strain and/or product type information has been inputted. The labels are then printed immediately and placed onto the package. All products will be placed into opaque, resealable and child resistant packaging upon being sold to the customer.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):



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Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Green Jar checks for valid identification upon entering the license premise by a member of staff. Upon a customer identification being verified for validity, and meeting the age requirements, they will be allowed to continue on into the license premise. Where they will be greeted by a budtender who is trained to be able to identify valid identification, the budtender prior to closing out the transaction will ask the customer to show their identification before finishing the transaction. Once verified a second time the transaction can be completed and the customer allowed to take their products and exit the license premise.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Green Jar will store, manage and dispose of any solid or liquid waste generated by the license premise in compliance with state and local laws and regulation following DEC regulation 18 AAC 60
Green Jar will give AMCO 72 hours notice in the inventory tracking system before making the cannabis or cannabis products unusable and disposing of it; as well as keep a record of the final destination of the cannabis waste made unusable in Green Jar inventory control system. Marijuana to be disposed of will be held for at least 72 hours in the waste disposal area with notification sent to enforcement. Marijuana waste, edibles and concentrates will be made unusable by grinding or submerging the marijuana waste and mixing it with at least an equal amount of other compostable or non compostable material. Green Jar will use soil or other compostable marterial to mix with marijuana waste to render it unusable, and normal waste generated by the retail for non-compostable material.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Caleb Saunders

Printed name of licensee

BRIAN T. ROBERTS NOTARY PUBLIC STATE OF ALASKA

Notary Public in and for the State of Alaska

My commission expires: 7 July 2022

Subscribed and sworn to before me this 25th day of October, 2021.

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