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4 **STATE OF ALASKA**
5

6 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**
7 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**
8 **BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS & LAND**
9 **SURVEYORS**
10

11
12 **Minutes of Meeting**
13 **February 22-23, 2007**
14

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16
17 **Thursday, February 22, 2007**
18
19

20 **Agenda Item 1 – Call to Order and Roll Call**
21

22 The Chair called the meeting to order at 9:00 a.m.
23

24 Members present and constituting a quorum of the Board were:
25

- 26
 - Kenneth Maynard, Architect, Chairperson
 - Boyd Brownfield, PE, Civil Engineer, Vice-Chair
 - Craig Fredeen, PE, Mechanical Engineer
 - Clifford Baker, PLS, Land Surveyor
 - Charles Leet, PE, Civil Engineer
 - Mark Morris, PE, Electrical Engineer
 - Richard Heieren, PLS, Land Surveyor
 - Harley Hightower, Architect
 - Burdett Lent, LA, Landscape Architect
 - Terry Gorlick, Public Member
 - Daniel Walsh, PE, Mining Engineer
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38 Representing the Division of Corporations, Business and Professional Licensing were:
39

- 40
 - Ginger Morton, Executive Administrator
 - Vern Jones, Licensing Examiner
 - John Clark, Investigator (telephonic)
 - John Savage, Investigator (telephonic)
 - Jun Maiquis, Regulations Specialist
41
42
43
44
45
46

47 Present for portions of the meeting from the State of Alaska, Department of Law, Attorney
48 General's Office were:
49

- 50
 - Gayle Horetski, Assistant Attorney General
 - David Brower, Assistant Attorney General
51

1
2 Joining portions of the meeting were the following members of the public:

- 3
4
- 5 • Patrick Kalen, Land Surveyor, representing the American Congress of Surveying & Mapping (ACSM)
 - 6 • Rob Lang, PE, representing the Alaska Professional Design Council (APDC)
 - 7 • Grant Baker, PE, representing APDC
 - 8 • Terry Schoenthal, Landscape Architect, representing the Alaska Society of Landscape Architects (ASLA)
 - 9 • Christopher Mertl, representing ASLA
 - 10 • Marcie Errico, Architect, representing the American Institute of Architects (AIA)
 - 11 • Craig Bledsoe, representing the American Society of Professional Engineers (ASPE)
 - 12 • Virginia Groeschel, representing the American Society of Civil Engineers (ASCE)
- 13
14
15

16 **Agenda Item 2 – Review/Amend Agenda**

17
18 The following additions were made to the agenda:

- 19
- 20 • Under Agenda Item 5, Board Correspondence, a letter from the Council of Landscape Architect Registration Boards (CLARB) was added as 5H.
 - 21 • Under Agenda Item 5, correspondence from Prometric was added as 5I
 - 22 • Under Agenda Item 5 correspondence from ASLA was added as 5J
 - 23 • Agenda Item 6C was amended to reflect that Assistant Attorney General Gayle Horetski would be addressing the board.
 - 24 • Agenda Item 6, Subgroups, was moved to the end of Friday's agenda.
- 25
26
27

28 **Agenda Item 3 – Ethics Reporting**

29
30 There were no ethical conflicts to report.

31
32 **Agenda Item 4 – Review/Approve Minutes**

33
34 **On a motion duly made by Leet, seconded by Heieren, it was**

35
36 **RESOLVED to approve the November 16-17, 2006 minutes as written except to**
37 **change line 8, page 4, to indicate the disciplinary manual is a “work in progress”.**
38

39 A friendly amendment to the motion was made by Gorlick that in the future he be allowed to
40 work with the Executive Administer to edit the minutes. The friendly amendment was rejected.
41 The board discussed and decided that the board secretary, Morris, would review and edit future
42 minutes.

43
44 A roll call vote was conducted as follows:

45
46 Maynard – Yes
47 Baker – Yes
48 Brownfield – Yes
49 Fredeen – Yes
50 Heieren – No
51 Hightower – Yes
52 Morris – Abstain
53 Gorlick – No

1 Walsh – Yes
2 Maynard - Yes
3 Leet – Not present
4

5 The motion passed by a majority vote.
6

7 **On a motion duly made by Baker, seconded by Heieren, it was**
8

9 **RESOLVED to not post meeting minutes on the board’s web site until the minutes**
10 **have been reviewed and approved by the board.**
11

12 A roll call vote was conducted as follows:
13

14 Maynard – Yes
15 Baker – Yes
16 Brownfield – Yes
17 Fredeen – Yes
18 Heieren – No
19 Hightower – Yes
20 Morris – Yes
21 Gorlick – Yes
22 Walsh – Yes
23 Leet – Yes
24

25 The motion passed by a majority vote.
26

27 Later in the meeting Gorlick asked to have his vote changed to yes.
28

29 While discussing the November 2006 minutes the Executive Administrator was asked to listen
30 to the recording of that meeting with regard to the board’s vote to introduce legislation to make
31 the landscape architect seat on the board a permanent, voting position.
32

33 **Agenda Item 5 – Correspondence** 34

35 A. Warren Fiscus, LS (re continuing education exemption). Mr. Fiscus had written to the board
36 in December 2006 asking for an exemption from the continuing education requirements for land
37 surveyors because of his age.
38

39 **On a motion duly made by Baker, seconded by Heieren, it was**
40

41 **RESOLVED to deny Mr. Fiscus’ request for an exemption from the continuing**
42 **education requirements because of age. It was further resolved to have the**
43 **Executive Administrator write to Mr. Fiscus stating the exemptions allowed per 12**
44 **AAC 36.450.**
45

46 Hearing no objection the motion passed unanimously.
47

48 B. Immanuel Burgee (re continuing education). Mr. Burgee had written in January 2007 asking
49 the board to make provisions for surveyors living in the “bush” with regard to earning continuing
50 education credits. The Executive Administrator told the board she had talked with Mr. Burgee
51 and explained the various ways he could earn the continuing education in the “bush”. No board
52 action was required.
53
54

1 C. Ben Oien, PE (re digital signatures and sealing calculations). Mr. Oien had written to the
2 board in January 2007 asking the board to review a change to the requirement that a “wet”
3 signature on a drawing be maintained. The board agreed that its policy has been that there
4 must always be an original drawing with a “wet” signature maintained. The Executive
5 Administrator was asked to forward the board's position to Mr. Oien.

6
7 Mr. Oien had also written to the board expressing his opinion that calculations should not
8 require stamping. The board had previously discussed this and agreed that calculations do not
9 need to be stamped. The board asked the Executive Administrator to inform Mr. Oien of the
10 board's position.

11
12 D. Laura Bradbury (re fire protection engineers). Ms. Bradbury wrote to the board on
13 December 6, 2006 requesting information about adding fire protection engineers to the
14 disciplines of engineers the board registers. The Executive Administrator will respond.

15
16 E. Jo Neumaier (re 30+ hours). Members of the IEEE provided a letter to the board which they
17 had written to the Vice-President, IEEE Educational Activities voicing opposition to the 30+
18 hours NCEES voted to include in Model Law as a requirement for sitting for the PE examination.

19
20 No board action required.

21
22 F. Steve Paliwoda, Architect (re 30+ hours). Mr. Paliwoda wrote to the board on November 28,
23 2006 with suggestions for the types of courses that should be required in the 30+ hours NCEES
24 is proposing to State Boards.

25
26 No board action required.

27
28 G. January 2007 International Engineering Education Digest. Informational only, no board
29 action required.

30
31 H. Council of Landscape Architect Registration Boards (CLARB). CLARB had written to the
32 board in January 2007 expressing its support to change the temporary, non-voting landscape
33 architect seat on the board to a permanent, voting position.

34
35 No board action required.

36
37 I. NCARB re Fairbanks Prometric Center. The Executive Administrator, at the boards' request,
38 had written to Mike Yates at NCARB regarding the Prometric test site in Fairbanks. She asked
39 Mr. Yates why it could not be used for administration of the Architect Registration Exam (ARE).
40 Mr. Yates responded that the site is not a Prometric test center, but that it is owned and
41 operated by Educational Testing Services (ETS). His letter stated further that Prometric, by
42 contract, must offer an ARE test site in each state, but where they set up a testing center is
43 based on candidate volume to ensure the site is economically sustainable. The board asked
44 the Executive Administrator to bring a copy of the contract between the division and Prometric
45 to the next meeting.

46
47 No board action required.

48
49 J. American Society of Landscape Architects (ASLA) – Alaska Chapter. Peter Briggs,
50 President of the Alaska Chapter of ASLA, wrote in support of changing the landscape architect
51 seat on the board into a permanent, voting position.

52
53 No board action required.

1 **Agenda Item 6(C) Disciplinary Action/Process**

2
3 Gayle Horetski, Assistant Attorney General, joined the meeting at 10:15 a.m. to discuss the
4 disciplinary manual prepared by the Disciplinary Action/Process subcommittee.

5
6 Horetski told the board she had read through the draft AEL Discipline Committee Manual and
7 found that much of the manual contradicts the laws contained in the Administrative Procedures
8 Act (APA) and is beyond the board's authority. She passed out copies of the APA and
9 explained that many of the things the board was trying to accomplish with the disciplinary
10 manual are addressed in the APA.

11
12 Following discussion the board decided to abandon work on this particular discipline manual.

13
14 **A motion was made by Heieren and seconded by Morris to adopt the NCEES**
15 **Investigative Procedures Manual and adapt it to the APA.**

16
17 Maynard explained he was presently working on editing the NCEES Investigative Manual and
18 when finished would like the Assistant Attorney General to review it.

19
20 Heieren withdrew his motion, and Morris withdrew his second to adopt the NCEES Investigative
21 Procedures Manual

22
23 *Break at 11:10 am*

24 *Reconvene at 11:25 am*

25
26 **Agenda Item 6(D) Incidental Practice**

27
28 Maynard had prepared a subcommittee report on Incidental Practice which the board reviewed.
29 It was discussed whether this topic should be addressed in regulation or as a board policy.

30
31 Maynard said he would continue to work on the manual and try to distribute copies to all
32 members before the next meeting.

33
34 Also discussed was the work-in-progress Building Officials' Manual. Brownfield has been
35 working on revising the table of contents.

36
37 The remaining topics under Subgroups will be discussed Friday afternoon.

38
39 *Break for lunch at 12:05 pm*

40 *Reconvene at 1:15 pm*

41
42 **Agenda Item 7 – UAA ABET/non-ABET Degrees**

43
44 Drs. Grant Baker and Rob Lang, Professors at the University of Alaska Anchorage (UAA),
45 attended the meeting to give a power point presentation on the Bachelor of Science in
46 Engineering (BSE) degree offered at UAA. Drs. Baker and Lang were requesting that the board
47 give four years' education credit for the BSE degree with a specialty in a specific discipline of
48 engineering.

49 A similar request had also been made by Colorado School of Mines.

50
51 **Agenda Item 8 – Public Comment**

52
53 Pat Kalen, PS, representing ACSM, was the first member of the public to comment.

1 Kalen indicated there were a couple issues the board had been discussing that he would like to
2 address, the first being incidental practice. He spoke about roads and what he believes
3 engineers do and what surveyors can do.
4

5 Next Kalen addressed the board's proposal to repeal 12 AAC 36.111, Practice of Land
6 Surveying. He said he felt it should not be repealed as he perceives no problem with the
7 regulation.
8

9 Kalen's next comment was his opinion that the landscape architect position on the board should
10 be made a permanent, voting position.
11

12 Lastly, Kalen stated that the ELSES' administration of the NCEES exams was poorly received in
13 Fairbanks, and many think using ELSES is a mistake. He asked the board to reconsider.
14

15 Terry Schoenthal, Landscape Architect, representing ASLA, was the next member of the public
16 to comment. He spoke in favor of making the landscape architect position on the board a
17 permanent, voting position.
18

19 Next to speak was Chris Mertl, Landscape Architect, representing ASLA, who also spoke in
20 favor of making the landscape architect position on the board a permanent, voting position.
21

22 Marcie Errico, representing the AIA addressed the board next. Errico had a question regarding
23 the regulations stating that one CEU equals 10 PDH. The Executive Administrator read the
24 definition of a CEU and it was then understood.
25

26 Errico said the AIA supports making the mining seat on the board available to a chemical or
27 petroleum engineer and the AIA supports making the landscape architect seat on the board a
28 permanent, voting position.
29

30 The last public member to speak was Craig Bledsoe, a safety engineer, representing the ASPE.
31 Bledsoe spoke regarding discipline specific engineering vs. a general registration. He
32 respectfully requested the board to proceed with changing to a general engineering registration.
33

34 *Break at 2:50 pm*

35 *Reconvene at 3:00 pm,*
36

37 **Agenda Item 9 – Regulation Update/Status of Pending Regulation Projects**

38 39 A. Regulations to be adopted. 40

41 Having considered public comment and any cost to the public:
42

43 **On a motion duly made by Heieren, seconded by Leet, it was**
44

45 **RESOLVED to adopt the changes to 12 AAC 36.040(a)(1) to add the FE and FS**
46 **examinations to existing regulations.**
47

48 Having considered public comment and any cost to the public:
49

50 **On a motion duly made by Baker, seconded by Heieren, it was**
51

52 **RESOLVED to defer action on repealing 12 AAC 36.111, Practice of Land**
53 **Surveying until the May 2007 meeting.**
54

1 A roll call vote was conducted as follows:

2
3 Maynard – Yes
4 Baker – Yes
5 Brownfield – Yes
6 Fredeen – Yes
7 Heieren – Yes
8 Hightower – Yes
9 Morris – Yes
10 Gorlick – Yes
11 Walsh – Yes
12 Leet – Yes

13
14 The motion passed unanimously. No action will be taken on repealing 12 AAC 36.111 until the
15 May 2007 meeting.

16
17 B. Regulation to be approved for public notice.

18
19 1. 12 AAC 36.500 – CE for architects, engineers and landscape architects.

20
21 **On a motion duly made by Leet, seconded by Baker, it was**

22
23 **RESOLVED to extend the public comment period on the proposed regulations**
24 **requiring continuing education for architects, engineers and landscape architects**
25 **until April 13.**

26
27 Hearing no objection the motion passed unanimously.

28
29
30 2. 12 AAC 36.196 – Site Alteration. This was deferred until the Friday portion of the
31 meeting.

32
33 3. 12 AAC 36.055, .100 – Jurisprudence Exam. This was deferred until the board could
34 speak with AAG David Brower during the Friday portion of the meeting.

35
36 **Agenda Item 10 – Executive Session/Board Process and**
37 **Agenda Item 11 – Application Review**

38
39 **On a motion duly made by Baker, seconded by Leet, it was**

40
41 **RESOLVED to adjourn into executive session under the authority of AS 44.62.310**
42 **for the purpose of reviewing applicant files and discussing board processes.**

43
44 The board adjourned into Executive Session at 3:45 pm.

45
46 The board recessed at 8:00 p.m. to reconvene at 8:00 a.m. on Friday, February 23.

1 **Friday, November 17, 2006**

2
3 **Agenda Item 12 – Call to Order and Roll Call**

4
5 The Chair called the meeting to order at 8:00 a.m.

6
7 Members present and constituting a quorum of the Board were:

- 8
9
 - 10 • Kenneth Maynard, Architect, Chairperson
 - 11 • Boyd Brownfield, PE, Civil Engineer, Vice-Chair
 - 12 • Craig Fredeen, PE, Mechanical Engineer
 - 13 • Clifford Baker, PLS, Land Surveyor
 - 14 • Charles Leet, PE, Civil Engineer
 - 15 • Richard Heieren, PLS, Land Surveyor
 - 16 • Harley Hightower, Architect
 - 17 • Mark Morris, PE, Electrical Engineer
 - 18 • Daniel Walsh, PE, Mining Engineer
 - 19 • Burdett Lent, LA, Landscape Architect
 - 20 • Terry Gorlick, Public Member

21 Representing the Division of Corporations, Business and Professional Licensing were:

- 22
23
 - 24 • Ginger Morton, Executive Administrator
 - 25 • Vern Jones, Licensing Examiner

26 Representing the Department of Law, Attorney General's Office was:

- 27
28
 - 29 • David Brower, Assistant Attorney General

30 Joining a portion of the meeting were the following members of the public:

- 31
32
 - 33 • Pat Kalen, PS, representing the ACSM
 - 34 • Robert Plumb, representing the Department of Public Safety, State Fire Marshal's Office
 - 35 • Tim Fisher, representing the Department of Public Safety, State Fire Marshal's Office

36
37
38 The board remained in Executive Session until 8:15 am.

39
40 **Agenda Item 14 – AAG David Brower**

41
42 Assistant Attorney General David Brower joined the meeting at 8:15 a.m.

43
44 Use of unregistered individual's names in firm names. Brower informed the board that there is
45 no requirement that the individuals named in the title of an architecture, engineering, landscape
46 architecture or surveying company must be registered. Brower made the recommendation that
47 the information available to the public on the internet should include the names and registration
48 numbers of persons in responsible charge for corporations, LLCs and LLPs.

49
50 Whitewater Engineering, Inc. The board also wanted to discuss the Whitewater Engineering,
51 Inc. matter. Brower told the board it would have to discuss this with the division investigators
52 and that he does not think the board has any jurisdiction over the matter.

1 The Executive Administrator stated that the division investigators were looking into determining
2 whether the company was practicing engineering or doing construction at the time of the
3 accident in question.

4
5 **Agenda Item 15 – Investigative Report**

6
7 Division investigators John Clark and John Savage joined the meeting by teleconference at 8:45
8 a.m. The board reviewed the February 2, 2007 investigative report that had been provided. The
9 board was pleased by the number of cases that had been closed.

10
11 At the board's request the investigators walked it through the process of a typical investigation.
12 The Executive Administrator handed out a flow chart used by investigators.

13
14 Robert Plumb and Tim Fisher from the State Fire Marshall's Office participated in a discussion
15 regarding Stop Work Orders, Cease & Desists and what the state's plan reviewers look for
16 when reviewing plans.

17
18 Also discussed was the board's desire to know who the investigators use as expert witnesses.

19
20 **On a motion duly made by Brownfield, seconded by Heieren, it was**

21
22 **RESOLVED to enter into Executive Session under the authority AS 44.62.310 to**
23 **discuss the Surrender of License in Case No. 0102-05-004.**

24
25 Hearing no objection the motion passed unanimously.

26
27 The board adjourned into Executive Session at 9:40 a.m. and returned from Executive Session
28 at 9:55 a.m.

29
30 **On a motion duly made by Baker, seconded by Heieren, it was**

31
32 **RESOLVED to accept the Surrender of the License of Nangia P. Chander, Civil**
33 **Engineer, Registration No. 4640, in Case No. 0102-05-004.**

34
35 A roll call vote was conducted as follows:

36
37 Maynard – Yes
38 Baker – Yes
39 Brownfield – Yes
40 Fredeen – Not present
41 Heieren – Yes
42 Hightower – Yes
43 Morris – Yes
44 Gorlick – Yes
45 Walsh – Yes
46 Leet – Yes

47
48 The motion passed unanimously.

49
50 *Break at 10:20 am*

51 *Reconvene at 10:30 a.m.*

1 **Agenda Item 16 – New Business**

2
3 A. Ethics. Dennis Nottingham, PE, had corresponded by email with Maynard regarding the
4 board's responsibility to remind registrants of their ethical obligations. Maynard said he would
5 respond to Mr. Nottingham and ask him to send additional information.
6

7 B. CE Guidelines for Surveyors for Web. The Executive Administrator had prepared a
8 document for the board's web site to help explain the continuing education requirements for
9 surveyors. Baker and Heieren had previously reviewed this document. The board gave the
10 Executive Administrator its approval to place the document on the board's web site.
11

12 C. Adopt board policy re titles for Intern Architects.
13

14 **On a motion duly made by Morris, seconded by Gorlick, it was**
15

16 **RESOLVED to adopt the following policy regarding the titles that intern engineers,**
17 **architects, surveyors and landscape architects may use: "Titles for Interns – The**
18 **board has adopted a policy that persons that have passed the Fundamentals of**
19 **Engineering Examination may refer to themselves as Engineering Interns or**
20 **Engineers in Training (EITs). Persons that have passed the Fundamentals of**
21 **Surveying Examination may refer to themselves as Surveying Interns or Land**
22 **Surveyors in Training (LSITs). Persons with an accredited bachelor's degree in**
23 **architecture may refer to themselves as Architects in Training or Intern Architects.**
24 **Persons with an accredited bachelor's degree in landscape architecture may refer**
25 **to themselves as Landscape Architects in Training (LAITs) or Intern Landscape**
26 **Architects."**
27

28 Hearing no objection the motion passed unanimously
29

30 At the request of Morris the following section under New Business was added:
31

32 D. New Engineering Disciplines.
33

34 **On a motion duly made by Morris, seconded by Heieren, it was**
35

36 **RESOLVED to add language to the current statutes and regulations for review and**
37 **approval for public notice prior to the next board meeting the disciplines of**
38 **structural, environmental, fire protection, and controls engineering.**
39

40 Fredeen made the friendly amendment that the board make sure NCEES has a professional
41 engineering examination for these disciplines of engineering.
42

43 Morris told the board that engineers from these four disciplines have asked the board to add
44 these engineering disciplines to those it registers. He added that safety engineering falls under
45 the FAA so should not require registration by this board.
46

47 A second friendly amendment was made by Gorlick to charge the subgroup with determining
48 whether the board should go to a general engineering registration or add more disciplines and
49 then the board can decide how to proceed at the next board meeting.
50

51 Morris withdrew his motion and Heieren withdrew his second.
52
53

1
2 **On a motion duly made by Brownfield, seconded by Heieren, it was**

3
4 **RESOLVED to task the engineering disciplines subgroup with researching the**
5 **overall concept of general vs. discipline specific registration for engineers and**
6 **give its position to the board at the next meeting.**

7
8 Hearing no objection the motion passed unanimously.

9
10 Walsh recommended that the subgroup also consider the cost involved in registering new
11 disciplines of engineering.

12
13 The board returned to several items from the previous day that had been discussed but no
14 action taken on.

15
16 Landscape Architect and Mining Engineer Positions on Board

17
18 **On a motion duly made by Brownfield, seconded by Baker, it was**

19
20 **RESOLVED to allow the mining engineer position on the board to be filled by a**
21 **petroleum or chemical engineer should a mining engineer not be available.**

22
23 Lent made the friendly amendment that the motion also add the landscape architect as a
24 permanent, voting position. The friendly amendment was rejected and will be voted on as a
25 separate motion.

26
27 A roll call vote was conducted as follows:

28
29 Maynard – Yes
30 Baker – Yes
31 Brownfield – Yes
32 Fredeen –Yes
33 Heieren – No
34 Hightower – Yes
35 Morris – Yes
36 Gorlick – Yes
37 Walsh – No.
38 Leet – Yes

39
40 The motion passed by a majority vote.

41
42 **On a motion duly made by Morris, seconded by Baker, it was**

43
44 **RESOLVED to change the language of AS 08.48.011 to allow a landscape architect**
45 **to fill one of the architect seats on the board.**

46
47 Following discussion the motion and second were withdrawn.

48
49 **On a motion duly made by Morris, seconded by Baker, it was**

50
51 **RESOLVED to not move forward at this time with legislation to make the**
52 **landscape architect position on the board a permanent, voting position.**
53

1 Based on previous testimony Heieren requested a silent vote.

2
3 A silent vote was conducted with the results being 8 yes, one no, and one abstain. The motion
4 passed by a majority vote and the board will not be moving forward at this time with legislation
5 to change the board composition to include a landscape architect with full voting powers.
6

7 **Agenda Item 17 – Old Business**

8
9 A. MOA Landscape Plans. Lent had been tasked to follow up on the status of the Municipality
10 of Anchorage's (MOA) Landscape Architecture Plans stamping requirements, specifically the
11 rewrite of Title 21 Land Use Planning Rewrite. Lent had provided correspondence from Erika
12 McConnell, Senior Planner, MOA, stating that the MOA is proposing that all landscaping plans
13 required by Title 21, except for those individual single-family and two-family homes, be prepared
14 by a licensed landscape architect registered by the State of Alaska, or another design
15 professional allowed by state legislation.
16

17 The proposed language is still subject to review. Lent said he would let the board know if any
18 changes were made to the language.
19

20 B. Building Official's Manual. This manual is still a work in progress. Brownfield handed out his
21 proposed outline for revising the manual and asked the board members to send him comments
22 before the next meeting.
23

24 C. Board President's Assembly. Brownfield and the Executive Administrator had attended the
25 NCEES Board President's Assembly in Atlanta earlier in February. Both had prepared written
26 reports for the board's review.
27

28 *Break for lunch at 12:00 p.m.*

29 *Reconvene at 1:00 p.m.*
30

31 **Agenda Item 19 – Examiner's Report**

32
33 The board reviewed the February 2007 examiner's report prepared by licensing examiner Vern
34 Jones.
35

36 Maynard appointed a new subcommittee to examine the disposition of seats on the board, in the
37 context of perhaps adding more disciplines of engineering. Hightower will chair the
38 subcommittee with Leet, Walsh and Lent as members.
39

40 **Agenda Item 18 – Expenditure Report**

41
42 Rhonda Leatham, Accounting Technician for the Division, joined the meeting at 1:05 p.m. to
43 discuss the February 2, 2007 expenditure report.
44

45 She explained various items on the report and told the board that if things continue the board
46 may end the year on a positive note instead of with a deficit.
47

48 The board again returned to items from the previous day's agenda that it had not taken action
49 on.
50

51 Colorado School of Mines' Request re BSE.
52

53 **On a motion duly made by Leet, seconded by Brownfield, it was**
54

1
2
3 **RESOLVED to deny Colorado School of Mines' request that the board give four**
4 **years of education credit for a Bachelor of Science in Engineering (BSE) degree**
5 **with a specialty in a particular branch of engineering.**
6

7 A roll call vote was conducted as follows:
8

9 Maynard – Yes
10 Baker – Yes
11 Brownfield – Yes
12 Fredeen – Yes
13 Heieren – No
14 Hightower – Yes
15 Morris – No
16 Gorlick – Yes
17 Walsh – Yes
18 Leet – Yes
19

20 The motion passed by a majority vote. The Executive Administrator was asked to write to the
21 Colorado School of Mines and inform them of the board's decision.
22

23 University of Alaska Anchorage's Request re BSE.
24

25 UAA was also requesting the board to give four years' education credit for a Bachelor of
26 Science in Engineering (BSE) degree.
27

28 **On a motion duly made by Gorlick, seconded by Fredeen, it was**
29

30 **RESOLVED to approve UAA's request that the board give four years of education**
31 **credit for a Bachelor of Science in Engineering (BSE) degree with a specialty in a**
32 **particular branch of engineering based on ABET accreditation.**
33

34 A roll call vote was conducted as follows:
35

36 Maynard – Yes
37 Baker – No
38 Brownfield – No
39 Fredeen – Yes
40 Heieren – Yes
41 Hightower – No
42 Morris – No
43 Gorlick – Yes
44 Walsh – No
45 Leet – No
46

47 The motion failed by a majority vote.
48

49 Walsh will write a letter to UAA for the board chair's signature advising that the board decided a
50 decision on this matter was premature until the BSE program has been reviewed by ABET.
51

52 On a related matter, Morris asked if he could be part of the Fall 2007 ABET accreditation
53 process at UAA. Leet also asked to be part of the ABET accreditation process at UAA. The
54 board gave its approval for both to attend and represent the AELS Board.

1
2
3 Rewrite Comity Regulations.
4

5 **On a motion duly made by Fredeen, seconded by Hightower, it was**

6
7 **RESOLVED to change the proposed amendments to 12 AAC 36.105(b)(1) to read**
8 **that an engineer that has passed the NCEES structural exam will be granted**
9 **registration as a civil engineer without having to take the NCEES civil**
10 **examination.**
11

12 A roll call vote was conducted as follows:
13

14 Maynard – No
15 Baker – Abstain
16 Brownfield – No
17 Fredeen –Yes
18 Heieren – Yes
19 Hightower – Yes
20 Morris – No
21 Gorlick – Abstain
22 Walsh – No
23 Leet – No
24

25 The motion failed by a majority vote.
26

27 **On a motion duly made by Leet, seconded by Gorlick, it was**

28
29 **RESOLVED to accept the comity rewrite subgroups' recommendation for revising**
30 **the comity regulations and give the subgroup the authority to approve the**
31 **proposed regulations for public comment.**
32

33 Morris made the friendly amendment to add to 12 AAC 36.105(c)(2) language stating that if the
34 registered engineer providing work experience verifications does not possess a seal he or she
35 shall provide a statement stating the state in which he or she is registered, his or her registration
36 number and certify that the registration is in good standing. The friendly amendment was
37 accepted and added to the original motion.
38

39 A roll call vote was conducted as follows:
40

41 Maynard – Yes
42 Baker – No
43 Brownfield – Yes
44 Fredeen –Abstain
45 Heieren – Yes
46 Hightower – Abstain
47 Morris – Yes
48 Gorlick – Yes
49 Walsh – Yes
50 Leet – Yes
51

52 The motion passed by a majority vote. The Executive Administrator was asked to edit the
53 proposed comity regulations per the board's actions and provide them to Morris to review.

1 **Agenda Item 20 – Board Elections**

2
3 **On a motion duly made by Heieren, seconded by Baker, it was**

4
5 **RESOLVED to nominate Boyd Brownfield as Board Chair.**

6
7 Hearing no objection the motion passed unanimously.

8
9 **On a motion duly made by Fredeen, seconded by Heieren, it was**

10
11 **RESOLVED to nominate Ken Maynard as Vice-Chair.**

12
13 Maynard declined the nomination.

14
15 **On a motion duly made by Heieren, seconded by Brownfield, it was**

16
17 **RESOLVED to nominate Craig Fredeen as Vice-Chair.**

18
19 Hearing no objection the motion passed unanimously.

20
21 **On a motion duly made by Gorlick, seconded by Brownfield, it was**

22
23 **RESOLVED to nominate Mark Morris as Secretary.**

24
25 Hearing no objection the motion passed unanimously.

26
27 **On a motion duly made by Morris, seconded by Brownfield, it was**

28
29 **RESOLVED to enter into Executive Session under the authority AS 44.62.310 to**
30 **discuss an engineering applicant's work product.**

31
32 Hearing no objection the motion passed unanimously.

33
34 The board entered into Executive Session at 2:45 p.m. and returned from Executive Session at
35 3:15 p.m.

36
37 **12 AAC 36.055 - .100 – Jurisprudence Exam.**

38
39 **On a motion duly made by Morris, seconded by Brownfield, it was**

40
41 **RESOLVED to approve proposed changes to 12 AAC 36.055 and .100 to require**
42 **passing a jurisprudence exam for original registration for public notice.**

43
44 Hearing no objection the motion passed unanimously.

45
46 **12 AAC 36..196 Site Alterations.**

47
48 **On a motion duly made by Fredeen, seconded by Brownfield, it was**

49
50 **RESOLVED to approve a new section 12 AAC 36.196, Site Alterations, for public**
51 **notice.**

52
53 Hearing no objection the motion passed unanimously.

Agenda Item 20 – Read Applications into Record

On a motion duly made by Brownfield and seconded by Heieren, it was

RESOLVED to deny the application of Michael K. Adams for registration as a civil engineer by examination for the reason that the applicant does not meet the requirements of 12 AAC 36.063.

Hearing no objection the motion passed unanimously.

On a motion duly made by Brownfield and seconded by Heieren, it was

RESOLVED to approve the following list of applicants for registration by comity and examination as read, with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

APPLICATIONS FOR REGISTRATION BY EXAMINATION AND COMITY				
1.	Adhikari, Hrishikesh	Fundamentals of Engineering	Exam	Approved
2.	Aliu, Satad	Fundamentals of Engineering	Exam	Approved
3.	Allen, William L., Jr.	Professional Electrical engineer	Comity	Approved - MLE
4.	Ambler, Edward Alan	Professional Civil Engineer	Comity	Approved
5.	Anderson, Andrew P.	Professional Civil Engineer	Exam	Approved
6.	Anderson, Derek J.	Fundamentals of Engineering	Exam	Approved
7.	Anderson, Erin	Fundamentals of Engineering	Exam	Approved
8.	Baker, Phillip Russell	Professional Mechanical Engineer	Comity	Approved
9.	Barge, Charles Alan	Professional Electrical Engineer	Comity	Approved – Conditional on successful completion of a board approved Arctic Engineering Course
10.	Bensen, Kassey E.	Professional Civil Engineer	Comity	Approved
11.	Bhatt, Vinay Chandra	Professional Civil Engineer	Comity	Approved
12.	Billin, Samuel J.	Professional Civil Engineer	Comity	Approved
13.	Binonwangan, Ruel C.	Fundamentals of Engineering	Exam	Approved

14.	Brakke, Seth A.	Professional Civil Engineer	Exam	Approved
15.	Brooks, Wesley	Fundamentals of Engineering	Exam	Approved
16.	Brown, Kevin Anthony	Fundamentals of Engineering	Exam	Approved
17.	Brownfield, Boyd D.	Fundamentals of Engineering	Exam	Approved
18.	Brum, Stephen G.	Professional Civil Engineer	Exam	Approved
19.	Bullock, Walter Francis, Jr.	Professional Architect	Comity	Approved
20.	Burk, Eva Dawn	Fundamentals of Engineering	Exam	Approved
21.	Burkholder, Matthew Thomas	Professional Land Surveyor	Exam	Approved
22.	Byers, Michael Keith	Professional Civil Engineer	Exam	Approved
23.	Cheney, Regan W.	Fundamentals of Engineering	Exam	Approved
24.	Cinnamon, Tammy Lynn	Professional Civil Engineer	Exam	Approved – Conditional on successful completion of an board approved Arctic Engineering Course
25.	Clark, Kevin Owen	Professional Civil Engineer	Comity	Approved – conditional on passing the NCEES PE civil exam and successful completion of a Board approved Arctic Engineering course
26.	Comer, Kyle J.	Professional Civil Engineer	Comity	Approved
27.	Coon, Jennifer Ann	Fundamentals of Engineering	Exam	Approved
28.	Coop, Leland Ray	Fundamentals of Engineering	Exam	Approved
29.	Courtney, Grant S.	Professional Civil Engineer	Comity	Approved – conditional on passing the NCEES PE civil exam
30.	Cysewski, Margaret Hope	Fundamentals of Engineering	Exam	Approved
31.	David, Richard Sr.	Fundamentals of Engineering	Exam	Approved
32.	Davis, Duane M.	Fundamentals of Engineering	Exam	Approved
33.	De Bernardi, Bret A.	Professional Civil Engineer	Comity	Approved – MLE
34.	DeGraff, Paul E.	Professional Land	Exam	Approved

		Surveyor		
35.	Dillon, Matthew Ryan	Fundamentals of Engineering	Exam	Approved
36.	Donahue, Matthew James	Professional Civil Engineer	Comity	Approved
37.	Drossos, Philip J.	Fundamentals of Land Surveying	Exam	Approved
38.	Eggleston, Travis Michael	Fundamentals of Engineering	Exam	Approved
39.	Ervin, Kimberly K.	Professional Civil Engineer	Comity	Approved – Conditional on receipt of BS transcripts
40.	Estes, Michael Brent	Professional Civil Engineer	Exam	Approved
41.	Ewing, Michael R.A.	Professional Land Surveyor	Exam	Approved
42.	Fedorova, Olga Nikolaevna	Fundamentals of Engineering	Exam	Approved
43.	Fields, Steven Leslie	Fundamentals of Engineering	Exam	Approved
44.	Forrester, Daniel Wade	Fundamentals of Engineering	Exam	Approved
45.	Gerondale, Jacob Michael	Professional Land Surveyor	Comity	Approved – Conditional on passing the AKLS
46.	Gillie, Donald Lee	Fundamentals of Engineering	Exam	Approved
47.	Gray, Leland A.	Professional Architect	Comity	Approved – conditional on successful completion of a board approved Arctic Engineering course
48.	Greer, Lance P.	Professional Land Surveyor	Comity	Approved - Conditional on receipt of transcripts and passing the AKLS
49.	Gress, George Sterling	Professional Electrical Engineer	Exam	Approved
50.	Gussenhoven, Cheryl Ann	Professional Civil Engineer	Exam	Approved
51.	Hahn, Katie A.	Fundamentals of Engineering	Exam	Approved
52.	Hails, Charlene F.	Professional Civil Engineer	Comity	Approved
53.	Halcomb, Steven Michael	Fundamentals of Engineering	Exam	Approved
54.	Hansen, Eric Darus	Fundamentals of Engineering	Exam	Approved
55.	Hart, Thomas	Professional Civil Engineer	Comity	Approved
56.	Hasan, Topu Fahad	Fundamentals of Engineering	Exam	Approved

57.	Hegna, Joseph Harlan	Professional Electrical Engineer	Comity	Approved
58.	Hegna, Joseph C.	Professional Civil Engineer	Exam	Approved
59.	Hess, Jacob F.	Professional Civil Engineer	Exam	Approved – Conditional on receipt of transcripts
60.	Hitchcock, Jason D.	Fundamentals of Engineering	Exam	Approved
61.	Hofmann, Ian Lewis	Fundamentals of Engineering	Exam	Approved
62.	Hood, John Earnest	Fundamentals of Engineering	Exam	Approved
63.	Horn, James L.	Professional Civil Engineer	Exam	Approved
64.	Hosford, Raymond David Jr.	Fundamentals of Engineering	Exam	Approved
65.	Huff, Scott A.	Professional Land Surveyor	Exam	Approved
66.	Hughes, Kraig Robert	Professional Land Surveyor	Exam	Approved
67.	Hurst, Jeremy A.	Professional Land Surveyor	Exam	Approved
68.	Jacobs, Donald Paul	Professional Architect	Comity	Approved – Conditional on successful completion of an approved arctic engineering course
69.	Jensen, Patrick Scott	Professional Electrical Engineer	Comity	Approved - MLE
70.	Johnson, Jeffrey P.	Professional Civil Engineer	Comity	Approved
71.	Johnson, Tyler David	Professional Civil Engineer	Exam	Approved
72.	Jones, Aimee Marie	Fundamentals of Engineering	Exam	Approved
73.	Kain, Steven Joseph	Professional Electrical Engineer	Comity	Approved - MLE
74.	Kaletka, Steven Robert	Professional Electrical Engineer	Exam	Approved
75.	Karchere, Brendan J.	Fundamentals of Engineering	Exam	Approved
76.	Kasteler, Richard Todd	Fundamentals of Engineering	Exam	Approved
77.	Keene, Justin Thomas	Professional Civil Engineer	Exam	Approved
78.	Kemp, Joseph P.	Prof. Civil Engineer	Exam	Approved
79.	Kidder, Sybil L.	Professional Civil Engineer	Exam	Approved – Conditional on receipt of transcripts
80.	Kirkendall, John	Fundamentals of	Exam	Approved

	Michael	Engineering		
81.	Kirsch, Daniel M.	Professional Civil Engineer	Exam	Approved
82.	Kitchens, David J.	Fundamentals of Engineering	Exam	Approved
83.	Krom, David William	Fundamentals of Engineering	Exam	Approved
84.	Lakey, Stefani Lynn	Professional Architect	Comity	Approved
85.	Lamb, Sean T.	Professional Civil Engineer	Exam	Approved
86.	LaRue, Benjamin J.	Professional Mechanical Engineer	Exam	Approved
87.	Lamoreaux, Jason B.	Professional Civil Engineer	Exam	Approved
88.	Laughlin, Andrew Tracy	Fundamentals of Engineering	Exam	Approved
89.	Lee, Amy M.	Professional Chemical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
90.	Lee, Frank K.	Fundamentals of Engineering	Exam	Approved
91.	Lehrmann, Eli	Professional Civil Engineer	Exam	Approved
92.	Lengyel, Matthew Joseph	Professional Civil Engineer	Comity	Approved – MLE - MLSE
93.	Leroux, Robert P.	Professional Civil Engineer	Exam	Approved
94.	Levine, Mark E.	Professional Architect	Comity	Approved
95.	Linden, Christine L.	Professional Mining Engineer	Comity	Approved – Conditional on passing the NCEES PE Mining exam and completion of an approved arctic engineering course
96.	Lockwood, Gregory Kenneth	Professional Civil Engineer	Exam	Approved - conditional on completion of approved arctic engineering course
97.	Loftus, Rachel Jean	Fundamentals of Engineering	Exam	Approved
98.	Lovett, Katrina M.	Fundamentals of Engineering	Exam	Approved
99.	Mazzitello, John R.	Professional Civil Engineer	Comity	Approved
100.	McCullough, Demetria J.	Professional Civil Engineer	Exam	Approved – Conditional on passing the FE
101.	McCullough,	Fundamentals of	Exam	Approved

	Demetria J.	Engineering		
102.	McMillen, Brian M.	Professional Architect	Exam	Approved
103.	Meehan, Colin	Professional Civil Engineer	Exam	Approved
104.	Miller, Karl F.	Professional Electrical Engineer	Comity	Approved
105.	Mollenkopf, Mathew Dennis	Fundamentals of Engineering	Exam	Approved
106.	Moore, Ericka C.	Professional Civil Engineer	Exam	Approved – conditional on receipt of fees
107.	Mulliner, Douglas Jan	Fundamentals of Engineering	Exam	Approved
108.	Nelson, James David	Professional Land Surveyor	Exam	Approved
109.	Nyman, Janice M.	Professional Architect	Comity	Approved
110.	Ohlsen, Ronald G.	Professional Civil Engineer	Comity	Approved
111.	Oistad, Wesley Keith	Fundamentals of Engineering	Exam	Approved
112.	Omnik, Suege A.	Fundamentals of Engineering	Exam	Approved
113.	Patil, Samir Shirish	Fundamentals of Engineering	Exam	Approved
114.	Petrov, Nickolai R.	Fundamentals of Engineering	Exam	Approved
115.	Phillee, Jonathan Wade	Fundamentals of Engineering	Exam	Approved
116.	Pickett, Edward M.	Professional Electrical Engineer	Comity	Approved
117.	Preston, William N.	Professional Land Surveyor	Exam	Approved
118.	Putman, Jesse	Fundamentals of Engineering	Exam	Approved
119.	Price, William E.	Professional Mechanical Engineer	Comity	Approved – MLE
120.	Ranson, Craig O.	Professional Land Surveyor	Exam	Approved
121.	Reed, Jennifer Mae	Professional Civil Engineer	Exam	Approved
122.	Rehm, Nichole M.	Professional Civil Engineer	Exam	Approved
123.	Robicheau, Neil M.	Fundamentals of Surveying	Exam	Approved
124.	Rowland, Jason R.	Fundamentals of Engineering	Exam	Approved
125.	Rypka, Jeffrey M.	Professional Civil	Exam	Approved

		Engineer		
126.	Saben, Michael D.	Professional Electrical Engineer	Comity	Approved – MLE – Conditional on successful completion of a Board approved Arctic engineering course
127.	Savikko, Brenton B.	Fundamentals of Engineering	Exam	Approved
128.	Schicht, Andrew W.	Professional Civil Engineer	Exam	Approved – Conditional on receipt of FE verification and successful completion of a board approved arctic engineering course
129.	Schnackel, Gregory R.	Professional Electrical Engineer	Comity	Approved - MLE
130.	Schneider, John C.	Professional Architect	Comity	Approved
131.	Schnackel, Gregory R.	Professional Mechanical Engineer	Comity	Approved - MLE
132.	Schott, Mark A.	Professional Electrical Engineer	Comity	Approved
133.	Schreifels, Chelan Joellen	Professional Civil Engineer	Exam	Approved
134.	Schuyler, Sherwood Roe	Professional Civil Engineer	Exam	Approved
135.	Secrest, Lester Ray	Fundamentals of Engineering	Exam	Approved
136.	Sill, Matthew D.	Fundamentals of Engineering	Exam	Approved
137.	Soderstrom, Jennifer L.	Professional Civil Engineer	Exam	Approved
138.	Sparks, Sagrado E.	Fundamentals of Engineering	Exam	Approved
139.	Steele, Marie C.	Professional Civil Engineer	Exam	Approved
140.	Strunk, Deanna S.	Fundamentals of Engineering	Exam	Approved
141.	Suvlu, Bernadette Jackie	Fundamentals of Engineering	Exam	Approved
142.	Sweet, Kenneth J.	Fundamentals of Engineering	Exam	Approved
143.	Syler, Bradley A.	Professional Civil Engineer	Comity	Approved
144.	Taylor, Matthew B.	Fundamentals of Engineering	Exam	Approved
145.	Teakell, Albert Keith	Professional Mechanical Engineer	Comity	Approved
146.	Timmcke, Michael	Professional	Exam	Approved

	D.	Petroleum Engineer		
147.	Tokar, Vivian Sarah	Fundamentals of Engineering	Exam	Approved
148.	Underbakke, Susan Elizabeth	Fundamentals of Engineering	Exam	Approved
149.	Unserfer, Brian J.	Professional Civil Engineer	Comity	Approved – MLE
150.	Vaughan, Rebecca Erin	Fundamentals of Engineering	Exam	Approved
151.	Vaughn, Joy A.	Fundamentals of Engineering	Exam	Approved
152.	Vedenoja, Kai A.	Fundamentals of Engineering	Exam	Approved
153.	Villager, John A.	Professional Civil engineer	Comity	Approved
154.	Weakland, Robert Thomas	Professional Civil Engineer	Exam	Approved
155.	Weiler, Chad A.	Professional Land Surveyor	Exam	Approved
156.	Wernli, Markus	Professional Civil Engineer	Comity	Approved
157.	Wetzel, Joshua Nicholas	Fundamentals of Engineering	Exam	Approved
158.	Wies, Richard	Professional Electrical Engineer	Exam	Approved
159.	Williams, Ian Malone	Fundamentals of Engineering	Exam	Approved
160.	Wood, Alecia Marie Irene	Fundamentals of Engineering	Exam	Approved
161.	Wojnowski, Krysta	Fundamentals of Land Surveying	Exam	Approved
162.	Wright, Michael Joseph Jr.	Fundamentals of Engineering	Exam	Approved
163.	Yanity, Brian Bates	Fundamentals of Engineering	Exam	Approved

- 1
- 2 Hearing no objection the motion passed unanimously.

On a motion duly made by Brownfield and seconded by Heieren, it was

RESOLVED to approve the following list of applicants for registration by comity and examination incomplete, with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

1.	Campbell, Douglas P.	Fundamentals of Surveying	Exam	Incomplete – needs an additional 10 credits in an approved surveying curriculum.
2.	Grigel, Stephen W.	PE-Mechanical	Exam	Incomplete – needs an additional 12 months experience – degree not in branch applied for.
3.	Hauke, Michael	Fundamentals of Engineering	Exam	Incomplete – needs to verify engineering degree
4.	Hubbard, Leigh P. III	Civil Engineer	Comity	Incomplete – needs an additional 6 months experience.
5.	Lakegard, Jillian Diane	Fundamentals of Engineering	Exam	Incomplete – needs additional engineer related course work.
6.	McCormack, Lucas Andrew	Fundamentals of Surveying	Exam	Incomplete – needs additional coursework in an approved surveying curriculum.

Hearing no objection the motion passed unanimously.

Agenda Item 22 – Review Calendar of Events

The board tentatively set the following dates for upcoming board meetings:

- February 7-8, 2008 in Juneau
- May 15-16, 2008 in Fairbanks

Agenda Item 23 – Board Member Comments, Housekeeping Items

The Chair signed the Wall Certificates and the November 2006 meeting minutes. The Wall Certificates will be hand carried to the board's secretary, Mark Morris, for signature as he had to leave the meeting early.

The board members made closing comments thanking the other board members and board staff.

The Executive Administrator will be requesting Division approval for Fredeen, Baker and Lent to attend the WZONE meeting in Oregon in April 2007.

Approval will also be requested for the Executive Administrator and one member architect to attend the NCARB Annual Meeting in Denver in June.

1 The Licensing Examiner and Maynard will be attending the NCARB Regions 2 and 6 meeting in
2 Washington, D.C. in March 2007.

Task List Assignments

Maynard

Serve as Chair on disciplinary process subgroup.
Serve as Chair on incidental practice subgroup.
Serve on legislative changes subgroup.
Serve on stop work order subgroup.
Send comments, if any, to Bo re Building Officials' manual

Morris

Send comments, if any, to Bo re Building Officials' manual
Serve on legislative changes subgroup.
Serve as Chair on subgroup to rewrite comity regulations.
Draft language to stats and regs for review by board prior to next meeting to add structural, environmental, fire protection and controls as engineering disciplines

Brownfield

Serve on additional engineering disciplines subgroup. Task is to look at general vs. discipline specific and give position to board at next meeting.
Serve as Chair on stop work orders subgroup.
Serve on disciplinary process subgroup.
Serve as Chair on continuing education.
Serve on subgroup to rewrite comity regulations.
Work on Building Officials' Manual
Letter to DOT Commissioner re civil stamping electrical plans

Fredeen

Serve as Chair on additional engineering disciplines subgroup. Task is to look at general vs. discipline specific and give position to board at next meeting.
Serve on subgroup to rewrite comity regulations
Serve on stop work orders subgroup.
Comments to Bo re Building Officials' Manual
Draft resolution requesting ABET institute certain number of credits for BS. (Baker sending language)

Gorlick

Serve on additional engineering disciplines subgroup. Task is to look at general vs. discipline specific and give position to board at next meeting.

Serve on disciplinary process subgroup.

Serve on stop work orders subgroup.

Comments to Bo re Building Officials' Manual

1

Heieren

Serve on stop work orders subgroup.

Serve on subgroup to rewrite comity regulations.

Comments to Bo re Building Officials' Manual

Hightower

Serve on continuing education for architects and engineers subgroup.

Serve on jurisprudence exam subgroup.

Serve as Chair on subgroup to review distribution of seats on board should additional engineering disciplines be added.

Comments to Bo re Building Officials' Manual

2

3

4

Leet

Serve on incidental practice subgroup.

Serve on additional engineering disciplines subgroup. Task is to look at general vs. discipline specific and give position to board at next meeting.

Serve on subgroup to review distribution of seats on board should additional engineering disciplines be added.

Comments to Bo re Building Officials' Manual

5

Walsh

Serve on additional engineering disciplines subgroup. Task is to look at general vs. discipline specific and give position to board at next meeting.
Serve on continuing education for architects/engineers subgroup.
Serve as Chair on subgroup to review distribution of seats on board should additional engineering disciplines be added.
Serve on subgroup to rewrite comity regulations.
Write definitions for petroleum and mining engineering for Building Official's Manual.
Write letter to UAA re board will reconsider position when accreditation is granted for BSEs. Also get clarification re separate ABET degree for AS and BS.
Comments to Bo re Building Officials' Manual

Lent

Serve on incidental practice subgroup.
Serve on continuing education for architects/engineers subgroup.
Serve on disciplinary process subgroup.
Serve on subgroup to review distribution of seats on board should additional engineering disciplines be added.

Baker

Define "board approved coursework" for surveyors.
Serve on legislative changes subgroup.
Serve on incidental practice subgroup.
Comments to Bo re Building Officials' Manual
Language to Fredeen re resolution re ABET degree for WZONE meeting

Executive Administrator

Revise form 08.4085 for surveyors (subprofessional vs. professional experience)
Write letter to Colorado School of Mines re BSEs
Listen to November 2006 meeting recording re vote on landscape architect seat on board.
Letter to Warren Fiscus re no exemption from CE because of age
Write letter to Ben Oien re calculations and original signatures on plans
Check Prometric contract re ARE testing sites
Comity regulations – redraft and have public noticed.
Extend public comment on CE regulations until April 13
Find out if persons in responsible charge for firms can appear on web
Add intern titles to board policies – post new policy on web
Post CE Guidelines for Surveyors on web
Revise board roster per elections and post on web
Complete TA for Bo's Atlanta trip
Request approval and prepare TAs for Baker and Fredeen to WZONE
Draft minutes to Morris for review
Letter to Laura Bradbury re registering fire protection engineers
Find out if there is a state law re maximum number of credits needed for BS degree
Finalize November 2006 minutes – post on web
Public notice Site Alteration regulations (12 AAC 36.196)
Public notice Jurisprudence examination regulations

The meeting adjourned at 4:15 p.m.

Respectfully submitted:

Ginger Morton, Executive Administrator

Approved:

Boyd Brownfield, PE, Chair
Board of Registration for Architects,
Engineers, and Land Surveyors

Date: _____