

# ALASKA AELS BOARD

February 8-9, 2017

# February 2017 Meeting Summary

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Colin Maynard, PE, Richard Jones, public member, and Luanne Urfer, LA.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Janey Hovenden, Director CBPL
- Martha Hewlett, Administrative Officer II CBPL
- John Savage, Investigator, via phone
- Charles Ward & Marilyn Zimmerman, paralegals,
- Alysia Jones, Executive Administrator
- Sarena Hackenmiller, Licensing Examiner.

Observing and presenting at the meeting from the National Council of Examiners for Engineers and Surveyors (NCEES)

- Pat Tami, President-Elect.

Members of the Public in attendance for portions of the meeting were:

- Jennifer Meyer, representing herself
- Stephen Nuss, representing ASCE
- Dale Nelson, representing APDC LLC
- Daniel Nicholas, representing himself
- Ed Leonetti, representing himself

The following member of the public attended via telephone for portions of the meeting:

- Peter Flint, representing himself

### Disciplinary Actions Taken

Case 2016-001053. Voluntary surrender of land surveyor registration by Earnest Schaaf.

Case 2016-001100. Consent agreement and Decision and Order with Roy W. Gallea.

### Regulations Adopted

Regulation updates to 12 AAC 36.060, .061, .062, .063, .064, .065, .105, and .990.

### Regulations Approved for Public Notice

There were no regulations approved for public notice at this meeting.

### Regulations Filed by the Lt. Governor.

There were no regulations filed by the Lt. Governor at this meeting.

### Legislation

HB 48: An Act relating to the composition of the State Board of Registration for Architects, Engineers and Land Surveyors; extending the termination date of the State Board of Registration for Architects, Engineers and Land Surveyors; and providing for an effective date.

### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held its quarterly board meeting February 8-9 in Juneau, Alaska.

Meeting convened at 9:00 a.m. February 8, 2017. All present except Schedler who was excused by the Chair.

Board members in attendance were: Dave Hale, PS, vice Chair, Jeff Koonce, Architect, Secretary, John Kerr, PS, Catherine Fritz, Architect, Eric Eriksen, PE, Fred Wallis, PE,

## Committees

Following are the current committees of the board:

### Special Committees

- Licensure Implementation
- Land Surveyor Outreach

### Standing Committees

- Licensure Mobility
- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- AXP Liaison

## Board Policies

There were no policies adopted at this meeting.

## Applicant Files Reviewed

The board reviewed **121** applications for registration by comity, examination, and grandfathering.

- **35** applications were approved.
- **75** applications were conditionally approved pending receipt of additional documentation.
- **11** applications were found to be incomplete and will be reviewed again at the next meeting upon receipt of additional documentation.

## Action Items - Motions

### Wednesday, February 8, 2017

- Motion made to approve the Agenda as amended. Motion passed.
- Motion made to approve the November 2016 minutes as amended. Motion passed.
- Motion made to approve regulation changes to 12 AAC 36.060, .061, .062, .063, .064, .065, .105, and .990.
- Motion made to go into Executive Session in accordance with AS

44.62.310 (c)(3) to review disciplinary case number 2016-001053, 2016-001100, and 2016-1056. Motion passed.

- Motion made to adopt the Consent Agreement and Decision and Order in Case No. 2016-001100, Roy W. Gallea. Motion Passed.
- Motion made to adopt the surrender of land surveyor registration by Earnest Schaaf, Case No. 2016-001053. Motion passed.

5:05 p.m. Recessed for the day.

### Thursday, February 9, 2017

8:56 a.m. Called to order, Roll call. All present except Schedler excused by the Chair.

- Motion made for AELS Board to send a letter of support for making landscape architect position permanent and voting. Motion passed.
- Motion made to add Alysia Jones and Sarena Hackenmiller as associate members of NCEES. Motion passed.
- Motion made to start a regulation project to implement a licensure pathway for software engineers. Motion passed.

- Motion made to start a regulation project to incorporate the use of the NCEES record in applications. Motion passed.

- Motion made to go into Executive Session in accordance with AS 44.62.310 (c) (3) to review Case No. 2016-001056. Motion passed.

- Motion made that it be resolved to APPROVE the following list of applicants for

registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

- Motion made that it be resolved to find the following list of applicants for registration by comity, examination or in additional branches of engineering INCOMPLETE with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

4:04 p.m. Meeting Adjourned.

## Board Elections

There were no board elections at this meeting.

## AELS Deadlines/ Exam Information

The next board meeting is tentatively scheduled for April 24-25 in Fairbanks, AK. The meeting location is TBD. The deadline for receipt of applications and supporting documents in the Juneau office is 30 days prior to the meeting (March 24, 2017).

Future tentative meeting dates are:

August 3-4, 2017 in Anchorage, AK  
November 2-3, 2017 in Anchorage, AK

## NCEES exam applicants:

Applications for the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations may be submitted any time. The exam is available all year.

**Important Note:** At the February meeting the Board adopted updates to the regulations regarding eligibility for the FE and FS examinations, however these updates have not yet been filed by the Lt. Governor. Please continue to follow current procedures. The AELS Board will notify this

distribution list when the regulations have been updated and new processes take effect.

As a reminder, the PS is now CBT and is available all year.

To retake a failed PE exam a written request must be submitted to our Juneau office a minimum of 5 days prior to the deadline set by NCEES to register for the exam. There is no deadline for registration for the PS Exam. A written request must be submitted to the Juneau office to retake.

The final pencil-and-paper Chemical PE Exam will be offered April 2017. There will be **no** Chemical PE Exam offered in October. Beginning in January 2018, the Chemical PE Exam will only be offered as a computer-based (CBT) exam.

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office **30 days** prior to board meetings. **There will be NO exceptions.**

## Regional and National Participation

The next NCARB Regional meeting will be held March 10-11, 2017 in Jersey City, New Jersey.

The next NCEES Western Zone Interim meeting will be held May 18-21 in Denver, Colorado.

## Staff Reports

### Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions. The investigative report can be viewed from the AELS web site at:  
<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/BoardMeetingSummaries.aspx>.

### Examiner's Report

Can be viewed at:  
<https://www.commerce.alaska.gov/web/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors/ExaminersQuarterlyReport.aspx>

### New Executive Administrator

Vernon Jones for former Executive Administrator retired in August 2016 and the Board is pleased to now have him and his institutional knowledge in his new role as the public member on the AELS Board. Alysia Jones started as the new Executive Administrator in mid-January.

## Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email: [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

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