

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

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MEMORANDUM

TO: Marijuana Control Board DATE: September 16, 2022

FROM: Jane P. Sawyer, RE: Program Coordinator's Memo

Regulations Specialist/Acting PC

Queue Metrics:

The board has been requesting for some time that AMCO provide metrics for applications. Because our marijuana licensing database is not that sophisticated, statistics such as measuring the progress of an application in terms of going from point A to point B to point C are not available at a push of a button, nor had we been manually recording data that could possibly tell us this until just recently (more fields to enter information were added to our spreadsheets). For now, I present to the board the below chart.

Applications in The Queue As of 9.16.22

TYPE OF APPLICATION	NUMBER OF APPS IN THE Q
Conversion Applications	1 – in queue since 4.20.22
License Transfer Applications	17 – oldest in queue is from 4.20.22
MJ-13 Business Name Change Applications	2 – oldest in queue is from 6.20.22
MJ-15 Operating Plan Change Applications	7 – the oldest in queue is from 5.25.22
MJ-16 New Product Applications	3 – the oldest in queue is from 8.12.22
MJ-17 Ownership Changes Applications	6 – the oldest in queue is from 6.22.22
New Applications	19 – the oldest in queue is from 4.26.22

Program Coordinator's Report September 16, 2022

MJ-14 Diagram Changes	Not listed here because they are now in
	enforcement's queue.
Total	55

Delegation of Authority to Director:

At this meeting, the board will be considering 18 operating plan changes that have been temporarily approved by the director. In the interest of identifying areas in which we can be more efficient, I am asking the board to please consider delegating to the director full authority to approve operating plan changes. If the board delegates to the director full authority to approve an operating plan change, the change would be approved and that would be the end of the application process, the file would just simply get updated—the time and steps it would take to prepare an operating plan change packet for a board meeting would be removed from the equation.

An MJ-15 Operating Plan Change application is used to amend a licensee's operating plan (MJ-01, MJ-03, MJ-04, MJ-05, MJ-06). Changes to an operating plan include changes to an already-approved product for the licensee such the packaging, serving size, THC content, name change of the product, etc.

An operating plan change the director would not feel comfortable in approving would be brought to the board.

Additionally, and only if the board feels comfortable, I am asking it to consider delegating to the director temporary approval of new products—products that have never been approved for the specific licensee. A temporarily-approved new product would still come to the board for final approval at which point the board may deny the new product—of course, this is a risk to the licensee that he or she should be aware of. A product the director would not feel comfortable temporarily approving would come to the board.

Note: Our work in identifying opportunities to be more efficient continues.

2023 MCB Meeting Calendar

This piece to be discussed at the end of the meeting.