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4 **STATE OF ALASKA**
5
6 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC**
7 **DEVELOPMENT**
8 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**
9 **BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS & LAND**
10 **SURVEYORS**

11
12 **Minutes of Meeting**
13 **August 7-8, 2008**

14
15 **Thursday, August 7, 2008**

16
17 **Agenda Item 1 – Call to Order and Roll Call**

18
19 The Chair called the meeting to order at 8:05 a.m.

20
21 Members present and constituting a quorum of the Board were:

- 22
23
 - Boyd Brownfield, Civil Engineer, Chair
 - Craig Fredeen, Mechanical Engineer, Vice-Chair
 - Clifford Baker, Land Surveyor
 - Charles Leet, Civil Engineer
 - Burdett Lent, Landscape Architect
 - Richard Heieren, Land Surveyor
 - Harley Hightower, Architect

30
31 Daniel Walsh, Mining Engineer, and Mark Morris, Electrical Engineer, were excused from
32 the meeting.

33
34 The public member seat and one architect seat on the board are currently vacant.

35
36 Representing the Division of Corporations, Business and Professional Licensing were:

- 37
38
 - Ginger Morton, Executive Administrator
 - Vern Jones, Licensing Examiner
 - John Savage, Investigator

40
41
42 Members of the public in attendance for portions of the meeting were:

- 43
44
 - Timothy Fisher, representing the Fire Marshal's Office
 - Jim Seward, representing NANA/Colt

45
46
47 **Agenda Item 2 – Review/Amend Agenda**

48
49 The following changes were made to the agenda:

50
51 Jenna Conley, Assistant Attorney General, was added to the agenda following lunch

1 to discuss proposed changes to the comity regulations.

2
3 **On a motion duly made by Baker, seconded by Leet, it was**
4
5 **RESOLVED to approve the agenda as amended.**
6

7 Hearing no objection the motion passed unanimously.

8
9 **Agenda Item 3 – Ethics Reporting**

10
11 There were no ethical conflicts to report.

12
13 **Agenda Item 4 – Review/Approve Minutes**

14
15 **On a motion duly made by Heieren, seconded by Fredeen, it was**
16
17 **RESOLVED to approve the May 29-30, 2008 minutes as written.**
18

19 Hearing no objection the motion passed unanimously.

20
21 **Agenda Item 5 – Investigative Report**

22
23 Division Investigator, John Savage, joined the meeting at 8:25 a.m.

24
25 In reading the investigative report the board noted there was a case listed as “malpractice”
26 and wondered what the difference is between gross negligence and malpractice. Savage
27 indicated he was not clear on the difference but would get a clarification of the difference for
28 the board.

29
30 Lent suggested that at some the point in the future the topic of electronic signatures be
31 discussed.

32
33 Savage told the board that the Fire Marshall’s Office has been a tremendous help to him.

34
35 Baker said he would like the board to write a letter to the State Fire Marshal’s Office
36 expressing the board’s appreciation for their help. Brownfield concurred and agreed to help
37 Baker write the letter.

38
39 Brownfield stated he was pleased to see that the investigative reports had been reduced
40 from several pages of open cases to just a few pages and commended Savage for his work.

41
42 Tim Fisher from the Fire Marshal’s Office then addressed the board. He explained that
43 normally Carol Olsen would be at the meeting but she was unable to attend so he was
44 present in her place. He said he was always available to the board and its investigators

45
46 Discussion followed regarding stamping and sealing of documents.

47
48 **Agenda Item 6 – New Business**

49
50 A. James Steward, PE. (re stamping). Steward had written a letter to the board asking if
51 engineering data sheets are required to be stamped.

52
53 A long discussion followed regarding what is required to be stamped. There were differing

1 opinions between board members on what is required to be stamped. Brownfield said this
2 was something the board was going to need to figure out internally.

3
4 Steward had also asked if it was permissible for a Department of Public Safety authorized
5 NANA/Colt employee to sign final NANA/Colt fire and suppression designs without a PE
6 seal. Steward was told this is correct because Alaska does not yet register fire protection
7 engineers and persons authorized by the Department of Public Safety are exempt from
8 registration under AS 08.48.331(a)(14).

9
10 *Break at 9:50 a.m.*

11 *Reconvene at 10:05 a.m.*

12
13 B. Katharine Heumann (re CEU criteria). Ms. Heumann had a question regarding the
14 acceptability of continuing education in management and leadership training provided to
15 engineers at DEC.

16
17 The executive administrator will advise Heumann that the board does not pre-approve CE,
18 and should one of the DEC engineers claiming this course be audited for CE, she should be
19 prepared to provide sufficient course detail to allow the board to determine if the CE is
20 acceptable.

21 22 **Agenda Item 7 – New Business**

23
24 A. CE Brochure (Leet). This agenda item was moved to Agenda Item 14, Unfinished
25 Business.

26
27 B. Invalidation of FE Score. Will Robinson, a candidate sitting for the Fundamentals of
28 Engineering examination in April 2008 was in possession of a cell phone during the exam.
29 The board received a recommendation from NCEES that Mr. Robinson's FE score be
30 invalidated.

31
32 **On a motion duly made by Leet and second by Lent, it was**

33
34 **Resolved to accept the recommendation from NCEES that the April 2008 FE**
35 **score of Will Robinson be invalidated.**

36
37 Hearing no objection the motion passed unanimously.

38 39 **Agenda Item 8 – Expenditure Report**

40
41 The board briefly reviewed the Expenditure Report.

42
43 It was requested that for future board packets only the first page of the Expenditure Report
44 be included.

45 46 **Agenda Item 9 – Special Committees**

47
48 A. Additional Engineering Disciplines. Leet reported that the committee is still working on
49 the issue of grandfathering for structural engineers. He said the committee could possibly
50 have a recommendation at the November 2008 meeting; however, he was not going to be
51 present at that meeting.

52
53 General PE registrations vs. discipline specific registrations was then discussed.

1
2
3 **On a motion duly made by Heieren and second by Baker, it was**

4
5 **Resolved to expand the duties of the additional disciplines committee to**
6 **include looking toward a non-discipline specific PE license, but to continue**
7 **moving forward with adding the disciplines of fire protection, structural and**
8 **environmental as a first priority.**
9

10 Hearing no objection the motion passed by a majority vote, with Fredeen and Hightower
11 voting in opposition.
12

13 B. Disciplinary Action/Process. Brownfield reported that the committee is on track and is
14 creating a document to outline disciplinary sanctions. He said the committee has been
15 looking to other states for guidance and hopes to have a first draft of the document for the
16 November 2008 meeting.
17

18 C. Incidental Practice. Hightower had provided a draft document which was in the board
19 packets. He told the board he was trying define to what is not incidental practice, rather
20 than what is. He also said this committee hopes to have a recommendation for the
21 November 2008 meeting.
22

23 D. Exemptions to Required Registration. Hightower reported as Morris, Chair, had been
24 excused from this meeting. Hightower told the board that he was working on revising the
25 language in AS 08.48.331(a)(7); regarding specialty contractors. He said he had given a
26 copy of the revised statute to the State Fire Marshall for review. He will have a new revision
27 for the November meeting.
28

29 E. Board By-Laws. Heieren had provided his first draft of board by-laws. He asked the
30 board to review and get back to him with comments in order that he could have a final
31 document for the November meeting.
32

33 F. Australian Licensure. Walsh had been excused from the meeting.
34

35 G. Technical Review Committee. Chair Brownfield reported that this committee is working
36 well in regard to meeting with the board's investigator to discuss investigative matters.
37

38 H. Building and Planning Officials Manual. This was postponed until the next day of the
39 meeting.
40

41 I. Legislative Liaison. Nothing to report.
42

43 J. Emeritus Status. Lance Mearig continues to be the only former board member serving
44 on an NCEES committee requiring Emeritus Status.
45

46 *Break for lunch at 12:05 p.m.*

47 *Reconvene at 1:20 p.m.*
48

49 **Assistant Attorney General Jenna Conley to discuss proposed changes to comity**
50 **regulations**
51

52 Conley had reviewed the proposed changes the board was making to the comity
53 regulations; 12 AAC 36.105. Conley had concerns because the proposed changes
54 appeared to be in conflict with existing 12 AAC 36.100. The confusion arose because

1 Conley had not been provided a copy of the proposed changes to 12 AAC 36.100.

2
3
4 The executive administrator indicated she would get a copy of the proposed changes to 12
5 AAC 36.100 to Conley to work out any inconsistencies between the two regulation projects
6 and then proceed with public notice.

7
8 **Agenda Item 11 – Executive Session**

9
10 **On a motion duly made by Baker, seconded by Fredeen, it was**

11
12 **RESOLVED to adjourn into executive session under the authority of AS**
13 **44.62.310 for the purpose of application review.**

14
15 Hearing no objection the motion passed unanimously.

16
17 The board adjourned into executive session at 1:50 p.m.

18
19 The board recessed at 6:00 p.m.

20
21 **Friday, August 7, 2008**

22
23 The board reconvened into Executive Session to complete application review at 8:10 a.m.

24
25 **Agenda Item 12 – Call to Order and Roll Call**

26
27 The board returned from Executive Session at 8:40 a.m. and the Chair called the meeting to
28 order:

- 29
30
 - Boyd Brownfield, Civil Engineer, Chair
 - 31 • Craig Fredeen, Mechanical Engineer, Vice-Chair
 - 32 • Clifford Baker, Land Surveyor
 - 33 • Burdett Lent, Landscape Architect
 - 34 • Charles Leet, Civil Engineer
 - 35 • Richard Heieren, Land Surveyor
 - 36 • Harley Hightower, Architect

37
38 Daniel Walsh, Mining Engineer, and Mark Morris, Electrical Engineer, were excused from
39 the meeting.

40
41 Charles Leet joined the meeting at 11:30 a.m.

42
43 The public member seat and one architect seat on the board are currently vacant.

44
45 Representing the Division of Corporations, Business and Professional Licensing were:

- 46
47
 - Ginger Morton, Executive Administrator
 - 48 • Vern Jones, Licensing Examiner

49
50 **Agenda Item 14 – Unfinished Business**

51
52 A. Title 21 Status Report. Lent reported that this matter was set for public hearings in
53 November/December. He would report back after that time.

1
2
3 B. Site Adaptation and Field Alteration. Hightower had provided definitions for site
4 adaptation and field alteration for eventual insertion into the Building and Planning Officials'
5 Manual. He was seeking comment and feedback.

6
7 A discussion followed regarding site adapting surveys. Heieren volunteered to draft
8 language to include in the Building and Planning Officials' Manual to address the new
9 regulations (12 AAC 36.195).

10
11 Lent asked to be included in this as he is making revisions to the Building and Planning
12 Officials' Manual.

13
14 C. Building and Planning Officials' Manual. Lent reported making some revisions to the
15 Manual, and hoped to have a final product for the November meeting.

16
17 H. CE Brochure (Leet). Leet was not present to give his report.

18
19 **Agenda Item 15 – NCARB Annual Conference Report**

20
21 Hightower had provided a detailed report from his attendance at the NCARB Annual
22 Meeting in Pittsburg in June. He said one of the hot topics at the meeting was the timing of
23 the Architect Registration Examination (ARE), which would allow those with a degree in
24 architecture to sit for the ARE prior to completing the Intern Development Program (IDP).

25
26 Hightower said he had researched this and found there to be no disadvantage to allowing
27 candidates to sit for the ARE before completing IDP and after receiving an architectural
28 degree.

29
30 **On a motion duly made by Hightower, seconded by Baker, it was**

31
32 **RESOLVED to approve for public notice changes to 12 AAC 36.055 to allow**
33 **architectural degree graduates to sit for the ARE before completing IDP.**

34
35 Hearing no objection the motion passed unanimously.

36
37 *Break at 10:00 a.m.*

38 *Return at 10:20 a.m.*

39
40 **Agenda Item 16 – Committee Reports/Recommendations**

41
42 There were no additional committee reports or recommendations to be made at this time.

43
44 **Agenda Item 17 – FY 08 Annual Report**

45
46 The board reviewed the FY 08 Annual Report prepared by the executive administrator.
47 Minor revisions were suggested. The executive administrator will finalize the report and will
48 also post the report to the board's web site.

49
50 **Dale Nelson**

51
52 Dale Nelson had joined the meeting and was asked to address the board. Nelson was
53 present representing the Alaska Professional Design Council (APDC).

1 Nelson began by telling the board that the APDC is willing to be of assistance in legislation
2 the board wishes to pursue in changing the landscape architect seat on the board to a
3 permanent, voting position. He said the APDC would not take the lead but would assist.
4 The executive administrator said she would get the draft bill language from the previous
5 legislative session to Jon Walsh, the lobbyist for APDC.

6
7 Nelson then told the board he would like to be of assistance in the revision to the Building
8 and Planning Officials' Manual (BOM) the committee of the board is currently working on.
9 Lent, chair of the committee for the BOM will forward a copy of the revised BOM to Nelson.

10
11 Nelson then spoke to the newly implement continuing education requirement. He said the
12 APDC could assist with a newsletter to explain the CE requirements. The executive
13 administrator told him she had prepared an explanation of the new CE requirements that
14 had been mailed to all registrants. Nelson asked if she would forward that explanation of
15 the CE requirements to him so he could use it as a guide to prepare an explanatory
16 newsletter.

17
18 The next "fly-in", Nelson said, would be February 4-5, which coincides with the board's
19 February meeting which is tentatively scheduled for February 5-6, 2009.

20 21 **Agenda Item 18 – Status of Pending Regulation Projects**

22
23 The executive administrator had prepared a memo to the board explaining the status of the
24 various pending regulation projects.

- 25
- 26 • The proposed changes to the comity regulations (12 AAC 36.105 and .100) is being
 - 27 reviewed by AAG Jenna Conley and will be public noticed after approval.
 - 28 • The changes to the table of requirements in for the FE/PE (12 AAC 36.062, .063)
 - 29 and the FS/PS (12 AAC 36.064, .065) have not yet been public noticed.
 - 30 • The regulations requiring new comity applicants to complete a jurisprudence
 - 31 questionnaire were filed with the Lt. Governor's Office with an effective date of July
 - 32 25, 2008.
- 33

34 **Agenda Item 19 – Board Travel**

35
36 The updated board travel document indicates that Brownfield, Fredeen, Leet and Vern
37 Jones will be attending the NCEES Annual Meeting August 13-16, 2008 in Minneapolis;
38 Lent and the executive administrator will be attending the CLARB Annual Meeting
39 September 4-6, 2008 in San Diego; and travel will be requested for the executive
40 administrator to attend the NCARB MBE Workshop November 2-3, 2008 in Washington, DC.

41 42 **Agenda Item 20 – Read Applications into Record**

43
44 **On a motion duly made by Baker, and seconded by Heieren, it was**

45
46 **RESOLVED to approve the following list of applicants for registration by**
47 **comity and examination as read, with the stipulation that the information in the**
48 **applicants' files will take precedence over the information in the minutes:**

49

APPLICANT	DISCIPLINE	EXAM- COMITY	BOARD ACTION
Abou Eid, Mahear Alfredo	Fundamentals of Engineering	Exam	Approved

Anderson, Seth Forrest	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Avery, Jennifer Carolena	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination and successful completion of an approved arctic engineering course
Bacher, Augustino J.	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination
Bai, Feifei	Fundamentals of Engineering	Exam	Approved
Baldwin, Danell Marie	Fundamentals of Engineering	Exam	Approved
Blazej, Radim	Professional Architect	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Bosin, Anna D.	Professional Civil Engineer	Exam	Approved.
Brown, Jennifer Kathleen	Fundamentals of Engineering	Exam	Approved
Bukhari, Fatima	Fundamentals of Engineering	Exam	Approved
Carroll, Rebecca Michelle	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination
Chen, Xiangdong	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering examination
Choi, Soo I.	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering.
Clemenzen, Bryan W.	Professional Electrical Engineer	Comity	Approved
Collins, Jason P.	Professional Architect	Comity	Approved
Costas, Mitchell W.	Professional Electrical Engineer	Comity	Approved – conditional on of PA license and successful completion of an approved arctic engineering course.
Covert, David L.	Professional Civil Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Crockett, William	Professional Architect	Comity	Approved – conditional on successful completion of an approved arctic engineering course and receipt of an updated council record.
Dawag, Marion	Professional Civil	Exam	Approved – conditional on passing the

Eamiguel	Engineer		NCEES Principles and Practice of Civil Engineering examination
Dhungana, Shusila	Fundamentals of Engineering	Exam	Approved
Dianoski, Bruce Tanner	Fundamentals of Engineering	Exam	Approved
Eversman, Aaron H.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Fleshman, Oliver James	Fundamentals of Engineering	Exam	Approved
Frederick, Jesse Karl	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination
Freeman, Justin Thomas	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination and successful completion of an approved arctic engineering course
Frost, James Steven	Fundamentals of Engineering	Exam	Approved
Garber-Slaght, Robbin Lynn	Fundamentals of Engineering	Exam	Approved
Garcia, ethel Maglinao	Fundamentals of Engineering	Exam	Approved
Gibson, Jeffrey S.	Professional Electrical Engineer	Comity	Approved
Golub, Michael Ira	Fundamentals of Engineering	Exam	Approved
Graetz, Ethan Eugene	Fundamentals of Engineering	Exam	Approved
Grothe, Nowell Vance	Fundamentals of Engineering	Exam	Approved
Guy, Mark A.	Professional Architect	Comity	Approved
Haag, Brennon William	Fundamentals of Engineering	Exam	Approved
Hanigan, Timothy	Fundamentals of Engineering	Exam	Approved
Hanson, Craig E.	Professional Land Surveyor	Exam	Approved – conditional on passing the NCEES Principles and Practice of Surveying examination and the Alaska Land Surveying examination
Hansen, James R.	Fundamentals of Engineering	Exam	Approved
Hayden, Natasha M.	Fundamentals of Engineering	Exam	Approved

Hazirbaba, Kenan	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination.
Hollis, Christopher John	Fundamentals of Engineers	Exam	Approved
Horazdovsky, Jacob Edward	Fundamentals of Engineering	Exam	Approved
Howard, Keith D.	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination
Horel, Agota Anna	Fundamentals of Engineering	Exam	Approved
Hurlbut, Wyatt W.	Fundamentals of Engineering	Exam	Approved
Hyatt, Trevor Thomas	Fundamentals of Engineering	Exam	Approved
Hyzer, Mark W.	Professional Mechanical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course.
Iskandar, Gaby E.	Professional Civil Engineer	Comity	Approved – conditional on receipt of transcripts and verification of PE exam and license
Johannes, Lon R., II	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering examination
Johnsen, Ruger D.	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination and successful completion of an approved arctic engineering course
Jones, Keith Ward	Professional Civil Engineer	Comity	Approved
Kantola, Erik	Professional Architect	Exam	Approved – conditional on passing all divisions of the Architect Registration Examination
Kasteler, Richard Todd	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Kemp, William McNeil	Fundamentals of Engineering	Exam	Approved
Koci, Trent J.	Professional Architect	Comity	Approved
Krom, Charles Milo	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering Exam

Krug, Paul R.	Professional Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Kyzer, Karl Hunter	Fundamentals of Surveying	Exam	Approved
Latreille, Gregory Oliver	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Lettieri, Yolanda Santiago	Professional Architect	Exam	Approved
Lloyd Tonya	Fundamentals of Engineering	Exam	Approved
Lotakis, Gregory P.	Professional Civil Engineer	Comity	Approved – conditional on receipt of verification of exam and license.
Lowry, Steven D.	Professional Land Surveyor	Exam	Approved – conditional on passing the NCEES Principles and Practice of Surveying examination
Lyuber, Mark	Professional Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Majoros, Matthew Ian	Fundamentals of Engineering	Exam	Approved
Maniaci, Caroline S.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Manson, Scott M.	Professional Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
McCoy, Dale Lewis	Fundamentals of Engineering	Exam	Approved
Menendez, Oscar A.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Moothart, Nicholas Andrew	Fundamentals of Surveying	Exam	Approved
Motyka, Brett Calin	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering exam
Nafzger, Jonathan R.	Professional Architect	Exam	Approved – conditional on passing all divisions of the Architect Registration Examination
Ning, Samson Xiusu	Professional Petroleum Engineer	Exam	Approved – conditional on passing the Principles and Practice of Petroleum Engineering examination and successful completion of an approved arctic engineering course
Nipper, Daniella	Fundamentals of	Exam	Approved

Marie	Engineering		
Odom, Chad David	Fundamentals of Engineering	Exam	Approved
Organek, Jeffrey C.	Professional Civil Engineer	Exam	Approved – conditional on receipt of transcripts, verification of successful completion of an approved arctic engineering course and passing the NCEES Principles and Practice of Civil Engineering Examination
Overstreet, Ricky Lance	Fundamentals of Engineering	Exam	Approved
Palmer, David Albion	Professional Civil Engineer	Comity	Approved
Pearson, Isaac P.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Picatti, David Joseph	Professional Electrical Engineer	Comity	Approved
Pigg, Adam Charles	Fundamentals of Engineering	Exam	Approved
Pitts, Danald Richard	Fundamentals of Engineering	Exam	Approved
Puckett, Gregory Donald	Fundamentals of Engineering	Exam	Approved
Puustinen, Kevin A.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Ramos, Joe H.	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination and successful completion of an approved arctic engineering course
Rice, Jeffrey W.	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering exam
Rominske, Jarrod William	Professional Electrical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Electrical Engineering examination and successful completion of an approved arctic engineering course and verification of FE exam
Sakeagak, Willie P.	Fundamentals of Engineering	Exam	Approved
Sams, Mark Douglas	Fundamentals of Engineering	Exam	Approved
Satterfield, Joshua	Fundamentals of	Exam	Approved

David	Engineering		
Sayman, Irvin Roy	Fundamentals of Engineering	Exam	Approved
Schneider, Kenneth W.	Professional Architect	Comity	Approved
Sharp, Dennis Paul	Fundamentals of Engineering	Exam	Approved
Soe, Kyi Thar	Fundamentals of Engineering	Exam	Approved
Soller, Chris A.	Professional Civil Engineer	Comity	Approved
Still, Benjamin A.	Fundamentals of Engineering	Exam	Approved
Swenson, Katherine Jane	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering Examination
Swenson, Mark Robert	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering Examination
Tarfaoui, Ahmed	Fundamentals of Engineering	Exam	Approved
Tavangar, Omid	Professional Civil Engineer	Comity	Approved
Theodorou, Anthony Lloyd	Fundamentals of Engineering	Exam	Approved
Titus, Cindy J.	Professional Civil Engineer	Comity	Approved – conditional on passing the Principles and Practice of Civil Engineering
Ure, Michael Scott	Fundamentals of Engineering	Exam	Approved
Ure, Michael Scott	Professional Mechanical Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Mechanical Engineering examination and successful completion of an approved arctic engineering course
Vaughan, Lindsey Sue	Professional Land Surveyor	Exam	Approved – conditional on passing the Principles and Practice of Surveying and the Alaska Land Surveying examination
Venechuk, Alec Mikhail	Fundamentals of Engineering	Exam	Approved
Verbyla, Tanya Lea	Fundamentals of Engineering	Exam	Approved
Vidimos, Robin A.	Professional Mechanical Engineer	Comity	Approved
Walsh, Casey G.	Fundamentals of Engineering	Exam	Approved

Warner, Douglas Alan	Fundamentals of Engineering	Exam	Approved
Wasson, Benjamin J.	Professional Civil Engineer	Comity	Approved - conditional on receipt of exam and license in another jurisdiction
Willman, Melinda Rose	Fundamentals of Surveying	Exam	Approved
Wilson, Michael Lawrence	Fundamentals of Engineering	Exam	Approved
Wilson, Shaun Charles	Fundamentals of Engineering	Exam	Approved
Wilson-Azelton, Mary T.	Professional Civil Engineer	Exam	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering examination
Wilt, Colleen C.	Fundamentals of Engineering	Exam	Approved
Xia, Chuan Tom	Professional Civil Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Xu, Gang	Fundamentals of Engineering	Exam	Approved
Yager, Garrett Chance	Fundamentals of Engineering	Exam	Approved
Young, Roger C.	Professional Electrical Engineer	Comity	Approved
Zaletel, Zachary John	Professional Chemical Engineer	Exam	Approved – conditional on passing the NCEES principles and Practice of Chemical Engineering examination.

Hearing no objection the motion passed unanimously.

On a motion duly made by Baker and seconded by Fredeen, it was

RESOLVED to find the following list of applicants for registration by comity and examination incomplete:

APPLICANT	DISCIPLINE	EXAM-COMITY	BOARD ACTION
Brownlee, Jennifer Hall	Fundamentals of Surveying	Exam	Incomplete - needs 30 credits in a land surveying curriculum
Brownlee, Jennifer Hall	Professional Land Surveyor	Exam	Incomplete
Hibbs, Anthony S.	Professional	Comity	Incomplete – needs to verification of 24

	Mechanical Engineer		months responsible charge from a registered mechanical engineer who supervised the applicant or submit an NCEES record stamped MLE and successful completion of an approved arctic engineering course
Kammer, Jennifer W.	Professional Mechanical Engineer	Exam	Incomplete – needs an additional 4 months verified experience, receipt of verification of the FE exam
Lensing, Chad A.	Professional Mechanical Engineer	Exam	Incomplete – need an additional 19 months of experience verified by a mechanical engineer
Magoo, Surindar Singh	Professional Civil Engineer	Comity	Incomplete – needs better description of work from references. Needs to pass NCEES Principles and Practice of Civil Engineering examination
Sowa, Lori A.	Professional Civil Engineer	Exam	Incomplete– Needs an additional 5 months experience and a better description of work performed

Hearing no objection the motion passed unanimously.

On a motion duly made by Baker and seconded by Fredeen, it was

RESOLVED to approve the continuing education audit for Dominica Van Koten

Hearing no objection the motion passed unanimously.

Agenda Item 21 – Review Calendar of Events

The board tentatively set the following dates for upcoming board meetings:

- November 6-7, 2008 in Anchorage
- February 5-6, 2009 in Juneau
- May 14-15, 2009 in Fairbanks
- August 13-14, 2009 (tentative until the board knows the date of the NCEES Annual Meeting)

Agenda Item 22– Board Member Comments, Housekeeping Items

The Chair signed the May 2008 meeting minutes. The Wall Certificates were signed by the Chair and will be delivered to the board's Secretary, Morris, for signature.

The board members made brief closing comments.

Task List Assignments

Morris

Serve as Chair on Legislative Liaison standing committee
Serve on Exemptions to Required Registration special committee

Brownfield

Serve as Chair on Disciplinary Action/Process special committee
Serve on Incidental Practice special committee
Serve as Chair Technical Review standing committee
Assist Baker with writing letter to Fire Marshal's Office

Fredeen

Serve on Additional Engineering Disciplines special committee
Serve on Technical Review standing committee
Serve on Exemptions to Required Registration special committee

Heieren

Serve on Disciplinary Action/Process special committee
Serve as Chair on special committee to establish board by-laws.
Serve on Technical Review standing committee

Hightower

Serve as Chair on Incidental Practice special committee
Serve on Exemptions to Required Registration special committee
Serve on Technical Review standing committee
Draft definitions for BOM of site adaptation and field alteration.

Leet

Serve as Chair on Additional Engineering Disciplines special committee
Serve on Building and Planning Officials' Manual standing committee
Serve on Technical Review standing committee

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Walsh

Serve on special committee to establish board by-laws
Serve as Chair on special committee to research and report on Australian licensure
Serve on Additional Engineering Disciplines special committee

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Lent

Serve on Disciplinary Action/Process special committee
Serve as Chair on Building and Planning Officials' Manual standing committee

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Baker

Serve on Incidental Practice special committee
Serve on Technical Review standing committee
Write letter to State Fire Marshal's Office

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Executive Administrator

Finalize May 08 minutes and post to web. Also post August 2008 Investigative Report
Revise architect and landscape architect evaluation sheets
Finalize FY 08 Annual Report (and post to board's web site)
Respond to Katharine Heumann re CE
Work with AAG Conley re public noticing of proposed changes to 12 AAC 36. 100 and .105
Email draft language re landscape architect to lobbyist Jon Walsh
Public notice changes to 12 AAC 36.055 re not having to complete IDP before sitting for the ARE
Letter to Boards and Commissions re appointments to board
Quarterly meeting summary on web and to list serve
Review draft bylaws and comment to Heieren
Find out if there is an independent audit conducted of the division
Prepare report for CLARB Annual Meeting
Research definition of "geologist"
Find out if appropriate to say "Pledge of Allegiance" at board meetings

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2 The meeting adjourned at 12:05 p.m.
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4 Respectfully submitted:
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9 _____
10 Ginger Morton, Executive Administrator
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12 Approved:
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16 _____
17 Boyd Brownfield, PE, Chair
18 Board of Registration for Architects,
19 Engineers, and Land Surveyors
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22 Date: _____
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