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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-05: Marijuana Product Manufacturing Facility

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Equipment, compounds, and processes to be used
- Waste disposal
- Testing procedure and protocols
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Prohibitions

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a marijuana product manufacturing facility or marijuana concentrate manufacturing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Kreative Konfections LLC	**MJ License #:**		17389	
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Kreative Konfections LLC				
Premises Address:	2115 E Bogard Rd #2				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake, flow, and transfer of marijuana, marijuana concentrate, and marijuana product at and from your premises:

1. We will buy flower/trim product from marijuana cultivators. They will sell us/transfer us the product via Metrc.
2. We will accept and weigh the raw product on a scale compliant with 3 AAC 306.745 and record the receipt in Metrc.
3. Any raw product not processed that day will be stored in our locked cold walk-in until it is processed.
4. Raw product will run through the closed-loop system to turn it into concentrate. It will be purged of remaining solvents in a vacuum oven. Raw product may be processed with alcohol instead of or after processing in the closed-loop system.
5. Samples of finished concentrate will be transfered to a licensed laboratory for testing.
6. Concentrate will be stored in locked storage until test results are returned.
7. Concentrates that pass testing will be weighed and packaged for sale or held for use for edibles.
8. Concentrates that do not pass testing will be further processed and purged and retested if it failed for hydrocarbons and such retesting is approved by the AMCO director. If retesting is not approved, or the concentrate failed for other reasons than the amount of hydrocarbons, the batch shall be destroyed using isopropyl alcohol and mixing with paper waste. All stipulations in 3 AAC 306.660 and 306.740 shall be followed.
9. Concentrate for sale will be sold and transfered to retail marijuana stores using Metrc.
10. Concentrate held for edibles will be stored in locked storage until used in the kitchen for edibles.
11. Edibles will be produced in the kitchen according to their recipes and the amounts of concentrate used will be recorded in Metrc. The concentrate may be made in-house, or purchased from other licensed manufacturers.
12. Samples of edibles produced by the kitchen will be transfered to a licensed laboratory for testing.
13. Edibles will be stored in the locked cold walk-in while waiting on test results and sales.
14. Edibles that pass testing will be packaged for sale. Edibles that do not pass due to exceeding dosage amounts will be reprocessed and retested if such retesting is approved by the director and possible given the type of edible, or destroyed according to 3 AAC 306.660 and 306.740.
15. Edibles for sale will be sold and transferred to retail marijuana stores using Metrc.

Section 3 – Equipment and Compounds to be Used

Review the requirements under 3 AAC 306.555.

3.1. Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

Kreative Konfections uses a USA Labs Closed Loop Extractor with a CMEP-OL Gen 3 refrigerant recovery pump. An engineering peer review report is available for review. Various classes have been attended in the last 5 years on use of the extraction equipment. Across International vacuum ovens and a vacuum pump are used for purging.
Butane/Propane extraction takes place inside a Class 1 Division 1 expolsion-proof booth by C1D1 Labs. Purging will take place in Unit 1 outside the C1D1 itself. (No chance of exceeding the lower explosion limit exists.) An engineering peer review report is available for review.
A USA Labs rotary evaporator will be used, along with a centrifuge, to process product using alcohol. This will occur in the C1D1 booth.
Gases that may be used include: Butane, ISO Butane, Propane, a blend of Butane and Propane, CO2, and Nitrogen. An Ethanol mix will be used for processing. Isopropyl Alcohol and/or Ethanol will be used for cleaning.

Section 4 – Waste Disposal

Review the requirements under 3 AAC 306.740.

4.1. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including expired or outdated marijuana or marijuana product, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

If we have any edibles that expire or cannot pass testing, they will destroyed in compliance with 3 AAC 306.740. Notice will be made by email to the AMCO director's office. After grinding and mixing with an approved waste material (i.e. paper waste or compost) at a minimum material to marijuana product ratio of 2 to 1, it will be taken to the local solid waste facility for disposal. Concentrates do not expire if they are stored properly. If there is a batch of concentrates that will not pass testing and cannot be further processed or purged in order to pass testing, the batch will be destroyed with isopropyl alcohol, then mixed with paper waste at a minimum ratio of 2 parts waste to 1 part concentrate.

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.520 and 3 AAC 306.550.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:	Initials
5.1. I will ensure that any individual responsible for collecting random samples for required laboratory testing under 3 AAC 306.550 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	JdK

Answer "Yes" or "No" to the following question:	Yes	No
5.2. Will the marijuana product manufacturing facility be performing in-house testing (as defined under 3 AAC 306.990(b)(20)?	☐	☑

If "Yes" to 5.2, you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
5.3. The area where in-house testing will occur is clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.	

5.4. Describe the testing procedures and protocols the marijuana product manufacturing facility will follow:

Prior to sale, or transport anywhere except the laboratory, each batch will be tested.
We will collect a random sample for testing by selecting product from each production lot in an amount required by the laboratory;
We will designate an individual responsible for collecting each sample; that individual shall

(A) prepare a signed statement showing that each sample has been randomly selected for testing;
(B) provide the signed statement to the marijuana testing facility; and
(C) maintain a copy in the locked file cabinet; and
(D) transport the sample to the marijuana testing facility in compliance with 3 AAC 306.750.

After collecting and transporting a sample for testing, we will segregate the entire production lot from which the testing sample was selected until the laboratory reports the results from its tests. During this period of segregation, we will maintain the production lot in our locked storage refrigerator or freezer. We will not not sell or transport any marijuana product from the segregated lot until the laboratory has completed its testing and analysis and provided those results, in writing, to us. We will maintain the testing results as part of our business records.

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Section 6 – Proposed Marijuana Concentrates and Marijuana Products

Review the requirements under 3 AAC 306.520, 3 AAC 306.525, and 3 AAC 306.560.

Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.

Product Name:	NO CHANGES FROM EXISTING PRODUCT CARDS		
Product Type: Choose one.	Other Marijuana Product		
Perishable: Yes/No	Yes	**Shelf Life:** If perishable.	
Intended Use: Smokable/ edible/topical/wholesale/etc.			

Product Description: Details must include the color, shape, and texture.	
Ingredients: If a hemp derived product/CBD is an ingredient, what is the quantity and you must provide the SOA Department of Agriculture's registration number.	
Flavors: List all current and potential future flavors:	
Standard Production Procedure and Detailed Manufacturing Process:	
Depiction: Provide a photograph, drawing, or graphic representation of the expected appearance of the final product.	

Section 7 – Proposed Product Packaging and Sample Labels

Review the requirements under 3 AAC 306.520, 3 AAC 306.565, and 3 AAC 306.570.

Attach a completed copy of this page for each proposed marijuana concentrate or marijuana product.

Product Name:	
Product Type:	

Packaging Description: Details must include the color(s), size, packaging materials used, total amount of THC, individual serving sizes (if multiple), and other specifics showing compliance with 3 AAC 306.565. Please include photos, drawings, or graphic representations.	

Sample Labels: Provide sample labels showing how the labeling requirements set forth in 3 AAC 306.570 will be met.	

Section 8 – Prohibitions

Review the requirements under 3 AAC 306.510.

8.1. I certify that the marijuana product manufacturing facility will not: Initials

a. **Sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or marijuana product directly to a consumer, with or without compensation;** JLK

b. **Allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or marijuana product on the licensed premises; or** JLK

c. **Manufacture or sell any product that is an adulterated food or drink, closely resembles a familiar food or drink item including candy, or is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children.** JLK

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. JLK

Jenny L. Koenig
Printed name of licensee

Jenny L. Koenig
Signature of licensee

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(Additional Space as Needed):