Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change

What is this form?

This licensed premises diagram change form is required for all marijuana establishment licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises.
The required $250 change fee may be made by check, cashier's check, or money order.

This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan, and along with an initiated application for an Onsite Consumption Endorsement if applicable. The licensed premises may not be altered unless and until the application has been approved by the board.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Arctic Hydroponics, LLC	**MJ License #:**	19279		
License Type:	Standard Marijuana Cultivation				
Doing Business As:	Arctic Hydroponics, LLC				
Premises Address:	47256 South Brookestar's Circle, Suite A				
City:	Willow	**State:**	Alaska	**ZIP:**	99688

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included:

- ☑ License number and DBA
- ☑ Legend or key
- ☑ Color coding
- ☑ Dimensions
- ☑ Labels
- ☑ True north arrow
- ☑ Surveillance room
- ☑ Licensed premises boundary
- ☑ Restricted access areas
- ☑ Storage areas
- ☑ Entrances, exits, and windows
- ☑ Walls, partitions, and counters
- ☑ Any other areas that must be labeled for specific license types
- ☑ Serving area**
- ☑ Employee monitoring area**
- ☑ Ventilation exhaust points, if applicable**

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Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are submitting the MJ-14 form in conjunction with an onsite consumption endorsement application.

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Section 3 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

1. Adding existing building to licensed premis.

Section 4 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]: Initials

If a local building permit is required, I have attached a copy of it to this form.	
The proposed changes conform to all applicable public health, fire, and safety laws.	KC
I have included a title, lease or other documentation showing sole right of possession to the additional area(s) if the additional area(s) are not already part of my approved licensed premises.	KC

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As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Kenneth Chang

Printed name of licensee

OFFICIAL SEAL
Kayley Clinch
Notary Public-State of Alaska
My Comm Expires 07/08/2024

Kayley Clinch

Notary Public in and for the State of Alaska

My commission expires: 07/08/2024

Subscribed and sworn to before me this 30 day of November, 2021.

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Section 5 – Approvals

Local Government Review is required to be completed before submission to the Alcohol and Marijuana Control Office.

Local Government Review (to be completed by an appropriate local government official):	Yes	No	Pending
The proposed changes shown on this form conform to all local restrictions and laws.	☒	☐	☐
A local building permit is required for the proposed changes.	☐	☒	

Signature of local government official

Building Permit #

11-30-2021
Date

Mark Whisenhunt
Printed name of local government official

Planner II
Title

Section 6 – AMCO Review

AMCO Review:

DocuSigned by:
Joan M. Wilson
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		Approved	Disapproved
Signature of AMCO Enforcement Supervisor	Signature of Director	XX	☐
James Hoelscher 8/11/2022	Joan M. Wilson	8/11/2022	
Printed name of AMCO Enforcement Supervisor	Printed name of Director	Date	

AMCO Comments:

Requires camera coverage inspection by enforcement.

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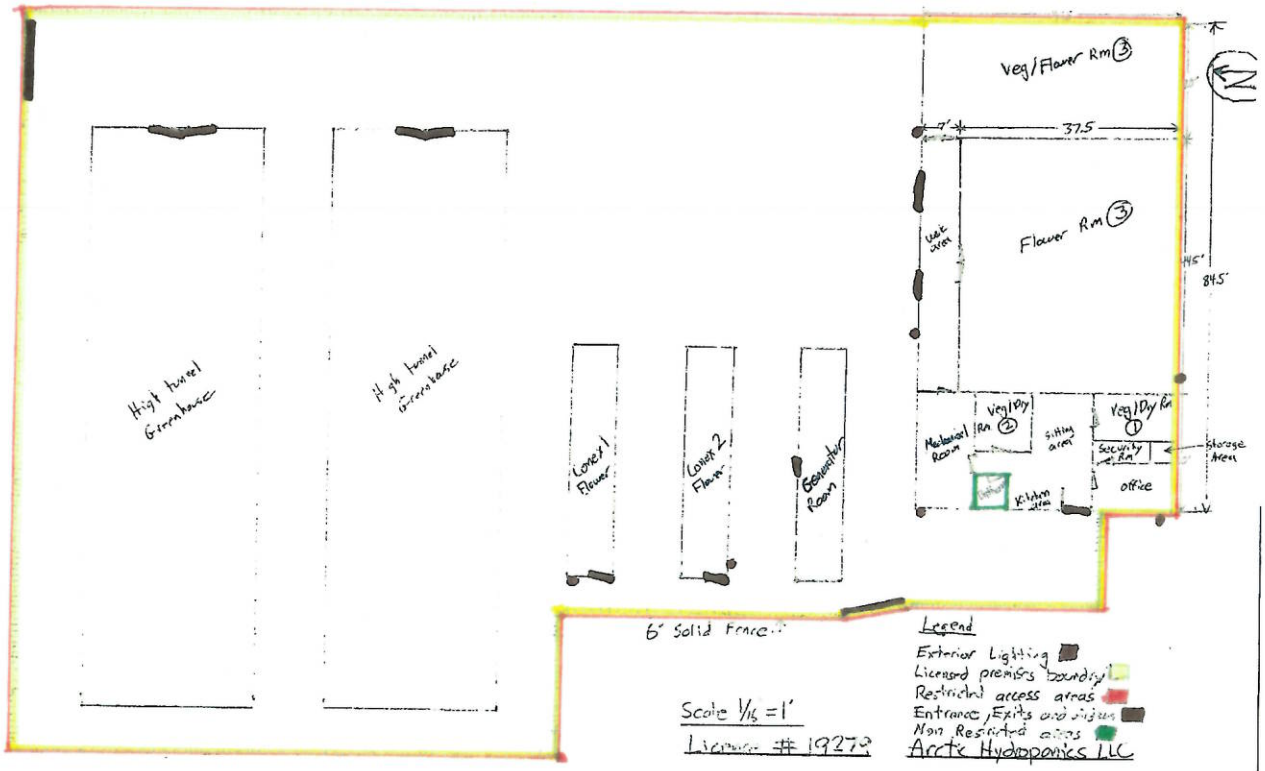
DEC - 1 2021


Veg/Flower Rm 3
37.5
Flower Rm 3
84.5'
High tunnel Greenhouse
High tunnel Greenhouse
Lower 1 Flower
Lower 2 Flower
Generator Room
Veg/Dry Rm 2
Veg/Dry Rm 1
Mechanical Room
Sitting area
Security Rm
Storage Area
Office
Kitchen area
6' Solid Fence
Legend
Exterior Lighting
Licensed premises boundary
Restricted access areas
Entrance, Exits and signs
Non Restricted areas
Scale 1/16 = 1'
License # 19279
Arctic Hydroponics LLC