

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF BOARD OF CERTIFIED REAL ESTATE APPRAISERS**

**MINUTES OF MEETING  
July 29, 2011**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Certified Real Estate Appraisers was held July 29, 2011, at the State Office Building, 9<sup>th</sup> Floor, Conference Room C, Juneau, AK.

**Call to Order/Roll Call**

The meeting was called to order at 10:35 a.m. by Gene Shafer, Chairman.

Those present, constituting a quorum of the Board:

Gene Shafer, Chairman, Residential Real Estate Appraiser  
Donna Rulien, Residential Real Estate Appraiser  
Clint Lentfer, General Real Estate Appraiser  
April Moore, Public Member

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner  
Peggy Weaver, Investigator

Excused: Butch Olmstead, Vice-Chairman, Mortgage Banking Executive

**Agenda Item 1 - Review Renewal "Yes" Answer**

Mr. Shafer stated in situations with renewals that has disciplinary actions, those should be settled at a face-to-face meeting or the least a teleconference. This is not something that can be resolved via email vote.

**Biennial Certified Appraiser Renewal applications**

Allen Safer  
Mark Bryant

**Upon a motion by Moore, seconded by Rulien and approved unanimously, it was:**

**RESOLVED to approve Allen Safer's Biennial Certified Renewal application for licensing period July 1, 2011 - June 30, 2013. Reissue of license approved.**

Board of Certified Real Estate Appraisers  
July 29, 2011 Teleconference  
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11/8/2011  
Roll Call:

Gene Shafer  
April Moore  
Donna Rulien  
Clint Lentfer

**Upon a motion by Moore, seconded by Lentfer and approved unanimously, it was:**

**RESOLVED to approve Mark Bryant's Biennial Certified Renewal application for licensing period July 1, 2011 - June 30, 2011. Reissue of license approved.**

Roll Call:

Gene Shafer  
April Moore  
Clint Lentfer  
Donna Rulien

**Agenda Item 2 - Heather Fair CE Audit**

The Board reviewed continuing education courses for Heather Fair. Ms. Fair is under a mandatory continuing education audit.

**Upon a motion by Lentfer, seconded by Rulien and approved unanimously, it was:**

**RESOLVED to approve Heather Fair's continuing education courses for licensing period July 1, 2009 - June 30, 2011.**

Roll Call:

Gene Shafer  
April Moore  
Clint Lentfer  
Donna Rulien

There being no further business. The meeting adjourned at 11:24 a.m.

Respectfully Submitted:

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Jan Mays  
Licensing Examiner

Approved:

\_\_\_\_\_  
Gene Shafer, Chair

\_\_\_\_\_  
Date