

State of Alaska  
Department of Commerce, Community and Economic Development  
Division of Corporations, Business and Professional Licensing

**BOARD OF CHIROPRACTIC EXAMINERS**

**MINUTES OF THE MEETING**

Friday, May 15<sup>th</sup>, 2015

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Chiropractic Examiners was held at the State Office Building, 333 Willoughby Avenue, Friday, May 15<sup>th</sup>, 2015, beginning at 10:00 a.m. The meeting was held at the Robert Atwood Building, Suite 1270 in Anchorage, Alaska.

**Agenda Item 3     Call to Order/Roll Call**

The meeting was called to order by Chair, James Heston at 10:13 a.m.

Board Members Present, constituting a quorum:

James Heston, Doctor of Chiropractic  
Daniel Holt, Doctor of Chiropractic  
Walter Campbell, Doctor of Chiropractic  
Edward Barrington, Doctor of Chiropractic  
Christine Hill, Public Member

Attending from the Division of Corporations, Business and Professional Licensing were:

Laura Carrillo, Licensing Examiner  
Dawn Hannasch, Records & Licensing Supervisor  
Brian Howes, Investigator  
Sara Chambers, Operations Manager (*via telephone*)  
Janey Hovenden, Division Director (*via telephone*)

**Agenda Item 4     Review Agenda**

**Time: 10:14 a.m.**

The Board reviewed the tentative agenda for May 15<sup>th</sup>, 2015. Chair, Dr. Heston announced to the Board that Investigator, Susan Winton would be joining the room for discussion under Agenda Item # 7.

On a motion duly made by Edward Barrington, seconded Walter Campbell, and approved unanimously, it was

**RESOLVED** to accept the agenda as written.

**Agenda Item 5     Review Minutes**

**Time: 10:14 a.m.**

The Board reviewed the minutes from the January and April, 2015 meetings.

On a motion duly made by Christine Hill, seconded by Walter Campbell, and approved unanimously, it was

**RESOLVED** to approve the minutes of the January 23<sup>rd</sup>, 2015 meeting.

On a motion duly made by Christine Hill, seconded by Walter Campbell, and approved unanimously, it was

**RESOLVED** to approve the minutes of the April 17<sup>th</sup>, 2015 meeting.

**Agenda Item 6     Board Business**

**Time: 10:15 a.m.**

Ethics Report

Chair, Dr. Heston addressed ethics reporting. There were no ethics violations to report at this time.

Shalom Cedar joined the room at 10:15 a.m.

Shalom Cedar left the room at 11:30 a.m.

Shalom Cederberg joined the meeting and introduced herself as the Assistant to the Director of Boards and Commissions. Ms. Cederberg asserted that the role of Boards and Commissions is to make sure that Boards are aware of what positions are open, who will be selected to serve in the position(s), and to what capacity the member will serve in. Ms. Cederberg also mentioned that she was filling in for former Director, Karen Gillis in the interim of her recent resignation.

Ratify Licenses

Hearing nothing further on Boards and Commissions, Dr. Heston moved to address the ratification of licensees for applicants who sat for the January 23<sup>rd</sup>, 2015 examination. Ms. Carrillo informed the Board that October 2<sup>nd</sup>, 2014 applicant, Stacy Carter was ready to have her license ratified as it was just recently issued.

On a motion duly made by Daniel Holt, seconded by Walter Campbell, and approved unanimously, it was

**RESOLVED** to ratify the licenses for Katherine Pilibos, Brittany Blake, Cody Kruckenberg, Rizaldy Ortiz, Adam Tudor, Katherine Halper, and Stacy Carter.

Review Goals and Objectives

**Goal 1: Carry out assigned duties of the board:**

- Objective 1:* Conduct a minimum of three board meetings a year and rotate the location of the meetings between different regions of the state.
- Objective 2:* Continue licensing chiropractic physicians and processing applications in a timely manner.
- Objective 3:* Review investigative reports, monitor disciplinary actions and provide professional direction to Division investigative staff regarding disciplinary actions, probation matters, criminal history record information and chiropractic practice.
- Objective 4:* Utilize the National Board of Chiropractic Examiners (NBCE) Special Purposes Examination for Chiropractic (SPEC) and Ethics & Boundaries Examination (E&B) in memorandum of agreements.
- Objective 5:* Continue to review and process requests for continuing education credit approval in a timely manner.
- Objective 6:* Continue to administer the jurisprudence exam concurrent with Board meetings and to include candidate interviews as part of the examination.

**Goal 2: Provide information regarding board activities to the profession and the public.**

- Objective 1:* Inform all licensees of any pending regulation changes in the customary manner.
- Objective 2:* Provide a public comment period at each meeting.
- Objective 3:* Address concerns presented by licensees and the public at each meeting.
- Objective 4:* Provide copies of agendas and/or minutes of the meetings to all who request them.
- Objective 5:* Continue to work with other licensing boards, at both the district and national level.
- Objective 6:* Continue to address the reporting requirements for domestic violence and sexual assault.
- Objective 7:* Support efforts to educate the public regarding the benefit of chiropractic care as a health care form.
- Objective 8:* Raise awareness regarding public health, emergency training, hazardous materials and OSHA requirements.
- Objective 9:* Ensure current information is available on the Board website through regular updates by staff and regular monitoring by Board members.

**Goal 3: Continue affiliation with the Alaska Chiropractic Society (ACS) to work cooperatively in the best interest of the profession and the public.**

- Objective 1:* Encourage regular Alaska Chiropractic Society (ACS) participation at Board meetings.
- Objective 2:* Support the Alaska Chiropractic Society (ACS) in its efforts to provide information to the profession and the public.
- Objective 3:* Support the Alaska Chiropractic Society (ACS) in its efforts in pursuing statutory changes relevant to the profession and public safety.
- Objective 4:* Support the Alaska Chiropractic Society (ACS) in pursuing statutory authority for licensing chiropractic assistants, technicians and interns/preceptors.
- Objective 5:* Support the Alaska Chiropractic Society (ACS) in its efforts in pursuing a statutory change to allow for animal chiropractic in cooperation with the Veterinary Board.

**Goal 4: Access and evaluate regulations.**

- Objective 1:* Continue to assess and evaluate continuing education requirements.
- Objective 2:* Continue to assess and evaluate radiological safety, professional ethics and boundaries, public health and emergency training.
- Objective 3:* Proactively make recommendations through regulations to anticipate changes in the health industry.

**Goal 5: Assess and evaluate the review process available through the Peer Review Committee.**

- Objective 1:* Refine procedures for committee review of cases and the reporting process; consider establishing criteria (guidelines) for utilization review under 12 AAC 16.430.
- Objective 2:* Direct review inquiries to the committee.
- Objective 3:* Keep the committee roster fully staffed with three chiropractors and one public member at all times.

**Goal 6: Continue affiliation with the Federation of chiropractic Licensing Boards (FCLB), the National Board of Chiropractic Examiners (NBCE), the Association of Chiropractic Board Administrators (ACBA), and the Council on Chiropractic Education (CCE), as well as the Council on Licensure, Enforcement and Regulation (CLEAR) and the Federation of Associations of Regulatory Boards (FARB):**

- Objective 1:* Promote attendance of Board members and staff at district and annual meetings of the FCLB and NBCE in order to provide input and obtain information at both national and state levels regarding matters impacting Alaska Chiropractors.
- Objective 2:* Work with the FCLB on maintaining a listing of Alaskan Chiropractors on the National Database (CIN-BAD).

- Objective 3:* Promote attendance of Board members at the semi-annual NBCE Part IV Examinations and Part IV Examination Review committee meetings of the NBCE to provide input and obtain information on the Exams required for chiropractic licensure in Alaska.
- Objective 4:* Promote attendance of the Licensing Examiner at the annual meetings of the ACBA and FCLB to provide input and obtain information at both national and state levels regarding matters impacting the regulation and licensure of Alaskan Chiropractors.
- Objective 5:* Promote attendance by Board members and staff at the annual CLEAR and/or FARB conferences.

Dr. Heston moved to discussion on reviewing the Board's goals and objectives, and recapped his delegated task to add a Goal 7 with objectives 1 and 2. The intent of this goal is to make salient the need for the Board of Chiropractic Examiners to be added to centralized statute, AS 08.01.050(d), which reads:

“At the request of one of the following boards, the department may contract with public agencies and private professional organizations to provide assistance and treatment to persons licensed by the board who abuse alcohol, other drugs, or other substances...”

Dr. Heston noted that several regulated professions are listed under this statute. Dr. Heston noted to the Board that this statute—as well as the shift towards utilizing national background checks—was introduced to SB 69 during the last legislative session, however, it was advised by lobbyists that the Board first focus on chiropractic statutes rather than centralized statutes. Dr. Heston reiterated the importance of promulgating the Board's intent to pursue these changes in their Goals and Objectives. Dr. Barrington expressed his optimism for this statutory amendment.

To substantiate the need to incorporate national background checks, Dr. Heston and the Board reiterated the flaws of current regulations set in place to retrieve criminal background information from applicants; at present, applicants are required to submit background information from their primary state of residence, and other jurisdictions where they hold or have ever *held* a license, not where they have ever *lived*; this then excludes applicants from having to obtain background checks from states where they attended school. In addition, obtaining multiple background checks for each jurisdiction can be a costly monetary expense to applicants, whereas a one-time, all-encompassing national FBI check would allow applicants to circumvent such additional expenses. Further, Dr. Campbell commented on the arduous process of obtaining background checks from certain states—such as California—which imposes a misdemeanor offense to applicants who send CA background checks to unauthorized agencies, such as Alaska. Records & Licensing Supervisor, Dawn Hannasch commented that Arizona no longer issues state background checks as they have adopted the use of the FBI check.

## **TASK**

Dr. Barrington will continue to research national background checks for the next legislative session.

### Review CE Applications

Dr. Heston moved to reviewing continuing education applications. Ms. Carrillo presented several application folders and explained that there had been a high influx of applications submitted since the last batch of CE applications were reviewed and approved by the Board. The Board reviewed the continuing education applications, which were all given recommended approval by Dr. Risch.

**On a motion duly made by Walter Campbell seconded by Edward Barrington and approved unanimously, it was**

**RESOLVED to approve the following applications:**

- 1. Alaska Chiropractic Society – ICD-10 Bootcamp for the Chiropractic Practice**
- 2. Alaska Chiropractic Society – Longevity: The Science and Habits for Maximizing the Length and the Quality of Life**
- 3. Bean Chiropractic – Risk Management**
- 4. Beane Chiropractic – E&M Coding: Connecting All the Elements to Support Medical Necessity**
- 5. Cynthia Stein – Nasal Release Technique**
- 6. Florida Chiropractic Association – FCA Summer Convention & Exposition 2015**
- 7. Life Chiropractic College West – Advanced Principles of TMJ, RIB and Shoulder Girdle Adjusting**
- 8. National University of Health Sciences – NUHS Homecoming 2015**
- 9. Northwestern Health Sciences – IFM’s 2015 Annual International Conference**
- 10. Online CE/CE4YOU – Chiropractic Care for Patients with Advanced Arthritis**
- 11. Online CE/CE4YOU – Treating Patients with Altered or Painful Breast**
- 12. Southern California University – Functional Diagnostic Medicine Training Program 2015**
- 13. Standard Process NW – Nutritional Pillars for Health and Longevity**
- 14. The CHP Group – Provider & Office Staff Continuing Education Conference**
- 15. University of Bridgeport Health Sciences – Logan College of Chiropractic Alumni Association 50<sup>th</sup> Homecoming and Midwest Conference**
- 16. University of Bridgeport Health Sciences – ACRB Recertification**
- 17. Jessica Spindel, on behalf of Alaska Public Health Association – 322<sup>nd</sup> Annual Alaska Health Summit**

On a motion duly made by Walter Campbell, seconded Edward Barrington, and approved unanimously, it was

**RESOLVED** to approve the continuing education applications as read.

#### Scoring on Written Exam

Current regulations state that applicants must achieve a minimum score of 75% per 12 AAC 16.130, however, the exam is formatted in two parts: the ‘jurisprudence, practical’ portion and the ‘x-ray’ portion—of which were being scored separately with passing scores of 75% and above on each portion as of May 15<sup>th</sup>, 2015. Dr. Campbell commented that historically, the cumulative score has been accepted.

On a motion duly made by Daniel Holt, seconded by Edward Barrington, and approved unanimously, it was

**RESOLVED** to establish that the Board’s interpretation of jurisprudence exam scoring is to grade cumulatively per 12 AAC 16.130.

#### **TASK**

Ms. Carrillo will edit the score guide to reflect cumulative scoring.

#### Review Position Statements

Dr. Barrington informed the Board that he rewrote the Board’s position statement on Advertisement of Free Services, and distributed this updated version as a handout for the Board to review. Dr. Barrington discussed Groupon and prompted the Board to aide in providing supportive documentation on fee-splitting. Dr. Heston clarified that if Groupon is paid prior to providing services, it is considered advertising, however, if they are paid after the fact, it is considered fee-splitting. Dr. Campbell suggested including the term, “fee-splitting” into the Board’s statutes and regulations under definitions, or otherwise citing a law in the statement that references fee-splitting. Dr. Barrington commented on the importance of coming up with language to demystify the potential public perception of equating free services with low quality.

#### **TASK**

Dr. Barrington will continue to work on the position statement for Advertisement of Free Services.

#### **TASK**

All Board members will review Dr. Barrington’s hand out and discuss the position statement at the next Board meeting.

**Agenda Item 7     Investigative Report**

**Time: 10:46 a.m.**

The Board's investigator, Brian Howes joined the room to present his investigative report, which included activity from January 13<sup>th</sup>, 2015 – April 14<sup>th</sup>, 2015. There were two complaints, one under investigation, one monitor and one completed review during this investigative report period.

Susan Winton introduced herself as an investigator for the Medical Board, and was accompanied by investigators July Lan and Ed Riefle. Ms. Winton distributed a handout of AS 08.20.170, and compared and contrasted consent agreements versus the imposition of civil fines. The former differs in that it deals with fraud, deceit and misrepresentation, while the latter deals with issues that are not related to patient care. Ms. Winton explained that previously, the more "severe" disciplinary action was for a licensee to enter a consent agreement, and that the less severe action was to send a licensee a non-disciplinary letter of advisement. The imposition of civil fines was enacted as a result of finding a middle-ground in the hierarchy of sanctions on licensees. Ms. Winton further informed the Board of the benefits of utilizing civil fines, which can be a cost-saving measure to the licensee, and is more intimately designed to, "fit the crime" in violations unrelated to patient care.

Dr. Heston then addressed the Peer Review Committee. Ms. Winton explained to the Board that the Peer Review Committee cannot sanction licensees, but must route complaints to the investigation section if a violation is found. Ms. Winton also discussed reporting to the National Practitioner Databank, reviewing violations, expire licenses, and clarified consent agreements between the Division and licensees.

**Agenda Item 9     ACS Updates**

**Time: 11:42 a.m.**

The Board moved to early discussion of Agenda Item #8 to discuss ACS updates. Dr. Barrington informed the Board that the next convention will be 4 days long to provide more continuing education course opportunities instead of the regular 2, and that Senate Bill 69 did not go through because of the fiscal note regarding chiropractic interns. SB 69 has been sent back for legislative rewrite.

On behalf of the ACS, Dr. Barrington then distributed a handout from Primera, which Dr. Barrington commented was potentially libelous as the letter inaccurately censures the Board's ability to perform sports physicals. Dr. Barrington assured the Board that there will be a response to Primera's letter.

**Dr. Holt motioned for lunch at 11:50 p.m.**

Off Record at 11:50 p.m.

On Record at 1:26 p.m.

**Agenda Item 8     Budget Report/Division Update**

**Time: 1:26 p.m.**

The Division's Operations Manager, Sara Chambers joined the room telephonically to present the Board's 3<sup>rd</sup> quarter financial report, which included revenues and expenditures through March 31<sup>st</sup>, 2015. Ms. Chambers addressed the Board's total revenue of \$138,765.00, which she stated was on par with the Board's FY15 budget trajectory. Ms. Chambers then addressed direct expenditures, indirect expenditures, collocation code breakdowns, fee analyses, budget cuts, staffing concerns, and surplus values.

Dr. Barrington thanked Ms. Chambers for her guidance with Senate Bill 69.

Division Director, Janey Hovenden later joined Ms. Chambers. Ms. Chambers took a moment to acknowledge the licensing staff and the quality work they put into their various boards. The Board commented on Ms. Carrillo's work as an examiner, and expressed concern about appropriate compensation. Ms. Chambers acknowledged the hard work of examiners and reiterated that there is a collective awareness that the job classification should be re-evaluated. Ms. Chambers expounded upon the current budget climate, legislation and the classification study. The Board inquired about an executive administrator position, to which Ms. Chambers described as a process that requires fee increases, classification reviews, and legislative action. Further, Ms. Chambers commented that an executive administrator position becomes more challenging with increased responsibility and knowledge of policy issues. The Board entertained the possibility of reaching out to other Boards who share the same sentiment about their licensing administrator to have such a position created.

Ms. Chambers and the Board then discussed the new Massage Therapy Board, including their statutes, regulations, and fees.

**Agenda Item 11     FCLB/NBCE Updates**

**Time: 2:10 p.m.**

Hearing nothing further on Agenda Item #10, Chair, Dr. Heston moved to discussion on the 89<sup>th</sup> Annual FCLB Conference, of which he and Ms. Carrillo attended in New Orleans from May 6<sup>th</sup> – May 10<sup>th</sup>. Dr. Heston prompted Ms. Carrillo to discuss topics covered in the Chiropractic Board Administrators Committee (CBAC) meeting.

### CBAC - EBAS

Ms. Carrillo discussed a post-licensure administrative resource called Ethics and Boundaries Assessment Services (EBAS), explaining that it is a scenario essay-based exam that may be mandated if a licensee has entered a consent agreement, or has had a license suspension or revocation. It was further explained that the essay is a remedial tool that aims to help licensees—and exam administrators—assess their attitudes towards fraud, professional behavior, misconduct, etc. Dr. Heston added that the NBCE created this test for licensees to be able to find their moral compass, and that a licensee can take the essay exam multiple times and receive a similar score due to its internal validity. Ms. Carrillo added that it has good external validity as well, as the EBAS exam scorers come from various professions. It was also added that other Boards utilize this tool, such as the Illinois Dental Board.

### CBAC - PROBE

Next, Ms. Carrillo discussed a similar ethics tool called PROBE (Professional/Problem-Based Ethics), which is an essay course offered by the Center for Professional Education for Physicians (CPEP) that helps licensees reflect on their ethical lapse(s). CPEP's sentiment behind this course is that all professionals are good, moral people, but just get distracted by or vulnerable to love, avarice, or power—but by enrolling in a PROBE course, a licensee's ability to think and behave morally can be restored. Dr. Heston added that a class size usually consists of 13-15 individuals. He also noted that the top five medical-related professions that utilize PROBE are MD's, nurses, pharmacists, DC's and PT's. The course allows unlimited re-takes, however, it is cost to the licensee, not to State Boards.

### NBCE Exam

Dr. Heston addressed the seminar on Myths and Legends of NBCE exams and scoring. Dr. Heston informed the Board that the NBCE no longer uses the term, “diplomate”, as it is reserved for specialty designation purposes.

Dr. Heston then informed the Board that although the NBCE recommends a passing score of 375 on all exam parts, Wisconsin, North Carolina, and West Virginia requires a passing score of 475. Dr. Heston suggested that the Alaska Board could require this minimum passing score, if desired. Ms. Carrillo added that the NBCE is making an effort to increase the turn-around time for sending exam scores from 4 weeks to 10 days. Dr. Campbell commented that when he took the NBCE exams, the turn-around time was around 12 weeks.

### Patriot Project

Ms. Carrillo discussed the Patriot Project, which was founded by Chiropractor, Dr. Novelli of Ohio. Ms. Carrillo explained that there are currently over a thousand chiropractors across the nation who are participating in Patriot Project goal, which is to treat veterans or family

members of veterans at least once a week. Ms. Carrillo added that there is a database that lists DC's and/or clinics that participate in this project, and that the project includes at least one chiropractor in every U.S. state. Dr. Heston informed the Board that another goal is to get 6,000 more chiropractors involved in the project by the end of 2015.

Dr. Campbell expressed a concern that chiropractors would not be able to treat veterans who are of Medicare age per laws restricting free treatment of Medicare patients. Dr. Campbell requested the Board to keep this violation in mind.

### Dedication to Service

Dr. Heston moved to discussion on the, "Dedication to Service" pledge, which he recited at the FCLB's Annual Business Meeting:

"Delegates, alternates, and guest, please join me as we rededicate ourselves to the mission of upholding the laws and regulations in our countries, our states, and our provinces. We are entrusted by the governments in each jurisdiction to protect the health, safety, and welfare of the public. Let us not forget, we are not appointed to promote the chiropractic profession, but rather we are empowered by law to care for our citizens. Let us always remember the sacrifices made by those who have gone before us in times of war and peace to secure orderly government for the benefit of the people. Let us respect the laws and work within due process to change those elements which need to continue to evolve. Let us be ever mindful of the innocent public, and our responsibility to act ethically, morally, and with patience and courage. Please join me in a moment of silence to rededicate ourselves to the spirit of liberty, and of justice to the governments that have brought us here today."

Dr. Heston suggested that the Board consider reciting this pledge at every Board meeting.

### Chiropractic Assistants

Dr. Heston addressed chiropractic assistants, and distributed a brochure on the FCLB/NBCE's Certified Chiropractic Assistant program (CCA), which the Alaska Board is trying to model their regulations after. Ms. Carrillo commented that there is wide variation in the regulation of CA's from state to state; Tennessee requires 120 hours of training under DC's, and Oklahoma requires 12 hours. Dr. Heston informed the Board that most states don't follow the CCA program due to an absence of state requirements to implement CA's. He further informed the Board that after discussion with the Division, the estimated cost of a CA license would be approximately \$700.00. Dr. Heston responded in a letter regarding this bill that the relatively high cost of a CA license in comparison to the cost of a D.C. license should be offset by utilizing the services of the FCLB or other agency, such that Alaska would accept nationally certified CA's. Dr. Barrington asserted that Senator Stoltze met with the Labor and Commerce Committee meeting, and felt the fiscal may not be static.

The Board continued to discuss regulation of CA's in Alaska.

**Agenda Item 12**    **New Business**                      **Time: 2:32 p.m.**

Statutory Projects

AS 08.01.050 and national background checks were discussed earlier under Agenda Item #6. The Board hopes to add this back to SB 69 in the coming months.

**Task**

Dr. Barrington will continue to be in contact with Sheri Ryan and Senator Stoltze's office in regards to AS 08.01.050 and national background checks.

Jurisprudence Test

Dr. Heston moved to discussion on making the online jurisprudence test mandatory. At the Board's last meeting in January, there was opposition on whether the 12 AAC 16.290(D)(2)(c) interpreted the test as being mandatory or optional. Currently, the jurisprudence test on MyiCourse is a continuing education option for renewal. The Board revisited the discussion on whether this was a requirement, and Dr. Campbell emphasized that the language does not include, "*must*", and therefore shouldn't be interpreted as required. Dr. Barrington stated that if the Board implements this requirement, the affidavit on the renewal form may be redundant. Dr. Holt suggested adding the Board's intent to make this mandatory to the Goals & Objectives. The Board continued to discuss mandating the MyiCourse jurisprudence review, and conversed on how other states deal with jurisprudence participation.

Review of Continuing Education for Renewal Audits

The Board moved to discussion on continuing education audits. Ms. Carrillo commented that when certificates are received, earned credits indicated on the documents are checked against what is reported on the licensee's renewal form. The Board acknowledged that there can be discrepancies with what is reported and what the certificate specifies due to human error, however, administrative protocols allow time for licensees to clarify and submit additional documentation to amend their renewal form, even if the licensee signed an affidavit of accurate reporting. Ms. Carrillo inquired to the Board how audits of concern can be flagged for priority Board review, to which the Board agreed that using an error flag with a prompting message could help the Board better identify audits that need more in-depth assessment.

Dr. Campbell then moved to discuss tabling applications, especially those who may demonstrate unfavorable circumstances.

In accordance with the provisions of Alaska Statute 44.62.310(c), Daniel Holt moved to go into executive session for the purpose of discussing subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion. Staff members, Ms. Carrillo and Ms. Hannasch were present.

*The Board entered executive session at 2:45 p.m.*

*The Board left executive session 2:56 p.m.*

The Board agreed that the standard operating procedure when dealing with applications that contain contentious information is to review the file in-person. The Board may choose to enter executive session with an applicant during the oral examination period.

**Agenda Item 13    Public Comment**

**Time: 1:45 p.m.**

No one from the public was present for public comment.

**Agenda Item 14    Correspondence**

**Time: 3:03 p.m.**

Ms. Carrillo distributed correspondence from OnlineCE/CE4YOU, Dr. Robert Nelson, and Affiliated Monitors, Inc. In response to the letter from Dr. Robertson regarding evaluating return-to-play for concussed athletes, Dr. Barrington commented that the ACS expects that D.C.'s should have higher designation, such as CCSP (Certified Chiropractic Sports Physician) or DASP (Diplomate of American Sports Physicians), as well as supplemental training in treating concussed athletes.

**Task**

Dr. Barrington will respond directly to Dr. Robert Nelson in regards to treating concussed athletes.

**Agenda Item 15    Peer Review Committee**

**Time: 3:08 p.m.**

Hearing nothing further on correspondence, the Peer Review liaison, Dr. Holt began discussing matters under peer review. One peer review matter, reviewed by Mr. John Murphy had been completed, and the findings were disseminated to the rest of the Peer Review Committee as well as the liaison.

**On a motion duly made by Daniel Holt, seconded by Christine Hill, and approved unanimously, it was**

**RESOLVED** to close the peer review case regarding Dr. Peter Lorentzen, which will be handled by the Veterinary Board.

Ms. Carrillo informed the Board that Dr. Evan Frisk's application was received, to which the Board agreed to appoint him as the new Peer Review Member.

**Task**

Dr. Holt will write a letter to parties involved in the above matter notifying them that the case has been closed.

**Task**

Dr. Holt will write a letter to Dr. Frisk in response to this application as a Peer Review member.

**Agenda Item 16 Administrative Business**

**Time: 3:12 p.m.**

Sign Wall Certificates

Dr. Barrington inquired to Ms. Carrillo if any applicant had requested a wall certificate, to which Ms. Carrillo responded that only one licensee, Adam Tudor had requested one. The Board commented on the decrease in wall certificate requests. The Board signed the wall certificate for Adam Tudor.

Task List

Dr. Barrington will work on the position statement for advertisement of free services, and Dr. Holt will attend the NBCE meeting in November. Dr. Heston expressed his interest in attending the November meeting in Greeley, Colorado as well. Ms. Carrillo also informed the Board that a Federation of Association of Regulatory Boards (FARB) 23<sup>rd</sup> Annual Regulatory Law Seminar is planned for October 1-4<sup>th</sup>, 2015 in Colorado. It is noted that the Board would later discuss whether or not to be represented at this meeting.

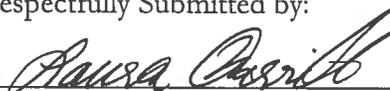
**Agenda Item 17 Adjourn**

**Time: 3:20 p.m.**

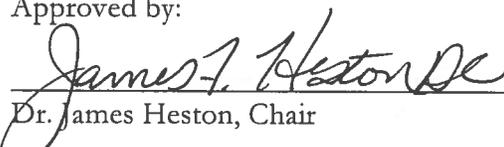
On a motion duly made by Daniel Holt, seconded by Christine Hill and approved unanimously, it was

**RESOLVED** to adjourn the meeting at 3:20 p.m.

Respectfully Submitted by:

  
\_\_\_\_\_  
Laura Carrillo, Licensing Examiner

Approved by:

  
\_\_\_\_\_  
Dr. James Heston, Chair