

# ALASKA AELS BOARD

February 5-6, 2015

## Quarterly Board Meeting

# February 2015 Meeting Summary

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting February 5-6, 2015 in Juneau, AK

Meeting convened at 9:00 a.m. February 5, 2015. All present except Hanson who was excused by the Chair.

Board members in attendance were: Richard Rearick, Architect, Chair, Colin Maynard, PE, SE vice-Chair, Kathleen Schedler, PE, Secretary, John Kerr, PS, Eric Eriksen, PE, Dave Hale PS, Luanne Urfer, PLA, Keith Walters, PE, John Kerr, PS, John Christensen, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Martha Hewlett, Administrative Officer
- John Savage, Investigator (Via Telephone)
- Vernon Jones, Executive Administrator, AELS Board
- Sarena Hackenmiller, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Rich Pratt, PE, representing DOT & PF
- Jesse Escamilla, PE representing DOT & PF

### Disciplinary Actions Taken

The Board accepted an Imposition of Civil Fine with Robert Jernstrom, PE and Jernstrom Engineering, LLC.

### Regulations Adopted

Change to 12 AAC 36.510 Continuing Education requirements.

Changed the requirement from 24 PDH's to a minimum of 24 PDH's.

### Regulations Approved for Public Notice

None

### Regulations Filed by the Lt. Governor.

None

### Legislation

None

### Committees

Following are the current committees of the board:

#### Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility

#### Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

### Board Policies

There were no policies adopted at this meeting.

### Continuing Education Audits

None

### Applicant Files Reviewed

The board reviewed 147 applications for registration by comity, examination or

under 12 AAC 36.106 Additional Branches of Engineering:

- 30 applications were approved  
101 applications were conditionally approved pending receipt of additional documentation
- 16 applications were found to be incomplete and will be reviewed again at the May 2015 meeting upon receipt of additional documentation.

### Action Items - Motions

Thursday February 5, 2015

- 9:01 a.m. Motion made to approve the Agenda as amended. Motion passed.
- 9:04 a.m. Motion made to approve the November 2014 minutes as amended. Motion passed.
- 11:55 a.m. Motion to approve changes to:  
12 AAC 36.063 Engineering Education and Work Experience Requirements (SE);  
12 AAC 36.108 Application for Registration as a Structural Engineer;  
12 AAC 36.180 Seals;  
12 AAC 36.185 Use of Seals;  
12 AAC 36.510 Continuing Education Requirements;  
As public noticed.

After a lengthy discussion a motion was made to table the changes to 12 AAC 36.063, 12 AAC 36.108, 12 AAC 36.180, 12 AAC 36.185 and to adopt the change to 12 AAC 36.510 Continuing Education Requirements.

Motion passed unanimously. The Tabled regulation changes will be revisited at the May meeting in Fairbanks.

- 1:27 p.m. Motion made to go into Executive Session in accordance with AS 44.62.310(c)(3) to review applicant files. Motion passed.

4:55 p.m. out of executive session.

4:59 p.m. Motion to accept the Imposition of Civil Fine in case 2014-002497. Motion passed.

5:26 p.m. recessed for the night.

Friday February 6, 2015

9:00a.m. called to order roll call all present except Hanson and Eriksen. Both were excused by the Chair.

- 9:30 a.m. Motion made to go to the Legislature to make the Landscape Architect position a permanent voting position. Motion passed.
- 10:18 a.m. Motion to form a regulation project for 12 AAC 36.185 Seals. Regarding information to be included on documents. Motion passed..
- 11:30 a.m. Motion made that it be resolved to approve the following list of applicants for registration by comity, examination and additional branches with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- 11:48 a.m. Motion made that it be resolved to find the following list of applicants for registration by comity, examination, or additional branches incomplete with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

### Board Elections

Board elections were held with the following results. Colin Maynard, PE, SE was elected Chair, Keith Walters, PE was elected Vice Chair, and Kathleen Schedler was elected for a second term as Secretary. Terms will begin July 1, 2015.

### AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for May 7-8, 2015 in

Zach's Board Room at Sophie's Station, Fairbanks, AK The deadline for receipt of applications and supporting documents in the Juneau office is 14 days prior to the meeting.

Future tentative meeting dates are:

August 6-7, 2015 in Anchorage.

November 5-6, 2015 in Anchorage.

### NCEES exam applicants:

For the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations there is no longer a deadline. You may submit applications at any time.

To retake a failed PE/PS exam a written request must be in our Juneau office a minimum of 5 days prior to the deadline set by NCEES to register for the exam.

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office 14 days prior to board meetings. **There will be no exceptions.**

### Regional and National Participation

Richard Rearick and Vernon Jones will attend the NCARB Regional Summit in Long Beach, CA March 12-14, 2015.

### Staff Reports

#### Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions.

#### Examiner's Report

Can be viewed at:  
<http://commerce.state.ak.us/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

The investigative report can be viewed from the AELS web site at:  
<http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>

### Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website: [http://commerce.state.ak.us/dnn/Portals/5/pub/AELS\\_Guidance\\_Manual.pdf](http://commerce.state.ak.us/dnn/Portals/5/pub/AELS_Guidance_Manual.pdf) This Manual is in the process of being completely reorganized.

11:50 a.m.. Meeting adjourned.

### **Interested Parties List**

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email:

[jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

### **List Serve**

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

[http://list.state.ak.us/soalists/Commerce\\_AELS/jl.htm](http://list.state.ak.us/soalists/Commerce_AELS/jl.htm).