Reinsurance Intermediary Application and Instructions

All fees are NONREFUNDABLE pursuant to 3 AAC 31.010.

Applications not completed within four months from the dated filed will be considered withdrawn and a new application and application fees will be required pursuant to AS 21.27.040(f).

This application is for obtaining ONLY an INDIVIDUAL or FIRM Reinsurance Intermediary Manager (RIM) or Broker (RIB) license. If you determine that license authority other than for this class is required, please see the web site indicated above for instructions and the correct application.

A firm and all individuals transacting insurance business in this state or relative to a subject resident, located, or to be performed in this state, must be licensed in this state, unless exempt.

Each applicant is responsible for acting in compliance with Alaska laws. The compliance officer is responsible for renewing the firm license pursuant to AS 21.27.380.

The Division recommends you obtain a copy of the Alaska Statutes and regulations that are available on our website at http://www.legis.state.ak.us/basis/statutes.asp#21.03.010 and http://www.legis.state.ak.us/basis/statutes.asp#21.03.010 and http://www.legis.state.ak.us/basis/statutes.asp#21.03.010 and http://www.legis.state.ak.us/basis/aac.asp#3.21.

YOU MAY NOT BE REQUIRED TO BE LICENSED IN ALASKA AS A REINSURANCE INTERMEDIARY MANAGER IF:

A person who performs management services for an admitted reinsurer is not required to be licensed as a reinsurance intermediary manager if

(1) the person's compensation is not based on the volume of premium written and the person

- A) is a wholly-owned subsidiary of the admitted insurer;
- (B) wholly owns the admitted insurer; or

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angle$ is a wholly-owned subsidiary of the insurance holding company subject to AS 21.22 that owns or controls the admitted insurer:

the person is a United States manager of the United States branch of an alien admitted insurer; or

(3) the person is the manager of a group, association, pool, or organization of insurers that does joint underwriting and that is subject to examination by its resident insurance regulator in a state that

A) the director has determined has enacted provisions substantially similar to those contained in this chapter; and (B) is accredited by the National Association of Insurance Commissioners.

If your understanding of Alaska Statutes leads you to believe you are exempt from licensure, identify the statute provisions that apply, specify the firm's duties in a written statement with documentation that supports your claim for exemption.

YOU MAY NOT BE REQUIRED TO BE LICENSED AS A REINSURANCE INTERMEDIARY BROKER IF:

- the person only represents a foreign insurer; and
- the person is currently licensed and in good standing as a reinsurance intermediary in its home state; and the person's home (resident) state is accredited by the National Association of Insurance Commissioners; or
- .
- upon written request, the director may grant written permission for a domestic insurer to use an alien reinsurance intermediary broker not licensed by and without a place of business in a jurisdiction subject to accreditation by the National Association of Insurance Commissioners if the alien reinsurance intermediary broker is licensed and in good standing by its domiciliary insurance regulator.

FORM FILING REQUIREMENTS FOR REINSURANCE INTERMEDIARIES

RESIDENT

□ Application Form 08-237

- Application Fee plus the Fingerprint Card Evaluation fee of \$48.25*
- One Fingerprint Card*
- Examination Results: Limited Lines Reinsurance
 - Intermediary Exam (valid for one year from examination date) RIM – Limited Lines Reinsurance Intermediary Manager Exam
 - RIB Limited Lines Reinsurance Intermediary Broker Exam

Copy of the contract you have with each insurer you represent

Copy of Part III of the Reinsurance Intermediary Application□

NONRESIDENT

- Application Form 08-237
- □ Application Fee
- Copy of the contract you have with each insurer you represent
- Copy of Part III of the Reinsurance Intermediary Application

*If you are currently licensed in Alaska, the fingerprint card and fingerprint card evaluation fee is not required.

Answers to Frequently Asked Questions (FAQs) are available at http://commerce.alaska.gov/dnn/Portals/7/pub/Licensing/faq.pdf

FEES PER LICENSE RESIDENTS AND NONRESIDENTS

Reinsurance Intermediary Manager or Broker	Individuals	Firms	
Any Lines	\$75	\$75	
Reinsurance Intermediary Manager or Broker	\$75	\$75	

COMPLIANCE OFFICER INFORMATION

The designated responsible person (compliance officer) must submit an individual application with all requirements.

Designated Compliance Officer is responsible for the actions of the firm and all representatives of the firm.

RENEWAL DATES

FIRMS

A firm license will be effective for two years from original date of license issuance.

INDIVIDUALS

If the individual licensee's birth year is an odd number, the license will renew on the individual's birthday every oddnumbered year. If the individual licensee's birth year is an even number, the license will renew on the individual's birthday every even-numbered year.

A renewal notice will be mailed approximately 60 days prior to the expiration of the license. It is the licensee's responsibility to renew their license pursuant to AS 21.27.380 - this is the first bullet under renewals.

Instructions:

- 1. Please read all instructions before filling out the application form. Residents and nonresidents file the same application form.
- 2. All forms must be completed and filed together in order to ensure rapid processing of your application.

DE	STATE OF ALASKA DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DE DIVISION OF INSURANCE 333 WILLOUGHBY AVENUE, 9TH FLOOR P.O. BOX 110805, JUNEAU, ALASKA 99811-0805										Evelopmi	ENT	Bat	ch #	Divisio		se only	
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	Check the legal business type, license type and line(s) of authority for which you are applying. Check the last column in #5 if you have been previously licensed in Alaska:																	
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	Designated/Responsible Licensee									
7	Identify the Designated	d/Responsible Li	censee	(must compl	ete all of Par	t II)				
	Name	SSN		National Producer License					Application Attach	ed
0					PART II					
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9	Education and Traini	ing received aft	er high :							
	A. List all college edu are upper division	ucation and train	ing. A "r	major" mean	s at least 24	semester ho	ours of co	ollege course wo	ork, at least 16 of	which
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	B. List here any profe organizations or g	overnmental lice	ensing ag	gency or reg	ulatory autho	ority, which y	ou prese	ently hold or have	e held in the past.	
	TITL	E		ISSUI	NG ORGANI	ZATION		DATE	OBTAINED	

	EMPLOYMENT HISTORY								
10	Account for all time for the past five years. Give all emp full years. Include full and part-time work, self-employm	oloyment ex	xperience	starting w	ith your cu	rrent employer working back ten			
	the filling five years time without gaps. Attach a separation	ate piece o	f paper, if	necessar	yment and y.	run-time education, accounting for			
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11	Will a fiduciary account be maintained? Yes AS 21.27.760(b)(4)(C) for Reinsurance Intermediary Ma Brokers.	anagers or	ÁS 21.27.	690(a)(3)	and (4) for	you will be in compliance with r Reinsurance Intermediary			
	A SEPARATE FIDUCIARY ACCOUNT MUST BE MAIN	ITAINED F	OR EACH	INSURE	R REPRES	SENTED.			
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	City			ç	State	Zip Code			
40	,	No If no,	please ex						
12	Former employers may be contacted.	No	-						
13	a. Have you ever been in a position which required a t	fidelity bon	d? 🗖 Ye	s 🗖 No					
	If any claims were made to the bond, give details: _								
	h Have you ever been denied on individual or position	a aabadula	fidality ba	nd or ho	d o bond o				
	b. Have you ever been denied an individual or position	n schedule	ndenty bo	na, or na	a bond ca				
	If yes, give detail: During the last ten (10) years, have you ever been refus	od a profo	ssional or	cupation		tional license by a governmental			
14	licensing agency or regulatory authority, or has any suc								
	If yes, give details:								
	" yes, give details								
15	List any insurers, reinsurer, agents, brokers, or reinsura	ince interm	ediaries in	which yo	ou are a pa	rtner or control directly or indirectly			
13	or own legally or beneficially 10% or more of the outstan	nding stock	(in voting	power).					
	-								
	If any of the stock is pledged or hypothecated in any wa	iy, give det	ails:						
	If you determine that you are a controlling insurance pro					or joint roingurance with which you			
16	List any group, association or other organization of insu are affiliated and identify the companies that are member	ers.	engages l	n joint un	uerwining (or joint reinsurance with which you			
17	Have you ever been an officer, director, trustee, investm								
	insurance related organization which, while you occupie placed under supervision or in receivership, rehabilitation	ea any such on, liauidati	n position (on or cons	or capacit servatorsh	y with resp hip? D Ye	s Dect to it, became insolvent or was			
		n, nquiuati			p. 🖬 10				
	If yes, give details:								

18	BACKGROUND INFORMATION	
	Please read the following very carefully and answer every question. All written statements submitted by the Applicant must include an original signature.	
	1a. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, ever been convicted of a misdemeanor, had a judgment withheld or deferred or is the business entity or any owner, partner, officer or director of the business entity, or member or manager currently charged with, committing a misdemeanor?	Yes No
	You may exclude the following misdemeanor convictions or pending misdemeanor charges: traffic citations, driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license.	
	You may also exclude juvenile adjudications (offenses where you were adjudicated delinquent in juvenile court.)	
	1b. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company ever been convicted of a felony, had judgment withheld or deferred, or is the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company currently charged with committing a felony?	Yes No
	You may exclude juvenile adjudications (offenses where you were adjudicated delinquent in a juvenile court.)	
	If you have a felony conviction involving dishonesty or breach of trust, have you applied for written consent to engage in the business of insurance in your home state as required by 18 USC 1033?	N/A Yes No
	If so, was consent granted? (Attach copy of 1033 consent approved by home state.)	N/A Yes No
	1c. Has the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company, ever been convicted of a military offense, had a judgment withheld or deferred, or is the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company, currently charged with committing a military offense?	Yes No
	NOTE: For Questions 1a, 1b, and 1c " Convicted " includes, but is not limited to, having been found guilty by verdict of a judge or jury, having entered a plea of guilty or nolo contendere or no contest, or having been given probation, a suspended sentence or a fine.	
	 If you answer yes to any of these questions, you must attach to this application: a) a written statement identifying all parties involved (including their percentage of ownership, if any) and explaining the circumstances of each incident, b) a copy of the charging document, c) a copy of the official document which demonstrates the resolution of the charges or any final judgment. 	
	2. Has the business entity or any owner, partner, officer or director of the business entity, or manager or member of a limited liability company, ever been named or involved as a party in an administrative proceeding, including a FINRA sanction or arbitration proceeding regarding any professional or occupational license, or registration?	Yes No
	"Involved" means having a license censured, suspended, revoked, canceled, terminated; or, being assessed a fine, a cease and desist order, a prohibition order, a compliance order, placed on probation, sanctioned or surrendering a license to resolve an administrative action. "Involved" also means being named as a party to an administrative or arbitration proceeding, which is related to a professional or occupational license or registration. "Involved" also means having a license application denied or the act of withdrawing an application to avoid a denial. You may EXCLUDE terminations due solely to noncompliance with continuing education requirements or failure to pay a renewal fee.	

BACKGROUND INFORMATION (Continued)	
 If you answer yes, you must attach to this application: a) a written statement identifying the type of license, all parties involved (including their percentage of ownership, if any) and explaining the circumstances of each incident, b) a copy of the Notice of Hearing or other document that states the charges and allegations and c) a copy of the official document which demonstrates the resolution of the charges or any final judgment. 	5,
3. Has any demand been made or judgment rendered against the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, for overdue monies by an insurer, insured or producer, or have you ever been subject a bankruptcy proceeding? Do not include personal bankruptcies, unless they involve funds held on behalf of others.	to N/AYes No
If you answer yes, submit a statement summarizing the details of the indebtedness and arrangements for repayment.	
4. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, ever been notified by any jurisdiction to which you are applying of any delinquent tax obligation that is not the subject of a repayment agreement?	er Yes <u>No</u>
If you answer yes, identify the jurisdiction(s):	
5. Is the business entity or any owner, partner, officer or director of the business entity, or member of manager of a limited liability company, a party to, or ever been found liable in any lawsuit or arbitration proceeding involving allegations of fraud, misappropriation or conversion of funds, misrepresentation or breach of fiduciary duty?	or Yes No
 If you answer yes, you must attach to this application: a written statement summarizing the details of each incident, a copy of the Petition, Complaint or other document that commenced the lawsuit arbitrations, or mediation proceedings and a copy of the official documents which demonstrates the resolution of the charges or any final judgment. 	
6. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company ever had an insurance agency contract or any other business relationship with an insurance company terminated for any alleged misconduct?	er Yes No
 If you answer yes, you must attach to this application: a written statement summarizing the details of each incident and explaining why you feel this incident should not prevent you from receiving an insurance license, and 	
b) copies of all relevant documents.	
7. In response to a "yes" answer to one or more of the Background Questions for this application, a you submitting document(s) to the NAIC/NIPR Attachments Warehouse?	ire N/AYes No
If you answer yes:	
Will you be associating (linking) previously filed documents from the NAIC/NIPR Attachments Warehouse to this application?	Yes No

19	APPLICANT CERTIFICATION AND ATTESTATION
	 I hereby certify under penalty of perjury, that all of the information submitted in this application and attachments is true and complete and I am aware that submitting false information or omitting pertinent or material information in connection with this application is grounds for license or registration revocation and may subject me to civil or criminal penalties.
	 Unless provided otherwise by law or regulation of the jurisdiction, I hereby designate the Director of Insurance to be its agent for service of process regarding all insurance matters and agree that service upon the Alaska Director of Insurance is of the same legal force and validity as personal service upon the firm or myself.
	 I further certify that I grant permission to the Director of Insurance for which this application is made to verify any information supplied with any federal, state or local government agency, current or former employer or insurance company.
	4. I certify I a) do not have a current child support obligation, or b) I have a child support obligation and I am currently in compliance with that obligation, or c) I have identified my child support obligation arrearage on this application.
	5. I authorize the State of Alaska to give any information it may have concerning me to any federal, state or municipal agency, or any other organization and I release the State of Alaska and any person acting on their behalf from any and all liability of whatever nature by reason of furnishing such information.
	6. I acknowledge that I am familiar with the Alaska insurance laws and regulations.
	 No representatives acting on behalf of this firm have been convicted of any felony involving dishonesty or breach of trust (18 USC 1033).
	 For non-resident license applications, I certify that I am licensed and in good standing in my home state/resident state for the lines of authority requested for the non-resident state.
	 I hereby certify that upon request, I will furnish the jurisdiction(s) to which I'm/we're applying, certified copies of any documents attached to this application or requested by the jurisdiction.

Must be signed and dated by applicant.

Signature of Compliance Officer/Individual

Type or Printed Name of Compliance Officer/Individual

Month/Day/Year

REINSURANCE INTERMEDIARY MANAGER PART III

THIS SECTION MUST BE COMPLETED BY EACH INSURER APPOINTING YOU AS A REINSURANCE INTERMEDIARY MANAGER AND BROKER, AND FILED WITH A COPY OF THE AGENCY CONTRACT.

1	Name of Insurer:								
	NAIC group and company number:								
2	Name and address of Reinsurance Intermediary Manager to whom authority is delegated:								
	_								
3	For what classes	s of business has authority been extended?							
4	Term of Contract	t? Beginning Date: Ending Date:							
5		ct termination clause comply with the 30-day notice to the director requirement in AS 21	.27.760(e)(3)?						
	Yes No	On what grounds?							
6		ubject to a retrospective compensation clause?							
7	Does the contrac question.)	ct specify the following: (Indicate where in the contract the provision can be found to the	e right of the						
	🛛 Yes 🗖 No	Establishment of the responsibilities of each party for a particular function and the division of responsibilities.							
	Yes 🛛 No	Termination of the contract for cause upon written notice, sent certified mail, and the right to suspend the underwriting authority during any dispute for cause of termination.							
	Yes 🛛 No	Remission of all money due, detailing transactions at least monthly.							
	Yes I No	Compliance with all applicable fiduciary account statutes and regulations.							
	Yes No	Use of the fiduciary account for all payments on behalf of the reinsurer.							
	🛛 Yes 🗖 No	Limitation on retaining estimated claim payments and allocated loss adjustment expenses.							
	Yes 🛛 No	Maintenance of separate accounts and records for each reinsurer, and indication that the reinsurer has the right to audit and copy all accounts and records related to the reinsurer's business.							
	🛛 Yes 🗖 No	Statement that the contract may not be assigned in whole or in part by the reinsurance.							
	Yes 🛛 No	The reinsurer and intermediary manager is required to comply with intermediary manager for the established underwriting and rating standards of the insurer for the acceptance, rejection, or cession of all risks.							
	Yes 🛛 No	Establishment of compensation, including rates, terms, purposes of commissioning charges and other fees that the reinsurance intermediary manager may levy against the reinsurer.							

8	If the Reinsurance Intermediary Manager has underwriting authority to settlement claims on behalf of the insurer, complete all questions in number 9. If not, proceed to question 10. (Indicate where in the contract to the right of the question.) Does the contract specify the Reinsurance Intermediary Manager's:									
	🛛 Yes 🗖 No	Written statement authority which may sent certified mail, and the right to susp for cause of termination.	be terminated for cause up bend settlement authority d	oon written r uring any di	notice, spute					
	Tes No	Compliance with the unfair claims settle	ement statutes and regulat	ions.						
	Yes 🛛 No	Transmission electronic data at least m existence.	onthly if electronic claims f	files are in						
	Tes INO	Require claims to be reported to the ins	surer within 30 days.							
	Yes 🛛 No	Specify that claim files are the property Intermediary Manager except upon an files become the sole property of the in Reinsurance Intermediary Manager sha to copy the files on a timely basis.	order of liquidation of the ir surer or the insurer's estate	nsurer the cl e, the						
	Yes No Require that a copy of the claim file be sent upon insurer request or when claim exceeds an amount set by the director or the insurer, whichever is less, involves a coverage dispute, may exceed the Reinsurance Intermediary Manager's claim authority, is open for more than six months, involves extra contractual allegations, or is closed by payment in excess of an amount set by the director or an amount set by the insurer, whichever is less.									
9	If the contract han number 11. (Ind	as a provision for sharing interim profits, o licate where in the contract to the right of	complete all of question 10 the question.)	. If not, prod	ceed to question					
	☐ Yes ☐ No Does the Reinsurance Intermediary Manager have authority to determine the amount of the interim profits by: establishing loss reserves; controlling claims payments.									
	Does the contract	ct specify that the interim profits will not b	e paid until:							
	Yes 🛛 No	One year after they are earned for prop they are earned in casualty business.	erty insurance business ar	nd five years	s after					
	🛛 Yes 🗖 No	Profits are independently verified in acc	cordance with Alaska Statu	ite 21.27.62	0					
	Yes INO	A later period established by the Alaska classes of insurance.	a Director of Insurance for	specified kir	nds of					
10	Will the Reinsura	ance Intermediary Manager annually prov d financial statement to the reinsurer?	/ide, prepared by an indep ❑ Yes ❑ No	endent certi	fied public accountant, a					
11		ce Intermediary Manager Authorized to:	Cede Reinsurance?	🗖 Yes	D No					
			Assume Reinsurance?	🗖 Yes	□ No					
			Appoint Agents?	Yes	□ No					
12	How often is an	on-site audit of the Reinsurance Intermed	diary Manager conducted?							
	When was the la	ast on-site audit completed?	Copy of the la	ast audit rep	ort enclosed					
13										
		Name	_							
	_	Title								
	by Signature (insurer)									