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4 **STATE OF ALASKA**
5
6 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC**
7 **DEVELOPMENT**
8 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**
9 **BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS & LAND**
10 **SURVEYORS**

11
12 **Minutes of Meeting**
13 **May 29-30, 2008**

14
15
16 **Thursday, May 29, 2008**

17
18 **Agenda Item 1 – Call to Order and Roll Call**

19
20 The Chair called the meeting to order at 8:05 a.m.

21
22 Members present and constituting a quorum of the Board were:

- 23
24
- Boyd Brownfield, Civil Engineer, Chair
 - Craig Fredeen, Mechanical Engineer, Vice-Chair
 - Mark Morris, Electrical Engineer, Secretary
 - Clifford Baker, Land Surveyor
 - Charles Leet, Civil Engineer
 - Burdett Lent, Landscape Architect
 - Daniel Walsh, Mining Engineer
 - Richard Heieren, Land Surveyor
 - Harley Hightower, Architect
- 25
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34 The public member seat and one architect seat on the board are currently vacant.

35
36 Representing the Division of Corporations, Business and Professional Licensing were:

- 37
- Ginger Morton, Executive Administrator
 - Vern Jones, Licensing Examiner
 - John Savage, Investigator
- 38
39
40
41

42 Members of the public in attendance for portions of the meeting were:

- 43
- Carol Olson, representing the Fire Marshal's Office
 - Martin Gutoski, PS, representing the Alaska Society of Professional Land Surveyors (ASPLS)
 - William Mendenhall, CE and PS, representing himself
 - Jack Wilbur, PE, representing himself
 - Jim Loftus, PE, representing himself
 - Tom Scarborough, PS and PE, representing himself
 - Tim Sprout, PS, representing the ASPLS
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1 **Agenda Item 2 – Review/Amend Agenda**

2
3 The following changes were made to the agenda:

- 4
5
 - 6 • Agenda item 6B was added under New Business – CSI-CEN continuing education program.
 - 7 • Agenda item 6C was added under New Business – stamping of permit drawings
 - 8 • Agenda item 19C was added under Board Correspondence – letter from AHFC regarding inspection
 - 9 • Agenda item 17A was added under meeting reports – Report by Heieren on the NCEES Wzone meeting.
 - 10 • Agenda item 14C was added under Unfinished Business – Title 21 rewrite
 - 11 • A new item was added to follow lunch on the first day of the meeting – a presentation by structural engineers

12
13
14
15
16
17 **On a motion duly made by Baker, seconded by Fredeen, it was**

18
19 **RESOLVED to approve the agenda as amended.**

20
21 Hearing no objection the motion passed unanimously.

22
23 **Agenda Item 3 – Ethics Reporting**

24
25 There were no ethical conflicts to report.

26
27 **Agenda Item 4 – Review/Approve Minutes**

28
29 The following amendments were made to the February 2008 minutes:

- 30
31
 - 32 • Page 1, line 45, change “Members” to “Members of the public”
 - 33 • Page 4, line 41, change “board” to “committee”
 - 34 • Page 7, line 29, add the sentence “The board directed Morris and Walsh to study this issue and report back the next day.”
 - 35 • Page 8 line 50, insert language suggested by Walsh to better explain the changes being made to the FE/PE tables
 - 36 • Page 11, line 8, change “Code of Ethics” to “Bylaws”

37
38
39 **On a motion duly made by Heieren, seconded by Baker, it was**

40
41 **RESOLVED to approve the February 7-8, 2008 minutes as amended.**

42
43 Hearing no objection the motion passed unanimously.

44
45 **Agenda Item 5 – Investigative Report**

46
47 Division Investigator, John Savage, joined the meeting at 8:25 a.m.

48
49
50 Savage told the board that since the last meeting there had not been a lot of activity and that his intent is to keep the cases moving.

1 The need for additional investigators was discussed and Savage told the board if a complex
2 case came up the division would make sure there were still enough investigators available
3 to handle the board's cases.

4
5 He said he had been working with the State Fire Marshal's Office and appreciates their
6 cooperation.

7
8 Savage also told the board he would be attending the law enforcement programs being
9 presented at the NCEES Annual Meeting in Minneapolis in August.

10
11 There was a short discussion on Certificates of Authority for corporations, LLCs and LLPs.
12 There seems to be a loophole as these companies are becoming qualified through
13 Corporations, but are not informed that a Certificate of Authority through the AELS Board is
14 also required. The Executive Administrator was asked to speak to the manager of
15 Corporations about this.

16
17 The Executive Administrator was also asked to look into requiring a space for the date to be
18 included on a registrant's professional seal.

19
20 Carol Olson, State Fire Marshal, told the board and the investigator that there is a problem
21 in AS 08.48.331(a)(7), the exemption for a specialty contractor. She said that this statute is
22 not in compliance with the International Building Code (IBC).

23
24 This will be addressed later under committees.

25
26 Brownfield thanked Savage for attending and told him he was doing an outstanding job.

27
28 **Agenda Item 6 – New Business**

29
30 A. Sustainable Building Initiative Ordinance. Lent explained that the Mat-Su Borough had
31 adopted a new ordinance that requires sustainable building techniques to be included in all
32 Requests for Proposals and Design Build bids.

33
34 There followed a discussion on whether continuing education on sustainability would be
35 acceptable as meeting the health, safety, and welfare requirements of the board's
36 continuing education regulations.

37
38 The board discussed whether or not it should have an expert on the subject give a
39 presentation to the board at the next meeting, but decided to spend no further time on this
40 issue as it is not a licensing issue.

41
42 B. CSI-CEN Program. An email from Sandi Velleca had been forwarded to the board. Ms.
43 Velleca was asking the board if it would accept the CSI CEN continuing education program
44 as meeting the CE requirements.

45
46 After a brief discussion the board decided it would look favorably upon the CSI CEN
47 program if it met the health, safety and welfare requirements, but would determine
48 acceptability on a case-by-case basis. If the AIA accepts the program for HSW continuing
49 education then the board will as well.

50
51 C. Stamping of permit drawings.

52
53 Hightower commented that the board's statutes state that a registrant stamps only final
54 drawings, but in the regulations the language says all documents must be stamped.

1
2 Brownfield agreed that the ambiguous language is a problem.

3
4 Heieren expressed his opinion that the language is fine; it is just a matter of interpretation.
5 Brownfield countered by saying that any time a statute or regulation is ambiguous it needs
6 to be changed.

7
8 Morris agreed with Brownfield and stated that this is a real problem for the registrants.

9
10 **A motion was duly made by Morris, seconded by Lent to create a special**
11 **committee on this issue.**

12
13 A friendly amendment was made by Leet, seconded by Lent, and accepted by Morris to
14 place a time limit on the special committee to have a report for the board at the August
15 meeting or it becomes a dead issue

16
17 *Break at 9:45 a.m.*

18 *Reconvene at 10:00 a.m.*

19
20 Following discussion Morris withdrew the motion and Lent withdrew his second.

21
22 **A motion was duly made by Morris, seconded by Lent to create a special**
23 **committee to review 12 AAC 36.185 “use of seals” and AS 08.48.221 “seals”**
24 **and other applicable statutes and regulations. The committee shall investigate**
25 **the subject of stamping permits and other preliminary plans.**

26
27 Hearing no objection the motion passed unanimously.

28
29 The committee will be made up of Morris as Chair and Fredeen and Hightower as members.

30 31 **Agenda Item 7 – Expenditure Report**

32
33 The board briefly reviewed the Expenditure Report.

34
35 Lent commented that based on the excess funds that perhaps registration fees might be
36 reduced for the next renewal.

37 38 **Agenda Item 8 – Examiner’s Report**

39
40 Licensing Examiner, Vern Jones, briefly reviewed the Examiner’s Report for the board. He
41 noted that in all areas of registration, the number of registrants is down slightly.

42 43 **Agenda Item 9 – Committees**

44
45 Brownfield handed out a document titled “Conduct of Committees” for the board to review.

46
47 **A motion was duly made by Heieren, seconded by Fredeen to adopt the**
48 **document “Conduct of Committees” as a board policy.**

49
50
51 Heieren made a friendly amendment to his own motion to change the names of the
52 committees to standing and special committees as these are the terms commonly used in
53 bylaws.

1
2 Heieren withdrew his friendly amendment.
3

4 **On a motion duly made by Heieren and second by Baker, it was**

5
6 **Resolved to change the committee names in the “Conduct of Committees”**
7 **document to Special and Standing Committees.**
8

9 Hearing no objection the motion passed unanimously.

10
11 The motion to adopt the Conduct of Committees document as a board policy was held in
12 abeyance until the document could be amended to reflect standing and special committees.

13 The matter was tabled until later.
14

15 9A. Additional Engineering Disciplines. Brownfield told the board that following lunch some
16 structural engineers were going to address the board on registering structural engineers.
17

18 Brownfield also said he would like to see this issue put to rest at the August 2008 meeting.
19

20 Leet said he sees the board going to a non-discipline state in the future. Brownfield agreed
21 but said there is a need right now for adding structural, environmental and fire protection.
22

23 Morris made a point of order that the discussion was on content, and this should be
24 discussed by the committee.
25

26 Brownfield then stopped the discussion and moved on to public comment.
27

28 **Agenda Item 10 – Public Comment**

29
30 Martin Gutoski, PS. Gutoski told the board he was the past president of the Alaska Society
31 of Professional Land Surveyors (ASPLS) and that Tim Sprout, PS is the current president.
32

33 Gutoski spoke to the board about the Alaska Land Surveying (AKLS) Workshop that is held
34 each June. He felt it would be better to hold the workshop in the winter, as many surveyors
35 that participate as Subject Matter Experts (SME) are too busy in the summer months to
36 attend. He also wondered if the workshop could be held only once every two years instead
37 of yearly.
38

39 William Mendenhall, CE, LS. Mendenhall told the board he had worked on the AKLS
40 Workshop for many years and agrees that it should be held in the winter, rather than the
41 summer. He also wondered if the workshop could be done by teleconference.
42

43 Regarding adding the discipline of structural engineers Mendenhall suggested that civil
44 engineers should be grandfathered in as structural engineers.
45

46 Finally, Mendenhall expressed his opinion that the two-years in an ABET accredited
47 engineering degree curriculum in 12 AAC 36.062 should be left in regulation. 12 AAC
48 36.062 is the regulation that sets out the requirements for eligibility for the Fundamentals of
49 Engineering (FE) examination.
50

51 Tim Sprout, PS. Sprout told the board that he is the current president of the ASPLS.
52

53 He spoke to the AKLS Workshop as well, and told the board that if the board wishes the
54 workshop to be held in June he would make sure surveyors would attend.

1
2 Jack Wilbur, ME. Wilbur told the board he is the President of Design Alaska, but was at the
3 meeting representing himself.
4

5 Wilbur said he agrees with the changes the board is making to 12 AAC 36.195, site
6 adaptation/field alteration, but he thinks it would be helpful if there was a definition of site
7 adaptation. Morris added that there should also be a definition for field alteration, and that
8 perhaps this should be clarified and the regulation re-public noticed.
9

10 **Agenda Item 9 – Committees continued**

11
12 There was still a motion on the table to adopt the document titled “Conduct of Committees”
13 as board policy.
14

15 **The motion passed unanimously and the document “Conduct of Committees” will be**
16 **added to the board’s policies.**
17

18 9B. Disciplinary Action/Process. Lent handed out a document titled “Guidelines for
19 Disciplinary Sanction, or Penalties for Violations of Statutes and Regulations of the AELS
20 Board.” The document is intended to assist in being consistent in assessing penalties for
21 violations of the board’s statutes and regulations. Lent asked the board to review the
22 document and comment. He also said he would seek the help of the board’s investigator,
23 John Savage in finalizing the document.
24

25 9C. Incidental Practice/DOT Signalization. Brownfield told the board the committee was
26 about half done on this assignment, but he still needs to work with the others on the
27 committee. He predicted he would be ready to bring a final product to the August meeting.
28

29 9D. Legislative Liaison. Since the legislative session was over there was nothing to report.
30
31

32 **On a motion duly made by Morris, seconded by Fredeen, it was**

33
34 **RESOLVED to remove Legislative Liaison as a special committee.**
35

36 The motion passed by a majority vote, with Heieren voting no.
37

38 9E. Rewrite Comity Regulations.
39

40 **A motion was made by Morris to abolish the comity regulations committee.**
41

42 Morris withdrew his motion.
43

44 The work of this committee has been completed and the board will be voting later in the
45 meeting to public notice the proposed changes to the comity regulations.
46

47 9F. Building Officials’ Manual. Lent said he would like to see the revised Building Officials’
48 Manual distributed to building, planning and public safety officials.
49

50 **On a motion duly made by Fredeen, seconded by Heieren, it was**

51
52 **RESOLVED to change the Building Officials’ Manual special committee to a**
53 **standing committee.**

1
2 Hearing no objection the motion passed unanimously.

3
4 Brownfield said he would rework the committee assignments and provide that information
5 later.

6
7 *Break for lunch at 12:00 p.m.*

8 *Reconvene at 1:20 p.m.*

9
10 **Agenda Item – Presentation by AK Structural Engineers (agenda add-on)**

11
12 Jim Loftus, PE, was at the meeting representing the Structural Engineers Association of
13 Alaska (SEA). He addressed the board regarding adding the discipline of structural
14 engineering to those regulated by the board. He handed out to the board a document titled
15 “Recommendations for Implementing a Structural Engineering License” prepared by the
16 SEA. He told the board there is a national effort to get all states to register structural
17 engineers.

18
19 **Agenda Item 9 – Committees continued**

20
21 9G. Review of Education tables for FS/PS. Baker handed out a document that explained
22 the reasons he and Heieren believe the engineering degree options in 12 AAC 36.064 and
23 12 AAC 36.065 should be removed from the tables. He explained that more than half of the
24 ABET accredited engineering degrees require only three credits or less of surveying
25 coursework.

26
27 **On a motion duly made by Heieren, seconded by Baker, it was**

28
29 **RESOLVED to approve for public notice changes to remove from the**
30 **classification in 12 AAC 36.064 the “ABET accredited or board approved BS**
31 **degree in civil engineering”, remove from the classification in 12 AAC 36.065**
32 **“Graduate of an ABET accredited or board approved curriculum in civil**
33 **engineering”, and to provide for a one year transition period.**

34
35 Hearing no objection the motion passed unanimously.

36
37 The Executive Administrator was asked to work with the regulations specialist and move
38 forward with public noticing these proposed changes.

39
40 9H. AS 08.48.281, .282 and .331 and Specialty Contractor Exemption (AS 08.48.331(7)).
41 Hightower had made revisions to the existing AS 08.48.331(7) to address the exemption for
42 specialty contractors.

43
44 Fredeen wondered if this could be handled in regulation rather than having to amend the
45 statutes. The Executive Administrator said she would discuss it with the Assistant Attorney
46 General’s Office

47
48 **On a motion duly made by Morris, seconded by Baker, it was**

49
50 **RESOLVED to provide the specialty contractor exemption information to the**
51 **Attorney General’s Office to see if it can be addressed in regulation by**
52 **referring back to the statute.**

1 Hearing no objection the motion passed unanimously.
2
3
4

5 Regarding suggested changes that had been made by former board member, Ken
6 Maynard, in AS 08.48.331 and AS 08.48.281 and .282, regarding use of title, Walsh offered
7 to take over this committee.
8

9 9I. Technical Review Committee. Nothing to report. Brownfield did say he would like
10 some of the other board members to participate in this standing committee.
11

12 9J and 9L. NCEES B+30 and Accreditation Committee. Fredeen told the board there was
13 really nothing further he could do on these two standing committees.
14

15 **On a motion duly made by Baker, seconded by Leet, it was**

16 **RESOLVED to remove the standing committees of B+30 and Accreditation.**
17
18

19 Hearing no objection the motion passed unanimously.
20

21 The board discussed that while the committees were removed, the issues would still come
22 up in future meetings, especially after attending the NCEES Annual and WZone meetings.
23

24 9K. Emeritus Appointment.
25

26 **On a motion duly made by Leet, seconded by Fredeen, it was**

27 **RESOLVED to remove Emeritus Appointment as a standing committee.**
28
29

30 A friendly amendment was made by Fredeen and accepted by Leet to amend the motion so
31 it would be added to the board meeting agenda when an Emeritus report is due.
32

33 Hearing no objection the motion passed unanimously.
34

35 The Executive Administrator explained that every December NCEES contacts her for the
36 name of any prior members seeking an Emeritus Appointment. She indicated she would
37 add it to the meeting agendas at that time.
38

39 As a condition of recommending prior board members to NCEES on an Emeritus basis, the
40 former board member is required to send a written report to the board detailing the
41 activities he or she is involved in with NCEES. Brownfield asked the Executive
42 Administrator to write to the current Emeritus appointee, Lance Mearig, and ask him to
43 provide a report to the board on his activities.
44

45 9M. By-Laws (changed from Code of Ethics). Heieren said what he has is a work in
46 progress and that it is very intensive. He said there are few jurisdictions that have by-laws
47 for boards. He indicated that ethics could be included in the by-laws.
48

49 This committee was moved from a standing committee to a special committee.
50

51 **Agenda Item 11 – Executive Session**

52 **On a motion duly made by Baker, seconded by Fredeen, it was**
53

1
2 **RESOLVED to adjourn into executive session under the authority of AS**
3 **44.62.310 for the purpose of application review.**
4

5 Hearing no objection the motion passed unanimously.
6

7 The board adjourned into executive session at 2:25 p.m.
8

9 The board recessed at 5:30 p.m.
10

11 **Friday, May 30, 2008**
12

13 The board reconvened into Executive Session to complete application review at 8:00 a.m.
14

15 **Agenda Item 12 – Call to Order and Roll Call**
16

17 The board returned from Executive Session at 8:25 a.m. and the Chair called the meeting to
18 order:
19

- 20 • Boyd Brownfield, Civil Engineer, Chair
- 21 • Craig Fredeen, Mechanical Engineer, Vice-Chair
- 22 • Mark Morris, Electrical Engineer, Secretary
- 23 • Harley Hightower, Architect
- 24 • Clifford Baker, Land Surveyor
- 25 • Charles Leet, Civil Engineer
- 26 • Burdett Lent, Landscape Architect
- 27 • Daniel Walsh, Mining Engineer
- 28 • Richard Heieren, Land Surveyor
- 29

30 Representing the Division of Corporations, Business and Professional Licensing were:
31

- 32 • Ginger Morton, Executive Administrator
- 33 • Vern Jones, Licensing Examiner
- 34

35 **Agenda Item 14 – Unfinished Business**
36

37 A. ARE Timing. Hightower explained that this topic of allowing graduate to sit for the
38 Architect Registration Examination (ARE) prior to completing the Intern Development
39 Program (IDP) will be voted on at the NCARB Annual Meeting in June.
40

41 He told the board that most states are moving in this direction, to allow candidates to sit for
42 the ARE immediately upon graduation from college. He said his recommendation to the
43 board would be to allow candidates to sit for the ARE upon graduation, but he preferred to
44 wait until another architect is appointed to the board before taking formal action. Hightower
45 offered his opinion that health, safety and welfare are not affected by allowing candidates to
46 sit for the ARE immediately after graduation.
47

48 The board recognized that 12 AAC 36.055 would need to be amended to accommodate this
49 change.
50

51 B. Letter to Jim Sweeney re GPS machine control. Baker and Heieren explained that this
52 matter is in committee at the Department of Transportation (DOT). DOT will set the standard
53 and then ask the AELS Board to approve those standards.

1
2 This can be taken off future agendas.
3
4
5

6 C. Title 21 rewrite. Lent gave a status report on the rewrite of Title 21. He said the
7 planning commission is still studying this and should be finished this summer. He said it
8 would then go to the assembly in the fall. Lent said he would continue to monitor progress.
9

10 **Agenda Item 15 – Committee Reports/Recommendations**

11
12 There were no committee reports or recommendations. Brownfield indicated he would be
13 contacting the board members to reconfigure the special and standing committees.
14

15 Lent reported that he was frustrated with the disciplinary process and urged the board to
16 review the sanction list he had provided earlier and email Brownfield with comments.
17

18 **Agenda Item 16 – Regulation Update/Status of Pending Projects**

19
20 **Regulations to approve for public notice:**

21
22 A. 12 AAC 36.062 and .063 – FE/PE tables.

23
24 **On a motion duly made by Heieren, seconded by Baker, it was**

25
26 **RESOLVED to approve for public notice changes to the FE/PE tables in 12 AAC**
27 **36.062 and .063 with a one-year transition period.**
28

29 Hearing no objection the motion passed unanimously.
30

31 B. 12 AAC 36.064 and .065 – FS/PS tables.

32
33 **On a motion duly made by Baker, seconded by Morris, it was**

34
35 **RESOLVED to approve for public notice changes to the FS/PS tables in 12 AAC**
36 **36.064 and .065 with a one-year transition period.**
37

38 Hearing no objection the motion passed unanimously.
39

40 A request was made to send copies of both of these public notices to all civil engineers and
41 land surveyors.
42

43 **Review Public Comment and Adopt**

44
45 16 B. 12 AAC 36.103, .105(a), and .109 – Jurisprudence questionnaire

46
47 Having considered public comment and additional cost to the public, if any:
48

49 **On a motion duly made by Morris, seconded by Fredeen, it was**

50
51 **RESOLVED to adopt changes to 12 AAC 36.103, .105(a), and .109 as public**
52 **noticed to require passage of a jurisprudence questionnaire for initial**
53 **registration for architects, engineers, and landscape architects.**

1
2 Hearing no objection the motion passed unanimously.
3
4
5

6
7 16.D 12 AAC 36.090 – Wavier of fundamentals of engineering examination
8

9 Having considered public comment and additional cost to the public, if any:
10

11 **On a motion duly made by Baker, seconded by Leet, it was**
12

13 **RESOLVED to adopt changes to 12 AAC 36.090, wavier of fundamentals of**
14 **engineering examination as public noticed.**
15

16 Hearing no objection the motion passed unanimously.
17

18 Morris told the board he was going to apply for Canadian registration and following that he
19 would be prepared to discuss the Canadian process of registration.
20

21 Baker expressed his opinion that the board needs a bilateral approach; whatever Canada or
22 any other jurisdiction requires of an Alaska engineer seeking registration, the Alaska Board
23 should require the same for someone seeking registration in Alaska.
24

25 The board discussed including a letter explaining proposed regulations changes with
26 regulations being public noticed.
27

28 **On a motion duly made by Fredeen, seconded by Lent, it was**
29

30 **RESOLVED to include letters of explanation with regulations being public**
31 **noticed and to make this a board policy.**
32

33 A roll call vote was taken as follows
34

35 Baker – Yes
36 Fredeen – Yes
37 Heieren – Yes
38 Hightower – No
39 Morris – Yes
40 Walsh – No
41 Leet – Yes
42

43 The motion passed by a majority vote.
44

45 Walsh offered to write an explanation to be included with the public notices of 12 AAC
46 36.062 and .063. Baker offered to write an explanation to be included with the public
47 notices of 12 AAC 36.064 and .065.
48

49 **On a motion duly made by Morris, seconded by Heieren it was**
50

51 **RESOLVED to approve for public notice changes to the requirements for**
52 **registration by comity in 12 AAC 36.100 and 12 AAC 36.105.**
53

1 The motion passed by a majority vote with Baker abstaining.

2
3 Morris volunteered to write an explanation to be included with the public notice.

4
5 16.C 12 AAC 36.195 – site adaptation/field alterations of sealed documents

6
7 **A motion was made by Morris to remand this back to committee.**

8
9 Hearing no second the motion died.

10
11 Having considered public comment and additional cost to the public, if any:

12
13 **On a motion duly made by Heieren, seconded by Hightower, it was**

14
15 **RESOLVED to adopt changes to 12 AAC 36.195, site adaptation/field**
16 **alterations as public noticed.**

17
18 The motion passed by a majority vote with Walsh and Morris abstaining.

19
20 Hightower offered to write an explanation of the changes to 12 AAC 36.195 to be included in
21 the Building Officials' Manual.

22
23 **Regulations for Discussion**

24
25 16E. Require coursework from failed exam candidates. At the February 2008 meeting the
26 board discussed requiring exam applicants to complete additional coursework when the
27 NCEES exams have been failed five times.

28
29 **On a motion duly made by Morris, seconded by Heieren, it was**

30
31 **RESOLVED to create a special committee to look at the NCEES**
32 **reexamination criteria and that the committee report its recommendation to**
33 **the board at the November 2008 meeting.**

34
35 The motion passed by a majority vote with Hightower abstaining.

36
37 *Break at 9:55 a.m.*

38 *Reconvene at 10:10 a.m.*

39
40 **Agenda Item 17 – Report from WCARB Meeting**

41
42 Hightower, Walsh and the Executive Administrator had attended the Western Council of
43 Architect Registration Board's (WCARB) zone meeting in Englewood, Colorado March 26-
44 29, 2008.

45
46 The Executive Administrator had prepared a report from the meeting highlighting the main
47 issues, which were the 2008 NAAB Accreditation Review Conference (ARC), the IDP

48
49 Reporting Rule, incidental practice, continuing education and allowing architectural
50 graduates to sit for the ARE prior to completing IDP.

51
52 A. NCEES Report. Heieren and Fredeen had attended the NCEES Western Zone Meeting
53 in Bismarck, North Dakota on May 15-17, 2008. Heieren had prepared a written report for

1 the board. A few of the highlights were:
2

- 3 • The date for implementation of B+30 has been moved back to 2020
 - 4 • It was restated that on a national level only 20% of engineer graduates are pursuing
5 licensure
 - 6 • Computer Based Testing is again being investigated, with possible implementation
7 in 10 years
- 8

9 Fredeen added that NCESS will begin administering the NCEES exams in Cairo and Korea.
10 NCEES currently offers the exams in Japan. Discussion followed regarding whether the
11 exams there would be taken at the same time as in the US, for security reasons, and would
12 the same exams be given in the other countries as in the US. Brownfield though these were
13 two questions that should be brought up at the NCEES Annual Meeting.

14 **Agenda Item 18 – Future Travel**

15
16
17 The Executive Administrator reported that she and Hightower had been approved to attend
18 the NCARB Annual Meeting in June.

19
20 Also, Brownfield, Heieren, Leet, and Baker were approved to attend the NCEES Annual
21 Meeting in August.

22
23 Heieren and Baker indicated they would not be able to attend. There will be a request for
24 the licensing examiner, Vern Jones, and Fredeen to attend instead.

25 **Agenda Item 19 – Board Correspondence**

26
27
28 A. American Society of Highway Engineers (ASHE) re B+30. The ASHE had written asking
29 the board to oppose the adoption of the new NCEES licensure requirements for additional
30 education.

31
32 B. NCEES and Dick Cottingham re Practice Exam. A copy of correspondence was
33 received from NCEES to Kenneth White, Ph.D., P.D., indicating that NCEES will not be
34 supporting the Licensure Qualifications Oversight Group's (LQOG) recommendation for a
35 practice exam.

36
37 Also received was correspondence from Dick Cottingham, a supporter of the practice exam,
38 asking the AELS Board to support continuing with the feasibility study for the practice exam.

39
40
41 The Executive Administrator was asked to write to Mr. Cottingham and inform him that the
42 current AELS Board does not support a practice exam.

43
44 C. AHFC. Mark Romick of AFHC had written regarding the inspection process and asked if
45 the board allowed the designing professional on a project to also perform the inspection on
46 that project. AHFC has a proposed regulation that would not allow the engineer on a project
47 to also inspect the project.

48
49 The Executive Administrator was asked to write to AHFC and tell them that allowing a
50 design professional on a project to also inspect the project is not a violation of any of the
51 board's regulations or statutes.

52
53 Next, the board elected to have a discussion regarding Walsh's upcoming sabbatical to

1 Australia, where he will spend the next year as an employee of the University of Alaska
2 Fairbanks. Walsh left the room during this discussion.

3
4 **On a motion duly made by Leet, and seconded by Baker, it was**

5
6 **RESOLVED to have the board chair write a resolution on behalf of the entire**
7 **board requesting Walsh’s continuance on the AELS Board during his**
8 **upcoming sabbatical.**

9
10 A friendly amendment was made by Heieren and accepted by Leet to include a requirement
11 that Walsh report back to the board on the Australian licensing requirements.

12
13 A friendly amendment was made by Morris and accepted by Leet to state in the resolution
14 that the board or Walsh will not be asking for any financial support.

15
16 A friendly amendment was made by Hightower and accepted by Leet to state in the
17 resolution that Walsh is a very valuable member of the AELS Board and the board
18 unanimously supports his continuance on the board.

19
20 Hearing no objection the motion passed unanimously.

21
22 Brownfield will write the resolution and distribute it to the board by email for comment.

23
24 **Agenda Item 20 – View Ethics Video**

25
26 The board watched a 20-minute ethics video prepared by the Alaska Department of Law.

27
28 **Agenda Item 21 – Read Applications into Record**

29
30 **On a motion duly made by Baker, and seconded by Leet, it was**

31
32 **RESOLVED to approve the following list of applicants for registration by**
33 **comity and examination as read, with the stipulation that the information in the**
34 **applicants’ files will take precedence over the information in the minutes:**

35

APPLICANT	DISCIPLINE	EXAM/ COMITY	
Baran, Joseph Andrew	Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Barbacsy, Attila E.	Civil Engineer	Comity	Approved
Baski, Melanie L.	Civil Engineer	Exam	Approved – conditional on passing the NCEES PE Civil exam.
Berschauer, Douglas M.	Civil Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course

Black, Christopher W.	Civil Engineer	Exam	Approved – conditional on passing the NCEES PE Civil exam.
Boxill, Lois Esther	Civil Engineer	Comity	Approved – conditional on receipt of verification of NCEES PE exam and current license in another jurisdiction
Brown, Joseph Martin	Mechanical Engineer	Comity	Approved – conditional on receipt of transcripts and verification of PE exam
Callahan, James M.	Mechanical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Chaney, Christopher Norman	Electrical Engineer	Comity	Approved
Cheek, Ralph Evans	Electrical Engineer	Exam	Approved – conditional on passing the NCEES PE Electrical exam.
Clark, Lance A.	Civil Engineer	Comity	Approved
Copenhaver, John T.	Land Surveyor	Exam	Approved – conditional on verification of passing the Fundamentals of Surveying exam, passing the NCEES PS exam and passing the AKLS exam
Cunningham, Sean P.	Mechanical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Drake, Dain R.	Civil Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Dyer, Thomas Tyler	Fundamentals of Engineering	Exam	Approved
Fitch, Jeffrey S.	Professional Civil Engineer	Comity	Approved
Freeman, Kevin Wesley	Professional Civil Engineer	Comity	Approved – conditional on successful completion of an

			approved arctic engineering course
Friar, Virginia L.	Fundamentals of Engineering	Exam	Approved
Greenlaw, John Wesley, III	Mechanical Engineer	Comity	Approved
Griffiths, David L.	Mechanical Engineer	Comity	Approved
Guarini, Robert G.	Electrical Engineer	Comity	Approved
Hartfiel, Mark A.	Mechanical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Hodder, David J.	Electrical Engineer	Comity	Approved
Inman, Marc A.	Mechanical Engineer	Comity	Approved
Ivaniszek, Joshua F.	Land Surveyor	Exam	Approved – conditional on passing the NCEES PS exam, passing the AKLS exam and verification of continued employment
Jones, Randall J.	Mechanical Engineer	Comity	Approved
Kain, Robert F.	Civil Engineer	Comity	Approved
Kelso, Michael W.	Civil Engineer	Comity	Approved – conditional on passing the NCEES PE Civil exam.
Kuhta, Kjersten E.	Mechanical Engineer	Comity	Approved
Lawley, Spencer	Fundamentals of Engineering	Exam	Approved
Lewis, Jeffrey A.	Professional Mechanical Engineer	Comity	Approved
Lybrand, George Edgar	Professional Land Surveyor	Comity	Approved – conditional on passing the AKLS exam.
Mangano, William Francis, III	Fundamentals of Engineering	Exam	Approved
Mannheim, Carl Oluf	Civil Engineer	Comity	Approved
McKenzie, Jana D.	Landscape Architect	Comity	Approved – conditional on successful completion of an approved arctic engineering course
McLellan, James E.	Electrical Engineer	Comity	Approved – conditional

			on successful completion of an approved arctic engineering course
Meltvedt, Sean R.	Electrical Engineer	Exam	Approved – conditional on passing the NCEES PE Electrical exam.
Meyers, Brian J.	Electrical Engineer	Exam	Approved – conditional on passing the NCEES PE Electrical exam.
Montesano, Joseph John	Electrical Engineer	Comity	Approved
Nafzger, Deanna Maria Swatek	Professional Architect	Exam	Approved – conditional on passing all divisions of the Architect Registration Examination
Nguyen, Am N.	Professional Chemical Engineer	Comity	Approved – conditional on receipt of verification of BS degree
Nguyen, Phuc The	Professional Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Nikou, Ardalan Rezaee	Professional Civil Engineer	Comity	Approved
O'Brien, John E.	Architect	Comity	Approved – conditional on successful completion of an approved arctic engineering course and receipt of fees
O'Brien, John Joseph	Mechanical Engineer	Comity	Approved – conditional on receipt of verification of PE exam and license
Ori, Eugene Angelo	Mechanical Engineer	Exam	Approved – conditional on receipt of fees and passing the NCEES PE Mechanical exam
Ovenden, Shawn M.	Civil Engineer	Comity	Approved
Pearson, Karen	Professional Electrical Engineer	Comity	Approved
Peterson, Erik W.	Professional Civil Engineer	Comity	Approved
Potratz, Preston S.	Architect	Comity	Approved
Reiter, Jared C.	Electrical Engineer	Comity	Approved
Rodes, Nick K.	Electrical Engineer	Comity	Approved – conditional

			on passing the NCEES PE Electrical exam and fees.
Roscovius, Steven P.	Mechanical Engineer	Exam	Approved – conditional on passing the NCEES PE Mechanical exam.
Scher, Irving S.	Mechanical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Schwartz, Charles Bernard	Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Sielaff, Brian J.	Civil Engineer	Comity	Approved
Summer, Keith E.	Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Steinkamp, David Allen	Electrical Engineer	Comity	Approved – conditional on successful completion of an approved arctic engineering course
Thuya, Aung	Fundamentals of Engineering	Exam	Approved
Vilner, Boris L.	Civil Engineer	Comity	Approved – conditional on passing the NCEES Principles and Practice of Civil Engineering exam.
Waino, Daniel Douglas	Civil Engineer	Comity	Approved
Wilder, Andrew E.	Mechanical Engineer	Comity	Approved – conditional successful completion of an approved arctic engineering course
Zaccaro, Karen Marsh	Architect	Exam	Approved – conditional on successful completion of an approved arctic engineering course and passing all divisions of the Architect

			Registration Examination
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2 Hearing no objection the motion passed unanimously.

1 On a motion duly made by Baker and seconded by Leet, it was

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RESOLVED to find the following list of applicants for registration by comity and examination incomplete:

APPLICANT	DISCIPLINE	EXAM/ COMITY	BOARD ACTION
Bosin, Anna D.	Civil Engineer	Exam	Incomplete – needs an additional 18 months of work experience verified by an engineer in accordance with 12 AAC 36.063(a)(3) and fees.
Holdmann, Gwen Pamela	Mechanical Engineer	Exam	Incomplete – needs to obtain a masters degree in mechanical engineering and completion of the mentoring program in accordance with 12 AAC 36.063 (c)(2) or two years responsible charge experience under the supervision of a registered mechanical engineer after obtaining the degree.
Howard, Keith D.	Mechanical Engineer	Exam	Incomplete –needs to provide description of work verified.
Plump, Richard A.	Civil Engineer	Comity	Incomplete – needs two letters of reference from registered civil engineers or verify 24 months of responsible charge experience and successful completion of an approved arctic engineering course
Spain, Stephen Dale	Mechanical Engineer	Comity	Incomplete – need verification of 24 months responsible charge verified by a registered mechanical engineer or two letters from registered mechanical engineers.

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Hearing no objection the motion passed unanimously.

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On a motion duly made by Baker and seconded by Hightower, it was

RESOLVED to approve the continuing education audits for the following land surveyors:

- Gary D. Brown
- Harry R. J. Bates
- Robert J. Farmer
- Timothy R. Reed
- Richard F. Allison
- Anthony P. Boneta
- Gordon T. Brinker
- Kathleen Kelley Wickham
- Paul J. Price
- John A. Pex
- Marshall Hetlet
- R. Scott Sexton
- Christopher D. Wiita
- Alan J. Steininger
- James C. Colver
- Eric A. Newell
- Gary D. Nelson
- Robert W. Basler
- James E. Mitchell
- Scott E. Wortman
- Michael S. Kahler
- James R. Ringstad
- Gerald D. Jennings
- Kenneth W. Bays
- Michael J. Horne
- Glenn E. Johns
- Craig L. Savage
- David F. Pott
- Francis D. Eickbush, Jr.
- Victor Duane King
- Kenneth B. Jenkins
- Craig L. Templin
- David S. Miller
- Floyd R. Dollerhide
- Fred Walatka
- Bruce A. Campbell

Hearing no objection the motion passed unanimously.

On a motion duly made by Baker and seconded by Hightower, it was

RESOLVED to conditionally approve the continuing education audit of Immanuel Bergee upon receipt of documentation of hours.

Hearing no objection the motion passed unanimously.

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3 **Agenda Item 22 – Review Calendar of Events**
4

5 The board tentatively set the following dates for upcoming board meetings:
6

- 7 • August 7-8, 2008 in Wasilla
- 8 • November 6-7, 2008 in Anchorage
- 9 • February 5-6, 2009 in Juneau
- 10 • May 14-15, 2009 in Fairbanks

11
12 Leet requested and was granted an excused absence from the November 2008 board
13 meeting.
14

15 **Agenda Item 23– Board Member Comments, Housekeeping Items**
16

17 The Chair signed the February 2008 meeting minutes and two regulation adoption orders.
18 The Wall Certificates were signed by the Chair and the Secretary.
19

20 The board members made brief closing comments.
21

22 **Task List Assignments**
23
24

Morris

Serve as Chair on Legislative Liaison standing committee
Serve on Additional Engineering Disciplines special committee
Serve on Exemptions to Required Registration special committee
Serve as Chair on special committee to review the subject of stamping permit and other preliminary plans
Serve on special committee to look at reexamination requirements for those failing NCEES exam 5 times
Write explanation to accompany public notice on comity regulations changes

Brownfield

Serve as Chair on Disciplinary Action/Process special committee
Serve on Incidental Practice special committee
Serve as Chair Technical Review sanding committee
Write resolution regarding Walsh's sabbatical

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Fredeen

Serve on Additional Engineering Disciplines special committee
Serve on Technical Review standing committee
Serve on special committee to review the subject of stamping permit and other preliminary plans
Serve on Exemptions to Required Registration special committee

Heieren

Serve on Disciplinary Action/Process special committee
Serve as Chair on special committee to establish board by-laws.
Serve on Technical Review standing committee

Hightower

Serve as Chair on Incidental Practice special committee
Serve on Exemptions to Required Registration special committee
Serve on Technical Review standing committee
Serve on special committee to review the subject of stamping permit and other preliminary plans
Write explanation to include in BOM regarding site adaptation/field alteration

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3

Leet

Serve as Chair on Additional Engineering Disciplines special committee
Serve on Building Officials' Manual standing committee
Serve on Technical Review standing committee

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5

Walsh

Serve on special committee to establish board by-laws
Serve as Chair on special committee to research and report on Australian licensure
Write explanation to accompany public notice of changes to engineering tables in 12 AAC 36.062 and .063

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Lent

Serve on Disciplinary Action/Process special committee
Serve as Chair on Building Officials' Manual standing committee

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Baker

Serve on Incidental Practice special committee
Serve on Technical Review standing committee

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Executive Administrator

Finalize May 08 minutes and post to web. Also post. May 2008 Investigative Report and Examiner's Report to web.
Prepare TAs for NCEES Annual Meeting. Change attendees
Prepare CLARB travel request for Morton and Lent to Annual Meeting
Look into changing regulation to require a date on the actual stamp
Check with corporations to see if they as if a new corporation is practicing architecture/engineering
Letter to Lance Mearig reminding him the board requires a report for him to remain Emeritus
Ethics video for May 2008 meeting.
Revise committee document adopted and email to Bo
Revise architect and landscape architect evaluation sheets
Letters to registrants with approved CE audits
Ask AAG if other boards can deny licensure based on unfavorable references
Revise board policies to reflect new policy of sending explanation with public notices
Update Board Roster
Letter to Dick Cottingham – this board no longer supports a practice exam for engineers/surveyors
Letter to AHFC re designing and inspecting same plans
Find out if division will provide internet hookup for Walsh to attend meetings
Prepare FY 08 Annual Report

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The meeting adjourned at 12:35 p.m.

Respectfully submitted:

Ginger Morton, Executive Administrator

Approved:

Boyd Brownfield, PE, Chair
Board of Registration for Architects,
Engineers, and Land Surveyors

Date: _____