

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**Atwood Building, Suite 1270  
550 W. 7<sup>th</sup> Avenue  
Anchorage, AK**

**Tentative Meeting Agenda  
November 16-17, 2010**

**Tuesday November 16, 2010**

	<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON</u></b>
1.	8:00 a.m.	Call to Order/Roll Call	Chair/Examiner
2.	8:05 a.m.	Review/Amend Agenda	Chair/Board
3.	8:10 a.m.	Ethics Reporting	Chair/Board
4.	8:15 a.m.	Review/Approve Minutes Regular Meeting – August 5-6, 2010	Chair/Board
5.	8:30 a.m.	Investigative Report	Savage/Board
6.	9:00 a.m.	Expenditure Report (Via Telephone)	Cathy Mason
7.	9:30 a.m.	<b>Board Correspondence Sent Since August 2010</b> A) Letter to Elisabeth Holmgren re PDH's for LEED exam B) Email to Mr. Jim Campbell re electronic signatures C) Email to Mr. Bryce Hamels re electronic signatures D) Letter to registrants re Continuing Education Audit E) Email to Mr. Tatom re Continuing Education F) Letter to Mr. Ward G) Letter declining invitation to the APEG-BC annual meeting. 1. Email from Colin Smith re ABEG-BC meeting w/chair response.	Chair/Board

**10:00 a.m. Break**

- 8. 10:15 a.m. Correspondence Received Since August 2010** Chair/Board
- A) Letter from David Hughes re stamping sprinkler system design
  - B) Letter from Josef Silny & Associates, Inc. re foreign credential evaluations
  - C) Email from Larry Durfee re AKLS exam w/attachments
  - D) Comments re meeting minutes
    - 1. Email from Michael Schoder re verbatim minutes
    - 2. Email from Marie Steele re verbatim minutes
  - E) Comments re CE letter.
    - 1. Email from Bill Tatom re our CE letter.
    - 2. Email from Chris Miller re our CE letter.
  - F) From NCARB:
    - 1. Email from NCARB re rolling clock
    - 2. Email from NCARB w/attachment from Ken Naylor
    - 3. Report on NCARB BOD meeting in August
  - G) From NCEES & WZone:
    - 1. Email from Doug McGuirt (NCEES) re summary of actions at Denver
    - 2. Email from Doug McGuirt re FE/FS move to computer-based format
    - 3. Memo from NCEES re fall examinations
    - 4. NCEES Education Standard
    - 5. Email from Patty Mamola WZone
    - 6. WZone annual meeting minutes
    - 7. NCEES News Release re elections
    - 8. NCEES Service Awards info
    - 9. Info re Structural Examination
    - 10. Info re exams at foreign sites.
  - H) From CLARB:
    - 1. Email from Veronica Meadows re Task Analysis
  - I) Letter from Ronald Pearson re foreign engineers
  - J) Resolution from ASCE re comity with Canada
  - K) Letter from Mr. Stielstra re education requirements
  - L) Email re Hyatt Skywalk collapse in 1981
- 9. 10:45 a.m. Old Business** Chair/Board
- A) Building Information Modeling (BIM)
  - B) Reduction in Travel
- 10. 11:15 a.m. Executive Session**
- To discuss Mr. Ward's application
- 11. 11:30 a.m. Regulation Update** (call Gayle) Exec/Board/Maiquis
- A) Board Bylaws become effective 10/28/10
  - B) 12 AAC 36.064/12 AAC 36.065 Eligibility for Surveyor exams.
    - Option 1
    - Option 2
  - C) Regulations out for Public notice for 60 days. Ending 1/7/11.
    - 1. 12 AAC 36.015 Branches of Professional Engineering

2. 12 AAC 36/061 Architect Education Standard
3. 12 AAC 36.180 Seals
4. 12 AAC 36.185 Use of Seals
5. 12 AAC 36.400 – 450 CE for Surveyors
6. 12 AAC 36.500 – 550 CE for Architects, Engineers Land Surveyors and Landscape Architects.
7. 12 AAC 36.990 Definitions.

**12:00 p.m. Lunch**

- 12. 1:15 p.m. Public Comment** Chair/Board  
 The Board will take oral testimony on the proposed Regulation changes that are presently out for public notice.
- 13. 2:15 p.m. Executive Session** Chair/Board  
 • To review applicant files

**Wednesday November 17, 2010**

- | <b><u>TIME</u></b>    | <b><u>TOPIC</u></b>   | <b><u>LEAD PERSON</u></b>  |
|-----------------------|---|--|
| <b>14. 8:00 a.m.</b>  | <b>Reconvene Meeting/Roll Call</b>  | Chair/Board  |
| <b>15. 8:05 a.m.</b>  | <b>Executive Session</b><br>Complete Application Review   | Chair/Board  |
| <b>16. 9:30 a.m.</b>  | <b>Meeting Reports</b><br>A) NCARB National in San Francisco<br><br>B) NCEES National in Denver<br><br>C) CLARB National in Baltimore<br>D) NCARB MBC/MBE Conference in New Orleans | Hightower/Rearick/<br>Jones<br>Brownfield/Eriksen/<br>Walsh/Shiesl/Jones<br>/Savage<br>Lent/Jones<br>Hightower |
| <b>17. 10:00 a.m.</b> | <b>Special Committees</b>   |  |

	<b>General Licensure</b>	Brownfield, Chair Members- Eriksen, Fredeen, Shiesl, Rearick, Hanson
	<b>As-Builts/Record Drawings</b>	Hightower-Chair Members – Fredeen, Rearick, Shiesl
	<b>Incidental Practice</b>	Hightower, Chair Members - Brownfield, Baker, Lent, Rearick

	<b>Licensure Mobility</b>	Walsh, Chair Members – Brownfield, Rearick, Eriksen,
	<b>Mining Engineers/Geologists</b>	Walsh, Chair Member – Lent, Brownfield, Hanson
	<b>Land Surveyor Education Committee</b>	Baker- Chair Member - Heieren

### Standing Committees

	<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
	<b>Guidance Manual</b>	Lent, Chair Members – Shiesl
	<b>Legislative Liaison</b>	Eriksen, Chair Members - full board and staff
	<b>Emeritus Status</b>	Brownfield, Chair Members - full board and staff
	<b>Budget Committee</b>	Chair - Walsh Members – Shiesl

18. 10:30 a.m. **Break**
19. 10:45 a.m. **New Business** Chair/Board  
A) Emeritus Status  
B) Licensee failure to notify of address change.
20. 11:00 a.m. **Licensing Examiner Report** Kelly/Board
21. 11:15 a.m. **Board Travel** Chair/Exec  
A) NCEES Presidents Assembly for Board Chairs and MBA's  
B) CLARB Spring meeting  
C) WCARB Region 4-6 Meeting  
D) NCEES Western Zone Meeting  
E) NCARB National
22. 11:30 a.m. **Board Tasks (to do list)** Chair/Board
23. 12:00 p.m. **Lunch**
24. 1:00 p.m. **Read Applications into Record** Examiner
25. 1:30 p.m. **Review Calendar of Events** Chair/Board  
Confirm Meeting Dates:
  - February 3-4, 2011 in Juneau
  - May 5-6, 2011 in Anchorage
  - August

- November

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| 26. | 1:45 p.m. | <b>Board Member Comments<br/>Sign Wall Certificates<br/>Sign Minutes<br/>Collect travel receipts</b> | Chair/Board |
| 27. | 2:00 p.m. | <b>Adjourn</b>   |             |