

Serve Alaska Commission Meeting Minutes

A regular meeting of the Serve Alaska Commission was held via teleconference on Wednesday, May 9, 2012 in Anchorage. Chairman Dawn Grossmann called the meeting to order at 1:10 p.m.

Roll Call – Commissioners present: Dawn Grossmann, Kirsten Vesel, Tracey Burke, Denise Morris, Steve Ricci, Justin Fantasia, Joelle Hall, Melora Gaber, Leona Grishkowsky, Lebron McPhail, Jeff Wheaton, Kathryn Dodge, Elaine Dahlgren, Judy Bredberg, Kirsten Franklin-Temple and Barb Nickels
Excused Absence: Becky Judd, Linda McDevitt
A quorum was present.

Staff present: Nita Madsen and Colleen Stuvick
AmeriCorps VISTA present: Tenaya Lamon-Anderson

Approval to adopt the meeting agenda: Commissioner Wheaton requested that calendaring the 2013 commission meetings be added to the agenda. Chair asked for a motion to approve the amended meeting agenda. Commissioner Nickels moved. Commissioner Dahlgren seconded. With no further discussion the **Motion Passed** unanimously.

Approval to adopt the February 17, 2012 Commission meeting minutes: Chair asked for a motion to approve the minutes as written. Commissioner Grishkowsky moved. Commissioner Burke seconded. With no further discussion the **Motion Passed** unanimously.

Chair Report, *no written report*. Commissioners are encouraged to look at the on-line Commissioner Handbook. Commissioners reappointed for another term are Denise Morris, Steven Ricci, Elaine Dahlgren, Becky Judd, and Tracey Burke. Work on Commissioner's Roles & Responsibilities is nearly complete. The Chair will forward a recommendation at the next Commission meeting to accept the job descriptions for Commissioners.

Standing Committee Reports

Commissioner Grossmann reported on behalf of the Executive Committee; *no written report*.
Commissioner Ricci reported on behalf of the Legislative Committee; *report is attached to these minutes*. The committee will meet soon to work on outreach efforts for the upcoming Legislative session.
Commissioner Nickels reported on behalf of the Strategic Planning Committee; *no written report*. The timelines input by staff were approved at the February commission meeting. The timeline for section 2.7 Elevator Speech is moved forward to mid-summer.

Task Force/Sub-Committee Reports

Commissioner Vesel reported on behalf of the Financial Task Force; *report is attached to these minutes*. The sub-committee will meet again in June.

Commissioner Grossmann reported on behalf of the Disability Sub-Committee for Denise Morris; *no written report*. The sub-committee has not met recently. Preparing to apply for the competitive grant is more difficult than first thought. We anticipate the Notice of Funding Opportunity (NOFO) will be released sometime in September and will close early November. The challenge is that we do not know how or what direction the Corporation will have as the primary focus. Once the NOFO is released the clock starts ticking. The hope is that we will be able to submit a request for funding.

Lt. Col. Spear Bud from the National Guard is very interested in participating with us, but when she read the definitions related to Veterans she felt that the Corporation was not interpreting *active military* the same way that the Unit in Alaska does. She asked us to get clarification from CNCS on their definition of *active military*. The feedback we received from the Corporation was that the National Guard fit within the

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definition as many other states are working with their National Guard. This information was sent to Lt. Col. Spear Bud, but she has not given us any feedback.

We are attempting to talk with Stone Soup Group; their military family assistance funding runs out in September. This would be another aspect of supporting the military effort, in particular working with military families whose children need additional support medically or physically.

At this time we have no answers, just lots of questions regarding the future of disability funding.

CNCS Alaska State Program Office Report – Kirsten Franklin-Temple; *report is attached to these minutes.* All the VISTA projects are getting underway across the state. A national competitive grant NOFO has been released for Senior Corps. Catholic Social Services notified us of intent to apply for the grant.

Staff Reports - Nita Madsen, Executive Director; *report is attached to these minutes.* May 4, 2012 was the First Lady's Volunteer of the Year Awards ceremony in Juneau in which staff assisted. April 19, 2012 was the Anchorage Association for Volunteer Administrators Golden Hearts Volunteer recognition dinner in which staff and Commissioners Burke and Wheaton attended. May 15, 2012 is the grant reviewer meeting. Budget is extremely tight. OIG Audit still has not closed.

Nita reported on behalf of Margy Hughes, Program Coordinator; *no written report.* During the past 6 weeks Margy has completed 3 sub-grantee site visits. Margy is facilitating the Program Director's meeting today and tomorrow. Competitive awards will be announced at the end of May. Four of the applications moved forward by Serve Alaska received clarification questions.

Nita reported on behalf of Patricia O'Neil, Grants Administrator; *no written report.* Patricia is working limited hours this last week since she is on Family Medical Leave. She is presenting at the Program Directors meeting today and tomorrow. Colleen Stuvick, Administrative Assistant; *no written report.* The 2011 Annual Report is in the final stages of department approval and will be posted to Serve Alaska's website as soon as it is approved by the department. VISTA Report by Tenaya Lamon-Anderson; *report is attached to these minutes.*

NEW BUSINESS

- Commission Meeting Dates – August 7 & 8, 2012 is a face to face in Anchorage; November 14, 2012 will be a teleconference, 1:00 – 4:00 p.m.; TENTATIVE DATES: February 7, 2013 and May 8, 2013, both meetings will be conference calls from 1:00 – 4:00 p.m.

Business meeting adjourned at 2:30 p.m.