550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Bay Leaf Enterprises LLc	**MJ License #:**		31148	
License Type:	Limited Cultivation Facilitiy				
Doing Business As:	Bay Leaf Enterprises LLC				
Premises Address:	33695 Nash rd				
City:	Seward	**State:**	Alaska	**ZIP:**	99664

Received by AMCO 11.24.21

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

Marijuana will be cultivated from seed when plants reach 8 inches tall they will be tagged according to metric they will be inputted into the computer. When they achieve appropriate size they be affixed with a plant tag and moved to vegetative area and re inputted into the computer. When they reach the flowering stage when they will be harvested and dried and trimmed they would then be packaged and a package label will be affixed to it. This would be inputted into the computer.They would be ready to transport to testing and then to retail after a transfer manifest has been filled out.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** BN

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** BN

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** BN

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

I plan on growing in 6 5x5 grow tents with 25 sq ft per tent =150 sq ft

My nursery for seedlings will be in an 8 ft long 2 ft wide enclosed box =16 sq ft

I plan on drying in one 8x8 tent =16 sq ft

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application. BM

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☐ ☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Plastic film is affixed to the windows to preclude any one from seeing inside.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

Pro mix (mycorrhizae) , potting soil with bat guano and earthworm casting, refined compost, epsom salt.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

Beneficial nematodes, and sticky aphid and white fly trap.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

Worm power liquid extract water soluble. All cleaning supplies are citrus based and have no harsh chemicals.

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4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

Well water for irrigation and septic for waste waterm

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. BM

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

Marijuana will be power shredded and 50% sand or soil added to it and stored on premises until AMCO gives me permission to dispose of the waste into the land fill.A record will be kept of the final destination of the waste made unusable.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

An exhaust fan coupled with a 6" diameter carbon filter will exhaust the clean air outside.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	BM
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	BM

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

All marijuana shall be tested from each harvest batch I may not sell or transport any marijuana until lab reports are completed.I will comply by collecting a representative sample that has been dried and cured for example 1lb package would require 4 grams 3lb would require 5 grams etc as outlined in AAC 306.455. All marijuana will be segregated each harvest package and keep it cool and dry until testing is completed. A log will be kept showing the results of the lab test.

Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☐	☑

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	☐	☑

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Boyd D. M

Signature of licensee

Boyd Mcclure

Printed name of licensee

BRENDA J. BALLOU
My Commission Expires
NOTARY PUBLIC
Apr 18, 2023
STATE OF ALASKA

Brenda J. Ballou

Notary Public in and for the State of Alaska

My commission expires: 4/18/2023

Subscribed and sworn to before me this 22nd day of November, 2021.

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(Additional Space as Needed):

None

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4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Plastic film covering the widows as to not let any one see inside

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

Soil w amendments such as peat, compost,rice hulls ect

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

None

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

Bio tea

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I am attaching to this form documentation of my odor control exemption from the local government.	BJ

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

In each tent an exhaust fan will be coupled with a carbon filter 6 in in diameter before it reaches the air outside

Section 7 – Testing Procedure and Protocols

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7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Marijuana will be tested at an accredited testing lab in Anchorage

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Boyd D. M

Signature of licensee

Boyd Mcclure

Printed name of licensee

BRENDA J. BALLOU
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NOTARY PUBLIC
Apr 18, 2023
STATE OF ALASKA

Brenda J. Ballou

Notary Public in and for the State of Alaska

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