

# ALASKA AELS BOARD

November 4-5, 2014

## Quarterly Board Meeting

# November 2014 Meeting Summary

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting November 4-5, 2014 in Anchorage, AK.

Meeting convened at 9:00 a.m. November 4, 2014. All present except Kerr (arrived at 9:08) and Schedler (arrived at 10:05).

Board members in attendance were: Richard Rearick, Architect, Chair, Colin Maynard, PE, SE vice-Chair, Kathleen Schedler, PE, Secretary, John Kerr, PS, Eric Eriksen, PE, Dave Hale PS, Luanne Urfer, PLA, Keith Walters, PE, John Kerr, PS, Brian Hanson, PE, John Christensen, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Sarah Chambers, Director, DCBPL (via Telephone)
- Colleen Kautz, Operations Manager (via Telephone)
- Martha Hewlett, Administrative Officer (via Telephone)
- John Savage, Investigator
- Vernon Jones, Executive Administrator, AELS Board
- Sarena Hackenmiller, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Vanessa Wike, PE representing herself.
- Dale Nelson, PE representing APDC

### Disciplinary Actions Taken

The Board accepted a consent agreement with Kenneth Duffus, PE and Arcterra Consulting Inc.

### Regulations Adopted

None

### Regulations Approved for Public Notice

The Board voted to put out for public comment an addition to 12 AAC 36.990 regarding engineering surveying.

The Board voted to put out for public comment modifications to 12 AAC 36.040, 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 and 12 AAC 36.065 regarding the FE and PE exams and the FS and PS exams.

### Legislation

The following Regulation were signed by the Lt Governor on October 14, 2014 and will be effective November 13, 2014.

New regulation 12 AAC 36.250 Standards of Practice for Land Surveyors.

Changes to 12 AAC 02.110 Occupational License fees for the Board of Registration for Architects Engineers and Land Surveyors.

### Committees

Following are the current committees of the board:

#### Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility
- Social Networking Options

#### Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison

- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

### Board Policies

There were no policies adopted at this meeting.

### Continuing Education Audits

None

### Applicant Files Reviewed

The board reviewed 139 applications for registration by comity, examination or under 12 AAC 36.106 Additional Branches of Engineering:

- 104 applications were approved
- 31 applications were conditionally approved pending receipt of additional documentation
- 4 applications were found to be incomplete and will be reviewed again at the February 2015 meeting upon receipt of additional documentation.

### Action Items - Motions

Tuesday November 4, 2014

- 9:03 a.m. Motion made to approve the Agenda as amended. Motion passed.
- 9:05 a.m. Motion made to approve the August 2014 minutes as amended. Motion passed.
- 9:10 a.m. Motion to go into executive session in accordance with AS 44.62.310 (c)(3) to review disciplinary action. Motion passed.
- 9:39 a.m. Motion to accept the consent agreement in case Number 0107-09-001 Kenneth M. Duffus and ArcTerra Consulting, Inc. Motion passed on a roll call vote with 8 yes 1 abstain and one not present.
- 1:53 p.m. Motion to start a regulation project to require company information on sealed documents. Motion passed.

- 1:55 p.m. Motion made to go into Executive Session in accordance with AS 44.62.310(c)(3) to review applicant files. Motion passed.

4:05 p.m. out of executive session.

4:06 p.m. recessed for the night.

Wednesday November 5, 2014

9:00a.m .called to order roll call all present except Kerr (arrived at 9:03).

- 9:13 a.m. Motion made to Public notice an addition to 12 AAC 36.990 (43) Definition of Engineering Surveys. Motion passed.
- 9:25 a.m. Motion to public notice modifications to 12 AAC 36.040, 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 and 12 AAC 36.065. This would allow FE and FS applicants to apply directly with NCEES.
- 10:10 a.m. Motion made that it be resolved to approve the following list of applicants for registration by comity, examination and additional branches with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- 10:28 a.m. Motion made that it be resolved to find the following list of applicants for registration by comity, examination, or additional branches incomplete with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

### AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for February 5-6, 2015 in Conference room A, 333 Willoughby

Avenue, 9<sup>th</sup> floor, Juneau AK. The deadline for receipt of applications and supporting documents in the Juneau office is 14 days prior to the meeting.

Future tentative meeting dates are:

May 7-8, 2015 in Fairbanks.

August 6-7, 2015 in Anchorage.

November 5-6, 2015 in Anchorage.

### NCEES exam applicants:

To retake a failed exam a written request must be in our Juneau office 5 days prior to the deadline set by NCEES to register for the exam.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 14 days prior to board meetings. **There will be no exceptions.**

### Regional and National Participation

Richard Rearick reported on the NCARB Board Chair and MBE meeting held in Washington D.C. October 31- November 1, 2014.

Brian Hanson and Colin Maynard reported on the NCEES Annual in Seattle August 20-23, 2014

Luanne Urfer reported on the CLARB Annual held in Reston VA. September 25-27, 2014

### Staff Reports

#### Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions.

#### Examiner's Report

Can be viewed at:

<http://commerce.state.ak.us/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

The investigative report can be viewed from the AELS web site at:

<http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>

## Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website:

[http://commerce.state.ak.us/dnn/Portals/5/pub/AELS\\_Guidance\\_Manual.pdf](http://commerce.state.ak.us/dnn/Portals/5/pub/AELS_Guidance_Manual.pdf) This Manual is in the process of being completely reorganized.

10:42 a.m.. Meeting adjourned.

### Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email:

[jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

### List Serve

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

[http://list.state.ak.us/soalists/Commerce\\_AELS/jl.htm](http://list.state.ak.us/soalists/Commerce_AELS/jl.htm).