



DIVISION OF INSURANCE

Frank H. Murkowski, Governor

ORDER NUMBER R 05-01

February 9, 2005

**ORDER REQUIRING ALL THIRD PARTY ADMINISTRATORS
TRANSACTIONING BUSINESS IN ALASKA TO SUBMIT SPECIFIC
INFORMATION TO THE DIRECTOR BY MARCH 1, 2005**

AS 21.27.630 requires a person who acts as or represents to be a third party administrator (TPA) in Alaska to be registered, unless the TPA meets requirements for exemption from registration. The director may require additional information from a TPA, whether registered or exempt from registration, in writing either within 10 working days under AS 21.27.350(e) or quarterly under AS 21.27.650(a)(3)(C).

THEREFORE, IT IS HEREBY ORDERED THAT:

On or before **March 1, 2005**, all third party administrators transacting business in Alaska, whether registered or exempt from registration, submit to the director the following information.

- Contact information for the TPA: name, address, phone number, e-mail address.
- For each self-insured single or multiple employer health plan for which the TPA provided administrative services as of December 31, 2003:
 - 1. Full name of each employer and, if a multiple employer plan, the full name of the plan;
 2. If the employer or plan purchased stop loss insurance, the name of stop loss insurer;
 3. Number of employees and number of dependents covered as of 12/31/2003;
 4. Total (employer and employee) contributions paid during calendar year 2003;

If a TPA did not provide administrative services for any self-insured single or multiple employer health plans as of 12/31/2003, simply respond with "None."

Please e-mail this information to insinfo@commerce.state.ak.us. If you have questions regarding this order, contact:

Katie Campbell
Life/Health Actuary
Alaska Division of Insurance
Phone: (907) 465-4607
E-mail: katie_campbell@commerce.state.ak.us

This order is effective February 9, 2005.

A handwritten signature in cursive script that reads "Linda S. Hall".

Linda S. Hall
Director