

ALASKA AELS BOARD

August 2011

Quarterly Board Meeting

August 2011 Meeting Summary

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AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting August 11-12, 2011 in Anchorage.

Board members in attendance were: Harley Hightower Architect, Chair, Richard Heieren PS, Vice Chair, Eric Eriksen PE, Secretary, Clifford Baker PS, Boyd

Brownfield PE, Craig Fredeen, PE, Richard Rearick, Architect, Burdett Lent, Landscape Architect, Brian Hanson, PE, Daniel Walsh, PE and Donald Shiesl, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- John Savage, Investigator
- Vern Jones, Executive Administrator, AELS Board
- Alicia Kelly, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Dale Nelson, PE representing ASCE and APDC

Disciplinary Actions Taken

The Board accepted the consent agreement in the Case of Ronald G. Nelson Case number 2011-000613

Regulations Adopted

There were no regulations adopted at this meeting.

Regulations Approved for Public Notice

12 AAC 36.064 Eligibility for the Fundamentals of Land Surveying Examination.

12 AAC 36.065 Professional Land Surveying Examination.

12 AAC 36.185(e) Use of Seals

12 AAC 36.995 Fire Detection and Suppression Systems Exemption.

Legislation

The board approved the following Statute Changes for submission to the Legislature:

AS 08.48.055 Executive Secretary; Investigator of the Board.

AS 08.48.221 Seals.

AS 08.48.281 Prohibited Practice

AS 08.48.341 Definitions

As 08.48.331 Exemptions

Committees

Following are the current committees of the board:

Special Committees

- General Licensure
- As Builts/Record Drawings
- Incidental Practice
- Licensure Mobility
- Mining Engineers/Geologists
- Land Surveyor Education Committee
- Penalties

Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

Board Policies

The board adopted the policy that corporations selling or offering to sell pre-engineered structures or parts of structures requiring the seal of an AELS professional registrant shall be considered offering professional services in the State of Alaska per sec. 08.48.241 and 12 AAC 36.232 and are required to be registered as a professional corporation in the State.

Continuing Education Audits

1 Audit from 2010 renewal was approved.

Applicant Files Reviewed

The board reviewed 180 applications for registration and examination:

- 65 applications were approved
- 103 applications were conditionally approved upon receipt of additional documentation
- 11 applications were found to be incomplete and will be reviewed again at the November 2011 meeting upon receipt of additional documentation.
- 1 application was held pending explanation of one of the general question.

Action Items - Motions

- Motion made to approve Agenda as amended. Motion passed.
- Motion made to approved Minutes of the May meeting as amended. Motion passed.
- Motion made to re-public notice 12 AAC 36.064 and 12 AAC 36.065 Land Surveyor experience and education tables. Motion passed.
- Motion made to public notice new regulation 12 AAC 36.995 Fire Prevention and Suppression Systems Exemption. Motion passed.
- Motion made to public notice 12 AAC 36.185 Use of Seals. Motion passed.
- Motion to forward to the Legislature a change to AS 08.48.055 to add a

full time investigator for the Board. Motion passed.

- Motion made to forward to the Legislature a change to AS 08.48.281 Prohibited Practice. Motion passed.
- Motion made to forward to the Legislature change to AS 08.48.281 Seals. Motion passed.
- Motion to forward to the Legislature a change to AS 08.48.341 Definitions. Motion Passed.
- Motion to forward to the Legislature a change to AS 08.48.331 Exemptions. Motion passed.
- Motion to reinstate the policy of having one meeting per year in Fairbanks starting in May 2012. Motion passed.
- Motion made to go into Executive Session under authority of AS 44.62.310 to review applicant files. Motion passed.
- Motion made to make current changes to the Guidance Manual. Motion passed.
- Motion made to change the word "approval" to "review" in 12 AAC 36.064 (a) and 12 AAC 36.065(a). Motion failed.
- Motion made to set policy regarding corporations selling pre-engineered structures or parts of structures. Motion passed.
- Motion made to accept the consent agreement of Ronald G. Nelson Case number 2011-000613. Motion passed.
- Motion made to approved applicants for registration by

examination or comity. Motion passed.

- Motion made to find the following applicants for registration by examination or comity incomplete. Motion passed.

AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for November 3-4, 2011 in Anchorage. The deadline for comity and examination applications is receipt in the Juneau office 10 days prior to the meeting.

Future tentative meeting dates are:

- February 9-10, 2012 in Juneau.
- The date for May 2012 has not been set but the meeting will be in Fairbanks.

NCEES exam retake requests:

To be approved to retake a failed NCEES exam in October 2011 written requests must be received in the Juneau office no later than September 1, 2011.

To be approved to retake a failed NCEES exam in April 2012 written requests must be received in the Juneau office no later than February 16, 2012.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 10 days prior to board meetings. **There will be no exceptions.**

Regional and National Participation

Reports from attendees at the following National meetings were presented.

- NCEES Presidents Assembly
- CLARB Spring meeting
- NCARB Regional meeting

Staff Reports

Investigator's Report

John Savage, part-time Division Investigator for the AELS Board,

reported the status on the investigative cases and actions.

Examiner's Report

Alicia Kelly Licensing Examiner for the Board provided the examiner's report.

The Examiners Report can be viewed from the AELS web site at:

<http://www.commerce.state.ak.us/occ/pael.cfm>.

Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following link:

http://www.dced.state.ak.us/occ/pub/Guidance_Manual.pdf. This manual is usually updated after the

February meeting however, this year it will be delayed until August due to the new engineering branches being added to the regulations.

Update: The engineering branches have been delayed until the November meeting but the Guidance Manual will be updated with the current changes and then again after the new regulation take effect.

Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email:

jun.maiquis@alaska.gov

List Serve

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

http://list.state.ak.us/soalists/Commerce_AELS/jl.htm.