

State of Alaska
Department of Commerce, Community and
Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF PUBLIC ACCOUNTANCY

MINUTES OF MEETING
August 13-14, 2009

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Public Accountancy was held at the Atwood Building, 550 West 7th Avenue, Suite 1270, Anchorage, Alaska on August 13-14, 2009.

Thursday, August 13, 2009

Agenda Item 1 – Call to Order/Roll Call

The meeting was called to order by Carla Bassler, Chair, at 9:04 a.m. Those present, constituting a quorum of the Board were:

Carla Bassler, Chair, CPA – Anchorage
Max Mertz, CPA – Juneau
Kathleen Reid, CPA – Fairbanks
Elaine Williamson, CPA – Fairbanks
Rebecca Jensen, Public – Pedro Bay

Board member Bruce Gabrys (CPA – Eagle River) joined the meeting at 9:05 a.m.
Public member John Floyd was unable to attend.

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:
Debora Stovern, Licensing Examiner – Juneau

Visitors present included:

Melody Schneider, representing the Alaska Society of CPAs (ASCPA)
Bernadette Kopyy, representing Alaska Society of Independent Accountants (ASIA)

Agenda Item 2 – Review Agenda

The Board reviewed the agenda for the meeting.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Williamson, and approved unanimously, it was:

RESOLVED to approve the agenda, as presented.

Agenda Item 3 – Review Meeting Minutes

The Board reviewed the minutes of the April 23-24, 2009 meeting and noted minor edits/corrections.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Jensen, and approved unanimously, it was:

RESOLVED to approve the minutes of the April 23-24, 2009 meeting, as amended.

Agenda Item 4 – Ethics Reporting

There were no ethics conflicts to report.

Ms. Reid reported that she had viewed the online ethics video following the last meeting. It was noted that all members have now seen the ethics video.

Agenda Item 5 – Division Updates

Budget Report

The Board reviewed the report on Board expenditures prepared by Catherine Mason, the Division Administrative Manager. There were no questions for Ms. Mason. Ms. Stovern also noted that the Division had completed its fee review and determined to make no fee changes for the upcoming renewal.

Exam Surveys

The Board reviewed responses to the exam survey sent out by Ms. Stovern to candidates who sat for the exam during the first quarter of 2009. They noted that the Fairbanks candidates were apparently not required to submit to fingerprint identification.

The Board would like to do a field visit to the Fairbanks testing site during its October 2009 meeting in Fairbanks. Ms. Williamson volunteered to contact Prometric in Fairbanks to ask about the fingerprinting and make arrangements for a visit. Ms. Stovern will contact the National Association of State Boards of Accountancy (NASBA) for any security clearance or documents that may be required to make such a visit.

Travel Information/Policy

The Board discussed recent difficulties with travel reimbursements. Ms. Stovern volunteered to send Board members a brief summary of the reimbursement amounts when they are submitted for processing, so they can be compared to the final checks. A copy of the State Travel Policy was provided in the board packets for further review.

Website Updates

Ms. Stovern reported that the website has been updated to include changes requested by the Board at their last meeting, including publishing final meeting minutes, investigative reports, board member information, renewal information, etc.

Review updated CE Audit Disciplinary Guidelines

At the last meeting, the Board reviewed and recommended changes to the guidelines used by the Division Paralegal when negotiating agreements with licensees who have not complied with the continuing education (CE) audit requirements. The Board reviewed a copy of the updated guidelines and confirmed that all of the changes had been included.

Agenda Item 6 – Legislative Projects

Status on Current Legislative Projects

Current legislative projects are being handled by the Alaska Society of CPAs (ASCPA), and will have an update on the status during their report (agenda item 8).

Executive Administrator position

Mr. Mertz reviewed the report and budget that he drafted to justify the Executive Administrator position, noting the proposed statutory language at the end of the report. Both documents were included in the board packets for further review.

Schedule Juneau meeting during Legislative Session

The Board scheduled an upcoming meeting for January 25-26, 2010 in Juneau so that members may be available to discuss their support of the legislative projects that will be introduced this session.

Agenda Item 7 – Regulations Projects

Discuss Peer Review/transparency issues

Ms. Reid had previously volunteered to research the peer review/transparency issues. She provided a report to the Board and noted that some states prohibit disciplinary use of peer reviews (as does Alaska), some circumvent the problem by having the reports submitted to investigators so they are not in public files, and some are allowed to use them.

For the Board to do anything differently would require a statute change, therefore the Board will continue to monitor how the issue is handled in other states.

New Regulations Projects

There are currently no new regulations projects. However, the Board noted that there will be some regulations projects required once the pending legislative projects are completed.

Agenda Item 8 – Alaska Society of Certified Public Accountants (ASCPA) Report

Melody Schneider, representing the ASCPA as the Board liaison, reported on issues of interest:

- CPE tracking – the service is administered through NASBA and is available to ASCPA members.

- Society update and annual meeting – Board chair Carla Bassler attended the meeting to provide an update of Board activities.
- Peer Review program – the ASCPA is not currently planning to take any action on this issues, which would require a statute change to remove the transparency prohibition. It was noted that ASCPA membership had concerns with how reviews would be used, whether corrective or punitive.

Lisa Rogers, representing the ASCPA Legislative Committee, joined the meeting to report on the status of legislative projects:

- Their Legislative Committee has been working on proposed legislation regarding mobility and firm registration. Although the bill was not introduced during the past session, the draft has been finalized and they expect Senator Paskvan to sponsor it during the upcoming session.
- They are interested in supporting the Executive Administrator project, if the Board can provide a formal statement of support. It was noted that there is support for this project by the Division of Professional Licensing.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Williamson, and approved unanimously, it was:

RESOLVED that the Board supports passage by the legislature of proposed bills regarding mobility, firm ownership and an executive secretary.

Ms. Rogers will ask the ASCPA Board to approve the project at their August 17, 2009 meeting, and noted that Senator Paskvan is also willing to introduce that bill.

Agenda Item 9 – Public Comment

Bernadette Kopyy, representing the Alaska Society of Independent Accountants (ASIA), was in attendance but had no comment.

Recess for lunch

The Board recessed for lunch at 11:49 a.m.

The Board resumed the meeting at 1:06 p.m. All attending members were present.

Agenda Item 10 – Investigative Report

Investigator Dawn Bundick joined the meeting to review the Investigator's Report she had provided to the Board. She noted there are three open investigations and two closed investigations.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing investigative matters.

The Board entered executive session at 1:08 p.m.
The Board went back on the record at 1:49 p.m.

Upon a motion duly made by Ms. Reid, seconded by Mr. Mertz, and approved unanimously, it was:

RESOLVED to request the voluntary surrender of the individual CPA license and the firm permit within 15 days of notification, under case 600-06-005, due to a criminal conviction.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to suspend the individual CPA license for five years, under case 600-08-001, due to violation of Memorandum of Agreement.

Agenda Item 11 – Review Board Policies (“Blue Book”)

At their previous meeting, the Board reviewed their Policies and Procedures (commonly referred to as the “Blue Book”) and made the several changes/updates.

- P & P No. 1 – Out-of-State Proctoring of CPA Exam. The Board determined this to be obsolete, since the exam is serviced by NASBA.
- P & P No. 3 – Credentials Evaluations. The Board directed Ms. Stovern to contact NASBA to update the list of acceptable credentials evaluation providers.
- P & P No. 8 – Late/Incomplete Applications. The Board directed Ms. Stovern to update the section covering exam applications to reflect changes to the education requirements.
- New P & P No. 11 – General Disciplinary Guidelines for Continuing Education Audits. The Board determined to add this procedure pursuant to their discussion during agenda item 8.

The new/updated policies were signed by the Board Chair.

In addition the Board reviewed the remaining policies:

- P & P No. 2 – Transfer of CPA Examination Credit. The Board determined this to be obsolete.
- P & P No. 5 – Examination Emergency Policy. The Board determined this to be obsolete, since the exam is serviced by NASBA and an emergency policy would be a function of their contract with Prometric for the administration of the exam. Ms. Stovern provided a copy of the NASBA Disaster Recovery Handbook for further review.

- P & P No. 7 – Canadian Chartered Accountant Qualification Exam. The Board noted that this policy, effective October 2, 1992, allows for the passage of the Canadian exam to be considered equivalent to the passage of the United States CPA exam. At a previous meeting, they had also resolved to allow a similar equivalency to be applied to the experience requirement for Canadian public accountancy experience earned under the supervision of a Canadian Chartered Accountant (CA).

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED that, in accordance with changes to AS 08.04.130 and AS 08.04.195, effective 1/1/08, the Board does not recognize license experience or examination equivalency from a jurisdiction not defined as a “state” under AS 08.04.680.

Agenda Item 12 – NASBA Services Presentation

The Board had previously considered services offered by NASBA to state licensing boards and directed Ms. Stovern to contact NASBA for more information specifically regarding application and auditing services. NASBA Staff Sandra Davidson and Robb Gentry joined the meeting by teleconference to discuss their services. They reviewed their prior discussion of services, focusing on licensing services for individual and firm permits, renewal services, and CPE audits.

The Board discussed the different services and reviewed their tentative fee structure. They noted that they are not particularly interested in outsourcing renewal services or firm permit services, as they are relatively simple and it would be more efficient to implement a web-based process for those applications.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid, and approved unanimously, it was:

RESOLVED to encourage the Department to implement online renewals.

They directed Ms. Stovern to contact NASBA to ask for several different proposals for their services:

1. Full licensing service for new individual applications.
2. Licensing service for new individual applications up to the point of Board approval.
3. Renewal servicing.
4. A combination of the services in 2 and 3.

Agenda Item 13 – Canadian Chartered Accountants

The Board had previously discussed a Mutual Recognition Agreement (MRA) regarding the equivalency of a Canadian Chartered Accountant (CA) or Mexican Contador Publico Certifico (CPC) with a U.S. Certified Public Accountants. There was an old policy that the then-current Canadian exam was equivalent and they had determined to accept experience earned under the supervision of a Canadian CA. It was noted that the state of Washington does not accept experience earned under the supervision of a CA

Mr. Mertz had volunteered to contact the Department of Law for a legal opinion on the issue. He learned from Assistant Attorney General Gayle Horetski that the Board does not have the authority to enter into the MRA, or to accept experience under a CA, or to consider the Canadian examination as equivalent. In accordance with AS 08.04.130 and AS 08.04.195, experience or examination equivalency may only be recognized from a jurisdiction defined as a “state” under AS 08.04.680, which does not include either Canada or Mexico.

Upon a motion duly made by Mr. Gabrys, seconded by Ms. Reid, and approved unanimously, it was:

RESOLVED, based on legal review and review of the MRU, that the Board may not accept experience earned under the supervision of a Canadian Chartered Accountant.

Agenda Item 14 – Meetings on UAA/UAF Campuses

The Board had previously determined that they would like to schedule some future meetings on University of Alaska campuses in Anchorage and Fairbanks to provide better access to the Alaska academic community. Ms. Williamson and Ms. Stovern had attempted to arrange for the April 2009 meeting at the UAA campus. However, scheduling was not finalized in time to meet public notice requirements.

October 22-23, 2009 UAF meeting

Ms. Williamson and Ms. Stovern reported that scheduling had been completed for the meeting, to be held at the Wood Center on the UAF campus. Ms. Williamson volunteered to make parking arrangements for Board members. Ms. Reid reported that she and Ms. Williamson would be speaking at the Great Alaskan Accounting Club (GAAP) meeting and asked Ms. Stovern to provide a supply of the Statute/Regulation booklets for distribution.

NASBA Pamphlets

Ms. Williamson reported that the October meeting will occur during the UAF Career Services Event “Accounting Week.” She volunteered to obtain informational pamphlets published by NASBA for distribution to students. The Board will also make the meeting agenda and Statute/Regulation booklets available to students. They discussed structuring the agenda to group items of interest to students and determined to schedule the Thursday afternoon agenda to begin with the Investigative Report, then Student Input/Public Comment, followed by application review.

Schedule 2010 meeting at UAA

Mr. Gabrys volunteered to coordinate with UAA for either an April or October 2010 meeting on their campus. ASCPA staff offered to help with UAA contacts. The remainder of the 2010 meeting schedule will be finalized once contact is made with UAA.

The meeting was adjourned from 4:00 p.m. until Friday, August 14, 2009.

Friday, August 14, 2009

Agenda Item 15 – Call to Order/Roll Call

The meeting was called to order by Carla Bassler, Chair, at 9:03 a.m. Those present, constituting a quorum of the Board were:

Carla Bassler, Chair, CPA – Anchorage
Max Mertz, CPA – Juneau
Kathleen Reid, CPA – Fairbanks
Elaine Williamson, CPA – Fairbanks
Rebecca Jensen, Public – Pedro Bay

Board members Bruce Gabrys (CPA – Eagle River) and John Floyd (Public member – Anchorage) were unable to attend.

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Debora Stovern, Licensing Examiner – Juneau

Visitors present included:

Melody Schneider, representing the Alaska Society of CPAs (ASCPA)
Bernadette Kopyy, Alaska Society of Independent Accountants (ASIA),

Agenda Item 16 – Review Agenda

The Board made no changes to the previously approved the agenda.

Agenda Item 17 – Application Review

Reinstatement

The Board reviewed the applications for reinstatement for the following licensees: Laura J. Rydwell, and Raeanne Joy Stephens. They noted that the reinstatement application for Raeanne Joy Stephens included an “in-house” continuing education listing that was not

signed by a supervisor and did not include the required ethics examination and ethics/law coursework to qualify for reinstatement.

Upon a motion duly made by Ms. Williamson, seconded by Mr. Mertz and approved unanimously, it was:

RESOLVED to approve the applications for reinstatement to active status for Laura J. Rydwell.

Upon a motion duly made by Ms. Williamson, seconded by Mr. Mertz and approved unanimously, it was:

RESOLVED to table the applications for reinstatement for Raeanne Joy Stephens pending documentation of passing the AICPA ethics exam, in accordance with 12 AAC 04.440(c)(3), and signed documentation of continuing education required in accordance with 12 AAC 04.440(c)(2).

Licensure by Reciprocity

The Board reviewed applications for Alaska licensure by reciprocity for Christopher B. Morgan, Joseph F. Steiner, and James K. Tucker.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to approve the applications for licensure by reciprocity for Christopher B. Morgan, Joseph F. Steiner, and James K. Tucker.

Licensure by Examination

The Board reviewed the following applications for Alaska licensure by examination: Shane A. Baird, Sonja L. Benner, Shiming Chen, Maria Chukova, Sofya Fetisova, Vladimir Fomchenko, Amy M. Goodwin, Jun Gu, Mark W. Hamm, Diane L. Hutchison, Ekaterina D. Mikolenko, Andriy Misky-Ohlu, Nyalambi D. Mulwanda, Erkan Nesil, Yulia Prapor, Kerri L. Rehak, Brent Renfrew, Andrey Safronov, Pavel Suyts, Andrey Zakharchuk, and Jie Zhang.

They noted that the application by Jun Gu did not include verification of his baccalaureate degree. And they noted that the applications by Andriy Misky-Ohlu, Yulia Prapor, and Pavel Suyts included work experience verified by a supervisor that was apparently not licensed during the entire period of work experience.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to approve the applications for licensure by examination for Shane A. Baird, Sonja L. Benner, Shiming Chen, Maria Chukova, Sofya Fetisova, Vladimir Fomchenko, Amy M. Goodwin, Mark W. Hamm, Diane L. Hutchison, Ekaterina D. Mikolenko, Nyalambi D. Mulwanda,

Erkan Nesil, Kerri L. Rehak, Brent Renfrew, Andrey Safronov, Andrey Zakharchuk, and Jie Zhang.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Jensen and approved unanimously, it was:

RESOLVED to approve the application for licensure by examination for Jun Gu, pending verification of his baccalaureate degree.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to table the application for licensure by examination for Andriy Misky-Ohlu, Yulia Prapor, and Pavel Suyts, pending verification that the documented work experience was earned under the supervision of a licensed CPA, in accordance with 12 AAC 04.181.

The Board reviewed the application for Alaska licensure by exam for Thomas Morse. At their February 12-13, 2009 meeting, they had declined to consider his application until it is complete. However, Mr. Morse asked that the Board consider the application in its current state to be his final submittal and to make a determination for approval or denial.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to deny the application of Thomas Morse for licensure by examination because he has not provided proof of experience required in accordance with AS 08.04.100 and 12 AAC 04.175, 12 AAC 04.180 and 12 AAC 04.181.

Firm Permits and Out-of-State Permits

The Board reviewed the following applications for a Firm Permit: Accounting & Forensic Services LLC, Mikunda CPAs LLC, and Yukon Accounting & Consulting Inc. They noted that Yukon Accounting & Consulting Inc. was partially owned by an individual not licensed as a CPA. In accordance with Alaska Statute (AS) 08.04.240(b)(2), each shareholder of the corporation shall be a certified public accountant of some state in good standing.

The Board reviewed the following applications for an Alaska Out-of-State Permit: Don A. Curtis & Associates PLLC, Richard Alan Goldberg, Midwest Professionals PLLC, Perkins & Company PC, and Henry A. Woods. They noted that the license verification for Richard Alan Goldberg had expired and he would need to provide verification that the license had been renewed.

Upon a motion by duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to approve the permit applications for Accounting & Forensic Services LLC, Mikunda CPAs LLC, Don A. Curtis & Associates

PLLC, Richard Alan Goldberg, Midwest Professionals PLLC, Perkins & Company PC, and Henry A. Woods.

Upon a motion by duly made by Mr. Mertz, seconded by Ms. Reid and approved unanimously, it was:

RESOLVED to deny the firm permit application for Yukon Accounting & Consulting Inc. because the corporation is partially owned by an individual not licensed as a CPA.

Agenda Item 18 – Board Business

Review Goals and Objectives

The Board had previously reviewed their goals and objectives and directed Ms. Stovern to update the Goals and Objectives for Fiscal Year 2010 for inclusion in the next Annual Report.

Ms. Bassler distributed some proposed changes and Ms. Reid volunteered to compare the documents and compile a final version. The Board directed Ms. Stovern to have the final version published on their web site.

Review Fiscal Year 2009 Annual Report

The Board reviewed the FY09 Annual Report. They directed Ms. Stovern to have the FY08 and FY09 Annual Reports published on their web site.

Agenda Item 19 – New Business

International servicing of CPA exam

Board members attending the NASBA regional meeting in June were concerned about a movement toward offering the exam at additional foreign sites. There is apparently controversy over the rationale for making changes, the fiscal impact on currently-available sites, and concern over security. It was noted that NASBA staff Ken Bishop, as well as AICPA staff, were willing to attend the October Board meeting to discuss the issue. Mr. Mertz volunteered to coordinate their attendance.

ASCPA Update

Melody Schneider, representing the ASCPA, provided updated information on the peer review/transparency issue. The Board discussed the peer review requirements under AS 08.04.426, noting section (e) which requires the oversight body to 1) periodically report to the board on the effectiveness of the program and 2) provide the board with a list of the applicants who have participated. The California Society of CPAs administers the AICPA Peer Review Program under contract with the ASCPA. Ms. Schneider distributed a copy of the California Society's report on their oversight visit which covers requirement 1. And she reported that the listing under requirement 2 is available upon request; she provided a sample of such a list from 2006.

The Board was concerned whether the “oversight body” was properly defined in 12 AAC 04.600 - .690. They also determined that they need to either write a policy or regulations regarding their use of both the list and the effectiveness report, as well as how often to request those items. Mr. Mertz volunteered to contact the Department of Law for guidance.

The Board also noted numerous cites of specific publication editions in their regulations, which are now outdated. They directed Ms. Stovern to work with the Division Regulation Specialist for recommendations on how to correct them and to prevent having to do a periodic regulations project just to update publication cites.

Agenda Item 20 – NASBA Updates

Mobility, CPAES, ALD, Other

It was noted that Alaska participates in the Accountancy Licensee Database (ALD) program. However it was not known how it is updated with Alaska information. The Board directed Ms. Stovern to contact NASBA staff Ken Denny for further information and to get a password for Division and Board access to the ALD.

NASBA focus questions

The Board completed questions regarding International Financial Reporting Standards (IFRS), professional standards, mobility/reciprocity, budget issues, and state board issues.

In reviewing the IFRS issue, the Board determined that 12 AAC 04.033 is outdated. Ms. Williamson volunteered to research the new “framework” and consider “codification” and make a recommendation for changes at the next meeting.

The Board again noted numerous cites of specific publication editions in their regulations, which are now outdated. They reiterated the need for a recommended correction and a means to prevent having to do a periodic regulations project just to update publication cites.

Report on NASB Regional Meeting

Ms. Bassler, Ms. Williamson, and Mr. Mertz attended the June 17-19 regional meeting in Indianapolis, IN. Mr. Mertz reported on firm name issues, Ms. Bassler reported on peer review oversight issues, and Ms. Williamson reported on IFRS.

Upcoming Conferences/Meetings

The next annual meeting is scheduled for November 1-4 in Phoenix, AZ. There is also an International Regulators Forum scheduled for September 9-11 in San Francisco, CA.

The Board determined to send Ms. Reid, Mr. Mertz, and Ms. Bassler to the annual meeting, and Mr. Gabrys and Ms. Williamson (with Ms. Bassler as an alternate in case one is unable to attend) to the International Regulators Forum.

Agenda Item 21 – Correspondence

The Board reviewed the following items of correspondence:

1. California Board of Accountancy – Request for response to their licensing legislation regarding equivalency. The Board determined that there was not enough information provided to draft a response. Mr. Mertz volunteered to follow up on the letter.
2. NASBA – Quarterly Communications. No response necessary.
3. NASBA – Focus Questions. The questionnaire was completed during agenda item 20.
4. NASBA – Provided responses to AICPA proposed changes to compilation and review standards. No response necessary.
5. NASBA – Provided information regarding the computerized CPA exam. No response necessary.
6. NASBA – Announcements from nominating committee. No response necessary.
7. NASBA – June and July 2009 Newsletters. No response necessary.
8. NASBA – Notice regarding the passing of Eli Mason. No response necessary.
9. NASBA – Results of “quick poll” regarding licensing requirements. No response necessary.

Agenda Item 26 - Administrative Business

Confirm Meeting Schedule

The board confirmed the schedule for upcoming meetings: October 22-23 in Fairbanks, and January 25-26 in Juneau. The remainder of the 2010 meeting schedule will be determined once a UAA campus meeting is coordinated.

Wall Certificates

Ms. Bassler and Ms. Williamson signed wall certificates for the following licensees: Katie R. Lippert, Kimberly D. Hillis, Kathleen A. R. Thompson, Alexander Zykov, Christopher G. Nickell, Maria Lvouna Medvedeva, Donald L. Hanni, Niki R. Countryman, Zouhair Hassani Tahri, David A. Chavez-Canales, Clement Wing Cheung Yip, Sarah B. Skimin, Shahin M. Nasr, Fang Sun, and Angela R. Murphy.

Sign Minutes

The Chair sign the minutes from the February 12-13, 2009 meeting and the April 23-24, 2009 meeting.

Sign Travel Authorizations

Ms. Stovern will send Board members their Travel Authorization forms for signature and submittal with receipts.

Review Assigned Tasks

Carla Bassler:

- Provide October agenda to UAF for distribution to students

Max Mertz:

- Contact the State of California regarding their correspondence (2-pathway issue)
- Contact Department of Law regarding peer review "oversight body" issue

Bruce Gabrys:

- Attend International Regulators Forum, September 9-11, in San Francisco, CA.
- Coordinate April or October 2010 meeting at UAA

Kathleen Reid:

- Update Goals and Objectives
- Visit GAAP club in Fairbanks

Elaine Williamson:

- Arrange visit to Fairbanks exam site, ask about fingerprinting
- Recommend AICPA exam question regarding Board/regulation/licensing
- Make UAF parking arrangements for October meeting
- Order NASBA pamphlets for October meeting at UAF
- Research change recommendations re: 12 AAC 04.033
- Attend International Regulators Forum, September 9-11, in San Francisco, CA.
- Visit GAAP club in Fairbanks

Jun Maiquis, Division Regulations Specialist:

- Recommendation regarding updating edition cites in regulations

Debora Stovern, Licensing Examiner:

- Contact NASBA for approval/security clearance to visit Prometric in Fairbanks
- Send 50 statute/regulations booklets to Ms. Reid for distribution at GAAP club meeting (send more for Board meeting, if necessary)
- Contact NASBA for proposals on services
- Update the "blue book"
- Update application review checklist
- Publish FY08 and FY09 Annual Reports on website
- Contact NASBA for ALD information and passwords
- Update website with renewal information
- Pursue online renewal

There being no further business, the meeting adjourned at 12:31 p.m.

Respectfully Submitted:

Debora Stovern
Licensing Examiner

Approved:

Carla Bassler, Chair
Board of Public Accountancy

Date: _____