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4 **STATE OF ALASKA**
5
6 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC**
7 **DEVELOPMENT**
8 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**
9 **BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS & LAND**
10 **SURVEYORS**

11
12 **Minutes of Meeting**
13 **February 7-8, 2008**

14
15 **Thursday, February 7, 2008**

16
17 **Agenda Item 1 – Call to Order and Roll Call**

18
19 The Chair called the meeting to order at 8:05 a.m.

20
21 Members present and constituting a quorum of the Board were:

- 22
23
 - Boyd Brownfield, Civil Engineer, Chair
 - 24 • Craig Fredeen, Mechanical Engineer, Vice-Chair
 - 25 • Mark Morris, Electrical Engineer, Secretary
 - 26 • Kenneth Maynard, Architect
 - 27 • Clifford Baker, Land Surveyor
 - 28 • Charles Leet, Civil Engineer
 - 29 • Burdett Lent, Landscape Architect
 - 30 • Daniel Walsh, Mining Engineer
 - 31 • Richard Heieren, Land Surveyor

32

33 Harley Hightower, Architect, had been excused from the meeting.

34
35 Representing the Division of Corporations, Business and Professional Licensing were:

- 36
37
 - Ginger Morton, Executive Administrator
 - 38 • Vern Jones, Licensing Examiner
 - 39 • John Savage, Investigator (via teleconference)

40

41 Members of the public in attendance for portions of the meeting were:

- 42
43
 - Laura Bradbury, representing herself
 - 44 • Rob Lang, representing the University of Alaska - Anchorage (UAA)
 - 45 • Grant Baker, representing UAA
 - 46 • Erik Kantola, representing himself
 - 47 • Terry Schoenthal, representing the Alaska Society of Landscape Architects
 - 48 (ASLA)
 - 49 • Patrick Kalen representing the American Congress on Surveying and Mapping
 - 50 (ACSM)

51

1 **Agenda Item 2 – Review/Amend Agenda**

2
3 The following changes were made to the agenda:

- 4
5
 - Agenda item 10-A was added – Grant Baker from UAA to discuss UAA's
 - 6 Bachelor of Science in Engineering (BSE) degree
 - 7
 - Item F was added to Agenda Item 14, Unfinished Business, for Baker to
 - 8 present his Law Enforcement Report
 - 9
 - Board Elections was added as Agenda Item 17B.
 - 10
 - Under Agenda Item 19 the date of the May 2008 meeting in Fairbanks was
 - 11 corrected to May 29-30, 2008
 - 12
 - A new item, Conduct of Committees, was added under Agenda Item 15
 - 13

14 **On a motion duly made by Maynard, seconded by Walsh, it was**

15
16 **RESOLVED to approve the agenda as amended.**

17
18 Hearing no objection the motion passed unanimously.

19
20 **Agenda Item 3 – Ethics Reporting**

21
22 There were no ethical conflicts to report.

23
24 **Agenda Item 4 – Review/Approve Minutes**

25
26 The following amendments were made to the November 2007 minutes:

- 27
28
 - Page 1, line 36-37, change the absences of Hightower and Heieren to reflect
 - 29 they were excused absences
 - 30
 - Page 2, line 25, correct the word "work" to "word"
 - 31
 - Page 3, line 23, add "s" to "board"
 - 32
 - Page 17 line 4, change Heieren to Walsh as the member seconding the
 - 33 motion
 - 34
 - Page 17, line 12, change Heieren to Fredeen as the member second the
 - 35 motion
 - 36

37 On page 9, line 5, Lent could not recall being appointed to the additional engineering
38 disciplines committee. The Executive Administrator was asked to go back and listen to the
39 November 2007 recording of the meeting to verify Lent's appointment.

40
41 **On a motion duly made by Morris, seconded by Lent, it was**

42
43 **RESOLVED to approve the November 8-9, 2007 minutes as amended.**

44
45 Hearing no objection the motion passed unanimously.

46
47 **Agenda Item 5 – Investigative Report**

48
49 Division Investigator, John Savage, joined the meeting by teleconference at 8:25 a.m.

50
51 Savage began by telling the board that the number of cases pending in the Attorney
52 General's Office was down to three, as could be seen in the January 25, 2008 Investigative
53 Report he had prepared.

1
2 He told the board his main thrust at this time is to get cases closed in a timely manner.
3

4 Heieren asked the status of the civil penalty that had been assessed against Dennis
5 Jennings, dba Jenco Surveying, and Savage told him he did not know but would check with
6 the Attorney General's Office and let him know.
7

8 Walsh asked how many times the two-member Technical Review Committee was meeting
9 with him on investigative matters, and Savage responded it was between 5 – 10 times
10 between board meetings.
11

12 That triggered a discussion on whether the current Technical Review Committee should be
13 replaced with new members that would meet with the investigator between meetings.
14 However, it was decided that for the time being Hightower and Brownfield would continue to
15 meet.
16

17 Savage concluded his investigative report at 8:45 a.m.
18

19 **Agenda Item 6 – New Business**
20

21 **A. Investigator allocation to other boards.**
22

23 The board had asked the Executive Administrator to find out how many investigators were
24 assigned to some of the other larger boards in the division.
25

26 A handout was provided showing the number of licensees/registrants and the number of
27 investigators assigned to those boards:
28

- 29 • Nursing board: 12,505 licensees, one full-time investigator and two part-time
30 investigators
- 31 • Medical board: 3,525 licensees, three part-time investigators
- 32 • Real Estate: 2,474 licensees, one part-time investigator
- 33 • AELS Board: 5,668 registrants, one part-time investigator
34

35 The board felt that the AELS Board should have more than one part-time investigator and
36 asked the Executive Administrator to talk to Chief Rick Younkens about additional
37 investigative support.
38

39 **B. Ethics Act Procedures for Boards and Commissions.** A handout had been provided to
40 the board in the board packets summarizing changes to the ethics act.
41

42 Heieren suggested that the board again view the division's Ethics Video; this will be on the
43 May 2008 meeting agenda.
44

45 The Executive Administrator was asked to contact Patty Ware, Administrator of the Juneau
46 office of the Alaska Public Offices Commission, regarding an ethics presentation.
47

48 **C. Engineering Degrees (Model Law & other states).** At the last meeting the Executive
49 Administrator had been asked to find out what the NCEES Model Law requires for
50 experience prior to sitting for the Professional Engineering (PE) exam and to find out if other
51 jurisdictions allow registration without college degrees.
52
53

1
2 The results were that of the 38 jurisdiction that responded to the question, 23 require
3 engineering degrees and 15 jurisdictions require no education if applicants have varying
4 numbers of years of experience.

5
6 The NCEES Model Law requires applicants with EAC/ABET accredited engineering degrees
7 (or the equivalent) to complete four years of engineering work experience before being
8 eligible to sit for the PE examination.

9
10 **Agenda Item 7 – Expenditure Report**

11
12 Chris Wyatt, the division's Administrative Manager, joined the meeting to discuss the
13 Expenditure Report.

14
15 Wyatt reported that the board was doing well and that the board's expenses are down. She
16 told the board that it has a healthy roll forward and if things continue in the same manner it
17 could expect to see a reduction in registration fees for the 12/31/09 renewal.

18
19 **Agenda Item 8 – Examiner's Report**

20
21 The board reviewed the February 2008 Examiner's Report prepared by the board's licensing
22 examiner, Vern Jones.

23
24 *Break at 9:30 a.m.*

25 *Reconvene at 9:45 a.m.*

26
27 **Agenda Item 9 – Standing Committees**

28
29 B. Disciplinary Action/Process. Lent reported that he had discussed a listing of sanctions
30 for violations with Maynard, but that there is still a lot of work to do.

31
32 A. Additional Engineering Disciplines. Leet, chair of this committee, told the board the
33 committee had not done anything since the last meeting, and that what was in the board
34 packet had been prepared by the Executive Administrator.

35
36 He said the committee needs to get the information about adding three additional disciplines
37 out to the state societies and request comment and input. He said the issue of
38 grandfathering, especially with regard to civil and structural, is going to have to be
39 addressed.

40
41 C. Incidental Practice/DOT Signalization. Walsh told the board he had not done anything
42 on the incidental practice committee since the last meeting, and also requested that he be
43 replaced as chair.

44
45 Brownfield spoke to the DOT signalization issue. He told the board that Morris had
46 prepared a document that had been forwarded to DOT. He said that he now needed to sit
47 down with the people at DOT to discuss this and bring it to closure.

48
49 Morris suggested that when the board takes its final position on the DOT/Signalization
50 matter a letter of explanation should be sent to all registrants.

51
52 D. Legislative Issues. Brownfield explained that SB 263 had been filed with two of the
53 legislative proposals; the NICET exemption and allowing a chemical or petroleum engineer
54 to fill the mining engineer seat. He explained that changing the board composition to 11

1 members and making the landscape architect seat on the board a permanent, voting
2 position was not included because the Alaska Professional Design Council (APDC) had
3 concerns that this might hold up the other two issues and that it should be a separate bill for
4 the next legislative session.

5
6 The Executive Administrator was asked to find out the process for pre-filing a legislative bill.

7
8 E. Rewrite Comity Regulations. The Executive Administrator explained that the draft of the
9 comity regulations had not yet been public noticed because there is overlapping language
10 with the proposed regulations for the implementation of a jurisprudence examination, and
11 the Department of Law has problems with the jurisprudence language. However that will be
12 discussed on Friday during the regulation update with Jun Maiquis and Jenna Conley,
13 Assistant Attorney General.

14
15 F. Building Official's Manual. Lent reported that he had revised pages 9 and 10 of the
16 Building Official's Manual to indicate that a date should be placed within two inches of a
17 seal.

18
19 G. Review of Education Tables for FS/PS Examinations. Baker told the board that he had
20 put forth this issue to the Alaska Society of Professional Land Surveyors (ASPLS), but had
21 not heard anything back yet. He thought it would probably be on the ASPLS' next meeting
22 agenda.

23
24 Leet gave his opinion that he felt it inappropriate to be talking to the state societies in order
25 to determine how to vote on an issue; that the board represents the public, not the
26 profession.

27
28 H. AS 08.48.281 and .331. Maynard reported that he had done nothing further on this; that
29 his suggested language for eliminating the conflict is in the board packet.

30 31 **Special Assignments**

32
33 I. Technical Review Committee. Brownfield had nothing to report.

34
35 J. NCEES B+30. Fredeen told the board he was on a B+30 task force. He said he is
36 leaving for another task force meeting and will be able to have a better report following that
37 meeting. He said the date for implementation of the additional 30 credits has been changed
38 from 2010 to 2015. The task force is addressing how the additional 30 credits should be
39 split between engineering courses and professional development courses.

40
41 K. Emeritus Appointment. The Executive Administrator told the board that the Emeritus
42 Appointment to NCEES for Lance Mearig had been extended another year, effective 1/1/08
43 – 12/31/08.

44
45 L. Accreditation Committee. Fredeen had nothing to report.

46
47 On an unrelated matter, Lent told the board he had meeting space in Wasilla for the August
48 2008 meeting. The Executive Administrator said she would email the board when she had
49 the division's approval to hold the meeting in Wasilla.

50 51 **Agenda Item 10 – Public Comment**

52
53 Laura Bradbury. Bradbury first wanted to speak about adding fire protection engineers to
54 those disciplines the board registers. She urged the board to contact the Department of

1 Public Safety before taking any action.

2
3 Secondly, she wanted to discuss the proposed regulation 12 AAC 36.195, site
4 adaptation/field alterations. She said she is a fire protection engineer for BP and they have
5 concerns over the language "written permission from the legal owner of the original sealed
6 documents" in 12 AAC 36.195(1). She said the way it is written they would have to go back
7 as much as 10 years to find that original legal owner,

8
9 Fredeen commented that perhaps field documents should be defined in regulation. Morris
10 recommended that the board write a definition of site adapt. He told Bradbury her
11 comments were good and asked her to put those comments in writing and send to the
12 board.

13
14 Brownfield said the board would take her comments under advisement and discuss further
15 with Hightower, the author of the revised language in 12 AAC 36.195.

16
17 Rob Lang. Lang, a professor at the University of Alaska-Anchorage (UAA) wanted to speak
18 to the board about the Bachelors of Science in Engineering (BSE) program at UAA. He told
19 the board the BSE program had had its first graduate and so was now able to seek ABET
20 accreditation. He said each BSE program, electrical, mechanical and computer systems,
21 would be reviewed and accredited separately by ABET.

22
23 Lang also told the board that enrollments at UAA were surging. He said UAA could use
24 more space and more faculties.

25
26 A brief discussion was held regarding the lack of a landscape architect curriculum and the
27 lack of an architecture school. Lang agreed that UAA needs more than just surveying and
28 engineering curriculums, and thought this might be a good time to approach UAA's
29 president on adding these curriculums.

30
31 Erik Kantola. Kantola is an architect intern who has nearly completed his Intern
32 Development Program (IDP) and will soon be applying to the board to sit for the Architect
33 Registration Examination (ARE). He was requesting that the board review his application
34 prior to the May 2008 meeting because he wants to begin taking the ARE as soon as
35 possible.

36
37 The board took no action at the present time, but elected to discuss it later in the meeting.

38
39 Terry Schoenthal, Landscape Architect. Schoenthal, representing the Alaska Society of
40 Landscape Architects, expressed his thanks to the board for working toward making the
41 landscape architect seat on the board a permanent, voting position. He wondered if it was a
42 controversial issue if the division could assist.

43
44 He also told the board that there had been some controversy regarding the landscape
45 architect mentoring program, but that it is working fine.

46
47 **Agenda Item 10(A) – Grant Baker, UAA, BSE Degree**

48
49 Baker was at the meeting to discuss the BSE degree and whether or not UAA students that
50 have completed 75% of the BSE degree program should be eligible to sit for the
51 Fundamentals of Engineering (FE) examination.

52
53 Since the BSE program is not ABET accredited board staff had concluded that a student
54 earning a BSE from UAA must complete the degree program and have one year of

1 engineering work experience, per 12 AAC 36.062, to be eligible to sit for the FE.

2
3
4 A problem arose because UAA had provided the names of four UAA students that had
5 earned 75% of their BSE degrees and board staff approved them to sit for the FE, not
6 realizing they were in the BSE program.

7
8 Baker explained that there would be less likelihood that the graduate of the BSE program
9 would sit for the FE if they are unable to do so until they have earned their BSE and earned
10 a year of engineering experience, therefore, he would like the BSE students to be able to sit
11 for the FE earlier.

12
13 As discussed earlier, the BSE degree is seeking ABET accreditation, but Baker explained it
14 could be July 2009 before UAA will know if the BSE will be ABET accredited. Morris stated
15 he would like to be an observer for the ABET visit to UAA.

16
17 **On a motion duly made by Morris seconded by Heieren, it was**

18
19 **RESOLVED to amend 12 AAC 36.062 to include language that would allow**
20 **students in a engineering curriculum that is under review by ABET for**
21 **accreditation to sit for the FE when they have completed 75% of that program.**

22
23 A discussion followed addressing topics such as what if ABET accreditation is not granted
24 and would this apply to all universities, or just to UAA.

25
26 The board elected to table the motion until the next day. The board directed Morris and
27 Walsh to study this issue and report back the next day. The board also elected to table the
28 issue of the four BSE students being mistakenly approved, and notified of that approval, to
29 sit for the FE.

30
31 *Lunch at 12:15 p.m.*

32 *Reconvene at 1:30 p.m.*

33
34 **Agenda Item 11 – Application Review/Executive Session**

35
36 **On a motion duly made by Baker, seconded by Maynard, it was**

37
38 **RESOLVED to adjourn into executive session under the authority of AS**
39 **44.62.310 for the purpose of application review.**

40
41 Hearing no objection the motion passed unanimously.

42
43 The board adjourned into executive session at 1:27 p.m.

44
45 The board recessed at 6:00 p.m. to reconvene at 8:00 a.m. on Friday, February 8, 2008.

Friday, February 8, 2008

Agenda Item 12 – Call to Order and Roll Call

The Chair called the meeting to order at 8:02 a.m.

- Boyd Brownfield, Civil Engineer, Chair
- Craig Fredeen, Mechanical Engineer, Vice-Chair
- Mark Morris, Electrical Engineer, Secretary
- Kenneth Maynard, Architect
- Clifford Baker, Land Surveyor
- Charles Leet, Civil Engineer
- Burdett Lent, Landscape Architect
- Daniel Walsh, Mining Engineer
- Richard Heieren, Land Surveyor

Harley Hightower, Architect, had been excused from the meeting.

Representing the Division of Corporations, Business and Professional Licensing were:

- Ginger Morton, Executive Administrator
- Vern Jones, Licensing Examiner
- Jun Maiquis, Regulations Specialist

Present from the Department of Law was Jenna Conley, Assistant Attorney General.

Members of the public in attendance for portions of the meeting were:

- Orson Smith, representing UAA
- Grant Baker, representing UAA

Agenda Item 13 – Executive Session to Complete Application Review-if Necessary

The board remained in executive session from the previous day.

The board returned from executive session at 8:12 a.m.

On a motion duly made by Heieren, seconded by Walsh, it was

RESOLVED to move Agenda Item 17B, Board Elections, to Agenda Item 13B.

A friendly amended was accepted from Maynard to move Board Elections to Item 14G

Hearing no objection the motion passed unanimously.

The board returned to a discussion of the BSE degrees from UAA and amending the tables in 12 AAC 36.062 and .063.

Morris explained the table in 12 AAC 36.062 could be amended by:

a) Eliminating the “Equivalent Education in Years” column, the “Minimum Work Experience in Years” column, and the “Total Years of Education and Work Experience” column.

1
2 b) Eliminating the last "Description of Training" item "course work in ABET accredited
3 engineering degree curriculum – no degree (course work must include a minimum of three
4 years of credit hours in an engineering curriculum)".
5

6 The result of these modifications to the table in 12 AAC 36.062 would be that an applicant
7 could sit for the FE exam after completing 75% of any of the five degree packages listed,
8 including a "new ABET accredited BS degree in engineering."
9

10 Morris also recommended amendments to the table in 12 AAC 36.063 by:
11

12 a) Adding to "Description of Training", Item 4, "ABET accredited BS degree in engineering
13 technology in the branch of engineering applied for listed in 12 AAC 36.990(17)"; in order to
14 add clarity and definition.
15

16 b) Eliminating the last "Description of Training" item, "course work in ABET accredited
17 engineering degree curriculum – no degree (course work must include a minimum of three
18 years of credit hours in an engineering curriculum)".
19

20 The result of amendment b) above would be that an applicant must have an engineering
21 degree before being eligible for registration.
22

23 **On a motion duly made by Heieren, seconded by Morris, it was**
24

25 **RESOLVED to adopt the committee's recommendations regarding**
26 **amendments to 12 AAC 36.062 and .063 and to authorize a regulation project.**
27

28 A roll call vote was conducted as follows:
29

30 Maynard – No
31 Baker – Yes
32 Brownfield - Yes
33 Fredeen – No
34 Heieren – Yes
35 Morris – Yes
36 Walsh – Yes
37 Leet - Yes
38

39 The motion passed by a majority vote. A new regulation project will be initiated.
40

41 The board then discussed what to do about the four UAA students that had completed 75%
42 of their BSE degrees and were mistakenly notified of approval to sit for the FE exam.
43

44 **On a motion duly made by Leet, seconded by Fredeen, it was**
45

46 **RESOLVED, in consideration of the regulations, to allow the four UAA students**
47 **that had completed 75% of their BSE degrees, and been mistakenly notified of**
48 **approval, to sit for the FE exam.**
49

50 A friendly amended was accepted from Maynard to make this a one-time event.
51

52 Hearing no objection the motion passed unanimously.
53

1
2 **On a motion duly made by Fredeen, seconded by Maynard, it was**

3
4 **RESOLVED to allow UAA students that had completed 75% of their BSE**
5 **degrees to sit for the FE exam.**

6
7 A roll call vote was conducted as follows:

8
9 Maynard – No

10 Baker – No

11 Fredeen – Yes

12 Heieren – Yes

13 Morris – No

14 Walsh – No

15 Leet – No

16
17 The motion failed by a majority vote.

18
19 Continuing on this topic, Grant Baker withdrew the letter he had submitted to the board
20 regarding the BS and BSE degrees being basically the same at the junior level.

21
22 Also on this topic, Morris withdrew his motion, and Heieren withdrew his second to the
23 motion to change 12 AAC 36.062 by allowing a degree program being reviewed by ABET to
24 meet the requirements for allowing students with 75% completion to sit for the FE.

25
26 **Agenda Item 14 – Unfinished Business**

27
28 D. New Arctic Course. At the November 2007 meeting Orson Smith, UAA, had presented
29 ES AC 031, a new arctic engineering short course, for the board's approval. The board
30 tabled the matter until this meeting.

31
32 The Executive Administrator had gathered information for the board that showed what the
33 University of Washington short course was comprised of, and what former boards had
34 considered the minimum criteria for an acceptable arctic course.

35
36 Smith explained that this new short course is in demand, on site, by BP, Conoco-Phillips,
37 etc.

38
39 A discussion followed on whether the course was too short, and it was determined that if the
40 board did not accept this new short course it would have to rescind approval of the UAW
41 short course.

42
43 A discussion was also held regarding on line courses versus classroom courses.

44
45 **On a motion duly made by Heieren, seconded by Baker, it was**

46
47 **RESOLVED to approve the new Arctic Engineering short course, ES AC 031,**
48 **being offered by UAA.**

49
50 A roll call vote was conducted as follows:

51
52 Maynard – Abstain

53 Baker – Yes

54 Brownfield - Yes

1 Fredeen – No
2 Heieren – Yes
3 Morris – No
4 Walsh – No
5 Leet – Yes

6
7 The motion passed by a majority vote.
8

9 The board asked the Executive Administrator to determine when the UAW arctic short
10 course was first approved by the board.
11

12 *Break at 10:00 a.m.*

13 *Reconvene at 10:10 a.m.*
14

15 A. Title 21 Rewrite Update. Lent told the board that the Title 21 rewrite was moving forward
16 with no changes to the original wording since the November 2007 meeting. He anticipates it
17 will be approved sometime this summer and will report to the board when that occurs.
18

19 B. Are Timing. The Executive Administrator was asked to do a regulation project for
20 approval to public notice at the May 2008 meeting which would require applicants for the
21 ARE to complete IDP prior to testing for Building Planning and Building Technology of the
22 ARE 3.1 and Building Design & Construction Systems and Schematic Design of the ARE
23 4.0.
24

25 C. Letter to Jim Sweeney re GPS Machine Control. Heieren told the board he had talked
26 with Jim Sweeney and requested that Sweeney prepare a position paper on this issue.
27 Heieren said he will follow up with Sweeney and requested that this item be kept on the
28 agenda.
29

30 E. Bylaws. On future agendas this will be a Special Assignment for Heieren. Heieren said
31 he would like the board to consider adopting bylaws at the next meeting.
32

33 On a related matter Lent distributed a handout on the UAA Engineering Ethics Seminar he
34 had attended in November 2007. He said it was a very good seminar presented with an
35 uplifting approach.
36

37 F. Law Enforcement Report – Baker. Baker told the board he is on the NCEES Law
38 Enforcement Committee. He distributed a hand out on the charges given the committee.
39

40 Baker said he thought it would be beneficial for the board's investigator, John Savage, to
41 attend the law enforcement portion of the NCEES 2008 Annual Meeting. The Executive
42 Administrator will make this travel request.
43

44 G. Board Elections
45

46 **On a motion duly made by Heieren, seconded by Maynard, it was**
47

48 **RESOLVED to nominate the present officers of the board to extend their**
49 **positions; Brownfield as Chair, Fredeen as Vice-Chair, and Morris as**
50 **Secretary.**
51

52 Hearing no objection the motion passed unanimously.
53

54 The board requested that board elections start being held in May as that has been the past

1 policy of the board.
2
3

4 **Agenda Item 15 – Committee Reports/Recommendations**
5

6 The board reviewed a document titled “Conduct of Committees” prepared by Brownfield.
7 Brownfield said he would like to see this document as a policy of the board. There were
8 suggested edits by some members, which the Executive Administrator will make.
9

10 Heieren reported that with regard to by-laws, he would have a draft for the May 2008
11 meeting for review by the board as a whole. He asked the Executive Administrator to poll
12 the other boards in the division to see if any have by-laws.
13

14 **On a motion duly made by Heieren, seconded by Fredeen, it was**
15

16 **RESOLVED to bring draft by-laws to the May 2008 meeting for adoption by the**
17 **board.**
18

19 Hearing no objection the motion passed unanimously.
20

21 Walsh expressed his opinion that the committees need to be meeting in-between regular
22 board meetings, perhaps even adding one-half day to the regular meetings for the
23 committees to meet.
24

25 The Executive Administrator was asked to find out how many members can meet between
26 regular meetings without violating the Open Meetings Act.
27

28 Regarding incidental practice, Baker said the board needs to get input from all disciplines
29 and the state societies.
30

31 **Agenda Item 16 – Regulation Update/Status of Pending Projects**
32

33 Jenna Conley, Assistant Attorney General, and Jun Maiquis joined the meeting.
34

35 Regulations edited by Law & needing re-adoption:
36

37 Having considered public comment and additional cost to the public, if any:
38

39 **On a motion duly made by Heieren, seconded by Fredeen, it was**
40

41 **RESOLVED to adopt the following regulation changes as amended:**
42

- 43 • **12 AAC 36.040(c), exempting the AKLS exam from the five times five**
44 **rule;**
- 45 • **Changes to 12 AAC 36.055, 100, .103, .105, and .109 to require passage**
46 **of a jurisprudence examination for new registrants, except land**
47 **surveyors;**
- 48 • **12 AAC 36.061(a)(2) regarding the 2007-2008 NCARB Education**
49 **Standard; and**
- 50 • **12 AAC 36.500 - .510, regarding changes to the continuing education**
51 **requirements for architects, engineers and land surveyors.**
- 52 • **12 AAC 36.910, regarding board member absences;**
53

1 A friendly amendment was made by Fredeen, and accepted, to remove the proposed
2 regulation that requires passage of a jurisprudence exam from the regulations being
3 adopted.

4
5 Hearing no objection the motion passed unanimously.

6
7 A discussion was held regarding whether or not the board can require an applicant for
8 registration by comity to pass a jurisprudence exam. It was the opinion of Conley that AS
9 08.48.191 prohibits the board from requiring comity applicants to take an exam.

10
11 The board wondered then how it can require comity applicants to successfully complete an
12 arctic course prior to registration, and how it can require comity land surveyor applicants to
13 pass the AKLS exam prior to registration.

14
15 There was discussion that perhaps by changing the jurisprudence exam from an "exam" to a
16 "questionnaire", the board could require it for all applicants.

17
18 Conley indicated she have to research this and get back to the board.

19
20 The issue of a jurisprudence exam requirement for comity applicants will be a separate
21 regulation project and will be considered at the May 2008 meeting.

22
23 Regulations needing to be re-approved for public notice.

24
25 **On a motion duly made by Morris, seconded by Fredeen, it was**

26
27 **RESOLVED to amend the proposed language in 12 AAC 36.090(b) by adding**
28 **the language "as a professional engineer" in 12 AAC 36.090(b), following the**
29 **language "who is currently registered."**

30
31 Hearing no objection the motion passed unanimously.

32
33 **On a motion duly made by Heieren, seconded by Fredeen, it was**

34
35 **RESOLVED to approve the following regulations for public notice:**

- 36
37
 - **12 AAC 36.195 – site adaptation/field alterations**
 - **12 AAC 36.090 – waiver of FE for P.Engs, as amended.**

38
39
40 Hearing no objection the motion passed unanimously.

41
42 Regulations for Discussion.

43
44 It was not necessary to discuss changes to 12 AAC 36.062 and .063 as a regulation project
45 was previously initiated that would negate the need to make this proposed regulation
46 change.

47
48 **On a motion duly made by Heieren, seconded by Fredeen, it was**

49
50 **RESOLVED to adjourn into executive session under the authority of AS**
51 **44.62.310 for the purpose of one additional application review.**

52
53 The board entered into executive session at 11:50 a.m. and returned from executive session

1 at 12:06 p.m.

2
3 *Break for lunch at 12:06 p.m.*

4 *Return from lunch at 1:20 p.m.*

5
6 **Agenda Item 17 –NCEES Wzone – May 15-17, 2008, North Dakota**

7
8 The Executive Administrator was asked to request travel approval for the following to attend
9 the NCEES Wzone meeting, with preference for attendance as listed:

- 10
11
 - Craig Fredeen
 - Richard Heieren
 - Cliff Baker
 - Charles Leet

12
13
14
15
16 The Executive Administrator was also asked to request approval for the following to attend
17 the NCEES Annual Meeting in Minnesota in August 2008, in the order listed:

- 18
19
 - Richard Heieren
 - Investigator John Savage
 - Boyd Brownfield
 - Charles Leet
 - Ginger Morton, Board Administrator
 - Cliff Baker

20
21
22
23
24
25
26 The Executive Administrator was also asked to request approval for Walsh to attend the
27 WCARB Regional Meeting in Englewood, Colorado in March 2008.

28
29 Additionally, the Executive Administrator was asked to request approval for Hightower and
30 Maynard to attend the NCARB Annual Meeting in June 2008 in Philadelphia.

31
32 Lastly, the Executive Administrator was asked to request approval for Lent and herself to
33 attend the September 2008 CLARB Annual Meeting in San Diego.

34
35 Returning to the request of Erik Kantola to have his application to sit for the ARE reviewed
36 by the board between regular meetings:

37
38 **On a motion duly made by Maynard, and seconded by Heieren, it was**

39
40 **RESOLVED to grant Mr. Kantola's request for board review of his application**
41 **to sit for the ARE between regularly scheduled meetings.**

42
43 The motion failed unanimously.

44
45 The Executive Administrator was asked to write to Mr. Kantola and inform him of the board's
46 decision to not grant his request.

47
48 **Agenda Item 18 –Read Applications into Record**

49
50 **On a motion duly made by Baker, and seconded by Walsh, it was**

51
52 **RESOLVED to take the following action on applicants requesting an exemption**
53 **from the continuing education requirements:**

- Earl R. Barnard – request denied
- Daniel E. Renshaw – request denied
- Robert L. Tarrant – request denied
- Robert L. Farmer – request granted provided supporting documents are submitted
- Robert L. Jones – request denied, request again for 12/31/09 renewal
- David L. Renshaw – request denied, request again for 12/31/09 renewal

Hearing no objection the motion passed unanimously.

On a motion duly made by Baker, and seconded by Heieren, it was

RESOLVED to approve the following list of applicants for registration by comity and examination as read, with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

APPLICANT	DISCIPLINE	EXAM-COMITY	BOARD ACTION
Adams, Eric M.	Civil Engineer	Exam	Approved
Alley, Michael W.	Civil Engineer	Exam	Approved
Ammann, Mitchell Blaine	FE	Exam	Approved
Anderson, Jennifer A.	Civil Engineer	Exam	Approved – conditional upon passing the FE Examination
Arndt, Quinten	FE	Exam	Approved
Athans, Murray P.	Chemical Engineer	Exam	Approved – conditional upon receipt of FE and PE exam results from Texas
Bailey, Randolph Samuel	FE	Exam	Approved
Balasubramanian, Ashok	FE	Exam	Approved
Baldreldin, Baldreldin Mahmoud	FE	Exam	Approved
Baski, Sean M.	Civil Engineer	Exam	Approved
Bellio, Philip R.	Mechanical Engineer	Comity	Approved
Belmont, Nicholas David	FE	Exam	Approved
Belway, Sarah L.	Civil Engineer	Comity	Approved – conditional upon successful completion of an approved Arctic Engineering course and clearance by investigator
Benjamin, Sarwat R.	FE	Exam	Approved
Bilodeau, Paul R.	FE	Exam	Approved
Blankenburg, Robert J.	Civil Engineer	Exam	Approved
Boeger, John R.	FE	Exam	Approved
Boyer, Devin C.	FE	Exam	Approved
Brengman, Mark R.	Mechanical Engineer	Comity	Approved
Brock, Michael I.	Civil Engineer	Exam	Approved – conditional upon

			investigator approval
Bruns, Brendon John	FE	Exam	Approved
Buehrer, Mark S.	Civil Engineer	Comity	Approved
Burnett, Alan E.	Civil Engineer	Comity	Approved
Burrell, Michael	Mechanical Engineer	Exam	Approved
Butikofer, Michael Dale, II	Civil Engineer	Exam	Approved
Byrd, Richard M.	Civil Engineer	Comity	Approved – conditional upon successful completion of an approved Arctic Engineering course
Cacy, Cynthia M.	FE	Exam	Approved
Catabay, Kristofferson Francisco	FE	Exam	Approved
Chartrand, Gerald R.	Electrical Engineer	Comity	Approved
Chang, Chin-Kuang	Civil Engineer	Comity	Approved
Coffman, Jessie Jordon	FE	Exam	Approved
Crawford, Erik Kenneth	FE	Exam	Approved
Damario, Nathan Francis	FE	Exam	Approved
Davis, Leslie F.	FS	Exam	Approved
Dennison, Travis	Civil Engineer	Exam	Approved – conditional upon receipt of transcripts
DesRoches, Frank J.	Civil Engineer	Exam	Approved – conditional upon successful completion of an approved Arctic Engineering course
Dolchok, Clifford L, Jr.	FE	Exam	Approved
Dougherty, Matthew Leigh	FE	Exam	Approved
Dow, Brian Robert	FE	Exam	Approved
Dreher, Ruark William	Mechanical Engineer	Comity	Approved
Dreier, Benjamin Joseph	Civil Engineer	Exam	Approved – conditional upon receipt of a notarized affidavit
Emerson, Jennifer Ann	Civil Engineer	Exam	Approved
English, Kimberly Marina	FE	Exam	Approved
Evans, Charles Todd	Electrical Engineer	Exam	Approved
Fagnant, Thomas Doyle	FE	Exam	Approved
Fields, Steven L.	Civil Engineer	Exam	Approved
Fischer, David Kengi	FE	Exam	Approved
Fischer, David K.	Civil Engineer	Exam	Approved – conditional upon passing the FE exam
Fleming, Todd M.	Civil Engineer	Exam	Approved
Frame, Timothy Michael	FE	Exam	Approved
Franks, Megayla Yvonne	FE	Exam	Approved
Gaughan, Darsen R.	Civil Engineer	Exam	Approved

Gillis, Matthew J.	Mechanical Engineer	Exam	Approved
Goentzel, Ryan Douglas	FE	Exam	Approved
Gray, Derek Kyle	Civil Engineer	Exam	Approved
Hagestad, Van D.	Architect	Comity	Approved
Hahne, Devin James	FE	Exam	Approved
Haines, Logan R.	Electrical Engineer	Exam	Approved – conditional upon successful completion of an approved Arctic Engineering course
Harding, Robert S.	Landscape Architect	Comity	Approved
Hardy, David Blaine	FE	Exam	Approved
Harman, Charles Kemper	Electrical Engineer	Comity	Approved
Hauer, Andrew E.	FE	Exam	Approved
Hendricks, John Thomas	FE	Exam	Approved
Henry, Timothy Daniel	FE	Exam	Approved
Hensch, Marcy Beatrice	FE	Exam	Approved
Herring, Keith David	FE	Exam	Approved
Hill, Eric Mathew	FE	Exam	Approved
Hosford, Adria Christene	FE	Exam	Approved
Hudson, Bryan K.	Civil Engineer	Exam	Approved
Jamal, Sajid Ali	FE	Exam	Approved
Johnson, Jerry Richmond	Civil Engineer	Exam	Approved – conditional upon receipt of an additional letter of reference
Keller, Jamie Marie	Civil Engineer	Exam	Approved
Kenzie, Jeffrey Brian	FE	Exam	Approved
Kibler, Steven George	FE	Exam	Approved
Kotlovenko, Alexey S.	FE	Exam	Approved
Kotlovenko, Dmitry Sergeevich	FE	Exam	Approved
Koweluk, Stephan Ahkok	FE	Exam	Approved
Kuzma, Gary William	Mechanical Engineer	Comity	Approved – conditional upon successful completion of an approved Arctic Engineering course
Lagoda, Mikhail E.	Electrical Engineer	Exam	Approved
Lawley, Spencer	FE	Exam	Approved
Lee, David Austin	FE	Exam	Approved
Leman, Erik Ivan	FE	Exam	Approved
Lensing, Chad Anthony	FE	Exam	Approved
Limon, Antonio William	FE	Exam	Approved
Limstrom, Robert O.	FE	Exam	Approved
Llanos, Thomas Gerald	FE	Exam	Approved
Lockard, Alex J.	Civil Engineer	Comity	Approved
Longtin, David L.	Civil Engineer	Exam	Approved – conditional upon

			successful completion of an approved Arctic Engineering course
Lowry, Steven Dale	FS	Exam	Approved
Lord, Khalil Yoon	FE	Exam	Approved
Luecker, Michael A.	Civil Engineer	Comity	Approved – conditional upon receipt of transcripts and successful completion of an approved Arctic Engineering course
Lyall, David N.	Civil Engineer	Comity	Approved
Majhi, Ipshita	FE	Exam	Approved
Martin, Erik C.	Civil Engineer	Comity	Approved
Maybrier, Scott Lowell	FE	Exam	Approved
Mayo, Alicia S.	Mechanical Engineer	Exam	Approved – conditional upon receipt of one additional engineer reference and receipt of fees
McBroom, Mark D.	Civil Engineer	Exam	Approved
McCool, James K.	Architect	Exam	Approved
McCool, Jason Christopher	Civil Engineer	Comity	Approved
McCourtney, David E.	Civil Engineer	Exam	Approved – conditional upon receipt of verification of the FE exam and successful completion of an approved Arctic Engineering course
McElmurry, Vince A.	FE	Exam	Approved
McLaughlin, Darren K.	Electrical Engineer	Exam	Approved
McGee, Sherry Marie	FE	Exam	Approved
McMahon, Patrick L.	Civil Engineer	Exam	Approved – conditional upon successful completion of an approved Arctic Engineering course
Miller, Mark A.	Land Surveyor	Comity	Approved
Miller, Martin J.	Mechanical Engineer	Exam	Approved – conditional upon verification of FE exam, successful completion of an approved Arctic Engineering course and receipt of fees
Miller, Seth Thomas	FE	Exam	Approved
Minski, Laura	Landscape Architect	Exam	Approved
Moe, Jacob K.	FE	Exam	Approved
Mormilo, Stephanie Lynn	Civil Engineer	Exam	Approved
Mosley, Larry Jonathan	FE	Exam	Approved
Moulton, John Dan'l	Civil Engineer	Comity	Approved
Nash, Justin James	FE	Exam	Approved
Nefzger, Elaine Kay	FS	Exam	Approved
Nichols, Christopher	Civil Engineer	Comity	Approved – conditional upon

Michael			receipt of fees
Nicolai, David Clarence	FE	Exam	Approved
Ning, Samson Xiuxu	FE	Exam	Approved
Oliveira, Nickolas Matthew	FE	Exam	Approved
Olzack, William J.	Mechanical Engineer	Exam	Approved
Pace, Roy N.	Electrical Engineer	Exam	Approved – conditional upon successful completion of an approved Arctic Engineering course
Palmer, Marcus D.	Civil Engineer	Comity	Approved
Para, Eric G.	Civil Engineer	Exam	Approved – conditional upon receipt of fees
Park, Paul	Mechanical Engineer	Exam	Approved – conditional upon receipt of fees
Parker, Blair Curtis	FS	Exam	Approved
Pearson, Dennis R.	Civil Engineer	Comity	Approved
Plehn, David M.	Civil Engineer	Comity	Approved – conditional upon successful completion of an approved Arctic Engineering course
Prusak, David J.	Civil Engineer	Comity	Approved
Raper, Leon R.	Civil Engineer	Comity	Approved
Read, Mary Ellen	Architect	Comity	Approved
Reed, Steven Edward	FE	Exam	Approved
Reed, Thomas J.	Civil Engineer	Exam	Approved
Rhodes, William Joseph	FE	Exam	Approved
Rice, Corey L.	Land Surveyor	Comity	Approved
Robinson, Robyn Charles	FE	Exam	Approved
Robinson, William James	FE	Exam	Approved
Russell, Kathryn B.,	FE	Exam	Approved
Ryder, Danielle Louise	FE	Exam	Approved
Sakalaskas, Jason M.	Civil Engineer	Exam	Approved
Saliz, Buku	FS	Exam	Approved
Sanders, Joshua Caleb	FE	Exam	Approved
Schillinger, Max Adolf	Land Surveyor	Comity	Approved – conditional upon passing the AKLS
Schok, Daniel A.	Mechanical Engineer	Exam	Approved
Sengupta, Dipankar	Civil Engineer	Comity	Approved – conditional upon successful completion of an approved Arctic Engineering course
Servizi, Marc j.	Civil Engineer	Comity	Approved
Sewell, Christopher Cooper	FE	Exam	Approved

Shahani, Aashish	Electrical Engineer	Exam	Approved
Shannon, Michael James	Civil Engineer	Comity	Approved – conditional upon receipt of transcripts
Shavlik, Craig B.	Land Surveyor	Exam	Approved
Shaw, David Nathaniel	FE	Exam	Approved
Sherrill, Aharon Avery	FE	Exam	Approved
Shoemake, Rachel N.	FS	Exam	Approved
Shymanski, Robert Paul	FE	Exam	Approved
Skinner, George Albert	FE	Exam	Approved
Smith, Grant Everett	Civil Engineer	Exam	Approved – conditional upon receipt of registration fee.
Smith, James William	FE	Exam	Approved
Smith, Jason Michael David	FS	Exam	Approved
Sobolesky, Kevin William	FE	Exam	Approved
Storm, Caroline F.	Architect	Exam	Approved
Straka, Nicholas B.	Civil Engineer	Exam	Approved
Suttie, Jamie Lee	FE	Exam	Approved
Tadic, Daniel M.	Civil Engineer	Exam	Approved
Thwaites, Julie M.	Architect	Exam	Approved
Turley, John W.	Civil Engineer	Exam	Approved
Trickey, Brendan Roston	FE	Exam	Approved
Twogood, Ulysses-Zachary Sion	FE	Exam	Approved
Vogel, Adam P.	Electrical Engineer	Exam	Approved
Walling, Juaquin Lee	FE	Exam	Approved
Wagner, Bryce Anthony	Civil Engineer	Exam	Approved
Way, V. Brian	Landscape Architect	Comity	Approved
Webb, William A.	Civil Engineer	Exam	Approved
Weber, Annie Josephine	FE	Exam	Approved
Wetherall, Darrell Alexander	FE	Exam	Approved
Wilde, Rusty Austin	Mechanical Engineer	Exam	Approved – conditional upon successful completion of an approved Arctic Engineering course
Wuttig, Frank J.	Civil Engineer	Exam	Approved
Yi, Anthony S.	Civil Engineer	Comity	Approved
Yien, Jean M.	Architect	Comity	Approved
Young, Tamar Del	FE	Exam	Approved
Youngs, Steven M.	Electrical Engineer	Comity	Approved
Zahn, Delmer Dale	Civil Engineer	Exam	Approved – conditional upon receipt of transcripts
Zaletel, Zachary John	FE	Exam	Approved
Zeman, John	Civil Engineer	Comity	Approved
Zerkel, Kirk Zachary	Civil Engineer	Exam	Approved

- 1
- 2 Hearing no objection the motion passed unanimously.

1 On a motion duly made by Baker and seconded by Maynard, it was

2
3 **RESOLVED to find the following list of applicants for registration by comity**
4 **and examination incomplete:**
5

APPLICANT	DISCIPLINE	EXAM-COMITY	BOARD ACTION
Kasteler, Richard Todd	Civil Engineer	Exam	Incomplete – need to verify an additional 4 months responsible charge experience (12 AAC 36.36.063(c)(2))
Ivaniszek, Joshua Frantz	Land Surveyor	Exam	Incomplete – needs one additional month of work experience verified.
Oates, Gary Rodney	Land Surveyor	Comity	Incomplete – need to verify 36 months of responsible charge experience (12 AAC 36.107(c)(1))
Paulova, Daniela	Landscape Architect	Exam	Incomplete – need verification of successful completion of an approved Arctic Engineering course and verification of an additional 20 months work experience
Rice, Jeffrey W.	Electrical Engineer	Exam	Incomplete – needs an additional 15 months of experience – 7 months of which must be responsible charge
Zientek, Mark Alan	Land Surveyor	Comity	Incomplete – need an additional 20 credits in surveying (12 AAC 36.065)

6
7 Hearing no objection the motion passed unanimously.

8
9 On a motion duly made by Baker and seconded by Heieren, it was

10
11 **RESOLVED to deny the following applications:**
12

APPLICANT	DISCIPLINE	EXAM-COMITY	BOARD ACTION
Menough, Jon M.	Civil Engineer	Exam	Denied – does not meet education standard of 12 AAC 36.063
Walling, Rosemary Savage	FE	Exam	Denied – education does not meet requirements of 12 AAC 36.062

13
14 Hearing no objection the motion passed unanimously.
15

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3
4 **Agenda Item 2 – Review Calendar of Events**
5

6 The board tentatively set the following dates for upcoming board meetings:
7

- 8
 - May 29-30, 2008 in Fairbanks
 - August 7-8, 2008 in Wasilla (tentative)
 - November 6-7, 2008 in Anchorage
 - February 5-6, 2009 in Juneau
12

13 Leet requested and was granted an excused absence from the November 2008 board
14 meeting.
15

16 On an unrelated matter:
17

18 **On a motion duly made by Morris, and seconded by Maynard, it was**
19

20 **RESOLVED to authorize Morris to revise regulations as they pertain to limiting**
21 **the number of times an engineer or surveyor can sit for the NCEES exam, and**
22 **after failing a certain number of times requiring that applicant to meet with a**
23 **board member or complete coursework before being allowed to sit for the**
24 **exam again, and also authorizing Morris to look at the requirements for work**
25 **experience, and type of experience, and definitions of experience asking if**
26 **they apply to the PE exam qualification.**
27

28 Hearing no objection the motion passed unanimously.
29

30 **Agenda Item 23– Board Member Comments, Housekeeping Items**
31

32 The Chair signed the November 2007 meeting minutes. The Wall Certificates were signed
33 by the Chair and the Secretary.
34

35 The board members made brief closing comments.
36

37 **Task List Assignments**
38
39

Maynard

Serve as Chair of Disciplinary Action/Process committee
Serve on Incidental Practice committee. Re-circulate prior report to board and solicit comments. This committee is tasked with determining who can design metal buildings, civil engineer or architect.
Serve on Technical Review committee
Serve as Chair on committee to address possible conflict between AS 08.281 and .331 (professional titles/exemptions)

1

Morris

Serve as Chair on Legislative Liaison committee.
Serve on Comity Regulations committee. (Being public noticed)
Serve on DOT Signalization committee.

Brownfield

Serve as Chair on Disciplinary Action/Process committee
Serve on DOT Signalization committee
Serve on Building Officials' Manual committee
Serve on Technical Review committee

Fredeen

Serve on Comity Regulations committee. (Being public noticed)
Serve on Technical Review committee
Special Assignment BS+30
Special Assignment – ABET accreditation

Heieren

Serve on committee to review education tables for FS/PS .
Draft bylaws for May meeting

Hightower

Serve on Technical Review committee

2

3

Leet

Serve as Chair on Additional Engineering Disciplines committee
Serve on Disciplinary Action/Process committee
Serve on Incidental Practice committee

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5

Walsh

Serve on Additional Engineering Disciplines committee
Serve as Chair on Incidental Practice committee
Serve on Comity Regulations committee (being public-noticed)
Serve on committee to address possible conflict between AS 08.281 and .331 (professional titles/exemptions).

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Lent

Serve on Building Officials' Manual committee

Baker

Serve on Incidental Practice committee
--

Serve on Technical Review committee

Serve as Chair on committee to review education tables for FS/PS. Draft position paper to support removing engineering degrees from FS/PS tables. Forward to societies after board review.
--

Executive Administrator

Finalize November 07 minutes and post to web. Also post. February 2008 Investigative Report and Examiner's Report to web.

Confirm August 2008 meeting in Wasilla
--

Contact Patty Ware re ethics for May 2008 meeting

Discuss with Inv. Younkins a second investigator for AELS Board

Check past record regarding Lent serving on additional disciplines committee
--

Draft regulations for board to approve for public notice re ARE timing. Must complete IDP prior to testing for BD and BT
--

Ethics video for May 2008 meeting.

Find out process for pre-filing bills with the legislature
--

Find out if John Savage can attend 2008 NCEES Annual Meeting
--

Find out if other boards in the division have by-laws.
--

1

Put future travel in board packet
List-serve re states that have limit of times an exam can be taken
TAs – Fredeen, Heieren, Baker & Leet to NCEES Wzone in ND in May. Heieren, Brownfield, Leet, Baker, Savage and Ginger to NCEES Annual Meeting in MN in August. Maynard and Hightower to NCARB Annual Meeting in PA in June. Lent and Ginger to CLARB Annual Meeting in San Diego in September.
Letter to Erik Kantola re board will not review applications between meetings
Finalize minutes and meeting summary, examiner report on web
Find out cost of regulation projects
Find out when UAW Arctic Course was first approved.
Revise make up of committee document.

2

3

The meeting adjourned at 2:45 p.m.

4

5

Respectfully submitted:

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Ginger Morton, Executive Administrator

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Approved:

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18

Boyd Brownfield, PE, Chair
Board of Registration for Architects,
Engineers, and Land Surveyors

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22

23

Date: _____

24