

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING  
BOARD OF CERTIFIED REAL ESTATE APPRAISERS

Robert Atwood Building, Suite 1500, Anchorage, Alaska

Conference Call Number: 1-800-315-6388 Access Code: 52588

**TENTATIVE MEETING AGENDA**

Friday, October 28<sup>th</sup>, 2016

	<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON(S)</u></b>
1.	8:30 a.m.	Call to order/Roll call	David Derry, Chair
2.	8:35 a.m.	Review Agenda	Chair
3.	8:40 a.m.	Review/Approve Minutes (June 1 <sup>st</sup> , 2016)	Chair
4.	8:45 a.m.	Ethics Disclosure/Review Ethics	Chair
5.	8:46 a.m.	AARO Conference Update	Robert Tracy/Laura Carrillo
6.	9:15 a.m.	Investigations Report/Expert Review	Jay Paff, Investigator
7.	9:25 a.m.	CE Fines/Reprimands	Charles Ward, Paralegal
		<ul style="list-style-type: none"><li>• Review Position Statement Draft: Violation CE Requirements (Ferrara)</li></ul>	
8.	9:45 a.m.	<b>Board Business</b>	<b>Chair</b>
		<ul style="list-style-type: none"><li>• Review/Approve Applications<ul style="list-style-type: none"><li>○ Jasen Simcox, Certified Residential</li><li>○ Brian Tankerseley, Certified General</li><li>○ Robert Olchin, Supervisory Approval</li><li>○ Nancy Whitmore, Supervisory Approval</li><li>○ Jana Malingowski (Tabled)</li><li>○ Geoff Oliver (Tabled/Postponed)</li><li>○ Appraisal Institute (3 applications)</li><li>○ McKissock, LP (2 applications)</li></ul></li><li>• Review/Update FAQ's</li><li>• Review/Update Getting Started Document</li><li>• Review Examination Approval Process + Authenticating Exam Scores</li><li>• Set/Draft Board Goals &amp; Objectives (Example included from CHI Board)</li></ul>	
9.	12:00 p.m.	<b>Lunch</b>	
10.	1:00 p.m.	<b>Public Comment</b>	
11.	1:15 p.m.	<b>New Business</b>	
		<ul style="list-style-type: none"><li>• Review draft of ASC compliance manual</li><li>• EBAS (Ethics and Boundaries Assessment Services)</li></ul>	
12.	2:00 p.m.	<b>Budget Report</b>	Martha Hewlett, Administrative Officer
13.	2:30 p.m.	<b>AQB Updates</b>	Chair
14.	3:00 p.m.	<b>Administrative Business</b>	Chair/Laura Carrillo
		<ul style="list-style-type: none"><li>• Task list</li><li>• Set next meeting date(s)</li></ul>	
15.	3:30 p.m.	<b>Adjourn</b>	<b>Chair</b>