



Commission Call Meeting Minutes
Conference Call
April 26, 2013 – 2:00pm-5:00pm
550 West 7th Avenue, Suite 1770 Anchorage, Alaska

Call to Order

Chair Vesel called the meeting to order at 2:13 p.m.

Roll call and determination of quorum

Present: Aryne Randall, Barb Nickels, Dawn Grossman, Elaine Dahlgren, Jeff Wheaton, Joelle Hall, Kate Powers, Kathryn Abbott, Kirsten Vesel, Lebron McPhail, Marianne Kerr, Melora Gaber, Justin Fantasia, Steve Ricci, and Tracey Burke

A quorum was established.

Excused Absent: Denise Morris
Linda McDevitt

Guest: Cathy Clemens – RurAL CAP
LTCOL Kay Spear-Budd - USAF
Ruth Schoenleben-Nine Star
Rebecca Lopez, DMVA
David Braun, DCCED Office of the Commissioner
Deputy Commissioner Daniel Patrick O'Tierney, DCCED
Nancy Dahlstrom, Office of the Governor
Angelina Burney – Office of Senator Murkowski

Corporation for National & Community Service State Program Office: Cat Koehn

Staff present:

In person - Nita Madsen, Margy Hughes and Jane Ramos

Introductions of New Commission appointments and other guests

The Governor appointed Kathryn Abbott and Aryne Randall, and reappointed Joelle Hall and Lebron McPhail to Serve Alaska. (*Attached PR 13-075*)

Margy Hughes and Nita Madsen introduced other guests present.

Approval to adopt the meeting agenda

Chair asked for a motion to approve the written meeting agenda. Commissioner Dahlgren moved to approve the agenda. Commissioner Burke seconded. **Motion Passed** unanimously.

Approval of the February 7, 2013 Commission meeting minutes

Chair called for a motion to approve the February 7, 2013 Commission Meeting Minutes. Commissioner Hall moved for a motion to approve the minutes as written. Commissioner Dahlgren seconded. **Motion Passed** unanimously.

Emergency Management – SOA, Military & Veterans Affairs

Rebecca Lopez, Emergency Management Specialist III reported in behalf of the Division of Homeland Security & Emergency Management regarding Mass Care and Individual Assistance Overview and Identifying the Gaps in Emergency. *Attached report.*

Chair Report – Transition Plan

Recognition of tenure and years of service:

- Exiting Serve Alaska Executive Director Nita Madsen
- Commissioner Dawn Grossmann as the past Chair of Serve Alaska Commission
- Commissioners that were no longer with Serve Alaska
 - Leona Grishkowsky
 - Becky Judd
 - Kathryn Dodge

Appreciation from DCCED Office of the Commissioner, Office of Governor Sean Parnell, Office of Senator Lisa Murkowski, Serve Alaska sub-grantees, Serve Alaska Commissioners and other guests presents.

Commissioner Vesel – *no written report.*

Standing Committee Reports

Executive – Kirsten Vesel reported new focus topics from Corporation for National and Community Service on Branding and Emergency management. *No written report.*

Executive – Joelle Hall reported update on Branding competition flyer and next steps for the new commissioners. Joelle is looking for best idea on branding. *No written report.*

Strategic Planning - Barb Nickels reported on emergency management focus. *No written report.*

Disability/Inclusion – Denise Morris was not present during the meeting. Nita Madsen reported that Disability/Inclusion funding was zeroed out last December 2012 and the unit was eliminated. *No written report.*

Staff Reports

Executive Director - Nita Madsen. *Attached report.*

Nita reported virtual training for all Commissioners is available on April 30, 2013. An upcoming New Commissioners training in Washington D.C. and since there is no funding available, Nita encouraged all Commissioners to register and participate in the virtual training. Peer to peer training is also encouraged. Nita also reported that the 2014 budget was put in. Nita provided heads up on NOFO engaging volunteers, a great opportunity to be ready to apply.

Program Coordinator I – Margy Hughes *no written report.*

Margy reported updates on FEMA and training she attended in Washington DC last February 2013, her discussion with DMVA, partnering with different states and federal agencies to address Disaster Services, how the State Commission can fill gaps in this critical need in Alaska, the plan on training AmeriCorps members already in the state, soliciting disaster preparedness program, Grants, Serve Alaska's shortage in staffing, and RFP.

Margy also shared the link on AmeriCorps map:

<http://maps.commerce.alaska.gov/flexviewers/AmeriCorps/>

Based on Margy's report and recommendation on RFP needing Action:

Chair Vesel asked for a motion to approve to limit the RFP to programs currently in the system. **Commissioner Burke** moved to limit the RFP to programs currently in the system. **Commissioner Hall** moved to approve the motion to limit the RFP to programs currently in the system. **Commissioner Dahlgren** seconded. **Motion Passed** unanimously.

Disability Coordinator/Administrative Asst.II – Jane Ramos *no written report.*

Jane reported working on Serve Alaska's Annual Report, bios for the new commissioners, Commission webpage postings, notices, and updates, reconciliation of Grants PERS account tracking and AKSAS, and being an active working committee member for the First Lady Volunteer of the Year Awards. Governor Sean Parnell and First Lady Sandy Parnell will be hosting a luncheon and award ceremony for the incredible volunteers who will be receiving the 2013 Alaska First Lady's Volunteer Awards on Friday, May 10, 2013 at the Governor's Mansion in Juneau, Alaska.

State Service Plan

Nita Madsen reported sharing the State Service Plan with the Executive Committee members and that SSP is currently with the Office of the Commissioner for review before forwarding it to the Office of the Governor for final approval.

Next Steps

Chair Vessel shared with the Commission the report from CNCS. *Attached report*

Chair Vessel reported the Next Commission Meeting Date is via teleconference from 2:00 pm to 4:00 pm:

- August 2nd

Adjournment

Commissioner Hall moved to adjourn the meeting and seconded by Commissioner Dahlgren. The **Motion Carried** unanimously. Meeting adjourned at 5:00 pm.