

SERVE ALASKA

State Service Commission

serve.alaska@alaska.gov

907-269-4637

Commission Members

Dawn Grossmann

Chair
Community Based Organization
Delta Junction

Ron Yeager

Vice Chair
Individuals between 16-25 years
Anchorage

Judy Bredberg

Education Representative
Wasilla

Tracey Burke

Higher Education Representative
Anchorage

Elaine Dahlgren

Older Adults Service Programs
Anchorage

Kathryn Dodge

National Service Programs
Fairbanks

Kirsten Franklin-Temple

Ex-Officio
CNCS Corporate Representative
Seattle, WA

Melora Gaber

Designee
Department of Education
Juneau

Myrna Gardner

Business Representative
Anchorage

Leona Grishkowsky

Business Representative
Unalakleet

Joelle Hall

Local Labor Organization
Anchorage

Becky Judd

Youth Development Representative
Anchorage

Mark Kelsey

Designee
Department of Commerce
Anchorage

Lebron McPhail

Education Representative
Palmer

Denise Morris

Tribal Representative
Chugiak

Barb Nickels

Community Based Organization
Nome

Steve Ricci

Community Based organization
Juneau

Rosemary Schneeberger

Community Based Organization
Hoonah

Kirsten Vesel

Local Government Specialist
Seward

Jeffrey Wheaton

K-12 Education Representative
Anchorage

Serve Alaska Meeting Minutes

The quarterly *Serve Alaska* Commission meeting was held on Thursday, May 12, 2011, at the Aleutian Pribilof islands Association office building in Anchorage. Chairman Grossmann called the meeting to order at 8:35 a.m.

Chair introduced newly appointed Commissioners, Joelle Hall, Barb Nickels, Mark Kelsey and Myrna Gardner. Commissioner Dodge Statutory Representation for Commissioner Dodge was changed to National Service; a mandatory slot required to be filled. Commissioner re-appointed for another term: Wheaton, Vesel, Gaber, and Grossmann.

Roll Call - Commissioners present: Dawn Grossmann-Chair, Barb Nickels, Becky Judd, Elaine Dahlgren, Jeff Wheaton, Joelle Hall, Judy Bredberg, Kathryn Dodge, Kirsten Franklin-Temple, Kirsten Vesel, Lebron McPhail, Leona Grishkowsky, Mark Kelsey, Melora Gaber, Tracey Burke, and Ron Yeager-Vice Chair on the telephone.

Excused Absence: Denise Morris, Rory Schneeberger and Steve Ricci

Absent: Myrna Gardner

A quorum was present

Guests: Ruth Schoenleben, Cricket Watt, John Benedict, Candice Winkler

Serve Alaska Staff: Nita Madsen, Margy Hughes, Patricia O'Neil and Colleen Stuvick

Approval to adopt the meeting agenda: Chair asked for a motion to approve the meeting agenda as written. Commissioner Judd moved. Commissioner Grishkowsky seconded. No discussion. **Motion Passed.**

Approval to adopt the January 31, 2011 Commission meeting minutes: Chair asked for a motion to approve the minutes as written. Commissioner Dahlgren moved. Commissioner McPhail seconded. No discussion. **Motion Passed.**

Reports

Chair reported on behalf of the Executive Committee.

Staff reports: Nita Madsen, Executive Director; Margy Hughes Program Coordinator; Patricia O'Neil, Grants Administrator; Colleen Stuvick Administrative Assistant/Disability Coordinator

Guest Presentations

Cricket Watt and John Benedict from **Leadership Anchorage**
Candice Winkler from **Alaska Community Foundation**

New Business

- *Commissioner and Committees Task Force* was established to refine job descriptions and restructure current committees (Outreach/Communications, Program and Resource/Finance). Commissioners Burke, Vesel, Yeager, Bredberg, and Grossmann volunteered to serve. The Task Force will report back at the August meeting with a suggested format.
- November 2011 teleconference meeting was changed to November 16, 10-noon.
- 2012 Quarterly Meeting dates; January 30-Feb 1, in Juneau; May 8-9, in Wasilla; August 7-8, in Anchorage; November 14, a teleconference.
- Chair asked for a motion for staff to develop training that is a requirement of RFP for any new applications. Commissioner Dodge moved. Commissioner Bredberg seconded. Staff will report back at the August Commission meeting. No further discussion.

Motion Passed.

Old Business

- In-Kind contributions continue to be needed. Contributions are from expenses incurred while doing Commission business; postage, mileage, Per Diem, etc. Staff will revise the current In-Kind Contribution form to be user friendly.
- Commissioners were encouraged to keep in touch and meet with their Legislator during the year.
- Commissioners were reminded to *Adopt a Program* and then visit the Program to get the AmeriCorps story from Members.
- *Strategic Plan* - no action was taken; more time is needed to craft. Commissioners were asked to read CNCS's strategic plan and use it to fill in the gaps on the Commission's draft strategic plan, and then report back at the August meeting. *Strategic Plan Task Committee* - Commissioners Nickels, Judd, Grossmann and Dodge will meet and report back at the August meeting.
- Finance Committee will continue to research pros and cons of non-profit status and Alaska Community Foundation as a potential avenue. Commissioner Nickels volunteered to serve on this committee.

The meeting adjourned at 3:15 p.m.