

ALASKA AELS BOARD

May 5-6, 2016

Quarterly Board Meeting

May 2016 Meeting Summary

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AEELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held its quarterly board meeting May 5-6, 2016 in Fairbanks Alaska.

Meeting convened at 9:00 a.m. May 5, 2016 All present except Eriksen who was excused by the Chair and Christensen who resigned just prior to the meeting.

Board members in attendance were: Colin Maynard, PE, SE Chair, Kathleen Schedler, PE, Secretary, John Kerr, PS, Dave Hale, PS, Brian Hanson, PE, Luanne Urfer PLA, Jeff Koonce Architect, Catherine Fritz, Architect, and Fred Wallis, PE

Participating from the Division of Corporations, Business and Professional Licensing were:

- Sara Chambers, Operations Manager, CBPL via Phone
- Martha Hewlett Administrative Officer. Via Phone
- John Savage, Investigator,
- Vernon Jones, Executive Administrator, AELS Board
- Sarena Hackenmiller, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Chris Miller, PE representing Design Alaska
- Joseph Notkin, Architect, Representing Alaska branch of AIA.

The following Member of the Public attended via Telephone for a portion of the meeting:

- Chris Miller, PE representing Design Alaska

Disciplinary Actions Taken

Case 2015 001720 – Imposition of a civil fine of \$500 against Robert W. Basler

Case 2015 – 000957 and 2015 000958 Imposition of a civil fine of \$1000 against Emmanuel Bergee.

Regulations Adopted

Change to 12 AAC 36.050 Deadlines.

Changes to 12 AAC 36.063 Engineering Education and Work Experience Requirements, 12 AAC 36.108 Application for Registration as a Structural Engineer, 12 AAC 36.180 Seals, 12 AAC 36.185 Use of Seals and 12 AAC 36.990 Definitions.

Regulations Approved for Public Notice

Changes to 12 AAC 36.062 Eligibility for the Fundamentals of Engineering Examination, 12 AAC 36.063 Engineering Education and Work Experience Requirements, 12 AAC 36.064 Eligibility for the Fundamentals of Land Surveying Examination and 12 AAC 36.065 Eligibility for Professional Land Surveyor Examination.

Regulations Filed by the Lt. Governor.

None

Legislation

SB 118 regarding survey reviews required by DNR. AELS removed by committee substitute.

Committees

Following are the current committees of the board:

Special Committees

- Licensure Implementation

- Registration and Practice
- Licensure Mobility

Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

Board Policies

There were no policies adopted at this meeting.

Continuing Education Audits

287 applicants received audit notices. 200 have been approved to date. 10 need additional documentation. 77 remain to be reviewed.

Applicant Files Reviewed

The board reviewed 63 applications for registration by comity or examination.

- 22 applications were approved.
- 33 applications were conditionally approved pending receipt of additional documentation.
- 8 applications were found to be incomplete and will be reviewed again at the August 2016 meeting upon receipt of additional documentation.

Action Items - Motions

Thursday May 5, 2016

- Motion made to approve the Agenda as amended. Motion passed.
- Motion made to approve the February 2016 minutes as written. Motion passed.
- Motion to bring item 6b (structural engineering project) off the table. Motion passed.
- Motion to purchase tablets and other electronic devices for Board Members and Staff to be used to

conduct Board business. Motion passed.

- Motion to adopt changes to 12 AAC 36.063, 12 AAC 36.108, 12 AAC 36.180, 12 AAC 36.185 and 12 AAC 36.990 as public noticed.

Failed the first vote on a roll call vote of 4 yes, 3 no, 1 abstain. Brought back up on day two and passed on a roll call vote of 6 yes, 1 no 1 abstain.

- Motion to approved changes to 12 AAC 36.050 as public noticed. Motion passed.
- Motion to go into Executive Session in accordance with AS 44.62.310 (c) (3) to review disciplinary cases 2015-001270, 2015-000957 and 2015-000958 and applicant files. Both Motions passed.

4:50 out of executive session.

- Motion to accept imposition of civil fine in case 2015-001720 against Rovert W. Basler in the amount of \$500.00. Motion passed.
- Motion to accept imposition of civil fine in case 2015-000957 and 2015-000958 against Emmanuel Bergee in the amount of \$1000.00. Motion passed

4:55 p.m. Recessed for the day.

Friday May 6, 2016

9:00a.m . Called to order, Roll call all present except Eriksen who was excused by the Chair..

- Motion to approve for public notice changes to 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 and 12 AAC 36.065. This change would remove the requirement to apply to the Board to take

the FE and FS examinations. Motion passed.

- Motion to pursue a change to AS 08.48.331 (9) to add Land Surveying. Motion passed.
- Motion to initiate a regulation project addressing the change of the Intern Development Program (IDP) to Architectural Experience Program (AXP). Motion passed.
- Motion to initiate a regulation project to change 12 AAC 36.109 Landscape Architect by comity to allow use of the CLARB Council Certificate. Motion passed.
- Motion to change the Sanction Guidelines related to lapsed licenses to make the minimum civil fine a fine of not less than two times the cost of all back license fees. Motion passed.
- Motion to institute a regulation project to look at late fees. Motion passed.
- Motion to reconsider the vote on the structural engineering regulation changes voted down on the previous day. Motion passed.
- Motion to include Sarena Hackenmiller in the travel request to attend the NCARB Annual meeting June 15-18, in Seattle WA.. Motion passed.

- Motion to support John Savage, Sarena Hackenmiller and Vernon Jones to attend the NCEES Annual in Indianapolis IN. Motion passed.
- Motion to send Luanne Urfer and Vernon Jones to the CLARB Annual meeting in Philadelphia, PA in September 2016. Motion passed.
- Move to make Colin Maynard and Dave Hale the funded delegates for the NCEES 2016

Annual meeting in Indiana. Motion passed.

- Motion made that it be resolved to APPROVE the following list of applicants for registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- Motion made that it be resolved to find the following list of applicants for registration by comity, examination or in additional branches of engineering INCOMPLETE with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

Board Elections:

Brian Hanson elected Board Chair.
Dave Hale elected Vice Chair.
Jeff Koonce elected Secretary

AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for August 4-5, 2016 in Anchorage, AK. The deadline for receipt of applications and supporting documents in the Juneau office is 14 days prior to the meeting.

Future tentative meeting dates are:

November 3-4, 2016 in Anchorage.
February 8-9, 2017 in Juneau

NCEES exam applicants:

For the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations there is no longer a deadline. You may submit applications at any time. The exam is available all year.

The last pencil and paper PS exam had been administered. The PS is moving to CBT and will be available all year.

To retake a failed PE/PS exam a written request must be in our Juneau office a minimum of 5 days prior to the deadline set by NCEES to register for the exam.

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office 14 days prior to board meetings. **There will be no exceptions.**

Regional and National Participation

The next meeting of the Western Zone of NCEES will be at the downtown Marriott in Anchorage May 19-21, 2016.

The next NCARB Annual will be in Seattle WA June 15-18, 2016

The next NCEES Annual will be in Indianapolis, IN. August 24-26, 2016.

The next CLARB Annual will be in Philadelphia, PA September 22-24, 2016.

Staff Reports

Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions and provided training for new Board Members.

Examiner's Report

Can be viewed at:
<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

The investigative report can be viewed from the AELS web site at: <https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>.

Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website: http://commerce.state.ak.us/dnn/Portals/5/pub/AELS_Guidance_Manual.pdf This Manual is in the process of being completely reorganized.

12:10 p.m. Meeting adjourned.

Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email: jun.maiquis@alaska.gov

List Serve

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

http://list.state.ak.us/soalists/Commerce_AELS/jl.htm.