

# ALASKA AELS BOARD

August 4-5, 2016

## Quarterly Board Meeting

# August 2016 Meeting Summary

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held its quarterly board meeting August 4-5, 2016 in Anchorage Alaska.

Meeting convened at 11:00 a.m. August 4, 2016 All present except Eriksen and Wallis who were excused by the Chair. Maynard attended by phone.

Board members in attendance were: Brian Hanson, PE, Chair, Dave Hale, PS, vice Chair, Jeff Koonce, Architect, Secretary, John Kerr, PS, Catherine Fritz, Architect, Kathleen Schedler, PE, and Luanne Urfer, LA.

Colin Maynard attended by phone for a portion of the first day.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Janey Hovenden, Director CBPL Via Phone.
- Sara Chambers, Operations Manager CBPL via phone.
- John Savage, Investigator.
- Vernon Jones, Executive Administrator.
- Sarena Hackenmiller, Licensing Examiner via phone.

Members of the Public in attendance for portions of the meeting were:

- Gavin Wells representing himself.
- Peter Giessel, PE, SE, representing himself.

The following Member of the Public attended via Telephone for a portion of the meeting:

- Chris Miller, PE representing Design Alaska
- Chris Woodruff representing TDX Engineering, LLC
- Laura Hoey representing TDX Engineering, LLC

### Disciplinary Actions Taken

Case 2015 – 000957 and 2015 000958 Imposition of a civil fine of \$1000 against Emmanuel Bergee. Granted an extension to November 4, 2016 to submit payment.

### Regulations Adopted

None

### Regulations Approved for Public Notice

None

### Regulations Filed by the Lt. Governor.

Changes to 12 AAC 36.050 Application Deadlines were filed by the Lt. Governor and will be effective August 7, 2016.

### Legislation

None

### Committees

Following are the current committees of the board:

#### Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility

#### Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee

- AXP Liaison

### Board Policies

There were no policies adopted at this meeting.

### Continuing Education Audits

287 applicants received audit notices. 200 have been approved to date. 10 need additional documentation. 77 remain to be reviewed.

### Applicant Files Reviewed

The board reviewed 83 applications for registration by comity or examination.

- 24 applications were approved.
- 56 applications were conditionally approved pending receipt of additional documentation.
- 3 applications were found to be incomplete and will be reviewed again at the November 2016 meeting upon receipt of additional documentation.

### Action Items - Motions

#### Thursday August 4, 2016

- Motion made to approve the Agenda as amended. Motion passed.
- Motion made to approve the May 2016 minutes as amended. Motion passed.
- Motion to extend the imposition of civil fine for Emmanuel Burgee to November 4, 2016. Motion passed.
- Motion that TDX Global to have Engineering in their company name must have a Certificate of Authorization. Motion passed.
- Motion to go into Executive Session in accordance with AS 44.62.310 (c)(3) to review applicant files. Motion passed.

5:35 p.m. Recessed for the day.

#### Friday August 5, 2016

8:00a.m . Called to order, Roll call all present except Eriksen, Wallis, Hale and Maynard. Who were excused by the Chair..

Vern Jones  
AELS meeting summary

- Motion to go into Executive Session in accordance with AS 44.62.310 (c)(3) to review applicant files. Motion passed.

08:10 a.m. Hale arrived.

- Motion made that it be resolved to APPROVE the following list of applicants for registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- Motion made that it be resolved to CONDITIONALLY APPROVE the following list of applicants for registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- Motion made that it be resolved to find the following list of applicants for registration by comity, examination or in additional branches of engineering INCOMPLETE with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

### Board Elections:

None

### AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for November 3-4, 2016 in Anchorage, AK. The meeting will be

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held at KBP Architects, 500 L Street, Suite 400. The deadline for receipt of applications and supporting documents in the Juneau office is 30 days prior to the meeting.

Future tentative meeting dates are:

February 8-9, 2017 in Juneau

### NCEES exam applicants:

For the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations there is no longer a deadline. You may submit applications at any time. The exam is available all year.

The last pencil and paper PS exam had been administered. Effective with the October 2016 exam the PS is moving to CBT and will be available all year.

To retake a failed PE/PS exam a written request must be in our Juneau office a minimum of 5 days prior to the deadline set by NCEES to register for the exam.

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office 30 days prior to board meetings. **There will be no exceptions.**

### Regional and National Participation

The next NCEES Annual will be in Indianapolis, IN. August 24-26, 2016.

The next CLARB Annual will be in Philadelphia, PA September 22-24, 2016.

### Staff Reports

#### Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions and provided training for new Board Members.

Training was provided by Senior Investigator Al Kennedy.

#### Examiner's Report

Can be viewed at:

<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

8/9/2016

The investigative report can be viewed from the AELS web site at: <https://www.commerce.alaska.gov/web/cbp/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>.

## **Guidance Manual**

Revisions are ongoing. The Guidance Manual can be found at the following website: [http://commerce.state.ak.us/dnn/Portals/5/pub/AELS\\_Guidance\\_Manual.pdf](http://commerce.state.ak.us/dnn/Portals/5/pub/AELS_Guidance_Manual.pdf) This Manual is in the process of being completely reorganized.

*1:55 p.m. Meeting adjourned.*

## **Interested Parties List**

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email: [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

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[http://list.state.ak.us/mailman/listinfo/commerce\\_aels](http://list.state.ak.us/mailman/listinfo/commerce_aels)