Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

AMCO
JUL 12 2023

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3 of the Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The Green Anchor	**MJ License #:**	35466		
License Type:	Retail Marijuana Store				
Doing Business As:	The Green Anchor				
Premises Address:	34145 Chapman St				
City:	Anchor Point	**State:**	Alaska	**ZIP:**	99556

AMCO Received 7.13.2023

AMCO JUL 18 2023

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

The Green Anchor shall operate under the condition that a manager or designated employee arrives at the premises no later than 8:00 a.m., at least one hour prior to the opening time. The employee shall utilize the access code or key to unlock the entrance, secure the door from the inside, and deactivate the security alarm system. An initial inspection shall be conducted to ensure no product was left out, the till was emptied, and nothing appears out of place. Subsequently, the employee shall unlock the secure office door, perform a secondary inspection, and check the security camera system for accurate recording and no unknown alerts. The employee shall access the safe containing the marijuana products, verify the integrity of the products, and take inventory. The employee shall also retrieve the cash for the register, utilize the GreenBits POS system, and stock the marijuana products on the shelves and display cases. The employee may then unlock the door, turn on the open sign, and greet customers with a friendly welcome and request for identification. Illegal identification holders shall be asked to leave, and legal identification holders shall receive assistance from the in-house budtenders. A transaction shall take place at the checkout counter, and the employee will provide a receipt and purchase in a sealed legal container. At closing time, the employee shall secure the premises, ensure there are no customers, and perform a complete inventory check. The POS system shall be used to generate a daily sales report, checked for accuracy, and the cash register total shall be matched with the report. The money collected that day, along with the daily report and remaining cash, shall be placed in a locked safe with all marijuana products until the next business day. (Continued in additional space...)

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Here are some measures that The Green Anchor can take to prevent such sales:
Train Employees: All employees of The Green Anchor will receive training on recognizing the signs of impairment and refusing to sell to someone who appears to be under the influence of alcohol or drugs.
Implement a Written Policy: The Green Anchor will have a written policy in place that outlines the procedures for identifying and refusing sales to individuals who appear to be under the influence.
...
(Continues on Additional space page)

3.2. I certify that the retail marijuana store will not: Initials

a. **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** HO

b. **Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** HO

c. **Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** HO

d. **Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** HO

e. **Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.** HO

AMCO Received 7.13.2023

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	HO
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	HO
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	HO
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	HO
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. Is false or misleading;	HO
b. Promotes excessive consumption;	HO
c. Represents that the use of marijuana has curative or therapeutic effects;	HO
d. Depicts a person under the age of 21 consuming marijuana; or	HO
e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	HO
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	HO
b. On or in a public transit vehicle or public transit shelter;	HO
c. On or in a publicly owned or operated property;	HO
d. Within 1,000 feet of a substance abuse or treatment facility; or	HO
e. On a campus for postsecondary education.	HO

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Packaging: All marijuana and marijuana products will be sold in child-resistant packaging that meets state and local regulations. The packaging will also include any required warning labels and information about the product's THC content.
Display: Products will be stored behind counters or in closed display cases, or in sealed containers on shelves behing the counter in the employee only area.
Quantity Limits: The State of Alaska and AMCO may impose quantity limits on the amount of marijuana or marijuana products that a customer can purchase in a single transaction or within a certain time period.
...
(continued on additional space page)

AMCO Received 7.13.2023

AMCO
JUL 12 2023

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

The Green Anchor will take the following steps:
Stay informed about the packaging and labeling requirements: The Green Anchor and its employees will ensure that they are familiar with the specific requirements for packaging and labeling set forth in 3 AAC 306.345(a). The store can obtain this information from the Alaska Marijuana Control Office or consult with a legal professional.
Purchase compliant packaging: The Green Anchor will ensure that all marijuana and marijuana products sold on its licensed premises are packaged in a manner that is compliant with the regulations. This will involve purchasing packaging materials that are specifically designed to meet Alaska's requirements.
...
(continued on additional space page)

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Provided is an example of what information a standard label should provide, and The Green Anchor will comply with these label requirements.

The Green Anchor
License# 35466
Product Name: Blue Dream Kush
Net Weight: 3.5 grams (0.123 oz)
THC Content: 18.5%
CBD Content: 0.2%
Strain Type: Hybrid
Genetics: Blueberry x Haze
Harvest Date: 2023-06-15
Processed By: Green Leaf Cultivators
Pesticide-Free: Yes
Recommended Usage: Smoke, vaporize Keep Away from Children and Pets For Adult Use Only
Batch Number: RMC123456789
Manufacturing Date: 2023-06-18
Expiration Date: 2024-06-18
Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under the influence. There are health risks associated with consumption of marijuana. For use only by adults over the age of twenty-one and older, KEEP OUT OF REACH OF CHILDREN. Marijuana should not be used by women who are pregnant or breastfeeding.

AMCO Received 7.13.2023

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Train employees: The Green Anchor will provide training to its employees to ensure they understand the requirements for verifying identification and can recognize valid forms of photographic identification.
Post signs: The Green Anchor will post signs at the entrance and throughout the store that indicate that a valid form of photographic identification is required for purchase. This will help to ensure that customers are aware of the requirements before they make a purchase.
Verify the identification: Before selling marijuana or marijuana products to a customer, an employee of The Green Anchor will verify the customer's identification to ensure it is valid and meets the requirements set forth by the state. The identification should include a photograph, date of birth, and expiration date...(continued on additional section)...

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. HO

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Storage: Marijuana waste will be stored in a secure location that is inaccessible to unauthorized individuals. The Green Anchor will use secure containers that are labeled and stored in a locked area, such as a safe or cabinet, to prevent theft or diversion. Accurate records will be kept of all marijuana waste produced and stored.
Management: The Green Anchor will manage marijuana waste in a manner that prevents it from being used for any purpose for which it was grown or produced. This may involve mixing ground marijuana waste with other materials to render it unusable.
The following are some options for mixing with ground marijuana waste:
Non-consumable food waste, such as oil or grounds or food scraps
Shredded paper or cardboard
Soap or other non-consumable substances
Disposal: The Green Anchor will dispose of marijuana waste according to Alaska state law. The following are some options for disposal:
Composting - mixing products such as expired flower into food scraps for composting.
Landfill - Marijuana waste can be disposed of in a landfill, provided it is mixed with other materials to make it unusable. (This will probably be the preffered method, and waste will be disposed of in a locked dumpster)
Incineration - Another option is to incinerate marijuana waste at a licensed facility. This method ensures that the waste is completely destroyed and cannot be used for any purpose.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. HO

Homer Sven Olson
Printed name of licensee

Signature of licensee

AMCO Received 7.13.2023

(Additional Space as Needed):

2.1 Continued:
In regards to the intake and flow of marijuana on the premises, a list of requirements will be strictly adhered to in order to meet all compliance. Here is that list:
Marijuana establishments must receive all marijuana and marijuana products through a transporter licensed by the state of Alaska.
Marijuana must be transported in a secure and enclosed vehicle.
Transporters must maintain a log of all deliveries and pickups.
The log must include the date and time of the delivery or pickup, the name and license number of the sending and receiving licensee, and the type and quantity of marijuana being transported.
The receiving licensee must verify that the information in the log is accurate and sign the log.
Marijuana establishments must maintain accurate records of all marijuana and marijuana products received and sold.
The records must include the name and license number of the sending and receiving licensee, the date of the transaction, the type and quantity of marijuana and marijuana products, and the price.
Marijuana establishments must have a designated area for receiving and storing marijuana and marijuana products.
The area must be secure and access must be restricted to authorized employees.
Marijuana and marijuana products must be stored in a secure location that is not accessible to the public.
All marijuana and marijuana products must be labeled with the required information, including the name of the product, the amount of THC and CBD, and the name and license number of the marijuana establishment that produced or sold the product.

3.1 continued:
...Use Technology: Some retail marijuana stores use technology such as breathalyzers or other testing devices to determine if an individual is under the influence, and The Green Anchor could choose to use such devices if necessary.
Enforce Legal Requirements: The Green Anchor will follow all legal requirements related to the sale of marijuana, including verifying the age of customers and checking for valid identification.
Monitor Customer Behavior: Employees of The Green Anchor will monitor customer behavior and be on the lookout for signs of impairment, such as slurred speech, difficulty standing or walking, or impaired coordination.

5.1 continued:
...For flower: Adults 21 years and older can purchase up to 1 ounce (28 grams) of marijuana flower per transaction. Adults can possess up to 1 ounce (28 grams) of marijuana flower in public.
For concentrate:Adults 21 years and older can purchase up to 5 grams of marijuana concentrate per transaction.Adults can possess up to 5 grams of marijuana concentrate in public.
For edibles: Adults 21 years and older can purchase up to 5 grams of marijuana edibles per transaction. Adults can possess up to 5 grams of marijuana edibles in public.
Age Verification: The Green Anchor will verify the age of all customers to ensure that they are of legal age to purchase marijuana or marijuana products. This will involve checking identification, such as a driver's license or state ID.
Record-Keeping:The Green Anchor will be required to maintain detailed records of all marijuana and marijuana product sales, including the type and amount of product sold, the price, and the date and time of the sale.

6.1 continued:
...Label products correctly: The Green Anchor will ensure that all marijuana and marijuana products sold on its licensed premises are labeled correctly. This will involve including information such as the product name, THC content, weight, and any applicable warning labels.
Maintain accurate records:The Green Anchor will maintain accurate records of all packaging and labeling activities, including the date and time of packaging, the type of product packaged, and the specific labeling used.
Train employees: The Green Anchor will train its employees on the requirements for packaging and labeling to ensure that they understand the regulations and are able to comply with them.
By taking these steps,The Green Anchor can ensure that all marijuana and marijuana products sold on its licensed premises meet the packaging and labeling requirements set forth in 3 AAC 306.345(a). This can help to ensure compliance with state regulations and promote the safe and responsible use of marijuana products.

7.1 continued:
Document the sale: The Green Anchor will maintain records of all sales, including the identification presented by the customer. This documentation will help to demonstrate compliance with the regulations in the event of an inspection or audit.
Refuse sales to customers without valid identification: If a customer is unable to produce a valid form of photographic identification, The Green Anchor will refuse the sale. This can help to ensure that the store is in compliance with state regulations and avoid potential legal and financial consequences.
By following these procedures, The Green Anchor can ensure compliance with the requirement of 3 AAC 306.350(a) that a valid form of photographic identification is produced before selling marijuana or marijuana products to a person.

AMCO Received 7.13.2023