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4 **STATE OF ALASKA**

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6 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**
7 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**
8 **BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS & LAND**
9 **SURVEYORS**

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12 **Minutes of Meeting**
13 **August 17-18, 2006**

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17
18 **Thursday, August 17, 2006**

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20
21 **Agenda Item 1 – Call to Order and Roll Call**

22
23 The Chair called the meeting to order at 9:00 a.m.

24
25 Members present and constituting a quorum of the Board were:

- 26
27
- Kenneth Maynard, Architect, Chairperson
 - Boyd Brownfield, PE, Civil Engineer, Vice-Chair
 - Craig Fredeen, PE, Mechanical Engineer
 - Clifford Baker, PLS, Land Surveyor
 - Charles Leet, PE, Civil Engineer
 - Richard Heieren, PLS, Land Surveyor
 - Harley Hightower, Architect
 - Burdett Lent, LA, Landscape Architect
 - Terry Gorlick, Public Member
- 36
- Mark Morris, PE, Electrical Engineer, joined the meeting at 3:15 p.m.
 - Daniel Walsh, PE, Mining Engineer, joined the meeting at 10:10 a.m.
- 39

40 Representing the Division of Corporations, Business and Professional Licensing was:

- 41
- Ginger Morton, Executive Administrator
 - Vern Jones, Licensing Examiner
 - Naseer Dhaamin, Investigator
 - John Savage, Investigator
 - Richard Younkins, Chief Investigator
- 47
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1 Joining portions of the meeting were the following members of the public:

- 2
- 3 • Paul Whipple, Land Surveyor, representing himself
- 4 • Carol Olson, representing the State Fire Marshal's Office
- 5 • Marc Eid, representing himself
- 6

7 **Agenda Item 2 – Review/Amend Agenda**

8

9 The following additions were made to the agenda:

- 10
- 11 • A discussion regarding the NCEES Annual Meeting was added to Agenda Item
- 12 19, NCEES WZONE Meeting Reports
- 13 • Developing a continuing education log for surveyors on the AELS web site was
- 14 added to Agenda Item 15, New Business
- 15 • A discussion regarding House Bill 81 was added to Agenda Item 14,
- 16 teleconference with Assistant Attorney General David Brower
- 17

18 **Agenda Item 3 – Ethics Reporting**

19

20 There were no ethical conflicts to report.

21

22 **Agenda Item 4 – Review/Approve Minutes**

23

24 The following changes were made to the draft May 24-26, 2006 minutes:

- 25
- 26 • Page 2, line 26 – change “was” to “were”
- 27 • Page 2, line 3 – change “a.m.” to “p.m.”
- 28 • Page 4, line 33 – change “drafting” to “cad graphics”
- 29 • Page 14, line 33 – change “scope” to “area of expertise”
- 30

31 **On a motion duly made by Heieren, seconded by Fredeen, and approved**

32 **unanimously, it was**

33

34 **RESOLVED to approve the May 24-26, 2006 minutes as amended.**

35

36 Hearing no objection the motion passed.

37

38 **Agenda Item 5 – Correspondence**

39

40 A. David Bear, PLS. Land Surveyor, David Bear, wrote to the board on July 13, 2006

41 suggesting that the board mail out a notice to contractors, utilities, municipalities and realtors

42 advising them of the newly adopted definition of the practice of land surveying.

43

44 The board asked the Executive Administrator to send a notice to the state organizations such as

45 the Home Builders Association, Association of General Contractors, etc. Baker indicated he

46 would assist in writing the notice which will include the language of NCEES *Model Rule* 210.25,

47 Inclusions and Exclusions of Surveying, which the board adopted by reference, effective August

48 19, 2006. The board also asked if this could be noticed in the major newspapers.

49

50

51

52

53

1
2 B. Dennis Nottingham, PE. Professional Engineer, Dennis Nottingham, of PND Engineers, Inc.
3 wrote to the board on June 30, 2006 regarding the compromising of PND's patents. Brownfield
4 volunteered to respond to Mr. Nottingham's letter.
5

6 C. News Release from the National Council of Examiners for Engineering and Surveying
7 (NCEES). NCEES released a memo on July 6, 2006 announcing its new Registered Continuing
8 Education Providers Program (RCEEP) that began on August 1, 2006. The new program is a
9 comprehensive registry of continuing education providers that have demonstrated adherence to
10 high-quality, effective practices in professional education for engineers and surveyors. It is a
11 joint effort between NCEES and the American Council of Engineering Companies. NCEES
12 launched www.rcep.net, a web site that will make it easier for engineers and surveyors to fulfill
13 and track continuing professional competency requirements.
14

15 D. News Clip from the National Council of Architectural Registration Boards (NCARB) dated
16 July 26, 2006. NCARB announced the sunsetting of member board liaisons from the Intern
17 Development Program (IDP). In past years NCARB had funded member board liaisons to
18 attend the annual IDP Coordinators' Conference to receive updated program information and to
19 interact with IDP State Coordinators and Educator Coordinators. Hightower had been serving
20 as Alaska's IDP member board liaison.
21

22 NCARB stated that the need for the member board liaison had been significantly reduced due to
23 the advent of web-based information that now provides instantaneous access to current IDP
24 requirements. Also, a recent IDP Coordinating Committee survey found that few interns were
25 utilizing member board liaisons as an information source.
26

27 E. June 21, 2006 letter from Alexander Whitman, P.E. Mr. Whitman wrote to the board seeking
28 information on Alaska's policy regarding sealing and electronic transmittals. Mr. Whitman
29 indicated he is registered in several states and had written to each state he is registered in
30 asking for each state's policy.
31

32 The board asked the Executive Administrator to respond to Mr. Whitman's letter and also ask if
33 he would forward to the board the results of his survey.
34

35 The board also asked the Executive Administrator to add a section to the Building Official's
36 Manual stating that registrants should always retain one sealed or stamped document bearing
37 an original signature.
38

39 F. August 10, 2006 correspondence from Dr. Robert A. Perkins. Dr. Perkins' correspondence
40 was in regard to an email sent by the Executive Administrator to all
41

42 Dr. Perkins is a civil and environmental engineering professor at the University of Fairbanks.
43 Dr. Perkins was expressing his professional opinion that an engineering student should be able
44 to sit for the Fundamentals of Engineering Examination (FE) at any time during their academic
45 career. The AELS board requires that students complete at least 75% of their engineering
46 curriculum leading to a bachelor's degree in engineering to be eligible to sit for the FE
47 examination.
48

49 Walsh volunteered to respond to Dr. Perkins' correspondence since the two are colleagues.
50

51 G. August 7, 2006 letter from John C. Chen, President of the American Institute of Chemical
52 Engineers (AIChE) and Terry E. Shoup, President of the American Society of Mechanical
53 Engineers. Mr. Chen and Mr. Shoup had written to the board urging it to vote against the
54

1 change to the NCEES Model Law adding 30 credits to the PE requirements that will be
2 considered at the 85th NCEES Annual Meeting in September 2006.

3
4 The letter stated that AIChE and ASME have determined that the B.S. degree and engineering
5 experience prior to sitting for the PE exam is sufficient to protect the safety and health of the
6 public for chemical and mechanical engineering. However, the letter also stated that after a
7 thorough evaluation by the American Society of Civil Engineers (ASCE) the ASCE determined
8 that 30 additional credits are necessary for civil engineers to complete their professional degree
9 program. The letter asked that if the change is approved at the Annual Meeting that it be limited
10 to the profession of civil engineering only.

11
12 The board discussed its position that it does not agree with requiring an additional 30 credits as
13 a professional engineer requirement and that ABET should be charged with increasing the
14 number of credits needed to earn an ABET accredited bachelor's degree in an engineering
15 curriculum.

16
17 H. August 9, 2006 letter from the Center for Professional Engineering Education Services (the
18 Center). The Center, an affiliate of NCEES, wrote announcing the opening of its doors to offer
19 foreign degree evaluation services to member boards and registration applicants beginning
20 September 5, 2006.

21
22 **Agenda Item 6 – Meet in Subgroups**

23
24 The board began by discussing prioritizing the subcommittees and putting on “hold” those that
25 were low on the priority list. The board also discussed putting target dates for completion.

26
27 A. Additional Engineering Disciplines. A target date of 2007 was set for the board to determine
28 if additional disciplines should be added or if the board should opt for a “general” professional
29 engineer registration. Leet was added as a member of this subcommittee.

30
31 B. Continuing Education. Brownfield had prepared a draft of proposed continuing education
32 (CE) regulations requiring continuing education for architects, engineers and landscape
33 architects. He noted that one problem this subcommittee has encountered is in defining health,
34 safety and welfare. Maynard said he would like to have the Attorney General's Office review
35 these draft regulations before they are public noticed.

36
37 It was discussed whether or not the definition of health, safety and welfare should be included in
38 the CE regulations or if the definition should be in 12 AAC 36.990 Definitions. Advice will be
39 sought from Jun Maiquis and Gayle Horetski on this matter.

40
41 **On a motion duly made by Heieren, seconded by Baker, it was**

42
43 **RESOLVED to accept the draft regulations as presented.**

44
45 Following discussion Heieren withdrew his motion

46
47 **On a motion duly made by Walsh, seconded by Fredeen, it was**

48
49 **RESOLVED to delete Section 12 AAC 36.405(h)(5) and (i) from the draft continuing**
50 **education regulations.**

1 A friendly amendment was made by Gorlick to separate (h)(5) and (i) into two separate votes.

2

3 Following discussion a roll call vote to delete Section (i) was conducted as follows:

4

5 Maynard – Yes

6 Baker – Yes

7 Brownfield – No

8 Fredeen – No

9 Heieren – No

10 Hightower – Yes

11 Gorlick – Yes

12 Walsh – Yes

13 Leet - Yes

14

15 The motion carried and Section (i) will be deleted.

16

17 **On a motion duly made by Hightower, seconded by Walsh, it was**

18

19 **RESOLVED to delete Section 12 AAC 36.405(h)(5) from the draft continuing**
20 **education regulations.**

21

22 Following discussion a roll call vote to delete Section 12 AAC 36.405(h)(5) was conducted as
23 follows:

24

25 Maynard – No

26 Baker – Yes

27 Brownfield – No

28 Fredeen – No

29 Heieren – No

30 Hightower – Yes

31 Gorlick – Yes

32 Walsh – Yes

33 Leet - Yes

34

35 There was not a majority vote and the motion failed. Section 12 AAC 36.405(h)(5) will remain in
36 the draft regulations.

37

38 Maynard stated that he felt (n) of 12 AAC 36.405 should not be in this section because it is
39 more of an ethics issue.

40

41 **On a motion duly made by Lent, seconded by Fredeen, it was**

42

43 **RESOLVED to delete Section 12 AAC 36.405(n) from the draft continuing**
44 **education regulations.**

45

46 Following discussion a roll call vote to delete Section 12 AAC 36.405(n) was conducted as
47 follows:

48

49 Maynard – Yes

50 Baker – No

51 Brownfield – No

52 Fredeen – Yes

53 Heieren – No

54 Hightower – Yes

1 Gorlick – No
2 Walsh – Yes
3 Leet - Yes

4
5 There was not a majority vote and the motion failed. Section 12 AAC 36.405(n) will remain in
6 the draft regulations.

7
8 **On a motion duly made by Heieren, seconded by Baker, it was**

9
10 **RESOLVED to accept the draft regulations as presented and edited except for the**
11 **definition of health, safety and welfare.**

12
13 Hearing no objection the motion passed.

14
15 Other minor changes were made to the regulations. Brownfield said he will get a revised copy
16 to the Executive Administrator and she will work with Jun Maiquis, Regulations Specialist, and
17 Gayle Horetski, Assistant Attorney General, to make whatever revisions to the regulations they
18 deem appropriate prior to public noticing.

19
20 The board discussed the length of time the regulations should be noticed. It was agreed to
21 have the Regulations Specialist public notice the draft regulations for 60 days.

22
23 The target date for this project will be to have the CE regulations in effect for the December 31,
24 2009 registration renewal.

25
26 C. Disciplinary Process. This will be brought up at the next meeting since the board will be
27 meeting at the NCEES Annual Meeting in September and attending the Law Enforcement
28 Program. Gorlick stated he would like to receive comments from the other members following
29 the NCEES meeting and he would put together a document for review at the November
30 meeting.

31
32 Gorlick indicated he would get a draft of a policy manual finished after communicating with
33 Investigator Dhaamin and that he would also send a copy to Investigator Younkens for comment.
34 He was hopeful the policy manual could be finalized following the Law Enforcement Program at
35 the Annual Meeting.

36
37 The target date for completion of a policy manual on the disciplinary process is 2006.

38
39 D. Electronic Transmittals. This subcommittee was dissolved as Fredeen indicated he believed
40 he had the language needed.

41
42 E. Incidental Practice. Maynard said he would like to finally get this pinned down. He further
43 stated that one of the things that is deficient in the board's regulations is the definition of each of
44 the areas of practice, except landscape architecture. This topic was given a target date of
45 2007.

46
47 F. Jurisprudence Exam. Heieren told the board he thought this could be handled fairly quickly
48 by email. The Executive Administrator was asked to forward portions of the AELS Statutes and
49 Regulations to each board member and ask that they develop five questions from the topics
50 they are given. These will be brought to the November board meeting.

51
52 The board reviewed correspondence from Assistant Attorney General David Brower that stated
53 that the board has authority to require a jurisprudence exam for initial registration but not for
54 registration renewal. However, he also said that the board could give CE credit to a registrant

1 for completing a jurisprudence questionnaire.
2

3 G. Legislative Changes. Maynard told the board there may be five to six items to put before the
4 legislature next session. He said most were housekeeping items so should go unopposed. He
5 also said he would like to have the bills the board will be introducing pre-filed. It was discussed
6 that Sam Kito, lobbyist for the Alaska Professional Design Council (APDC,) would be a good
7 person for the board to contact with its legislative efforts.
8

9 H. Site Adaptations. Hightower reported that this issue could be resolved at this meeting, but it
10 may require a change to the regulations. He said he would like this subcommittee to get
11 together before the next meeting to draft language to bring to the November meeting. He also
12 said that the language that DOTPF had provided to the board could be used to clean up the
13 current regulations. Hightower indicated he would write to DOTPF and let them know what the
14 board is doing on this issue. The target date for this issue is 2006.
15

16 I. Stop Work Orders. This was also given a target date of 2006 since the language is already
17 written in old HB 172.
18

19 At the request of Baker, a new subcommittee was formed, chaired by Baker, to define “course
20 work in board approved curriculum in land surveying” as referenced in 12 AAC 36.065(a)(2). It
21 was determined that a similar project would not be needed for engineers, as the approved
22 courses could be determined from the engineering curriculum. Since the land surveyor says
23 “board approved” there is a need for an approved list.
24

25 Comity Regulations. Morris, as chair, and members Fredeen, Heieren, Walsh and Brownfield
26 will work on drafting new comity regulations for presentation at the next meeting.
27

28 *Break at 10:00 a.m.*

29 *Reconvene at 10:10 a.m.*
30

31 **Agenda Item 10 – Investigative Report**

32
33 The board welcomed Division Investigator Naseer Dhaamin to the meeting at 11:15 a.m.
34 Dhaamin introduced the board’s new part-time investigator John Savage. Dhaamin reported on
35 the August 2006 investigative report that had been provided to the board.
36

37 Maynard expressed concern that the report showed two cases pending in the Attorney
38 General’s Office that were initiated in 2002. He asked the Executive Administrator to find out
39 from the Attorney General’s Office the status of these cases and why they are still pending. He
40 also asked that future Investigative Reports contain information on cases pending in the AG’s
41 Office and why they are not resolved.
42

43 Gorlick asked if the section of the report listing Memorandum of Agreements (MOAs) Pending
44 were items waiting for board action and if they were public information. Gorlick was told that
45 MOAs are not public information until they are accepted and signed by the registrant and the
46 board chair.
47

48 The board then reviewed the “closed” cases. Dhaamin indicated that most of the cases closed
49 with warning letters were for violations of not placing a date near a stamp. Heieren expressed
50 his opinion that a warning letter was appropriate, but that he did not see this as a health, safety
51 and welfare issue and felt the board and/or investigators were spending too much time on it.
52

53 Maynard asked what the closed cases labeled “Director Caseload Reduction” meant. Dhaamin
54 explained that an investigator had resigned and Chief Investigator Younkins had closed the

1 cases. Maynard was quite concerned with this and asked if we could have Younkens join the
2 meeting. Baker expressed concern because these cases that were closed were 2004-2005
3 cases, while there are still cases from 2002 that are still open. Heieren expressed his opinion
4 that it may be that the cases had no merit and that is why they were closed. A short discussion
5 followed regarding how the complaints are titled, which is often misleading.

6
7 Brownfield told the board that he believes the new process of meeting with the investigators is
8 going well. The board discussed how often it should be meeting with the investigators and that
9 it would like to have members at the meeting in the same discipline as the registrant being
10 complaint against. There was also discussion regarding follow up or closure to the cases
11 discussed after the meeting.

12
13 Fredeen remembered that at the last meeting he had requested to have copies of "closed"
14 letters in the board packet so the board could question the action taken. The Executive
15 Administrator was asked to make this request again.

16
17 Younkens joined the meeting and explained that the cases closed under "Director Caseload
18 Reduction" were cases that had been open for some time and could not be resolved. He agreed
19 they could have been titled differently, perhaps titled as "no basis" so as not to be misleading.

20
21 The board told Younkens it was going to pursue legislation again for a stop work order and
22 Younkens said that would make his job a lot easier. Younkens said it would also make the
23 investigator's job easier if the board had clear definitions in regulation of the disciplines the
24 board governs.

25
26 Younkens also told the board that his investigators had been communicating with the State Fire
27 Marshall's Offices on unstamped plans. Carol Olson, State Fire Marshal, said her office
28 continues processing plans and alerting the investigators when warranted. Younkens said he
29 feels it is very important to maintain a good working relationship between the State Fire
30 Marshall's Office and the division investigators.

31
32 The board thanked Dhaamin and Savage and they left the meeting at 12:05 p.m.

33
34 *Break for lunch at 12:05 p.m.*
35 *Reconvene at 1:15 p.m.*

36
37 **Agenda Item 8 – Expenditure Report**

38
39 The board reviewed the August 3, 2006 expenditure report. Very little time was spent on the
40 report as the board has a difficult time understanding it.

41
42 Morris was to have discussed the expenditure report with former board member Lance Mearig,
43 but did not have an opportunity to do so. He said he would do this before the next meeting.

44
45 **Agenda Item 6 – Subcommittees con't**

46
47 The board returned to a discussion of legislative changes. The board was in agreement that
48 there should be two bills filed; one with a few items of housekeeping items and the second
49 being the stop work order.

50
51 Stop Work Order. Regarding the stop work order, Brownfield said the board needs to meet with
52 Director Urion and get him on the side of the board to get this successfully through the
53 legislature.

1
2
3 Registrants to Cooperate with Investigators. The Executive Administrator had provided
4 language to be added to AS 08.48.121 to require registrants to cooperate with investigators in
5 the course of an investigation and mandating that registrants have a duty to report any known
6 violations of AELS statutes or regulations. Fredeen wondered if this needed to be in statute or if
7 it could be a new regulation as a part of the ethics. The board decided to ask this question of
8 AAG Brower when he would be teleconferenced in the next day.
9

10 **Agenda Item 9 – Public Comment**

11
12 The first person present for public comment was land surveyor applicant by examination Marc
13 Eid. Eid was addressing the board because he had an application for review before them. Eid
14 had applied to the board previously but did not pass the Professional Surveying (PS) exam
15 within five years, so by regulation he had to reapply. Because of the education requirements
16 enacted in January 2004 he does not now meet the requirements to be eligible to sit for the PS
17 exam. He was appealing to the board for consideration on his application.
18

19 Lent told the board that there was a landscape architect registrant that wanted to be present for
20 public comment but had the date wrong. Lent explained the person's concern was about the
21 language in 12 AAC 36.068 regarding mentoring. He said people are confused by the
22 regulation and some believe that the mentoring is in place of the actual experience. The board
23 discussed this in detail. The board asked the Executive Administrator to put something on the
24 AELS web site explaining that mentoring did not replace the work experience requirement, but
25 that it means if an applicant is unable to work under the supervision of a registered landscape
26 architect, they can gain experience under someone who is not registered but must also comply
27 with the mentoring requirements at the same time.
28

29 **Agenda Item 10 – Regulation Update**

30
31 A. 12 AAC 36.067 Date of Experience The board reviewed two proposed draft
32 regulations which would allow exam applicants to be approved conditionally to sit for an exam if
33 the qualifying work experience is within 60 days of the experience required to be approved.
34

35 **On a motion duly made by Leet, seconded by Walsh, it was**

36
37 **RESOLVED to withdraw the regulation project to change the date of experience in**
38 **12 AAC 36.067.**
39

40 Following discussion a roll call vote to withdraw this regulation project was conducted as
41 follows:
42

43 Maynard – Yes
44 Baker – Yes
45 Brownfield – Yes
46 Fredeen – No
47 Heieren – No
48 Hightower – Yes
49 Gorlick – Yes
50 Walsh – Yes
51 Leet - Yes
52

53 By a majority vote this regulation project will be withdrawn.
54

1
2
3
4 B. Regulations public-noticed and ready for adoption.

5
6 Having considered public comment, if any, and any additional cost to the public:

7
8 **On a motion duly made by Baker, seconded by Gorlick, and approved**
9 **unanimously, it was**

10
11 **RESOLVED to adopt the changes to the following regulations:**

- 12
13
 - 12 AAC 36.040 Simplified Application for Reexamination
 - 12 AAC 36.050 Application Deadlines
 - 12 AAC 36.070 Postponements.

14
15
16
17 C. To be Considered for new regulation projects

18
19 1) 12 AAC 36.105 Engineer Registration by Comity. A subcommittee was appointed to
20 rewrite the comity regulations and the committee will have a draft ready for board review at the
21 November meeting.

22
23 2) 12 AAC 36.111 Practice of Land Surveying.

24
25 **On a motion duly made by Baker, seconded by Fredeen, and approved**
26 **unanimously, it was**

27
28 **RESOLVED to approve for public notice changing the revision date of the NCEES**
29 **Model Rule 210.25 referenced in 12 AAC 36.111 from 2004 to 2005.**

30
31 Hearing no objection the motion passed.

32
33 **Agenda Item 6(G) – Legislative Changes con't.**

34
35 The board returned briefly to legislative recommendations. Maynard explained that NCARB had
36 adopted Resolution 06-3 to its Model Laws requiring that each branch office of a firm that offers
37 architecture should have a registered architect in that office. The AELS Board only requires that
38 a registered architect be in responsible charge in the main office.

39
40 **On a motion duly made by Hightower, seconded by Baker, it was**

41
42 **RESOLVED to adopt the NCARB Rules of Conduct to require a registered architect**
43 **in each branch office of a firm.**

44
45 By unanimous vote the motion failed.

46
47 6(G)(5) Seals. Next the board discussed adding “calculations” to AS 08.48.221 Seals.
48 Hightower and Maynard agreed that calculations should require stamping.

49
50 Gorlick stated that because of health, safety issues he would encourage everyone to vote for
51 this. Heieren disagreed and said that it is covered under the language “similar documents”
52 already in the statutes.

1 Maynard said he viewed this as a gap in the statute and it was important that calculations be
2 included.

3
4
5
6 **On a motion duly made by Leet, seconded by Brownfield, it was**

7
8 **RESOLVED to initiate a legislative project to require calculations to be stamped.**

9
10 A roll call vote was conducted as follows:

11
12 Maynard – Yes
13 Baker – No
14 Brownfield – No
15 Fredeen – No
16 Heieren – No
17 Hightower – Yes
18 Gorlick – Yes
19 Walsh – Yes
20 Leet - No

21
22 By a majority vote the motion failed and this will not become a legislative project.

23
24 6(G)(6) NICET Exemption. The Board will move forward with an exemption from
25 registration in AS 08.48.331 for fire protection engineers certified through NICET. However,
26 Fredeen stated that perhaps the board should let the NICET fire protection engineers take the
27 lead on this legislative recommendation. He indicated he would follow up with the fire protection
28 engineers.

29
30 **On a motion duly made by Baker, seconded by Heieren, it was**

31
32 **RESOLVED to initiate and/or work with the fire protection engineers to initiate a**
33 **legislative project to exempt fire protection engineers certified through NICET**
34 **from registration with the AELS Board.**

35
36 Hearing no objection the motion passed.

37
38 6(G)(7) Mining Engineer Position on Board. Walsh stated that he felt it was very
39 important to have the mining engineer position on the board filled by a mining engineer and not
40 having a mining engineer on the board could be problematic.

41
42 It was explained that the reasoning behind this legislative recommendation is that oftentimes
43 there is not a mining engineer available to fill the vacant spot, and the board would like the
44 option of filling the vacancy with a petroleum or chemical engineer rather than leave the position
45 vacant.

46
47 Walsh said he still felt it was important to have a mining engineer on the board and that the
48 board should be proactive in recruiting a mining engineer. The Executive Administrator
49 explained that when the position was last vacant she had sent letters to all in-state mining
50 engineers advising of the vacancy and encouraging registrants to apply to Boards and
51 Commission for the position.

52
53 **On a motion duly made by Leet, seconded by Hightower, it was**

1
2 **RESOLVED to initiate a legislative project to allow for the substitution of a**
3 **petroleum or chemical engineer on the board should a mining engineer not be**
4 **available.**
5
6
7

8 A roll call vote was conducted as follows:
9

10 Maynard – Yes
11 Baker – Yes
12 Brownfield – Yes
13 Fredeen – Yes
14 Heieren – Yes
15 Hightower – Yes
16 Gorlick – Yes
17 Walsh – No
18 Leet - Yes
19

20 By a majority vote the motion passed and this will become a legislative project.
21

22 **Agenda Item 11 – Application Review/Executive Session**
23

24 **On a motion duly made by Heieren, seconded by Fredeen, and approved**
25 **unanimously, it was**
26

27 **RESOLVED to adjourn into Executive Session under the authority of AS 44.62.310**
28 **for the purpose of reviewing applicant files.**
29

30 The board adjourned into Executive Session at 3:15 p.m. A sign was placed on the door
31 indicating the board was now in Executive Session.
32

33 The board recessed at 6:30 p.m. until 8:00 a.m. on Friday, August 18.
34

35 **Friday, August 18, 2006**
36

37 The Board returned from Executive Session at 8:00 a.m.
38

39 **Agenda Item 12 – Call to Order and Roll Call**
40

41 The Chair called the meeting to order at 8:00 a.m. and the board remained in Executive Session
42 to complete application review until 8:30 a.m.
43

44 Members present and constituting a quorum of the Board were:
45

- 46 • Kenneth Maynard, Architect, Chairperson
- 47 • Boyd Brownfield, PE, Civil Engineer, Vice-Chair
- 48 • Craig Fredeen, PE, Mechanical Engineer
- 49 • Clifford Baker, PLS, Land Surveyor
- 50 • Charles Leet, PE, Civil Engineer
- 51 • Richard Heieren, PLS, Land Surveyor
- 52 • Harley Hightower, Architect
- 53 • Daniel Walsh, PE, Mining Engineer

- 1 • Burdett Lent, LA, Landscape Architect
2 • Terry Gorlick, Public Member
3 • Mark Morris, PE, Electrical Engineer
4
5
6
7

8 Representing the Division of Corporations, Business and Professional Licensing was:
9

- 10 • Ginger Morton, Executive Administrator
11 • Vern Jones, Licensing Examiner
12

13 Representing the Department of Law, Attorney General's Office was:
14

- 15 • David Brower, Assistant Attorney General
16

17 Joining a portion of the meeting was the following member of the public:
18

- 19 • Dale Nelson, representing the Alaska Society of Civil Engineers (ASCE) and the
20 Alaska Professional Design Council (APDC).
21

22 **Agenda Item 14 - AAG David Brower**
23

24 Assistant Attorney General David Brower joined the meeting by teleconference at 8:30 a.m.
25

26 Statutory Authority for Jurisprudence Exam. Brower had provided a memo regarding the
27 board's statutory authority to require a jurisprudence exam for initial registration and/or
28 registration renewal.
29

30 Brower told the board that it had statutory authority to require a jurisprudence exam for initial
31 registration but not necessarily for registration renewal. He did say, however, that the
32 continuing education (CE) statute might authorize the board to permit a renewing registrant to
33 complete a jurisprudence "questionnaire", as some other boards require, as part of their CE. He
34 cautioned that pursuant to the board's statutory language the CE requirement may not exceed
35 national standards.
36

37 HB 81. House Bill 81 passed the legislature this session and Maynard had a concern
38 that it was in conflict with the AELS statutes. Brower explained that the only change that was
39 made was changing the regulation so that a contractor is limited to construction of one
40 commercial building every two years instead of yearly.
41

42 Cooperate with Investigators. The board had been discussing a legislative project to
43 require cooperation with investigators in an investigation. The board asked if this should be in
44 statute or if it could be in regulation. Fredeen wondered if this could be included in the board's
45 ethics and what the disciplinary action might be if someone did not cooperate with the
46 investigators. The board asked Brower to research this issue and report back at the November
47 meeting.
48

49 In the context of the current board interpreting regulations differently than prior boards, it was
50 asked of Brower if the current board is bound by a previous board's interpretations and actions
51 when reviewing applications. Brower responded that the current board is not bound by a
52 previous board's interpretations and actions.
53

1 Morris explained to Brower that previous boards had approved applicants for registration by
2 comity if they had taken an NCEES exam in a discipline other than which they were now
3 applying so long as they had 10 years post-registration experience in the discipline for which
4 they were applying. He continued, telling Brower that the present board interprets the
5 regulations to mean that an applicant for registration by comity must have passed the NCEES
6 exam in the same discipline for which they are applying regardless of how much experience
7 they have in that discipline.
8

9 Brower said he did not see a problem with the board interpreting the regulations differently than
10 previous boards.
11

12 Brower left the meeting at 9: 15 a.m.
13

14 **On a motion duly made by Morris, seconded by Baker, it was**

15
16 **RESOLVED to adopt a board policy that 12 AAC 36.105(b) be interpreted by the**
17 **board to mean that an engineer by comity applicant has to have satisfied the**
18 **education, experience and exam requirements required by AS 08.48 in the same**
19 **discipline in which they are applying.**
20

21 A roll call vote was conducted as follows:
22

23 Maynard – Yes
24 Baker – Yes
25 Brownfield – Yes
26 Fredeen – No
27 Heieren – No
28 Hightower – Yes
29 Gorlick – Yes
30 Walsh – Yes
31 Leet – Yes
32 Morris - Yes
33

34 By a majority vote the motion passed and this will become a board policy that an applicant must
35 have passed the NCEES exam in the same discipline for which they are applying in order to
36 become registered in Alaska.
37

38 **On a motion duly made by Morris, seconded by Gorlick, and approved**
39 **unanimously, it was**

40
41 **RESOLVED to adopt a board policy that 12 AAC 36.105(d) be interpreted by the**
42 **board to mean a non-NCEES exam.**
43

44 The motion passed unanimously by roll call vote.
45

46 A long discussion followed. Fredeen suggested that the language of 12 AAC 36.101(a) be
47 amended to delete the words “Unless an application is registered by comity under AS
48 08.48.191” from the beginning of the sentence. He then suggested that subsection (c) of this
49 section be amended to add the language “except as noted in 12 AAC 36.105(d)” at the end of
50 that section
51

52 The board asked the Executive Administrator to add these two items to the Board Policies. She
53 was also asked to include the Board Policies in each board meeting packet.
54

1 **On a motion duly made by Morris, seconded by Gorlick, it was**

2
3 **RESOLVED to adopt a board policy that the examination referenced in 12 AAC**
4 **36.105(d)(1) be in the same discipline for which the applicant is applying.**

5
6 A roll call vote was conducted as follows:

7
8 Maynard – Yes
9 Baker – Yes
10 Brownfield – Yes
11 Fredeen – Yes
12 Heieren – Yes
13 Hightower – Yes
14 Gorlick – Yes
15 Walsh – Yes
16 Leet – Yes
17 Morris - Yes

18
19 The motion passed unanimously.

20
21 *Break at 10:00 a.m.*

22 *Reconvene at 10:10 a.m.*

23
24 **On a motion duly made by Baker, seconded by Leet, and approved unanimously, it**
25 **was**

26
27 **RESOLVED to adjourn into Executive Session under the authority of AS 44.62.310**
28 **for the purpose of reviewing applicant files.**

29
30 The board adjourned into Executive Session at 10:10 a.m. and returned at 10:15 a.m.

31
32 **Agenda Item 15 – New Business**

- 33
34 • Landscape Mentoring. This agenda item had been previously addressed in the meeting.

35
36 **Agenda Item 16 – Old Business**

- 37
38 • Building Official's Manual. The Executive Administrator had made housekeeping
39 changes to the existing Building Official's Manual. The board members made a few minor
40 changes and were asked to read the Building Official's Manual before the next meeting and
41 be prepared to discuss revisions.

42
43 While discussing the Building Official's Manual the issue of a legislative project to require the
44 sealing of calculations was revisited.

45
46 **On a motion duly made by Walsh, seconded by Gorlick, it was**

47
48 **RESOLVED to reconsider the board's previous vote on requiring calculations to**
49 **be sealed.**

50
51 Following discussion the motion failed by a show of hands; five for and five against. The motion
52 will not be reconsidered and there will not be a legislative project to require calculations to be
53 sealed.

1
2 **Agenda Item 17 – FY 2006 Annual Report**
3

4 The board made minor revisions to the FY 2006 Annual Report that had been prepared by the
5 Executive Administrator and Licensing Examiner.
6

7 **On a motion duly made by Leet, seconded by Baker, and approved unanimously, it**
8 **was**
9

10 **RESOLVED to adopt the FY 2006 Annual Report with minor revisions.**
11

12 Hearing no objection the motion passed.
13

14 The Executive Administrator was asked to have the Annual Report placed on the board's web
15 site.
16

17 Morris stated that while reviewing the Annual Report he was reminded of the audit
18 recommendations in the report regarding additional engineering disciplines. He said he thinks
19 the board needs to come up with a formal response to the sunset audit, as they have asked for
20 a comprehensive study. He continued by saying even if the board elects not to change the
21 current registration disciplines it still needs to conduct a study and give a report back to
22 legislative audit so they know the board did pay attention to the recommendation.
23

24 Maynard said that the subcommittee on engineering disciplines had been put on hold per this
25 meeting, but perhaps it should be reactivated and get a report back to the sunset committee.
26 Leet asked to be added to this subcommittee.
27

28 Morris expressed his concern that the board has received letters from four different disciplines
29 of engineers that the board does not currently register indicating they wanted to be able to be
30 registered in their discipline of engineering. He said the board needs to formally respond to
31 those requests in the form of the comprehensive study and let them know why or why not it will
32 recognize their discipline of engineering.
33

34 Leet, Gorlick and Maynard asked the Executive Administrator to send them copies of the last
35 Sunset Audit report for the board.
36

37 Maynard asked that the sunset audit be placed on the next meeting agenda.
38

39 This issue led to a discussion about the specialty certification that will be a topic to be voted on
40 at the Annual Meeting. Walsh said he believed this was dealing with specialties under structural
41 engineering and not new engineering disciplines.
42

43 Baker recalled that with regard to geological engineers the board decided against adding this
44 discipline because there is not an NCEES exam for this discipline and the cost to the board to
45 develop an exam was very cost prohibitive. He said this information could be part of the
46 comprehensive study the sunset committee will be conducting.
47

48 Fredeen said he had information that the structural engineers in Alaska were organizing and
49 one of their main objectives is to be able to be registered as structural engineers through the
50 AELS Board.
51

52 Dale Nelson, representing ASCE and APDC joined the meeting. Nelson told the board that
53 APDC's fall forum was scheduled for September 27. He told the board that if it should need
54 help with any of its legislative proposals it should contact Sam Kito, APDC's lobbyist. Nelson

1 also said he could help the board with pre-filing bills.

2
3 Nelson asked the board what its position was regarding the additional 30 hours for professional
4 registration that NCEES is proposing. Maynard told him the board is opposed to it, and would
5 like to see ABET increase the number of credits required for an ABET degree.

6
7 *Break for lunch at 12:00 p.m.*

8 *Return from lunch at 1:15 p.m.*

9 **Agenda Item 18 – Examiner’s Report**

10
11 The board reviewed the statistical Examiner’s Report prepared by the Licensing Examiner. A
12 request was made to add to the next report the results of the Architect Registration
13 Examinations (ARE) and the Landscape Architect Registration Examinations (LARE).

14
15 **Agenda Item 19 – NCEES WZONE Meeting Reports/NCEES Annual Meeting**

16
17 NCEES Western Zone Meeting. Leet, Baker and Walsh had attended the NCEES Western
18 Zone meeting in Santa Fe, NM on June 1-3, 2006. The members attending had collectively
19 prepared a report of the highlights of the meeting:

- 20
21 • Requiring surveyors to have a four year degree. Baker said some states are really
22 pushing for this.
23
24 • NCEES is continuing to support the requirement for an additional 30 hours for PE
25 registration, despite controversy, and this will be voted on at the NCEES Annual Meeting
26 in September.
27
28 • The issue of registration for Canadian engineers. A five-year study was conducted to
29 assess how well Canada’s university engineering graduates would perform on the
30 Fundamentals of Engineering (FE) exam. The results of the study showed a +95% pass
31 rate.
32
33 • NCEES will begin providing calculators to exam candidates; candidates will not be
34 allowed to use their own calculators.
35
36 • Another matter to be voted on at the Annual Meeting in September would be the
37 NCEES’ proposal regarding specialty certifications.
38

39 NCEES Annual Meeting. The Executive Administrator told that board that Lt. Governor Loren
40 Leman had agreed to deliver the welcoming speech at the meeting. Brownfield agreed to
41 introduce Lt. Governor Leman at the meeting.
42

43 She then told the board that people were needed to deliver invocations at the beginning of four
44 sessions at the meeting. Morris agreed to deliver the invocation on September 14 at the
45 beginning of the Business Meeting. Leet, or his Paster, Fred Stroud, will deliver an invocation
46 on September 15 at the awards luncheon. Gorlick agreed to give invocations on September 16
47 at the luncheon and banquet.
48

49 Fredeen told the board they needed to discuss some of the issues that the board would be
50 voting on at the meeting.
51

52 The first issue was that of allowing exam candidates to use NCEES provided calculators only
53 beginning with the October 2008 exam administration. NCEES’ proposal is to use a calculator

1 manufactured by Texas Instruments. There would be an additional charge of \$25 to the exam
2 candidate.

3
4 The board discussed potential disadvantages to those candidates that have previously been
5 using Hewlett Packard calculators, and would now have to learn to use the Texas Instrument
6 calculators.

7
8
9
10 **On a motion duly made by Heieren, seconded by Brownfield, and approved**
11 **unanimously, it was**

12
13 **RESOLVED to endorse the use of NCEES supplied calculators to exam**
14 **candidates.**

15
16 Hearing no objection the motion passed.

17
18 The next issue which would require a vote by the board was the NCEES proposal to implement
19 the NCEES' Practice in Engineering Education Award for a trial period of five award cycles,
20 beginning prior to the 2009 Annual Meeting.

21
22 **On a motion duly made by Heieren, seconded by Baker, it was**

23
24 **RESOLVED to endorse the NCEES' Practice in Engineering Education Award**
25 **proposal.**

26
27 The vote was conducted by a show of hands; two voted to endorse the proposal and eight voted
28 against. The motion failed by a majority vote.

29
30 Next the board discussed the NCEES' proposal to amend the Model Law, Section 110.20
31 regarding specialty certification.

32
33 **On a motion duly made by Leet, seconded by Fredeen, it was**

34
35 **RESOLVED to endorse the NCEES' proposal to amend Model Rule 110.20**
36 **regarding specialty certification.**

37
38 A roll call vote was conducted as follows:

39
40 Maynard – Yes
41 Baker – Yes
42 Brownfield – Yes
43 Fredeen – Yes
44 Heieren – Yes
45 Hightower – Yes
46 Gorlick – Yes
47 Walsh – Yes
48 Leet – Yes
49 Morris - Yes

50
51 The motion passed unanimously.

52
53 The last issue for the board's consideration was the matter of NCEES requiring an additional 30

1 semester credit hours for engineering registration. The board had discussed this item
2 previously and all agreed that ABET should be charged with increasing the number of credits
3 needed for an ABET accredited engineering degree instead of requiring 30 additional post-
4 graduate semester hours.

5
6 **On a motion duly made by Heieren, seconded by Baker, it was**

7
8 **RESOLVED to endorse the NCEES' proposal to require an additional 30 semester**
9 **credit hours education for engineer registration.**

10
11
12 A roll call vote was conducted as follows:

13
14 Maynard – No
15 Baker – No
16 Brownfield – No
17 Fredeen – No
18 Heieren – No
19 Hightower – No
20 Gorlick – No
21 Walsh – No
22 Leet – No
23 Morris - No

24
25 The motion failed unanimously.

26
27 **On a motion duly made by Morris, seconded by Fredeen, and approved**
28 **unanimously, it was**

29
30 **RESOLVED to write a letter from the AELS Board to the professional engineering**
31 **societies and to all other jurisdictions indicating the board's position on the issue**
32 **of 30 additional semester credit hours required for engineer registration.**

33
34 Hearing no objection the motion passed.

35
36 Fredeen volunteered to write the letter and distribute it to the other members for comment
37 before sending it out.

38
39 **Agenda Item 20 – NCARB Annual Meeting**

40
41 Maynard had attended the NCARB Annual Meeting in Cincinnati, Ohio on June 21-24, 2006.
42 Maynard had prepared a report that he said he would forward to the Executive Administrator
43 later.

44
45 Maynard told the board that one primary issue addressed at the meeting was Resolution 06-12
46 to amend the Model Laws regarding the timing of the Architect Registration Examination (ARE).
47 He said this resolution would allow interns to begin taking the ARE prior to completing the
48 Intern Development Program (IDP). This resolution passed, however Alaska voted against it.
49 The passage of this resolution now allows states to begin discussing the issue and making
50 decision for revising laws, if required. Maynard asked to have the ARE timing issue on the next
51 meeting agenda.

52
53 He told the board a second issue was a resolution (resolution 06-03) which would permit a

1 member board executive to serve on the NCARB Board of Directors. This resolution was not
2 moved forward.

3
4 Maynard reported that member boards were informed the dues structure for WCARB members
5 needed to be increased from \$2,500 to \$4,000 annually to cover expenses.

6
7 **Agenda Item 21 – ASLA Licensure Summit Report**

8
9 Lent had attended the American Society of Landscape Architect's (ASLA) Licensure Summit in
10 Burlington, Vermont on June 2-4, 2006 at the request of the local chapter of ASLA. He had
11 prepared a report of the meeting which he distributed to all members.

12
13
14 Lent told the board that the meeting was well attended. He said some of the topics addressed
15 were lobbying, licensing, maintaining licensing, negotiating professional services overlap issues
16 and implementing continuing education programs.

17
18 Lent reported that ALSA is attempting to develop a common policy on continuing education, but
19 that it would be difficult because there are great differences in the CE requirements between the
20 26 states that already have CE in place.

21
22 **Agenda Item 22 – Read Applications into Record**

23
24 **On a motion duly made by Brownfield, seconded by Heieren, it was**

25
26 **RESOLVED to approve the following list of applicants for comity and examination**
27 **as read, with the stipulation that the information in the applicants' files will take**
28 **precedence over the information in the minutes:**

29

	APPLICANT	DISCIPLINE	EXAM OR COMITY	BOARD ACTION
1.	Abossein, Alexander V.	PE Electrical	Comity	Approved
2.	Arnolds, Melanie	PE Civil	Exam	Approved
3.	Barbo, Bradley E.	PE Mechanical	Comity	Approved conditional upon receipt of verification of current license
4.	Bhalaik, Arun	PE Civil	Comity	Approved
5.	Bolds, Nathan W.	Architect	Exam	Approved
6.	Brandt, Joel P.	PE Mechanical	Exam	Approved
7.	Brunson, John C.	PE Mechanical	Comity	Approved
8.	Burke, Duane	PE Civil	Exam	Approved. Registration conditional upon passing FE and Arctic
9.	Burt, Christopher L.	PE Civil	Exam	Approved
10.	Calcara, Jasper	PE Civil	Comity	Approved
11.	Chmielowski, Jessie Louise Carr	PE Petroleum	Exam	Approved. Needs Arctic prior to registration
12.	Cornilles, Nathan B.	PE Civil	Exam	Approved
13.	Cosper, Steven J.	PE Civil	Comity	Approved
14.	Cross James S.	PE Electrical	Exam	Approved conditional upon verification of FE
15.	Daugherty, Leslie K.	PE Civil	Comity	Approved

16.	Dippre, Marc Alan	PE Mechanical	Comity	Approved conditional on passing PE mechanical exam
17.	Dube, Anna T.	PE Petroleum	Exam	Conditional upon being approved for or passing FE
18.	Etter, Arthur B.	PE Civil	Exam	Approved
19.	Gaskins, Bradley M.	Architect	Comity	Approved
20.	Guedelhofer, Otto C.	PE Civil	Comity	Approved
21.	Harris, Court V.	PE Civil	Comity	Approved
22.	Hawkins, Joseph G.	PE Electrical	Exam	Approved
23.	Henderson, Brian W.	PE Electrical	Comity	Approved
24.	Henri, Stephen L.	Architect	Exam	Approved
25.	Herzog, Jennifer J.	PE Civil	Exam	Approved. Needs Arctic before registration
26.	Hibberd, Bradley	PE Electrical	Exam	Approved. FE waiver granted
27.	Holden, Christopher P.	PE Civil	Exam	Approved
28.	Hopper, Troy E.	PE Civil	Comity	Approved
29.	Hotko, Glory R.	PE Civil	Exam	Approved
30.	Kawasaki, Sonja Ngit Yung	PE Civil	Exam	Approved
31.	Kendall, Paul	PE Civil	Exam	Approved
32.	Kincaid, Les Michael	PE Petroleum	Exam	Approved pending verification of FE. Needs Arctic before registration
33.	Knorr, Kathryn Brie	PE Civil	Exam	Approved
34.	Komkov, Marina	Architect	Exam	Approved
35.	Kosmalski, Sharon A.	PE Civil	Exam	Approved. Needs Arctic before registration
36.	Layman, Michael Scott	Architect	Comity	Approved
37.	Miner, Robert F.	PE Civil	Comity	Approved
38.	Myerchin, Greta	PE Civil	Exam	Approved conditional on verification of FE
39.	Norrish, Tyler E.	PE Civil	Exam	Approved. Needs registration fee before registration
40.	O'Neal, T. Jeff II	PE Mechanical	Comity	Approved
41.	Phillips, Bryan D.	PE Mechanical	Exam	Approved
42.	Podzer, Steven A.	PE Mechanical	Comity	Approved
43.	Prater, Naomi Jean	PE Civil	Exam	Approved
44.	Puhek, Michael I.	PE Electrical	Comity	Approved
45.	Read, Kelly A.	PE Mechanical	Exam	Approved
46.	Redington, Julia A.	PE Civil	Exam	Approved
47.	Ricks, Brad L.	PE Chemical	Comity	Approved
48.	Rohrbach, Mark	PE Civil	Comity	Approved conditional on verification of exams and current registration
49.	Schmid, Brian L.	PE Electrical	Exam	Approved
50.	Shavlik, Craig B.	PE Civil	Exam	Approved
51.	Smetena, Robert B.	PE Chemical	Comity	Approved
52.	Snyder, Jason	Landscape Architect	Exam	Approved. Must pass sections AB&D prior to registration

53.	Soiseth, Scott Brian	PE Civil	Comity	Approved
54.	Spurrier, Michael E.	PE Civil	Comity	Approved
55.	Stefanich, Randell F.	PE Civil	Exam	Approved pending Arctic FE waiver granted
56.	Strandberg Roy T.	PE Mechanical	Exam	Approved
57.	Strong, Kevin S.	PE Civil	Exam	Approved
58.	Tingey, Palmer Stuart	PE Civil	Comity	Approved
59.	Tu, Ching-yi	PE Electrical	Comity	Approved conditional upon passing PE Electrical exam
60.	Varela, Francisco	Architect	Comity	Approved
61.	Vincent, Kathleen L.R.	PE Civil	Exam	Approved
62.	White, Janelle Rae	PE Civil	Exam	Approved
63.	Yocom, Arthur R.	PE Electrical	Exam	Approved
64.	Yu, C. Stephen	PE Civil	Comity	Approved
65.	Zhang, Jingwei	PE Civil	Comity	Approved

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Hearing no objection the motion carried.

On a motion duly made by Brownfield, seconded by Baker, it was

RESOLVED to approve the following list of applicants for the FE and FS examinations as read, with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

	APPLICANT	EXAM FE OR FS	BOARD ACTION
1)	Adamczak, Daniel Stephen	FE	Approved
2)	Adamson, Casey Lee	FE	Approved
3)	Arkinson, Heather L.	FE	Approved
4)	Ayotte, Nathan Alan	FE	Approved
5)	Baldrige, Jeffrey Lucas	FE	Approved
6)	Brown, Ray Christopher	FE	Approved
7)	Choromanski, Nicholas	FE	Approved
8)	Cox, Carrie Ann	FE	Approved
9)	Donnelly, Padriac Deven	FE	Approved
10)	Geise, Brian Lowell	FE	Approved
11)	Gransbury, Robert D.	FE	Approved
12)	Green, Richard Myles	FE	Approved
13)	Hoffman, Alexander John	FE	Approved
14)	Holdman, Gwen Pamela	FE	Approved
15)	Hunt, Stephanie A.	FE	Approved
16)	Irlmeier, Ryan Joseph	FE	Approved
17)	Kiana, Anthony D.	FE	Approved
18)	Kodial, Anthony D.	FE	Approved
19)	Latrielle, Gregory Oliver	FE	Approved
20)	Lyons, Kelly Ann	FE	Approved
21)	Maxwell, Tal	FE	Approved
22)	McMaster-Goering, Tina M.	FE	Approved
23)	Nash, George L.	FE	Approved

24)	Nguyen, Long Ngoc	FE	Approved
25)	Norman, Storman, William	FE	Approved
26)	Olivia, Daniel Charles	FE	Approved
27)	Paulus, Peggy Dee	FE	Approved
28)	Persinger, David Andrew	FE	Approved
29)	Pierson, Deborah G.	FE	Approved
30)	Pletnikoff, Christopher C.	FE	Approved
31)	Posey, Matthew L.	FE	Approved
32)	Raidmae, Ryan	FE	Approved
33)	Rotello, Frank T.	FE	Approved
34)	Seekins, Jeremiah I	FE	Approved
35)	Sipin, Irene G.	FE	Approved
36)	Smulski, Kristine M.	FE	Approved
37)	Steffert, Alan H.	FE	Approved
38)	Thompson, Ryan K.	FE	Approved
39)	Tracy, Michael S.	FE	Approved
40)	Tucker, Logan R.	FE	Approved
41)	Wells, Sarah Jo	FE	Approved
42)	Woo, Kris L.M.	FE	Approved
43)	Gillman, Matthew	FS	Approved

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Hearing no objection the motion carried.

On a motion duly made by Brownfield, seconded by Maynard, it was

RESOLVED to find incomplete the following list of applicants for comity and examination as read, with the stipulation that the information in the applicants' files will take precedence over the information in the minutes:

APPLICANT	DISCIPLINE	EXAM-COMITY	BOARD ACTION
1) Roscovius, Steven	PE – Mechanical	Exam	Incomplete – needs 22 months work experience in mechanical engineering.
2) Eid, Marc F.	Professional Land Surveyor	Exam	Incomplete – needs 1.5 years in board-approved survey curriculum
3) Ciampa, David N.	Land Surveyor	Exam	Incomplete. Needs one year experience
4) Gutschow, Ezra Jacob	PE – Mechanical	Exam	Incomplete. College and experience overlapped. Could not determine exact dates without transcripts. Also needs Arctic before registration

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11
12
13
14
15

Hearing no objection the motion carried.

Agenda Item 23 – Review Calendar of Events

The board confirmed the following meeting dates and locations:

1
2 November 16-17, 2006 – Anchorage
3 February 22-23, 2007 – Juneau
4 May 17-18, 2007 - Fairbanks

5
6 **Agenda Item 24 – Board Member Comments, Task List, Sign Wall Certificates,**
7 **Housekeeping, Collect TAs, Receipts**

8
9 The next agenda item was Board Member Comments, Task List, and Housekeeping.

10
11 The Chair and Secretary signed Wall Certificates and the Chair signed the May 2006 meeting
12 minutes.

13
14
15
16 Board members' comments included thanking board staff for their work and commending the
17 other board members for their dedication to serving on the board.

18
19 **Task List Assignments**

20
21 **Maynard**

Serve as Chair on disciplinary process subgroup.
Serve as Chair on incidental practice subgroup.
Serve on legislative changes subgroup.
Serve on stop work order subgroup.
Write 5 jurisprudence exam questions.
Review Building Official's Manual and bring comments to next meeting.

Morris

Serve on jurisprudence exam subgroup. (write 5 questions)
Serve on legislative changes subgroup.
See Lance Mearig regarding division expenditure report.
Serve as Chair on subgroup to rewrite comity regulations.
Review Building Official's Manual and bring comments to next meeting.

Brownfield

Serve on additional engineering disciplines subgroup. (Respond to legislative audit re comprehensive study requested.)
Serve as Chair on stop work orders subgroup.
Serve on disciplinary process subgroup.
Serve as Chair on continuing education.

Serve on subgroup to rewrite comity regulations.
Review Building Official's Manual and bring comments to next meeting.
Write 5 jurisprudence exam questions.

Fredeen

Serve as Chair on additional engineering disciplines subgroup. (Respond to study requested by legislative audit.)
Serve on subgroup to rewrite comity regulations
Serve on site adaptations subgroup.
Serve on stop work orders subgroup.
Write 5 jurisprudence exam questions.
Draft letter to engineering societies and other jurisdiction on board's position regarding 30 additional credit hours.
Follow up with NICET engineers re taking lead on statutory exemption from registration.
Review Building Official's Manual and bring comments to next meeting.

Gorlick

Serve on additional engineering disciplines subgroup.
Serve on disciplinary process subgroup. (Finalize policy manual, discuss with Dhaamin & Younkins, and distribute)
Write 5 jurisprudence exam questions.
Serve on stop work orders subgroup.
Review Building Official's Manual and bring comments to next meeting.

Heieren

Serve as Chair on jurisprudence exam subgroup. (Write 5 questions)
Serve on stop work orders subgroup.
Serve on subgroup to rewrite comity regulations.

Review Building Official's Manual and bring comments to next meeting.

Hightower

Serve on continuing education for architects and engineers subgroup.

Serve on jurisprudence exam subgroup. (Write 5 questions)

Letter to DOTPF re site adaptations – let them know what board is doing. Verbiage for regulation change.

Review Building Official's Manual and bring comments to next meeting.

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Leet

Serve on incidental practice subgroup.

Review Building Official's Manual and bring comments to next meeting.

Write 5 questions for jurisprudence exam.

Serve on engineering disciplines subgroup (respond to study requested by legislative audit)

7
8
9

Walsh

Serve on additional engineering disciplines subgroup.

Serve on continuing education for architects/engineers subgroup.

Serve on jurisprudence exam subgroup. (Write 5 questions)

Review Building Official's Manual and bring comments to next meeting.

Talk with Dr. Perkins re his letter regarding timing for students to sit for FE Exam.

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Serve on incidental practice subgroup.

Serve on continuing education for architects/engineers subgroup.

Serve on disciplinary process subgroup.

Review Building Official's Manual and bring comments to next meeting.

Write 5 questions for jurisprudence exam.

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Define "board approved coursework" for surveyors.
Serve on legislative changes subgroup.
Serve on incidental practice subgroup.
Review Building Official's Manual and bring comments to next meeting.
Write 5 questions for jurisprudence exam.

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Executive Administrator

Finalize, scan and put FY 06 Annual Report on board's web site.
Respond to Whitman re sealing policy and ask for results of his survey.
Contact two AAGs re two cases pending in their offices.
Email jurisprudence questions to all members. Select sections for each member to write 5 questions from.
Email to board list of enforcement issues to be addressed by presenters of Law Enforcement Program at Annual Meeting.
Find out if investigator can close cases without board input.
Ask Investigator Younkins if board can get copies of "closed" letters.
FAQ on web site re landscape architect mentoring.
Find what cost was for the regulation project – "date of experience".
Email revised Building Official's Manual to all members.
Send copy of last sunset audit to Leet, Gorlick & Maynard.
Add two new board policies to existing policies (include in future board packets).
Notice to societies of realtors, contractors, utilities, etc. re practice of land surveying.
Create CE log and forms for surveyors on web site.
Public notice regulation project for new NCARB Education Standard.
Assist with rewriting comity regulations.

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The meeting adjourned at 3:00 p.m.

Respectfully submitted:

Ginger Morton, Executive Administrator

Approved:

Kenneth D. Maynard, FAIA, Chair
Board of Registration for Architects,
Engineers, and Land Surveyors

Date: _____