

# 27ALASKA AELS BOARD

January 30-31, 2014

## Quarterly Board Meeting

# January 2014 Meeting Summary

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### AEELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting January 30-31, 2014 in Juneau, AK.

Meeting convened at 9:05 a.m. January 30, 2014

Board members in attendance were: Eric Eriksen, PE, Chair, Richard Rearick, Architect, vice-Chair, Don Shiesl, Public Member, Secretary, Kathleen Schedler, PE, Dave Hale PS, Luanne Urfer, Landscape Architect, Keith Walters, PE, Jeff Koonce, Architect, John Kerr, PS, Colin Maynard, PE. Brian Hanson, PE.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Sarah Chambers, Operations Manager, DCBPL
- John Savage, Investigator
- Vernon Jones, Executive Administrator, AELS Board
- Alicia Kelly, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- No members of the public attended the meeting.

### Disciplinary Actions Taken

None

### Regulations Adopted

None

### Regulations Approved for Public Notice

Changes to 12 AAC 36.063(a) and add new sub para (k),

New Regulation 12 AAC 36.108

Changes to 12 AAC 36.180(b) and (e)

Changes to 12 AAC 36.185 (g)

Changes to 12 AAC 36.990(a) by adding new sub para (43)

Changes to 12 AAC 36.510 Continuing Education.

### Legislation

Update.

Changes to the following Statutes are in HB 167 which has passed the House and is now in the Senate Labor and Commerce committee.

AS 08.48.221 Seals.

AS 08.48.281 Prohibited Practice

AS 08.48.341 Definitions

AS 08.48.331 Exemptions

### Committees

Following are the current committees of the board:

### Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility
- Engineers/Geologists
- Social Networking Options
- Enforcement Enhancement

### Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee

- Continuing Education Committee
- IDP Liaison

### Board Policies

None

### Continuing Education Audits

None.

### Applicant Files Reviewed

The board reviewed 394 applications for registration by comity, examination or under 12 AAC 36.106 Additional Branches of Engineering:

- 214 applications were approved
- 111 applications were conditionally approved pending receipt of additional documentation
- 68 applications were found to be incomplete and will be reviewed again at the May 2014 meeting upon receipt of additional documentation.
- 1 application under 12 AAC 36.106 was denied..

### Action Items - Motions

Thursday August 8, 2013

- 9:07 a.m. Motion made to approve the Agenda as amended. Motion passed.
- 9:10 a.m. Motion made to approve the November minutes as amended. Motion passed.
- 9:27 a.m. Motion made to send changes to 12 AAC 36.063, 12 AAC 36.180, 12 AAC 36.185, 12 AAC 36.990 and new regulation 12 AAC 36.108 out for public notice. Motion passed.
- 1:10p.m. Motion to nominate Colin Maynard as vice Chair. Motion passed
- 1:11p.m. Motion to nominate Richard Rearick as Chair. Motion passed.
- 1:12p.m. Motion to nominate Kathleen Schedler as Secretary. Motion passed.

- 1:15p.m. Motion to change Board Policy document to conform with the Bylaws regarding board elections. Motion passed.
- 1:20p.m. Motion to start a regulation project for 12 AAC 36.510 to address the issue of multiple licenses and continuing education. Motion passed.
- 1:30 p.m. Motion made to go into Executive Session in accordance with AS 44.62.310(c)(3) to review applicant files. Motion passed.

6:00p.m. recessed for the night.

Friday January 31, 2014

9:00a.m .re-convened in executive session.

12:00p.m. Out of executive session. Roll Call – All present.

- 12:05p.m. Motion to send changes to 12 AAC 36.150 out to public notice. Motion passed.
- 12:50 p.m. Motion made that it be resolved to find the following list of applicants for registration by comity, examination, or additional branches incomplete with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.
- 1:05 p.m. Motion made that it be resolved to approve the following list of applicants for registration by comity, examination and additional branches with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

### AEELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for May 1-2, 2014 in Fairbanks. The deadline for receipt of applications and supporting documents in the Juneau office is 14 days prior to the meeting.

Future tentative meeting dates are:

August 7-8, 2014 in Anchorage.

November 4-5, 2014 in Anchorage.

February 5-6, 2015 in Juneau.

### NCEES exam applicants:

To retake a failed exam a written request must be in our Juneau office 5 days prior to the deadline set by NCEES to register for the exam.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 14 days prior to board meetings. **There will be no exceptions.**

### Regional and National Participation

There were no National Conferences since the last meeting.

### Staff Reports

#### Investigator's Report

John Savage, part-time Division Investigator for the AEELS Board, reported the status on the investigative cases and actions.

#### Examiner's Report

There was no examiners report.

The investigative report can be viewed from the AEELS web site at:

<http://commerce.alaska.gov/dn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors.aspx>

### Guidance Manual

Revisions are ongoing. The Guidance Manual can be found at the following website:

2/27/2014

<http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors.aspx>. This Manual will be updated after the May meeting.

1:35 p.m. Meeting adjourned.

### **Interested Parties List**

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist, Division of Corporations, Business & Professional Licensing, Dept. of Commerce, P.O. Box 110806, Juneau, AK 99811-0806, or by email: [jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

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To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

[http://list.state.ak.us/soalists/Commerce\\_AELS/jl.htm](http://list.state.ak.us/soalists/Commerce_AELS/jl.htm).