

STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS, AND PROFESSIONAL LICENSING  
BOARD OF CERTIFIED REAL ESTATE APPRAISERS

333 W. Willoughby Ave., 9<sup>th</sup> Floor, Conference Room D - Teleconference  
Juneau, Alaska

Friday, January 15<sup>th</sup>, 2016

**TENTATIVE MEETING AGENDA**

	<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON(S)</u></b>
1.	1:00 p.m.	Call to order/Roll call	David Derry, Chair
2.	1:05 p.m.	Review Agenda	Chair
3.	1:10 p.m.	Review/Approve Minutes (October 28 <sup>th</sup> , 2015)	Chair
4.	1:15 p.m.	Ethics Disclosure/Review Ethics	Chair
5.	1:16 p.m.	Investigations Report	Jay Paff
6.	1:25 p.m.	ASC Updates	Examiner
7.	1:30 p.m.	Board Business <ul style="list-style-type: none"><li>• Board Member Update</li><li>• Review applications</li><li>• Review Continuing Education Audits/Audit protocol<ul style="list-style-type: none"><li>○ Case #'s for three individuals</li></ul></li><li>• Application updates<ul style="list-style-type: none"><li>○ Work Log revisions</li><li>○ Determination of Competency</li></ul></li><li>• Work Product Review Sheets</li><li>• Trainee/Supervisor registration &amp; Work Experience</li></ul>	Examiner
8.	2:00 p.m.	New Business <ul style="list-style-type: none"><li>• Appraisal Management Companies (AMC)</li><li>• FAQ's Document</li><li>• Getting Started Document</li></ul>	
9.	2:15 p.m.	Public Comment	Examiner
10.	2:30 p.m.	Budget Report	Chair
11.	3:00 p.m.	Administrative Business <ul style="list-style-type: none"><li>• Task list</li><li>• Set next meeting date(s)</li></ul>	Martha Hewlett
12.	3:15 p.m.	Adjourn	