

ALASKA AEELS BOARD

APRIL 2017 MEETING SUMMARY

April 24-25, 2017

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NEXT APPLICATION

DEADLINE: July 5, 2017

Applications will be reviewed
at the August 3-4, 2017

AEELS QUARTERLY BOARD MEETING

The Board of Registration for Architects, Engineers and Land Surveyors (AEELS) held its quarterly board meeting April 24-25 in Fairbanks, Alaska.

Originally scheduled to begin at 9:00 a.m. on April 24, the meeting was postponed due to flight delays, convening at 9:51 a.m.

The following board members were in attendance: Brian Hanson, PE (Chair), Dave Hale, PS, (Vice Chair), Jeff Koonce, Architect, (Secretary), John Kerr, PS, Catherine Fritz, Architect, Elizabeth Johnston, PE, Fred Wallis, PE, Colin Maynard, PE, Luanne Urfer, LA, and Richard Jones, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Sara Chambers, Deputy Director CBPL, via phone
- John Savage, Investigator, via phone
- Alysia Jones, Executive Administrator
- Sarena Hackenmiller, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Peter Flint, representing himself (in person/ via phone)
- Chris Miller, representing himself (in person/ via phone)
- Peter Giessel, representing himself (via phone)
- Beau Bivins, representing himself (via phone)

DISCIPLINARY ACTIONS TAKEN

No disciplinary actions were taken.

BOARD POLICIES

There were no policies adopted at this meeting.

MISSION

To protect the public health, safety and welfare through the regulation of the practice of architecture, engineering, land surveying and landscape architecture by:

Ensuring that those entering these practices meet the minimum standards of competency, and maintain such standards during their practice;

Requiring licensure to practice in the State of Alaska;

Enforcing both the licensure and competency requirements in a fair and uniform manner.

BOARD MEETING SCHEDULE

- August 3-4, 2017, Anchorage
- November 2-3, 2017, Anchorage*
- February 7-8, 2017, Juneau*

**Dates/locations are tentative.*

REGIONAL & NATIONAL MEETINGS

- NCEES Western Zone Interim Meeting was held May 18-21 in Denver, Colorado
- NCARB Annual Meeting will be held June 21-23 in Boston, Massachusetts
- NCEES Annual Meeting will be held August 23-25 in Miami, Florida

REGULATIONS

Regulation updates to 12 AAC 36.060, .061, .062, .063, .064, .065, .105, and .990 were submitted to the Lieutenant Governor on Friday, April 21st and signed on Tuesday, April 25th. The regulation updates will take effect on **Thursday, May 25, 2017.**

LEGISLATION

House Bill 48: *An act relating to the composition of the State Board of Registration for Architects, Engineers and Land Surveyors; extending the termination date of the State Board of Registration for Architects, Engineers and Land Surveyors; and providing for an effective date.*

HB 48 extends the AELS board until 2025 and makes the landscape architect seat permanent after 19 years as a temporary seat on the board. The bill passed on April 13, 2017 and is currently awaiting the Governor's signature.

House Bill 90: *An Act relating to occupational licensing fees; relating to an occupational investigation surcharge; and providing for an effective dates.*

HB 90 was referred to rules on April 21, 2017. The board made a motion to oppose the bill. For more information, see ACTION ITEMS – MOTIONS on page 3.

APPLICATION REVIEW

The board reviewed **61** applications for registration by comity, examination, and grandfathering at the April meeting.

30 applications were approved.

28 applications were conditionally approved pending receipt of additional documentation.

3 applications were found to be incomplete and will be reviewed again at the next meeting upon receipt of additional documentation.

OUTREACH ACTIVITIES

Following the board's regularly scheduled meeting nine of the ten board members and board staff conducted a Q&A session at the UAF College of Engineering and Mines. Eight students, three faculty and two office staff attended. The Chair provided an overview of the AELS board and its functions. Additional topics covered during the event included: regulation updates related to the FE and FS application process, Model Law and pathways for licensure, documenting work experience, use of NCEES Record and AELS resources. Board staff developed and distributed a tri-fold brochure entitled *FAQs for Engineering & Geomatic Students* to the attendees.

ACTION ITEMS – MOTIONS

Monday, April 24, 2017

9:51 a.m. Called to order, Roll call. All present except Koonce who joined the meeting at 10:10 a.m.

Motion made to approve the Agenda.
Motion passed.

Motion made to approve the February 2017 minutes. Motion passed. Johnston abstained since she was not present at the February meeting.

Motion made to oppose HB 90, as it increases costs to licensees without providing new or additional services.
Motion passed.

Motion made to add budget item “Outreach” with an initial budget of \$1,000 per year to be spent facilitating communication about Board activities, rules, laws, etc.

5:14 p.m. Adjourned for the day.

Tuesday, April 25, 2017

8:59 a.m. Called to order, Roll call. All present except Johnston who joined the meeting at 9:31 a.m.

Motion made that it be resolved to APPROVE the following list of applicants for registration by comity, examination or in additional branches of engineering with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

Motion made that it be resolved to find the following list of applicants for registration by comity, examination or in additional branches of engineering INCOMPLETE with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

11:32 a.m. Meeting Adjourned.

BOARD ELECTIONS

Dave Hale was elected Board Chair, Colin Maynard was elected Vice Chair, and Jeffrey Koonce was re-elected Secretary.

Terms for the new officers being **July 1, 2017**.

APPLICATION DEADLINES & EXAM INFORMATION

For all new PE/PS/ARE/LARE exam applicants, applications and supporting documents must be received in the Juneau office **30 DAYS PRIOR** to board meetings. There will be NO exceptions.

The application deadline for the next two meetings are:

- **July 5, 2017 for review at the August meeting.**
- **October 4, 2017 for review at the November meeting**

NCEES Exam Applicants:

Effective May 25, 2017 applications for the Fundamentals of Engineering (FE) and Fundamentals of Surveying (FS) examinations are no longer required. To register and schedule an FE or FS exam, please visit the [NCEES website](#).

To retake a failed PE exam, a written request must be submitted to our Juneau office a minimum of 5 days prior to the registration deadline set by NCEES.

As a reminder, the PS exam is now a computer-based test (CBT) and is available all year. There is no deadline for registration for the PS exam, however a written request must be submitted to the Juneau office to retake.

There will be no Chemical PE exam offered in October. Beginning in January 2018, the Chemical PE exam will only be offered as a CBT.

AKLS Exam Applicants:

The Alaska Land Surveyors (AKLS) exam is offered annually in April. The deadline for applications for the AKLS exam is **30 DAYS PRIOR** to board meetings.

The board recommends applicants submit their application for review at the November meeting. In the event the application is found incomplete, the applicant still has an opportunity to submit updates for review at the February meeting and be approved in time to sit the exam in April.

The deadline for the February meeting is **January 10, 2018**.

COMMUNICATIONS

Regulation Updates

To receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist
Division of Corporations, Business & Professional Licensing
Dept. of Commerce
jun.maiquis@alaska.gov

Mailing List

To receive email notifications regarding agendas, meeting summaries, minutes, and important AELS updates, subscribe to the [board's listserv](#).

Contact Us

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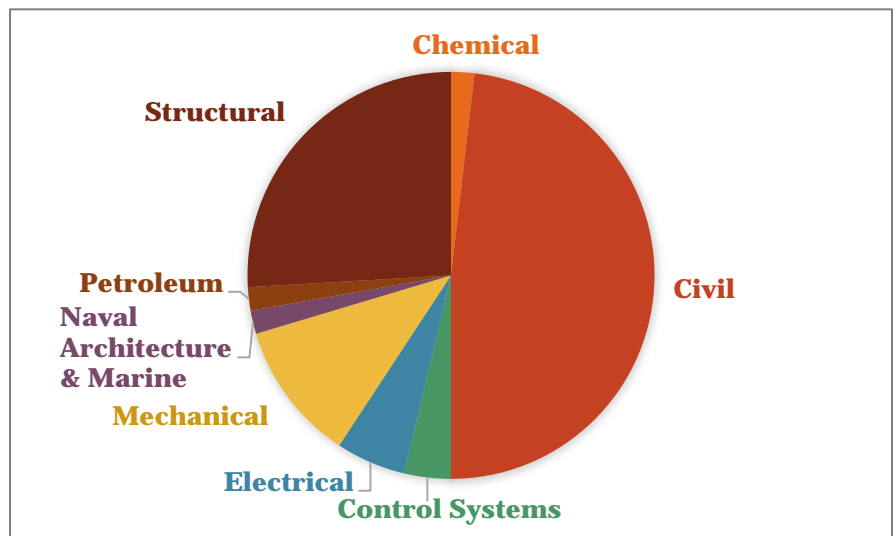
STAFF REPORTS

Investigator's Report

John Savage, Division Investigator for the AELS Board, reported the status on the investigative cases and actions. The complete [investigative report](#) is available on the [AELS Board Meeting Summary](#) web page.

Examiner's Report

Sarena Hackenmiller, Licensing Examiner for the AELS Board, reported on the breakdown of applications from January 1 through March 31, 2017, as well as examination, verification, and renewal information. The following chart and table illustrate PE and SE licensees per discipline for the 1st quarter of 2017.



Discipline	#	Discipline	#
Chemical	1	Mechanical	6
Civil	26	Naval Architecture & Marine	1
Control Systems	2	Petroleum	1
Electrical	3	Structural	14

The [examiner's report](#) can be viewed from the [AELS Examiner's Quarterly Report](#) webpage.

LOOKING AHEAD

License renewal notification postcards will be mailed in October. Current licenses will lapse after December 31, 2017.

If you have recently moved, please complete the [address change form](#) prior to October to ensure you receive your notification in a timely manner.