

ALASKA AELS BOARD

May 3-4, 2012

Quarterly Board Meeting

May 2012 Meeting Summary

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AEELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting May 3-4, 2012 in Fairbanks.

Board members in attendance were: Harley Hightower Architect, Chair, Richard Heieren PS, Vice Chair, Dave Hale PS, Colin Maynard PE, Kathleen Schedler, PE,

Richard Rearick, Architect, Burdett Lent, Landscape Architect, Keith Walters, PE Brian Hanson PE, Eric Eriksen PE, and Donald Shiesl, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- John Savage, Investigator
- Vern Jones, Executive Administrator, AELS Board
- Alicia Kelly, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- Bill Mendenhall, PS, PE representing himself
- Elizabeth Johnston, PE representing IEEE.
- Michael Dean, PE representing himself.
- Chris Miller, PE representing himself.

Disciplinary Actions Taken

None

Regulations Adopted

None

Regulations Approved for Public Notice

None

Legislation

Update.

The board forwarded the following Statute Changes to APCD after the November 2011 meeting for

assistance in lobbying and acquiring sponsors:

AS 08.48.055 Executive Secretary; Investigator of the Board. (SB143)(HB 337) The HB passed the house and was held up in the Rules committee. It will be resubmitted next session.

The following are still awaiting sponsors.

AS 08.48.221 Seals.

AS 08.48.281 Prohibited Practice

AS 08.48.341 Definitions

AS 08.48.331 Exemptions

AS 08.48.091 Written examinations and examination fees

Committees

Following are the current committees of the board:

Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility
- Engineers/Geologists
- Changes to 12 AAC 36.068 and timing of such changes (LARE)
- TWiST Committee

Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

Board Policies

The Board adopted a policy to allow former members to serve on the Investigative Advisory Committee at the discretion of the Investigator.

Continuing Education Audits

The CE audit was reviewed and the results will be mailed within the next 6 business days.

Applicant Files Reviewed

The board reviewed 110 applications for registration and examination:

- 29 applications were approved
- 73 applications were conditionally approved upon receipt of additional documentation
- 8 applications were found to be incomplete and will be reviewed again at the August 2012 meeting upon receipt of additional documentation.

The Board reviewed 15 applications for additional branches under 12 AAC 36.106.

- 8 applications were approved.
- 7 applications were found incomplete and will be reviewed again at the August 2012 meeting upon receipt of additional documentation.

Action Items - Motions

Thursday 5/3/12

- 8:02a.m. Motion made to approve Agenda as amended. Motion passed.
- 8:03a.m. Motion made to approved Minutes of the February 2012 meeting as amended. Motion passed.
- 8:20a.m. Motion made to recommend sending John Savage to the NCEES Annual Conference in St. Louis. Motion passed.
- 9:00a.m. Motion made to nominate Boyd Brownfield, PE, Cliff Baker, PS, Craig Fredeen, PE and Daniel Walsh, PE for Emeritus Status to NCEES. Motion passed.

- 9:25a.m. Motion made to go into executive session under authority of AS 44.62.310 to review applicant files. Motion passed.
- 2:18p.m. Motion made to go into Executive Session under authority of AS 44.62.310 to continue review of applicant files. Motion passed.

Friday 5/4/12

- 8:01 a.m. Motion made to allow past Board members to participate as members of the Investigative Advisory Committee at the discretion of the Investigator. Motion passed.
- 8:10a.m. Motion made to alphabetize the definitions of the branches in the Guidance Manual and place the clarification of Fire Protection after the definition of Fire Protection Engineering. Motion passed.
- 8:15a.m. Motion made to allow the Staff to evaluate CEU audit submittals and approve ones that meet the minimum standards. Motion passed.
- 9:42a.m. Motion made to accept the SE I, SE II and SE III for licensure by comity as a structural engineer. Motion passed unanimously on a Roll Call vote.
- 11:10a.m. Motion made to find applicant files for registration by examination or comity incomplete. Motion passed.
- 11:13 a.m. Motion made to approve applicants for registration by examination or comity. Motion passed.
- 11:18a.m. Motion made to find applicant files

incomplete for additional branches under 12 AAC 36.106. Motion passed.

- 11: 23a.m. Motion made to approve applicants for additional branches under 12 AAC 36.106. Motion passed.

AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for August 2-3, 2012 in Anchorage. The deadline for receipt of applications and supporting documents in the Juneau office is 10 days prior to the meeting.

Future tentative meeting dates are:

November 8-9, 2012 in Anchorage.

February 7-8, 2013 in Juneau.

May 2-3, 2013 in Fairbanks.

August 1-2, 2013 in Anchorage.

NCEES exam retake requests:

To be approved to retake a failed NCEES exam in April 2013 written requests must be received in the Juneau office no later than February 16, 2013.

To be approved to retake a failed NCEES exam in October 2012 written requests must be received in the Juneau office no later than September 1, 2012.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 10 days prior to board meetings. **There will be no exceptions.**

Regional and National Participation

None

Staff Reports

Investigator's Report

John Savage, part-time Division Investigator for the AELS Board, reported the status on the investigative cases and actions.

Examiner's Report

Alicia Kelly provided the Examiners Report.

They can be viewed from the AELS web site at: <http://www.commerce.alaska.gov/occ/pael.cfm>.

Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website:

<http://www.commerce.alaska.gov/occ/pael.cfm>.

This manual is usually updated after the February meeting however, this year updates will be approved at the May meeting.

Interested Parties List

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email:

jun.maiquis@alaska.gov

List Serve

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

http://list.state.ak.us/soalists/Commerce_AELS/jl.htm.