

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**State Office building  
333 Willoughby Avenue, 9<sup>th</sup> Floor  
Conference Room A  
Juneau, Alaska**

**Tentative Meeting Agenda  
February 11-12, 2010**

**Thursday, February 11, 2010**

	<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON</u></b>
1.	8:00 a.m.	Call to Order/Roll Call	Chair/Examiner
2.	8:05 a.m.	Review/Amend Agenda	Chair/Board
3.	8:10 a.m.	Ethics Reporting	Chair/Board
4.	8:15 a.m.	Review/Approve Minutes Regular Meeting – November 19-20, 2009	Chair/Board
5.	8:30 a.m.	Investigative Report	Savage/Board
6.	9:00 a.m.	<b>Board Correspondence Sent Since November 2009</b> A) Request for General Comments to all engineer registrants B) Memorandum to Jenny Strickler regarding Board Travel C) Letter to DOL D) Response to Mr. Rodes re NCEES exam proctoring E) Response to Carla Williams	Chair/Board
7.	9:30 a.m.	<b>Correspondence Received Since May 2009 Meeting</b> A) Responses to the General Licensure request for comment. B) Responses to the Surveyor request for comment. C) E-mail from Dale Nelson with 3 APDC white papers attached. 1. Draft white paper from APDC on QBS	Chair/Board

- 2. Draft white paper from APDC on Alterations of Documents
- 3. Draft white paper from APDC on Specialty Contractor exemptions.
- D) Report from Pat Kalen on discussions at an APDC luncheon in October 2009.
- E) E-mail from Ron Pearson regarding experience for dual licensure.
- F) Note from John Cooper, PE regarding a request for a regulation project.
  - 1. E-mail from Bruce Berryhill re Plan Reviewers
- G) E-mail from Davy McDowell regarding NCEES Bylaws
- H) E-mail from Dave Curtis regarding NCEES Western Zone

8.     **10:15 a.m.     Old Business** Chair/Board
- A) Mail out regarding industry standard on Mortgage Location Surveys.
  - B) Licensing Environmental and Structural Engineers without requiring the civil examination.

9.     **10:45 a.m.     Regulation Update** Exec/Board/Maiquis
- A. Clarification of AS 08.48.331. Exemptions
  - B. Rewrite of 12 AAC 36.910 (Bylaws)

10.    **11:15 a.m.     Special Committees**

<b>A.</b>	<b>General Licensure</b>	Leet, Co-Chair, Brownfield, Co-Chair Members- Eriksen, Fredeen, Shiesl
<b>B.</b>	<b>As-Builts/Record Drawings</b>	Hightower-Chair Members – Fredeen, Rearick, Shiesl
<b>C.</b>	<b>Incidental Practice</b>	Hightower, Chair Members - Brownfield, Baker, Lent, Rearick
<b>D.</b>	<b>Licensure Mobility</b>	Brownfield, Chair Members – Walsh, Rearick
<b>E.</b>	<b>Mining Engineers/Geologists</b>	Walsh, Chair Member - Lent
<b>F.</b>	<b>Land Surveyor Education Committee</b>	Baker- Chair Member - Heieren

#### Standing Committees

<b>F.</b>	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
<b>G.</b>	<b>Guidance Manual</b>	Lent, Chair Members – Leet, Shiesl
<b>H</b>	<b>Legislative Liaison</b>	Eriksen, Chair Members - full board and staff
<b>I.</b>	<b>Emeritus Status</b>	Brownfield, Chair Members - full board and staff

- 12:00 p.m.     Lunch**

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|-----|-----------|---|-------------|
| 11. | 1:15 p.m. | <b>Public Comment</b><br>(3-minute limit per person)  | Chair/Board |
| 12. | 2:15 p.m. | <b>Executive Session</b> <ul style="list-style-type: none"> <li>• Application Review</li> </ul> | Chair/Board |

**RECESS UNTIL 8:00 A.M. FRIDAY, November 20, 2009**

- |     |             | <u>Friday, November 20, 2009</u>  |                    |
|-----|-------------|---|--------------------|
|     | <u>TIME</u> | <u>TOPIC</u>  | <u>LEAD PERSON</u> |
| 13. | 8:00 a.m.   | <b>Reconvene Meeting/Roll Call</b>  | Chair/Board        |
| 14. | 8:05 a.m.   | <b>Executive Session to Complete Application Review – if necessary</b>  | Chair/Board        |
| 15. | 9:05 a.m.   | <b>New Business</b> <ul style="list-style-type: none"> <li>• Amendments to NCEES Bylaws</li> <li>• Building information modeling (BIM)</li> </ul>   | Chair/Board        |
| 16. | 10:00 a.m.  | <b>Expenditure Report</b>   | Chair/Board/Mason  |
| 17. | 10:15 a.m.  | <b>Licensing Examiner Report</b>  | Kelly/Board        |
| 18. | 10:30 a.m.  | <b>Board Travel</b>   | Chair/Exec         |
| 19. | 11:00 a.m.  | <b>Board Tasks (to do list)</b>   | Chair/Board        |
| 20. | 11:30 a.m.  | <b>Read Applications into Record</b>  | Examiner           |
| 21. | 12:00 p.m.  | <b>Review Calendar of Events</b><br>Confirm Meeting Dates: <ul style="list-style-type: none"> <li>• May 27, 28, 2010 – Fairbanks</li> <li>• August 5-6, 2010 – Wasilla</li> <li>• November 18-19 – Anchorage</li> </ul> | Chair/Board        |
| 22. | 12:15 p.m.  | <b>Board Member Comments</b><br><b>Sign Wall Certificates</b><br><b>Sign Minutes</b><br><b>Collect travel receipts</b>  | Chair/Board        |
|     | 12:30 p.m.  | <b>ADJOURN</b>  |                    |