

## Reinstate an Expired License

Reinstate a license online or submit a paper renewal. An extra \$50 paper processing fee applies when you submit a paper application that could be submitted online.

### Online

1. Apply for license on [www.nipr.com](http://www.nipr.com). Select **New License** application.
2. Pay the renewal fee and late renewal penalty online.
3. Submit the appropriate [Business Transaction Form](#).

### Paper

1. Submit a [renewal application form](#) with all necessary requirements.
2. Include the renewal fee, late renewal penalty, and **\$50 paper processing fee** if applicable.
3. Submit the appropriate [Business Transaction Form](#).

### Resident License

- If you do not reinstate a [resident license](#) within a year of expiration, you will need to retake your exam(s) and submit a new fingerprint card.
- If you didn't complete [continuing education](#) requirements before your license expired, you are required to complete them before reinstating your license.

### Renewal Fee

Insurance Producer (Any Lines) Independent Adjuster Reinsurance Intermediary Manager/Broker Managing General Agent Limited Lines	\$75
Viatical Settlement Broker/Representative	\$100
Surplus Lines Broker Third Party Administrator	\$300

### Late Renewal Penalty

1 to 60 days after license expires	\$100
61 days + after license expires	\$200

### Questions?

- [Contact a Licensing Examiner](#)

# Business Transaction Form for Adjusters

I certify, under penalty of perjury, that **(complete A. or B.)**

<p><b>A. Expired License</b> (choose one)</p> <p><input type="radio"/> From License Expiration Date: _____ to Present Date:* _____, I have not engaged in adjusting activities relative to an Alaska risk under the authority granted me by Alaska License # _____.</p> <p>I understand adjusting activities cannot be engaged in without a license.</p> <p><b>*Must be the date you and notary sign this form. The Division will accept a digital notary stamp.</b></p> <p><input type="radio"/> The following is a complete and accurate list of Alaska adjusting activities that took place after License Expiration Date: _____ and prior to the reinstatement of Alaska License # _____.</p>	<p><b>B. New License</b> (choose one)</p> <p><input type="radio"/> I have not engaged in adjusting activities relative to an Alaska risk. I understand adjusting activities cannot be engaged in without a license.</p> <p><input type="radio"/> The following is a complete and accurate list of all Alaska adjusting activities that took place before the Alaska insurance license was issued.</p>
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No.	Date of Adjustment	Policy No.	Alaska Insured Name and Address	Insurer Name and Address	Compensation
1					
2					
3					
					Total

If necessary, attach a separate page. **Any attachment must be notarized.**

If you did not receive compensation and are not the compliance officer, please indicate your monthly salary: \_\_\_\_\_

Dated at \_\_\_\_\_, this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
City, State Month Year

Licensee / Compliance Officer Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_ at \_\_\_\_\_,  
Month Year City, State

Notary Signature \_\_\_\_\_ (NOTARY SEAL)

My commission expires \_\_\_\_\_