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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	BP ProGro, LLC	**MJ License #:**	29922		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	BP ProGro				
Premises Address:	3065 N. Nichols Drive, Building 2				
City:	Houston	**State:**	Alaska	**ZIP:**	99694

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

All marijuana cultivated at BP ProGro will be tracked via Metrc from cutting or seed to final sale or destruction. When the eight-inch height has been reached, plants will be tagged and assigned a Metrc tracking number. When flowering stage has completed, it will be harvested and processed, then transferred to the drying area. After drying, the marijuana will be placed in tamper-evident, sealed and locked containers and placed in a secured area of the transport vehicle. Marijuana will be sealed in containers, containing not more than ten pounds (10lbs.) of product, inside a locked storage compartment within the vehicle for wholesale transactions and in quantities of up to one ounce (1oz.) for re-sale by retailers without re-packaging. A Metrc transport manifest will accompany all marijuana transfers. All testing batches will be of one single strain and will be assigned a Metrc harvest batch number. Random sample(s) will be collected from each batch and sent to a licensed testing facility. When test results compliant with 3 AAC 306.645 have been completed and received, the marijuana will be ready for wholesale. Packaging labels will include: (1) the facility's name and license number; (2) the harvest date and batch number; (3) the packaging date; (4) the net weight and quantity of usable marijuana (packaged in a standard of measure compatible with the inventory tracking system); (5) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana. If any marijuana is destroyed for any reason, it will be rendered unusable and disposed of in accordance with current AMCO policies. Throughout all these stages, all applicable local, state, and AMCO regulations will be followed, including those for labeling and tracking of inventory.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** BP

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** BP

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** BP

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Veg/Flower Rooms: 4 - 10' x 10' rooms containing 2 4' x 8' tables per room = 256 square feet
Clone Room: 5' x 10' = 50 square feet
Mother Room: 5' x 10' = 50 square feet

Total Area under Cultivation: 356 square feet.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application. BP

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☐ ☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Compliance & discretion are BP ProGro's highest priorities. In accordance with 3 AAC 306.430, passersby will not be able to view or smell marijuana at any time from the right of way. All movement or transport of marijuana will be discrete. The interior of the cultivation area cannot be observed by the public at any time, even when an exterior door is open. All processing, curing, packaging and labeling activities will be done inside the facility, away from public view. All marijuana will be discretely moved and transported, with all packaging and labeling completed indoors, before product is moved to the transport vehicle. The four small windows in the facility are above head height and have adjustable blinds.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

The facility may use one or a combination of Soil mix, Rock Wool, Clay Pebbles, Cocoa Coir and Perlite.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

BP ProGro may use Azamax. However, if the need arises, BP ProGro reserves the right to use any pesticide or pest control products listed on the DEC's website as approved for use on Alaskan cannabis.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

BP ProGro intends to cultivate marijuana by using Hydroponics, Aeroponics and/or Soil.

BP ProGro may use one or a combination of the following Fertilizers: General Hydroponics, Growth Science, Fox Farms, Advanced Nutrients, Botanicare, MammothP, Mycorrhizae, Superthrive, H2O2.

BP ProGro will also use a CO2 tank with a regulator and controller.

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4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

BP ProGro's irrigation system is designed to reduct waste water. Plants will be watered by a combination of hand watering and timers for ebb and flow systems and bubbleponics. Waste water will be minimized through these techniques, any remaining wastewater will be disposed of in the septic holding tank or composted in exterior personal (non MJ) plants and gardens.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. BP

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

All marijuana waste will be rendered unusable by mixing it with compostable materials such as soil and vegetable waste until the mixture is not more than fifty percent (50%) marijuana waste. The waste mixture will then be composted and used on the property for landscaping and gardening soil. If marijuana waste cannot be composted, it will be mixed at least 50/50 with non-compostable material such as; paper waste, cardboard waste, plastic waste, or oil, and disposed of at an approved landfill.

Marijuana will be disposed of if it:
(1) is identified as contaminated, infected or is otherwise rejected for quality or fails to meet quality testing;
(2) is waste from marijuana flowers, plant material and trimmings;
(3) is runoff water from cultivation and processing;
(4) is material or containers in contact with marijuana that risk contamination;
(5) is deemed as waste by the Marijuana Control Board or its Director.

Marijuana waste will be stored away from all other marijuana in a locked container and will be rendered unusable prior to leaving the facility for disposal. AMCO will be notified not later than three days prior to rendering waste unusable, on a form prescribed by the board, and will be recorded in Metrc.

BP ProGro will maintain a log on the status of all marijuana waste, which will track:
(1) type;
(2) date of disposal;
(3) reason for disposal;
(4) date rendered unusable, and;
(5) final destination.
The waste disposal log will be securely stored as a business record, available to AMCO upon request.

Waste water will be minimized through BP ProGro's watering techniques, any remaining wastewater will be disposed of in the septic holding tank or composted in exterior personal (non MJ) plants and gardens.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	BP

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

BP ProGro's facility will have carbon filters installed in every grow room, drying room and a filter in the main building to help control odor. The system will be regularly maintained with the filters being cleaned or replaced as necessary. BP ProGro Agents will regularly conduct 'smell tests' around the perimeter of the property to ensure that the ventilation system is sufficient. If smell is detected, additional filters will be installed or old filters will be replaced, or fans will be used to direct smell away from the public. These smell test results and the actions taken to mitigate smell will be recorded in the Smell Test Log, which will be maintained as an official business record.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	BP
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	BP

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Marijuana will be grouped into batches when harvested. BP ProGro will provide sample(s) of each harvest batch of marijuana produced at the facility to a marijuana testing facility. No marijuana from that batch will be sold or transported until all passing laboratory testing results, under 3 AAC 306.645 have been completed and received. BP ProGro will collect a harvest representative sample(s) for testing by segregating harvested marijuana into batches of individual strains of bud and flower, not exceeding ten pounds (10lbs.), and then selecting the sample(s) from each batch in the amounts required, which will then be tested by a licensed marijuana testing facility. BP ProGro will designate an Agent responsible for collecting each sample, who will (A) prepare a signed statement declaring that each sample is a harvest batch representative selected for testing; (B) provide the signed statement to the marijuana testing facility; and (C) maintain a copy as a business record, to be stored in accordance with 3 AAC 306.750.
The entire batch from which sample(s) were taken will be segregated and properly stored until passing and compliant results are received from the testing facility. BP ProGro will maintain all testing results as a secured business record.
If so requested by AMCO or law enforcement, BP ProGro will provide a sample of any growing mediums, soil amendments, fertilizer, crop production aids, pesticides, or water used in the facility. BP ProGro shall bear all costs associated with any testing required by AMCO or law enforcement. All samples will be transported by a person with a valid AMCO marijuana handler permit. This person will either be a third-party contractor or an Agent of BP ProGro. All marijuana will be transported in compliance with all state, local, and AMCO regulations.

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Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

All marijuana packaged for sale to a marijuana retail store (that does not require further handling by the retail store) will meet all regulation packaging requirements. In order to do so, the facility will ensure that no direct-to-consumer sale package exceeds more than one ounce (1oz.) of marijuana. All such packages will have space for the marijuana retail store to put its name, logo and license number. If the direct-to-consumer sale packages are not in opaque & child-resistant containers, the retail facility will be warned that they must ensure that all marijuana products are in opaque & child-resistant packaging before leaving the retail store. Any packaging done by BP ProGro will be done in an area specifically set aside for packaging & monitored with 24-hour video surveillance. Packaging will be uniform with labels secure & prominently displayed. In compliance with the Alaska Weights and Measures Act, certified scales will be utilized, with their registration and inspection reports maintained at the facility as an official business record. Packaged marijuana will be placed in sanitized, air-tight containers, labeled with all compliant labeling information... (Cont. pg. 7)

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Marijuana sold to other licensed marijuana facilities will be packaged in compliance with 3 AAC 306.740 and 3 AAC 306.475. Marijuana packaged for wholesale will not exceed ten pounds (10lbs.) and will include: BP ProGro's name and license number; harvest batch number; strain information; net weight of the marijuana; the name and license number of the testing facility; cannabinoid potency profile; and, the results of microbial, contaminant and solvent testing. In writing, BP ProGro will disclose all soil amendments, fertilizers, pesticides, herbicides and fungicides used in the marijuana cultivation and preparation. Contaminants tested and disclosed will include mold, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be in the specified packaging area and will be monitored by constant video surveillance. Packaged marijuana will be securely stored until transport. Packaging will be compliant with all regulations, with labels that are securely attached, uniform, and prominently displayed. The sealed, tamper-evident shipping containers will have, for all batches, a label showing: (1) the testing facility's... (Cont. pg. 7)

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Bobby Padie

Printed name of licensee

BRENDA BUTLER STATE OF ALASKA NOTARY PUBLIC COMMISSION #210527001 EXPIRES MAY 27TH, 2025

Brenda Butler

Notary Public in and for the State of Alaska

My commission expires: May 27, 2025

Subscribed and sworn to before me this 21st day of October, 2021.

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(Additional Space as Needed):

Section 8.1 Continued: ...and will be marked with a bar code for the inventory tracking system. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and an Agent will check all final packages to ensure that they will secure marijuana from contamination and will not impart toxic or deleterious substances. Labels will include: BP ProGro's name and license number; a space for the retail logo/name/license number; the five required warnings found in 3 AAC 306.475(a)(1-5); the harvest date; the date of packaging; the harvest batch number; the net weight and the quantity of usable marijuana packaged (in a standard of measure compatible with the inventory tracking system); and, a complete list of all (if any) pesticides, fungicides and herbicides used in the cultivation of the marijuana.

Section 8.2 Continued: ...name and license number; (2) date of final testing; (3) cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from BP ProGro's facility within the last three months; (4) results of microbial testing; and (5) contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals.

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(Additional Space as Needed):

Front of Package	Back of Package
window to view product *Strain Name* **Indica-Dominant** Net Weight: 3.5 g (0.124 oz.) PLACE HOLDER FOR RETAILER TO PUT RETAILER STICKER LABEL	Cultivator: BP ProGro License # 29922 HB#: northstarvalley252018 Strain: North Star OG **METRC #:** 36B875000036451115AB **Testing Lab:** ABC Lab **License #:** **Testing Date:** 02/05/2018 **Fungicides:** None **Herbicides:** None **Pesticides:** None **Cannabinoid Profile:** **Total THC:** XXXX% **Total CBD:** XXXX% **THC:** XXXX% **CBD:** XXXX% **THC-A:** XXXX% **CBD-A:** XXXX% **CBN:** XXXX% **Alaska Safety Warning:** Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

*or similar format and content

Retailer: **License No:**
Cultivator: BP ProGro **License No: 29922**
Harvest Batch No: **Package No:**
Net MJ Weight: **OZ(** **g)** **Strain:**
Testing Facility: **License No:**
THC: **THCA:** **CBD:** **CBDA:** **CBN:**
Microbial Test: **Fungicides:** **Pesticides:** **Herbicides:**
Fertilizers: **Soil Amendment:**

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

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