

# ALASKA AELS BOARD

November 3-4, 2016

## Quarterly Board Meeting

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held its quarterly board meeting November 3-4 in Anchorage Alaska.

Meeting convened at 11:09 a.m. November 3, 2016. All present except Schedler who was excused by the Chair, and Hanson, who was excused by the Vice-Chair.

Board members in attendance were: Dave Hale, PS, vice Chair, Jeff Koonce, Architect, Secretary, John Kerr, PS, Catherine Fritz, Architect, Eric Eriksen, PE, Fred Wallis, PE, Colin Maynard, PE, Richard Jones, public member, and Luanne Urfer, LA.

Brian Hanson attended by phone for a portion of the first day.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Janey Hovenden, Director CBPL Via Phone.
- Sara Chambers, Operations Manager CBPL via phone.
- John Savage, Investigator.
- Charles Ward & Marilyn Zimmerman, paralegals, via phone.
- Sarena Hackenmiller, Licensing Examiner.

Members of the Public in attendance for portions of the meeting were:

- Peter Giessel, PE, SE, representing himself.
- Beau Bivens, Nick Morrison, Ryan Marlow, representing Alaska Aerial Media

The following Member of the Public attended via Telephone for a portion of the meeting:

- Jesse Escamilla, representing himself

### Disciplinary Actions Taken

Case 2016-001053. Voluntary surrender of architect registration by Stuart H. Stovin.

### Regulations Adopted

None

### Regulations Approved for Public Notice

FE and FS Examination Change: 12 AAC 36.062, .063, .064, .065

IDP to AXP Change: 12 AAC 36.060, .061, .990

Adding "comparable branches" to comity PE regulations: 12 AAC 36.105.

### Regulations Filed by the Lt. Governor.

Sept. 9, 2016: Structural Engineering Regulation Changes - 12 AAC.063, .180, .185, .990.

### Legislation

None

### Committees

Following are the current committees of the board:

#### Special Committees

- Licensure Implementation
- Land Surveyor Outreach

#### Standing Committees

- Licensure Mobility
- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- AXP Liaison

### Board Policies

There were no policies adopted at this meeting.

### Continuing Education Audits

287 applicants received audit notices. 203 have been approved to date. 7 need additional documentation. 77 remain to be reviewed.

### **Applicant Files Reviewed**

The board reviewed 43 applications for registration by comity, examination, and grandfathering.

- 17 applications were approved.
- 21 applications were conditionally approved pending receipt of additional documentation.
- 5 applications were found to be incomplete and will be reviewed again at the February 2017 meeting upon receipt of additional documentation.

### **Action Items - Motions**

#### **Thursday, November 3, 2016**

- Motion made to approve the Agenda as amended. Motion passed.
  - Motion to strike 2 motions made at the August meeting regarding suspension and fines of two registrants. Motion passed.
  - Motion made to approve the August 2016 minutes as amended. Motion passed.
  - Motion to issue a certificate regarding Sarah Graves. Motion passed.
  - Motion to go into Executive Session in accordance with AS 44.62.310 (c)(3) to review disciplinary case number 2016-001053. Motion passed.
  - Motion to accept the voluntary surrender of architect registration by Stuart H. Stovin, case number 2016-001053. Motion passed.
  - Motion to go into Executive Session in accordance with AS 44.62.310 (c)(3) to review applicant files. Motion passed.
- Motion to send letters to the instructors of the approved arctic engineering classes to request information about their classes. Motion passed.
  - Motion to make changes to 12 AAC 36.060, 12 AAC 36.061, 12 AAC 36.990 regarding changes from IDP to AXP. Motion passed.
  - Motion to public notice changes to 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 & 12 AAC 36.065 regarding FE and FS Examinations, and 12 AAC 36.060, 12 AAC 36.061, 12 AAC 36.990 regarding changes from IDP to AXP. Motion passed.
  - Motion to modify 12 AAC 36.105 to allow comparable branches to verify experience and to correct references in subparagraph (g). Motion passed.
  - Motion that the regulation project regarding comparable branch references be public noticed with the FE/FS and AXP regulation projects. Motion passed.
  - Motion to accept the NCARB Resolution 2016-01 "Mutual Recognition Agreement with Australia and New Zealand" by signing the attached agreement. Motion passed.

5:15 p.m. Recessed for the day.

#### **Friday November 4, 2016**

9:00 a.m. Called to order, Roll call all present except Schedler who was excused by the Chair and Hanson who was excused by the Vice-Chair.

- Motion to develop a regulation project to review architectural registration by comity: 12 AAC 36.103 and 12 AAC 36.060. Motion passed.
- Motion made that it be resolved to APPROVE the following list of applicants for registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- Motion made that it be resolved to find the following list of applicants for registration by comity, examination or in additional branches of engineering INCOMPLETE with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

12:40 p.m. Recessed.

#### **Board Elections:**

None

#### **AELS Deadlines/Exam Information**

The next board meeting is tentatively scheduled for February 8-9, 2017 in Juneau, AK. The meeting will be held at the State Office Building at 333 Willoughby Street. The deadline for receipt of applications and supporting documents in the Juneau office is 30 days prior to the meeting.

Future tentative meeting dates are:

May 4-5, 2017 in Fairbanks or Anchorage.

#### **NCEES exam applicants:**

For the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations there is no longer a

deadline. You may submit applications at any time. The exam is available all year.

The last pencil and paper PS exam had been administered. Effective with the October 2016 exam the PS is moving to CBT and will be available all year.

To retake a failed PE/PS exam a written request must be in our Juneau office a minimum of 5 days prior to the deadline set by NCEES to register for the exam.

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office 30 days prior to board meetings. **There will be no exceptions.**

### Regional and National Participation

The next NCARB Regional will be held March

### Staff Reports

#### Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions and provided training for new Board Members.

#### Examiner's Report

Can be viewed at:

<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

The investigative report can be viewed from the AELS web site at:

<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>.

### Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website:

[http://commerce.state.ak.us/dnn/Portals/5/publish/AELS\\_Guidance\\_Manual.pdf](http://commerce.state.ak.us/dnn/Portals/5/publish/AELS_Guidance_Manual.pdf) This Manual is in the process of being completely reorganized.

*12:40 p.m. Meeting adjourned.*

#### Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are

public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist,  
Division of Corporations, Business &  
Professional Licensing, Dept. of  
Commerce, P.O. Box 110806, Juneau,  
AK 99811-0806, or by email:  
[jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

#### List Serve

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

[http://list.state.ak.us/mailman/listinfo/commerce\\_aels](http://list.state.ak.us/mailman/listinfo/commerce_aels)