Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous.** **All diagrams must have the licensed premises area labeled, and outlined or shaded as appropriate.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
  a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;

- **Diagram 2:**
  if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises *(details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises);*

- **Diagram 3:**
  a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;

- **Diagram 4:**
  an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises *(this can be obtained from sources like Google Earth)*; and

- **Diagram 5:**
  a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants *(a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises)*.

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Pipe and Leaf, LLC	**MJ License #:**			30593
License Type:	Marijuana Retail				
Doing Business As:	Pipe and Leaf: Premium Alaskan Cannabis				
Premises Address:	899 Old Steese Highway				
City:	Fairbanks	**State:**	Alaska	**ZIP:**	99709

License # 30593

Received by AMCO 8.26.21. Payment 8.30.21

Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.
Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are also applying for an onsite consumption endorsement.

The following details must be included in all diagrams:

- ☐ **License number and DBA**
- ☐ **Legend or key**
- ☐ **Color coding**
- ☐ **Licensed Premises Area Labeled and Shaded, or Outlined as appropriate**
- ☐ **Dimensions**
- ☐ **Labels**
- ☐ **True north arrow**

The following additional details must be included in Diagram 1:

- ☐ **Surveillance room**
- ☐ **Restricted access areas**
- ☐ **Storage areas**
- ☐ **Entrances, exits, and windows**
- ☐ **Walls, partitions, and counters**
- ☐ **Any other areas that must be labeled for specific license or endorsement types**
- ☐ **** Serving area(s)**
- ☐ ****Employee monitoring area(s)**
- ☐ ****Ventilation exhaust points, if applicable**

The following additional details must be included in Diagram 2:

- ☐ **Areas of ingress and egress**
- ☐ **Entrances and exits**
- ☐ **Walls and partitions**

The following additional details must be included in Diagrams 3 and 4:

- ☐ **Areas of ingress and egress**
- ☐ **Cross streets and points of reference**

The following additional details must be included in Diagram 5:

- ☐ **Areas of ingress and egress**
- ☐ **Entrances and exits**
- ☐ **Walls and partitions**
- ☐ **Cross streets and points of reference**

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Haley Essig
Signature of licensee

Haley Essig
Printed name of licensee

NOTARY PUBLIC STATE OF TEXAS
Quazi Md Ziaul Hoque
ID NUMBER 132818593
COMMISSION EXPIRES December 10, 2024

Quazi Md Ziaul Hoque
Notary Public in and for the State of Texas

My commission expires: 12/10/2024

Notarized online using audio-video communication
State of Texas, County of Dallas
Subscribed and sworn to before me this 13th day of August 2021 by Haley Essig.

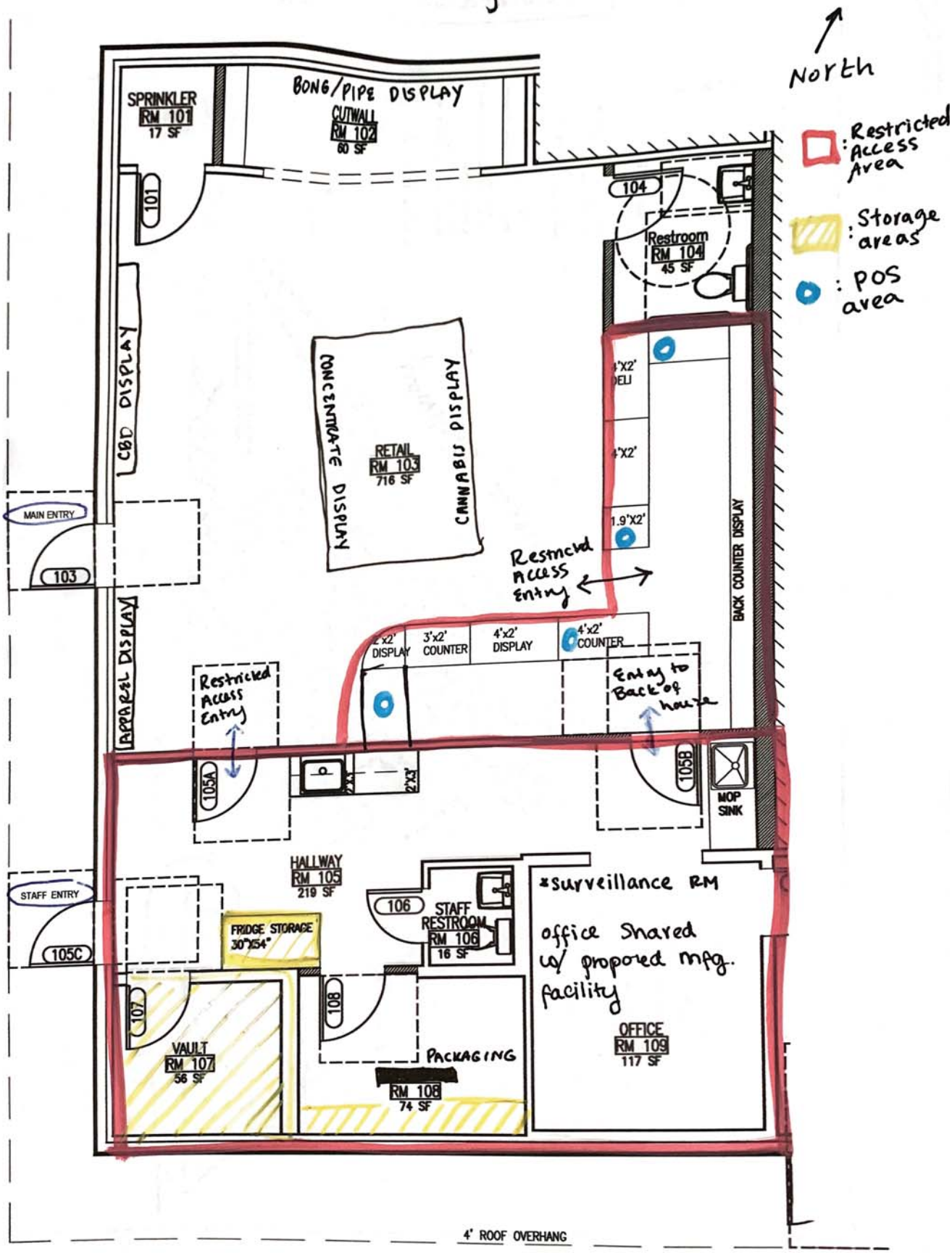
License # 30593

Received by AMCO 8.26.21. Payment 8.30.21

DIAGRAM 1 & 2

License # 305[redacted]
DBA: Pipe and Leaf: Premium Alaskan Cannabis

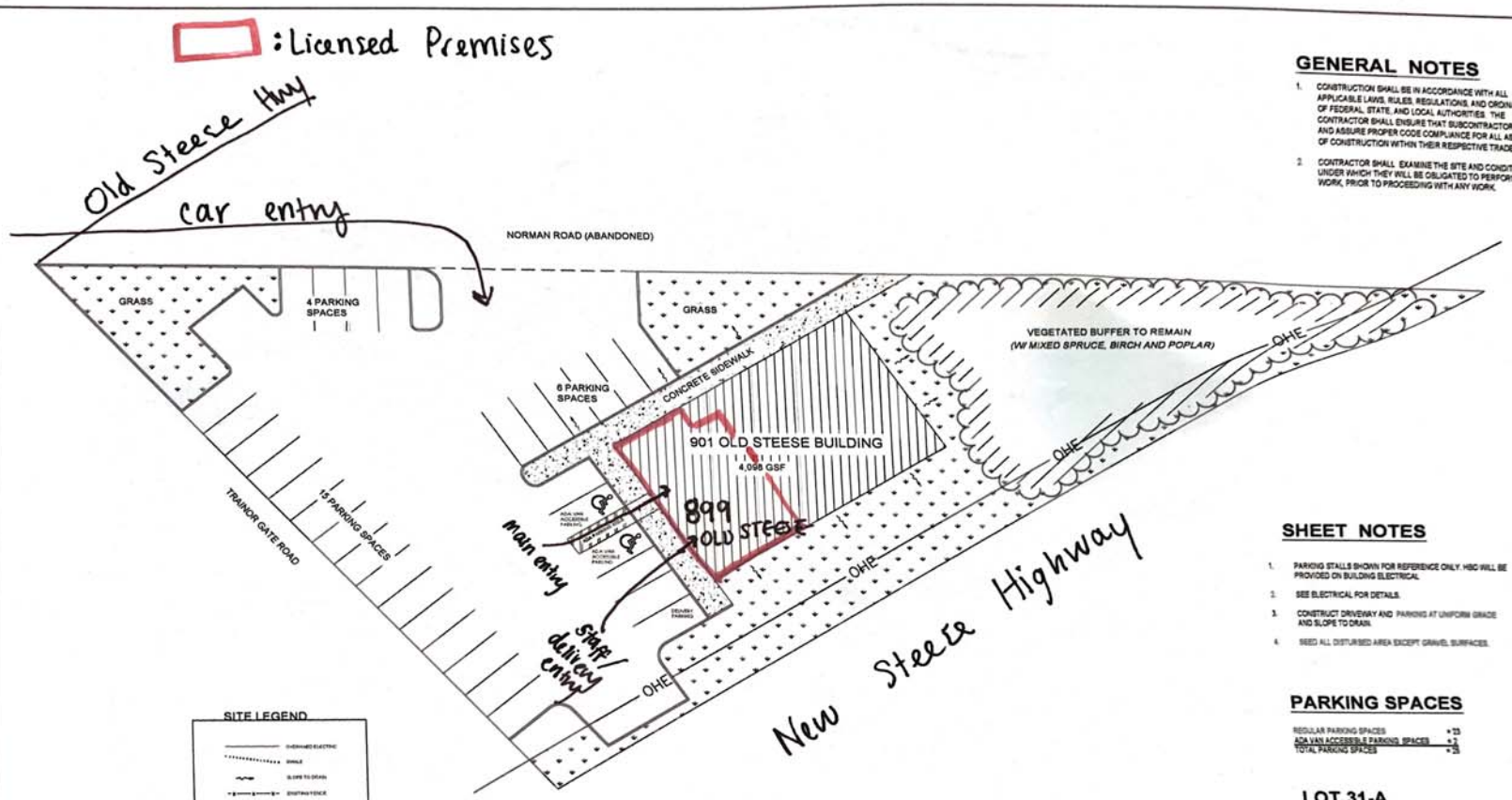
Entire Licensed Area Diagram



* No Windows

DIAGRAM 3

License: 30593
DBA: Pipe and Leaf: Premium Alaskan Cannabis



GENERAL NOTES

1. CONSTRUCTION SHALL BE IN ACCORDANCE WITH ALL APPLICABLE LAWS, RULES, REGULATIONS, AND ORDINANCES OF FEDERAL, STATE, AND LOCAL AUTHORITIES. THE CONTRACTOR SHALL ENSURE THAT SUBCONTRACTORS VERIFY AND ASSURE PROPER CODE COMPLIANCE FOR ALL ASPECTS OF CONSTRUCTION WITHIN THEIR RESPECTIVE TRADES.
2. CONTRACTOR SHALL EXAMINE THE SITE AND CONDITIONS UNDER WHICH THEY WILL BE OBLIGATED TO PERFORM THE WORK, PRIOR TO PROCEEDING WITH ANY WORK.

SHEET NOTES

1. PARKING STALLS SHOWN FOR REFERENCE ONLY. HBO WILL BE PROVIDED ON BUILDING ELECTRICAL.
2. SEE ELECTRICAL FOR DETAILS.
3. CONSTRUCT DRIVEWAY AND PARKING AT UNIFORM GRADE AND SLOPE TO DRAIN.
4. SEED ALL DISTURBED AREA EXCEPT GRAVEL SURFACES.

PARKING SPACES

REGULAR PARKING SPACES	= 23
ADA VAN ACCESSIBLE PARKING SPACES	= 2
TOTAL PARKING SPACES	= 25

LOT 31-A

32,578 SF

1 G101 SITE PLAN
SCALE: 1/30"=1'-0"

ARCTIC ECOTECTURE
ARCHITECTURE • AFFORDABLE HOUSING
PASSIVE HOUSE • ENERGY CONSULTING
JONATHAN SHANNAHAN, CPHC, AIA
FAIRBANKS, ALASKA 99709
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REVIEW SET
NOT FOR CONSTRUCTION

901 OLD STEESE ROAD,
FAIRBANKS, ALASKA

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PROJECT NO.	A2021-109
DRAWN	JSS
CHECKED	
DATE	07/15/2021

SITE- CIVIL PLAN

G101

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Jul 16, 2021-7:40:43 pm

D:\Projects\2021\A21-109\Drawings\A1103 Site2.dwg Sheet-G101

SCALE 0"_____1" IF MEASUREMENT IS NOT 1" DRAWING HAS BEEN ENLARGED OR REDUCED

License # 30593
PBA: Pipe and Leaf: Premium Alaskan Cannabis

↑ North

Received by ABC/CRA 12 Payment 30.12

DIAGRAM 5

License: 30593
DBA: Pipe and Leaf: Premium Alaskan Cannabis

Old Steese Hwy

: licenced premises

Trainor Gate Road

customer entry

staff/ delivery entry

901 Old Steese (vacant)

899 Old Steese proposed mfg. (separate license)

N

New Steese Hwy

GENERAL NOTES

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2. CONTRACTOR SHALL EXAMINE THE SITE AND CONDITIONS UNDER WHICH THEY WILL BE OBLIGATED TO PERFORM THE WORK, PRIOR TO PROCEEDING WITH ANY WORK.
3. DO NOT SCALE DRAWINGS FOR DIMENSIONAL INFORMATION AS DRAWINGS ARE NOT NECESSARILY TO SCALE.
4. NEW DOORS NOT DIMENSIONED ARE LOCATED 4" FROM ADJACENT WALL
5. ALL GYPSUM WALL BOARDS TO BE 5/8" TYPE "X" TYPICAL
6. ALL AIR AND VAPOR RETARDERS WHICH ARE FOUND TO HAVE CUTS, HOLES OR GAPS SHALL BE REPAIRED.
7. ALL DIMENSIONS ARE FROM FACE OF STUD UNLESS OTHERWISE NOTED

SHEET NOTES

1. REFRIGERATOR FREEZERS RATED TO STORE FLAMMABLE LIQUIDS
2. ALL EQUIPMENT IN THE PRODUCT MANUFACTURING ROOM SHALL HAVE WITH CONTROLLED SOURCE OF IGNITION

1 / A101 FLOOR PLAN
SCALE: 1/8"=1'-0"

ARCTIC ECOTECTURE

REVIEW SET
NOT FOR CONSTRUCTION

FLOOR PLAN
A101

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