

# ALASKA AELS BOARD

February 2011

## Quarterly Board Meeting

# February 2011 Meeting Summary

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting February 3-4, 2011 in Juneau.

Board members in attendance were: Richard Heieren, PS, Chair, Boyd Brownfield, PE Vice Chair, Clifford Baker, PS, Secretary, Craig Fredeen, PE, Richard Rearick,

Architect, Harley Hightower, Architect, Burdett Lent, Landscape Architect, Brian Hanson, PE, Daniel Walsh, PE, Eric Eriksen, PE and Donald Shiesl, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Don Habeger, Director
- Sara Chambers, Professional Licensing Program Coordinator
- John Savage, Investigator, by telephone.
- Cathy Mason, Administrative Officer
- Jun Maiquis, Regulations Specialist
- Vern Jones, Executive Administrator, AELS Board
- Alicia Kelly, Licensing Examiner

Participating from the Fire Marshall's Office were:

Kelly Nicoletto, Assistant State Fire Marshal

Carol Olson, Plan review supervisor for the Fire Marshall's office.

Members of the Public in attendance for portions of the meeting were:

- Janet Matheson, Architect, representing Alaska AIA.
- Jeffery Wilson, Architect, representing himself.
- Sean Boily, Architect representing himself.
- Mike Lukshin, PE, representing himself.

- Richard Pratt, PE, representing himself.
- Stanley Sears, PS, representing himself.
- Ken Ayers, PS, representing himself.

### Disciplinary Actions Taken

The Board accepted the Consent Agreement in the Matter of Thomas W. Spurlock, Case 2010-000786 and 2010-000787.

The Board accepted the consent Agreement in the Matter of Tanya Bratslavsky, Case number 0102-09-004.

### Regulations Adopted

12 AAC 36.061, Architect Education Standard.

12 AAC 36. 180, Seal, as amended.

12 AAC 36.185, Use of Seals, as amended.

12 AAC 36.400-450 Continuing Education for Professional Land Surveyors. Was repealed.

12 AAC 36.500 – 550, Continuing education for professional architects, engineers land surveyors and landscape architects.

12 AAC 36.990 Definitions.

### Regulations Approved for Public Notice

None

### Legislation

None

## Committees

Following are the current committees of the board:

### Special Committees

- General Licensure
- As Builts/Record Drawings
- Incidental Practice
- Licensure Mobility
- Mining Engineers/Geologists
- Land Surveyor Education Committee

### Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee

## Board Policies

The board adopted no policies at this meeting.

## Continuing Education Audits

3 Audits from 2010 renewal were approved.

## Applicant Files Reviewed

The board reviewed 255 applications for registration and examination:

- 118 applications were approved
- 124 applications were conditionally approved upon receipt of additional documentation
- 12 applications were found to be incomplete and will be reviewed again at the May 2011 meeting upon receipt of additional documentation.
- 1 application was denied.

## Action Items - Motions

- Motion was made to endorse the nomination of David Widmer for Treasure of NCEES. Motion passed.

- Motion was made to Add to the May Agenda, the discussion on candidates for NCEES Treasure. Motion passed.
- Motion was made to create a regulation project to address the limitations noted for the FE exam under 12 AAC 36.062, item (d). Motion passed.
- Motion was made to go into Executive Session under authority of AS 44.62.310 to review applicant files. Motion passed.
- Motion was made to deny the application of John W. Huestis. Applicant did not meet the education requirements. Motion passed.
- Motion was made to amend 12 AAC 36.185 by revising the first sentence to read "All final documents must include a seal and signature". Motion passed.
- Motion was made to adopt changes to 12 AAC 36.061, 12 AAC 36.185 as amended, 12 AAC 36.500-550 as amended and to repeal 12 AAC 36.400-450. Motion passed.
- Motion was made to amend the change to 12 AAC 36.990 by deleting architectural engineering. Motion passed.
- Motion was made to amend the change to 12 AAC 36.990 to remove the (a) (b) (c) etc. from the definitions of chemical, mechanical, environmental, and control systems engineering to make the format consistent with the other definitions. Motion passed.
- Motion was made to amend the change to 12 AAC 36.990 by tabling the structural engineer license for additional review of educational and testing requirements related to the license. Motion failed.
- Motion was made to delete 12 AAC 36.015 Branches of professional engineering. Motion passed.
- Motion was made to amend the change to 12 AAC 36.180(b) by retaining the original language and adding the following two letter designations AG – agriculture, CS – control systems, EV – environmental, FP – fire protection, IN – industrial, EM mining and mineral processing, MM – metallurgical and materials, NM – naval architecture and marine, NU – Nuclear, and ST – structural. Motion passed.
- Motion was made to adopt the changes to 12 AAC 36.180 as amended and the changes to 12 AAC 36.990 as amended. Motion passed.
- Motion was made to set an enabling date for 12 AAC 36.180, and 12 AAC 36.990 to August 31, 2011. Motion passed.
- Motion was made to postpone the due date for changes to the Guidance Manual until August 31, 2011. Motion passed.
- The election of Board officers was held. The new officers will take over on July 1, 2011. Harley Hightower, Chair, Richard Heieren, Vice Chair and Eric Eriksen, Secretary.

## AELS Deadlines/Exam Information

The next board meeting is tentatively scheduled for May 5-6, 2011 in Anchorage. The deadline for comity and examination applications is receipt

in the Juneau office 10 days prior to the meeting.

Future tentative meeting dates are:

- May 5-6, 2011 in Anchorage.
- August 11-12, 2011 in Anchorage.
- November 3-4, 2011 in Anchorage.

#### **NCEES exam retake requests:**

To be approved to retake a failed NCEES exam in April 2011 written requests must be received in the Juneau office no later than February 16, 2011.

To be approved to retake a failed NCEES exam in October 2011 written requests must be received in the Juneau office no later than August 1, 2011.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 10 days prior to board meetings. **There will be no exceptions.**

#### **Regional and National Participation**

Reports from attendees at the following National meetings were presented.

- NCARB held their MBM/MBE meeting in New Orleans in November of 2010. Harley Hightower attended.

#### **Staff Reports**

##### **Investigator's Report**

John Savage, part-time Division Investigator for the AELS Board, reported the status on the investigative cases and actions. Due to a problem with new software John was unable to publish a report and had to give the report verbally.

##### **Examiner's Report**

Alicia Kelly Licensing Examiner for the Board provided the examiner's report.

The Examiners Report can be viewed from the AELS web site at:

<http://www.commerce.state.ak.us/occ/pael.cfm>.

#### **Guidance Manual**

Revisions are ongoing. The Guidance Manual can be found at the following link:

[http://www.dced.state.ak.us/occ/pub/Guidance\\_Manual.pdf](http://www.dced.state.ak.us/occ/pub/Guidance_Manual.pdf). This manual is usually updated after the February meeting however, this year it will be delayed until August due to the new engineering branches being added to the regulations.

#### **Interested Parties List**

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist,  
Division of Corporations, Business &  
Professional Licensing, Dept. of  
Commerce, P.O. Box 110806, Juneau,  
AK 99811-0806, or by email:  
[jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

#### **List Serve**

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:  
[http://list.state.ak.us/soalists/Commerce\\_AELS/jl.htm](http://list.state.ak.us/soalists/Commerce_AELS/jl.htm).