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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal
- Walk-up or drive-through exterior window pick-up service

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Flower Mountain LLC	**MJ License #:**	37259
License Type:	Retail		
Doing Business As:	Flower Mountain		

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

Marijuana and marijuana product will only be delivered by a licensed cultivator or manufacturer. Marijuana is recorded in the inventory tracking system. Marijuana and marijuana product will be stored in a locked storage room in a restricted access area or put on display in the storefront while remaining within the restricted access area. Marijuana will be packaged at the point of sale. The store will reconcile each transaction from the point-of-sale system and current inventory to its marijuana tracking inventory at the close of each business day.
A customer will be asked to see ID upon entry. Marijuana will be sold "deli-style" with the product being displayed in transparent containers. A staff member will be available for questions. After a selection is made, the staff member will extract the product from the container, weigh it, and package it. Only cash will be accepted.

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 3 – Exterior Window Service Operating Plan

3.1. Describe how you will comply with the requirements set forth in 3 AAC 306.380 and 3 AAC 306.715. Your response must include include policies and procedures regarding video surveillance, ID verification, display of marijuana or marijuana products, security features including alarm systems and locks, measures to prevent consumers from unlawfully accessing marijuana and funds through the exterior window and licensee control of the area outside of the exterior window.

Not applicable

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]:	Initials
I have included a title, lease or other documentation showing sole right of possession to the additional area(s), including the exterior window area, if the additional area(s) are not already part of my approved licensed premises.	
I certify the area immediately outside the walk-up or drive-through exterior window does not include any public property including public streets, public sidewalks, or public parking lots.	
I certify I have read, understood and will comply with all requirements set forth in 3 AAC 306.380, 3 AAC 306.715 and 3 AAC 306.720.	

Section 4 – Prohibitions

Review the requirements under 3 AAC 306.310.

4.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Employees will be trained to notice signs of intoxication and refuse service. Each employee will have a valid marijuana handler permit.

4.2. I certify that the retail marijuana store will not:	Initials
a. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; or in violation of 3 AAC 306.380.	EJ
b. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; other than as permitted under 3 AAC 306.380.	EJ
c. Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	EJ
d. Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	EJ
e. Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.	EJ

Section 5 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a). EJ

5.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products. EJ

5.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e). EJ

5.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365. EJ

5.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

- **a. Is false or misleading;** EJ
- **b. Promotes excessive consumption;** EJ
- **c. Represents that the use of marijuana has curative or therapeutic effects;** EJ
- **d. Depicts a person under the age of 21 consuming marijuana; or** EJ
- **e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.** EJ

5.6. I certify that no advertisement for marijuana or marijuana product will be placed:

- **a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;** EJ
- **b. On or in a public transit vehicle or public transit shelter;** EJ
- **c. On or in a publicly owned or operated property;** EJ
- **d. Within 1,000 feet of a substance abuse or treatment facility; or** EJ
- **e. On a campus for postsecondary education.** EJ

Section 6 – Displays and Sales

6.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana will be displayed inside airtight transparent glass jars in locked display cases and on shelves behind the counter in the restricted access area out of reach of customers. Marijuana will be removed from the jars by a budtender when a customer is making a purchase, weighed on a certified scale, and packaged in compliant packaging. Marijuana will also be available pre-packaged. Marijuana product will be stored in locked display cases.
Marijuana displayed for smelling purposes will be packaged in a sample jar with a plastic or metal mesh screen and remain in the custody of the retail store at all times.

Section 7 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

7.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All product sold on the premises will be packaged in opaque, child-resistance packaging and affixed with a label that identifies the store and marijuana establishment license number, the total estimated amount of THC in the product and the following statements:

" "Marijuana has intoxicating effects and may be habit forming and addictive."

" "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence."

" "There are health risks associated with consumption of marijuana."

" "For use only by adults twenty-one and older. Keep out of the reach of children."

" "Marijuana should not be used by women who are pregnant or breast feeding."

7.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Section 8 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

8.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

The retail marijuana store will refuse to sell marijuana or a marijuana product to a person who does not produce a form of valid photographic identification showing that person is 21 years of age or older.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. EJ

Section 9 – Waste Disposal

Review the requirements under 3 AAC 306.740.

9.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

The retail establishment will keep marijuana waste in the locked storage room in the restricted access area. Video surveillance will have full view of the room where waste is destroyed.

Marijuana waste will be recorded in the inventory tracking system. A record will be kept through the inventory tracking system of the final destination of marijuana waste made unusable. Marijuana waste will be mixed with equal parts of shredded paper waste until it becomes unusable. The final destination of the waste will be the local permitted solid waste facility, Haines Community Waste.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. EJ

Ethan Julian
Printed name of licensee

Signature of licensee

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(Additional Space as Needed):