

#### Commission Members

**Dawn Grossmann**  
Chair

Community Based Organization  
Delta Junction

**Ron Yeager**  
Vice Chair

Individuals between 16-25 years  
Anchorage

**Judy Bredberg**  
Education Representative  
Wasilla

**Tracey Burke**  
Higher Education Representative  
Anchorage

**Benjamin Clark**  
National Service Programs  
Sitka

**Elaine Dahlgren**  
Older Adults Service Programs  
Anchorage

**Kathryn Dodge**  
Business Representative  
Fairbanks

**Kirsten Franklin-Temple**  
Ex-Officio  
CNCS Corporate Representative  
Seattle, WA

**Melora Gaber**  
Designee  
Department of Education  
Juneau

**Leona Grishkowsky**  
Business Representative  
Unalakleet

**Becky Judd**  
Youth Development Representative  
Anchorage

**Wilson Justin**  
Tribal Representative  
Chistochina

**Mark Kelsey**  
Designee  
Department of Commerce  
Anchorage

**Lebron McPhail**  
Education Representative  
Palmer

**Denise Morris**  
Tribal Representative  
Chugiak

**Rosemary Schneeberger**  
Community Based Organization  
Hoonah

**Kirsten Vesel**  
Local Government Specialist  
Seward

**Jeffrey Wheaton**  
K-12 Education Representative  
Anchorage

## Serve Alaska Meeting Minutes

The quarterly *Serve Alaska* Commission meeting was held on Monday, January 31, 2011, at the Baranof Hotel, Juneau. Chairman Grossmann called the meeting to order at 1:35 p.m.

**Roll Call** - Commissioners present: Dawn Grossmann-Chair, Ron Yeager-Vice Chair, Kirsten Vesel, Rory Schneeberger, Kathryn Dodge, Judy Bredberg, Elaine Dahlgren, Becky Judd, Tracey Burke, Denise Morris, Jeff Wheaton, Kirsten Franklin-Temple, Steve Ricci, Ben Clark, and Lebron McPhail on the telephone.

Excused Absence: Leona Grishkowsky and Wilson Justin

Guests: Ruth Schoenleben, Mariah Terhaar, Joe Parish, Sally Smith, and Susan Bell  
DCCED Commissioner

A quorum was present.

Serve Alaska Staff: Nita Madsen, Margy Hughes, Patricia O'Neil and Colleen Stuvick

Approval to adopt the amended meeting agenda: Chair asked for a motion to approve the amended meeting agenda as written. Commissioner Dodge moved. Commissioner Burke seconded. No discussion. **Motion Passed.**

Approval to adopt the October 6, 2010 Commission meeting minutes: Chair asked for a motion to approve the minutes with corrections. Commissioner Bredberg moved. Commissioner Vesel seconded. Corrections will be made; Commissioners Dodge and Schneeberger will be added to Roll Call; with no other corrections the minutes were approved. **Motion Passed.**

## Reports

Reports were given by Chairman Grossmann; Commissioner Franklin-Temple from CNCS State Office; Mariah Terhaar on the VISTA Project; Commissioner Yeager reported on behalf of the Outreach/Communication Committee; Commissioner Vesel reported on behalf of the Resource/Finance Committee; Program Committee had no report; Commissioner Dodge reported on behalf of the Strategic Planning Committee; staff reports from Nita Madsen, Executive Director; Margy Hughes Program Coordinator; Colleen Stuvick Administrative Assistant/Disability Coordinator.

## New Business

- Chair asked for three volunteers to form an advisory committee to assist Nita, Mariah and Kathryn with the VISTA Project. Commissioner's Vesel, Franklin-Temple and Judd volunteered. Nita will provide monthly progress reports to the Chair.
- The Alaska Community Foundation will be invited to the May Commission Meeting to facilitate a workshop about the pros and cons and different ways we can set up a fund under their 501(c) 3.
- Strategic Plan Committee will remain active to draft a project plan
- National Training/Travel – New Commissioners were encouraged to attend one of the 3 upcoming National Trainings. Commissioners will email staff the training they are interested in attending.
- Certificate of Appreciation and thank you card will be sent to outgoing Commissioners Estrada-Burney, Justin and Bugbee.
- Grant funding awarded: ADMIN Grant: submitted \$250,000, received 1<sup>st</sup> allotment \$125,000; PDAT: received \$87,750; Disability: submitted \$50,567, received 1<sup>st</sup> allotment \$25,284.

- AmeriCorps\*State formula funding, \$628,000, was awarded to four sub-grantees for programs and 1 sub-grantee for a planning grant
- Four AmeriCorps grant applications were submitted to the Corporation for Competitive funding.
- On Corps, the new web based reporting system is up and running
- AmeriCorps Service Awards May 11, 2011 – invitation to nominate will be sent to AmeriCorps Programs. Entire commission will review and score nominations.
- August Commission Meeting rescheduled to August 8 & 9, 2011 in Fairbanks – Grant Review Training
- May Commission Meeting is May 11 & 12, 2011 in Anchorage; May 11<sup>th</sup> - AmeriCorps Service Awards and AmeriCorps Week Service Project at Bean's Café. May 12<sup>th</sup> - Business Meeting.

The meeting adjourned at 3:30 p.m.