

**State of Alaska
Department of Commerce, Community and
Economic Development
Division of Corporations, Business and Professional Licensing**

BOARD OF PUBLIC ACCOUNTANCY

**MINUTES OF MEETING
January 25-26, 2010**

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Public Accountancy was held at the State Office Building, 333 Willoughby Avenue, Juneau, Alaska on January 25-26, 2010.

Monday, January 25, 2010

Agenda Item 1 – Call to Order/Roll Call

The meeting was called to order by Carla Bassler, Chair, at 9:04 a.m. Those present, constituting a quorum of the Board were:

Carla Bassler, Chair, CPA – Anchorage
Elaine Williamson, CPA – Fairbanks
Max Mertz, CPA – Juneau
Bruce Gabrys, CPA – Eagle River
John Floyd, Public Member – Anchorage

Board members Kathleen (Reid) Thompson and Rebecca Jensen were unable to attend.

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Debora Stovern, Licensing Examiner – Juneau

Visitors present included:

Melody Schneider, representing the Alaska Society of CPAs (ASCPA)
Bernadette Koppy, representing the Alaska Society of Independent Accountants (ASIA)

Agenda Item 2 – Review Agenda

The Board reviewed the agenda for the meeting. The agenda was amended to include a review of a remanded appeal case, presented by Assistant Attorney General Gayle Horetski, following agenda item 12 at 2:45 p.m.

Upon a motion duly made by Mr. Gabrys, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the agenda, as amended.

Agenda Item 3 – Review Meeting Minutes

The Board reviewed the minutes of the October 22-23, 2009 meeting and noted corrections to two typographical errors.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the minutes of the October 22-23, 2009 meeting, as amended.

Agenda Item 4 – Board Business

Ethics Reporting

There were no ethics conflicts to report. Board members noted that they have all seen the most recent ethics video.

Review Goals and Objectives

The Board had updated their 2010 Goals and Objectives during the previous meeting. These were included in the agenda packet for further review. Ms. Stovern reported that this final version has been published on the Board web site.

The Board determined to review the Goals and Objectives at the April meeting, so that any additional changes or updates may be included for the 2011 version that will be included in their Annual Report.

Additional Board Information

Ms. Bassler announced that Mr. Mertz has been appointed the National Association of State Boards of Accountancy (NASBA) International Delivery of the CPA Exam committee.

The Board also discussed the issue of attendance and quorums. It was noted that, although there had been several absences at recent meetings, the Board has had a quorum in attendance and has been able to call the meetings to order

and to conduct business. The Chair noted that emergencies do occur, but encouraged better attendance by Board members.

Agenda Item 5 – Investigative Report

Investigator Dawn Bundick joined the meeting by teleconference to review the Investigator's Report she had provided to the Board. She noted six open investigations on the report – one of which had been recently closed – and four complaints or investigations had been closed since the last meeting.

Upon a motion duly made by Mr. Gabrys, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing investigative matters.

The Board entered executive session at 10:07 a.m.
The Board went back on the record at 10:47 a.m.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to concur with Division action on case #600-09-003, to seek voluntary license surrender; if not successful, then to proceed with the revocation process.

Upon a motion duly made by Mr. Floyd, seconded by Mr. Mertz, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing investigative matters.

The Board entered executive session at 10:51 a.m.
The Board went back on the record at 11:27 a.m.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved by roll call vote, it was:

**RESOLVED to adopt an Amended Consent Agreement for
case #600-08-001.**

Roll Call Vote

Mr. Mertz – Yes
Ms. Bassler – Yes
Mr. Gabrys – No
Ms. Thompson – Absent
Ms. Williamson – Yes
Ms. Jensen – Absent
Mr. Floyd – Yes

The adoption order was signed by the Chair.

Ms. Stovern reported that this individual had submitted a renewal application and fees in anticipation that the Board may approve the amended consent agreement. The Board noted that the amended agreement includes a provision for a mandatory continuing education audit to qualify for renewal, and directed Ms. Stovern to require audit documentation for Board review at the April meeting.

Agenda Item 6 – Legislative Projects

Current status of legislative projects

The Board determined to discuss the current status of legislative projects under agenda item 10, Alaska Society of CPAs (ASCPA) updates, when their Legislative Committee representative will be joining the meeting.

Quality review oversight bodies

The Board had also previously discussed the peer review requirements under AS 08.04.426, noting section (e) which requires the oversight body to 1) periodically report to the board on the effectiveness of the program and 2) provide the board with a list of the applicants who have participated. The California Society of CPAs (CalCPA) administers the AICPA Peer Review Program under contract with the ASCPA.

Mr. Mertz reported that he had discussed the issue with Gayle Horetski, Assistant Attorney General, and she had suggested that the Board could either develop regulations regarding the reports required in the statutes, or could just establish a policy for reviewing the reports as they deem appropriate. Mr. Mertz volunteered to work with the ASCPA and CalCPA to determine what kind of reports are readily available, and recommend a policy at the next meeting.

Agenda Item 7 – Regulations Projects

Accounting principles

The Board had previously discussed the accounting principles in 12 AAC 04.033 and determined that they are outdated. Ms. Williamson provided a draft change for Board consideration, which includes standards published by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB). The Board discussed whether other published standards should also be included. Mr. Mertz volunteered to assist Ms. Williamson with further research, including consideration of the language in the Uniform Accountancy Act (UAA), and they will make a recommendation at the April meeting.

Updating edition cites

The Board had previously noted numerous cites of specific publication editions in their regulations, which are now outdated. Ms. Williamson volunteered to compile a list of all cites and their references to facilitate a periodic regulations project to update the publication cites. Ms. Stovern reported that Ms. Williamson had provided comprehensive information, which had been forwarded to the Division Regulations Specialist; she expects a draft regulations project for Board approval at the April meeting.

Discussion of continuing education ethics requirement

The Board had previously discussed the renewal requirement under 12 AAC 04.300 (c), that licensees must complete at least four hours of continuing education covering ethics and statutes and regulations. There was some concern that the available ethics courses may not be relevant or valuable to licensees, particularly regarding statutes and regulations content. Ms. Thompson had provided some information that was included in the agenda packet for Board review. Since she was unable to attend the meeting, the Board determined to table the discussion until the April meeting.

Agenda Item 8 – Public Comment

Visitors present included:

- Melody Schneider, representing the ASCPA
- Bernadette Koppy, representing the Alaska Society of Independent Accountants

Public comment was closed at 11:47 a.m.

Recess for lunch

The Board recessed for lunch at 11:47 a.m.

The Board resumed the meeting at 1:03 p.m. All attending members were present. Visitors present included: Lisa Rogers and Melody Schneider (representing the ASCPA), and Bernadette Koppy (representing the Alaska Society of Independent Accountants).

Agenda Item 9 – Division Updates

Budget Report

The Board reviewed the report on Board expenditures prepared by Catherine Mason, the Division Administrative Manager. There were no questions for Ms. Mason. However, they did note that revenues appeared to be somewhat low, but that may be due to the posting dates for renewal fees. They determined to consider that issue further when reviewing the next Budget Report at the April meeting.

Exam Surveys

The Board reviewed responses to the exam survey sent out by Ms. Stovern to candidates who sat for the exam during the third quarter of 2009. Three survey responses were included in the agenda packet, and two recent responses were distributed for Board review. The Board had previously requested that the list of candidates accompany the survey responses; that list was included in the agenda packet for further review.

License Renewals

Ms. Stovern reported that the Division had successfully implemented an on-line renewal process. For the December 31, 2009 renewal, licensees had the option of either renewing on line, or downloading a renewal form for mailing.

She reported the following renewal statistics, as of January 22, 2010:

	<u>Up for renewal as of 12/31/09</u>	<u>Renewed online</u>	<u>Renewed by Division</u>	<u>Lapsed licenses</u>
CPAs and PAs	1305	797 (72%)	316 (28%)	192
Resident firms	88	41 (57%)	31 (43%)	16
Out of state	87	38 (57%)	29 (43%)	20
Total	1480	876 (70%)	376 (30%)	228

The Division will be mailing a notice to lapsed licensees in February informing them that they may not practice public accounting without a current license. The Board directed Ms. Stovern to follow up by creating a list of licensees that do not respond to that letter (those with Alaskan addresses) and providing that list the Investigative Unit to determine if any of them are violating license requirements.

Ms. Stovern reported that there had been several recent inquiries from CPA firm owners that were not aware of the permit requirement for their firms. She recommended that the Board send a letter to licensees in Alaska notifying them of the firm permit requirements. Ms. Bassler requested that the Division do a search of the corporate database for CPA entities and send such a letter only to those that do not have a firm permit.

**Agenda Item 10 – Alaska Society of Certified
Public Accountants (ASCPA) Report**

Melody Schneider, the ASCPA Board liaison, and Lisa Rogers, representing the ASCPA Legislative Committee, were in attendance to report on the current status of legislative projects. The ASCPA has been working on proposed legislation regarding mobility and firm registration, and an executive administrator position for the Board. Lisa Rogers, representing the ASCPA Legislative Committee, reported that Senate Bill 227 was introduced by Senator Paskvan on January 19, 2010. She expects no opposition to the bill and noted that mobility legislation has been passed in 47 jurisdictions. Ms. Stovern distributed a copy of the bill for Board review.

Mr. Mertz provided a copy of the draft sponsor statement prepared by staff to Senator Paskvan with a request for Board feedback. The Board and ASCPA representatives suggested adding information regarding firm ownership changes included in the bill. Mr. Mertz volunteered to provide the Board suggestions to the Senator's staff.

Ms. Rogers also reported the bill to establish an executive administrator position for the Board had not been introduced. She believes there was a misunderstanding with the Senator's staff about the importance of the bill. Ms. Williamson, Ms. Schneider, Ms. Rogers, and Ms. Koppy all volunteered to meet with Senator Paskvan to encourage him to introduce the bill.

Agenda Item 11 – Review License Action Process

Brian Howes, Chief of the Investigative Unit, was scheduled to join the meeting by teleconference to review the license action process. Due to a family emergency, he was unable to attend. The Board determined to postpone the discussion until tomorrow's meeting.

Agenda Item 12 – Recognition of Other Jurisdiction Licensing

Authority to enter into MRAs

The Board had previously discussed a Mutual Recognition Agreement (MRA) adopted by NASBA regarding the equivalency of licenses in Canada, Mexico, and New Zealand. It was noted that NASBA has proposed several such MRAs. Mr. Mertz had volunteered to contact the Department of Law for a legal opinion on the issue. He learned from Assistant Attorney General Gayle Horetski that the Board does not have the authority to enter into an MRA unless the statutes are changed. The Board determined that they are not interested in pursuing a statute change.

Authority to accept experience earned under “equivalent licenses”

Ms. Horetski joined the meeting to discuss with the Board their authority to accept experience under a CA, or to consider the Canadian examination as equivalent. During previous Board discussions of the MRA issue, the Board had interpreted her opinion to mean they did not have such authority and had created a policy stating that they would accept neither.

Ms. Horetski noted that AS 08.04.130 requires the board to “use the Uniform Certified Public Accountant Examination of the American Institute of Certified Public Accountants,” which precludes them from accepting the examination for Canadian Chartered Accountants as an equivalent examination for licensure. Therefore, there is no need to establish that through a Board policy.

Ms. Horetski noted that the Board has statutory authority to establish the experience requirements for licensure and they have done so under Professional Regulations 12 AAC 04.181 Work Experience Points, which requires specific experience earned “under the direct supervision of a certified public accountant who held a current active license at the time of the supervision.” In addition, 12 AAC 04.183 Attest Function Hours requires specific experience earned “under the direct supervision of a certified public accountant.” Neither regulations specifically states the supervising CPA must be licensed in a state or jurisdiction approved by the Board. She also noted that the Board does make that type of requirement under 12 AAC 04.195 Qualification for Examination, which

requires specific experience earned “under the direct supervision of a certified public accountant who, at the time the applicant was supervised, held an active license to practice public accounting in a state.” In addition, the term “accountant” is defined under 12 AAC 04.990(a), as an individual or entity that holds an Alaska license.

Ms. Horetski recommended that the Board make a determination regarding the supervisor licensing requirement and to clarify the regulations. The Board determined that they require the supervisor to be licensed in a state, as defined under AS 08.04.680(15). They further determined to correct 12 AAC 04.181(b)(1) and (2) and 12 AAC 04.183(a) to reflect the same type of supervisor licensing requirement found under 12 AAC 04.195. The directed Ms. Stovern to have the changes drafted by the Regulations Specialist for review and approval at the April meeting.

Ms. Horetski also noted that the Board’s Policy and Procedure Book (the “Blue Book”) is not enforceable and that any of the determination included therein should be put into regulation. Ms. Stovern distributed the printed copies of the current “Blue Book” for Board review. They made the following determinations regarding the current policies it contained:

- P&P 3, regarding credentials evaluations, is already included under 12 AAC 04.185 (e)(3), and the list of approved credentials evaluation services is readily available online.
- P&P 7, regarding the Board not accepting the Canadian Chartered Accountant Exam and not accepting experience earned under the supervision of a Canadian Chartered Accountant, have both been corrected by the upcoming regulations change (as noted above).
- P&P 8, regarding application requirements, is already included under 12 AAC 04.165 through 12 AAC 04.187.
- P&P 9, regarding the conversion of quarter hours to semester hours, needs to be included under 12 AAC 04.185.
- P&P 10, regarding continuing education credit for authors of published works, needs to be included under 12 AAC 04.390.
- P&P 11, regarding disciplinary guidelines for continuing education audits, should simply be on the agenda for annual review; such a review should be included in the Goals and Objectives.

The Board directed Ms. Stovern to have the noted regulations changes drafted by the Division Regulations Specialist for review and approval at the April meeting.

Added Agenda Item – Review of Remanded Appeal Case

Assistant Attorney General Gayle Horetski presented her memo to the Board regarding an applicant who had appealed the Board's denial of his application for licensure by examination. During the pre-hearing process, the parties reached an agreement and the case had been remanded to the Board for further review.

The applicant had submitted his application immediately prior to statute and regulations changes going into effect that altered the experience requirements for licensure. The applicant had previously asked the Board to consider his application under the prior requirements, but had not provided documentation of qualifying experience. That documentation has since been provided.

Ms. Horetski noted two options for Board consideration:

1. The Board may conclude that the application was "substantially complete" when it was initially submitted, and evaluate his application under the statutes and regulations in effect at that time.
2. The Board may conclude the application was not substantially complete when submitted, and evaluate the application under the "new" (current) statutes and regulations.

The Board determined to consider the application during the application review scheduled for Tuesday under Agenda Item 18. Ms. Horetski volunteered to be available to answer any questions from the Board during that time.

Agenda Item 14 – Meetings on UAA/UAF Campuses

The Board had previously determined that they would like to schedule some future meetings on University of Alaska campuses to provide better access to the Alaska academic community. The October meeting was arranged for the Fairbanks campus by Ms. Williamson and Ms. Thompson and included participation by accounting faculty and staff and the accounting club.

Mr. Gabrys had volunteered to coordinate with UAA for 2010 meeting on their campus. He reported that arrangements have been completed and the April 22-23 meeting is scheduled in their Rasmussen Hall. He will continue to coordinate parking arrangements and participation by accounting faculty and staff and the accounting club.

Agenda Item 15 – CPA Exam

NASBA Candidate Concerns

The Board reviewed a referral from NASBA regarding inappropriate and disturbing comments made by an exam candidate on several post-exam surveys. The comments included profanity and comments on bizarre topics unrelated to the exam or the profession. The Board had significant concerns about the comments and determined that they were inappropriate, offensive, and could be viewed as threatening. They directed Ms. Stovern to draft a letter to the candidate, for review and approval by Ms. Bassler, to include their forgoing determination, as well as notice that the comments are a part of his permanent file, that his behavior will be monitored by the Board throughout the licensing process, and that qualification for licensure requires documenting “good moral character,” in accordance with Alaska Statute 08.04.110.

A NASBA publication regarding exam statistics and information was included in the agenda packet for further review by Board members.

The meeting was adjourned at 3:40 p.m., until Tuesday, January 26, 2010.

Tuesday, January 26, 2010

Agenda Item 16 – Call to Order/Roll Call

The meeting was called to order by Carla Bassler, Chair, at 9:00 a.m. Those present, constituting a quorum of the Board were:

Carla Bassler, Chair, CPA – Anchorage
Elaine Williamson, CPA – Fairbanks
Max Mertz, CPA – Juneau
Bruce Gabrys, CPA – Eagle River
John Floyd, Public Member – Anchorage

Board members Kathleen (Reid) Thompson and Rebecca Jensen were unable to attend.

Present from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Debora Stovern, Licensing Examiner – Juneau

Visitors present included:

Melody Schneider, representing the Alaska Society of CPAs (ASCPA)
Lisa Rogers, representing the Alaska Society of CPAs (ASCPA)
Bernadette Koppy, representing the Alaska Society of Independent Accountants (ASIA)

Agenda Item 17 – Review Agenda

The Board added an Update on Legislative Projects to the agenda, and noted that the following items had been postponed to today:

- Agenda Item 11 – Review License Action Process
- Agenda Item 13 – Update on NASBA Services
- Agenda Item 15 – CPA Exam (Update on International CPA Exam)

Upon a motion duly made by Mr. Floyd, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to approve the agenda, as amended.

Added Agenda Item – Update on Legislative Projects

Melody Schneider, the ASCPA Board liaison, and Lisa Rogers, representing the ASCPA Legislative Committee, were in attendance to provide an update on the status of legislative projects. They reported that the meeting between Senator Paskvan and Ms. Williamson, Ms. Schneider, Ms. Rogers, and Ms. Koppy had been successful, and that the Senator and his staff now understand the importance of the bill to establish an executive administrator position for the Board. Ms. Rogers has appointments to meet with additional legislators to discuss both projects.

Mr. Mertz reported that he had received an email from the Senator's staff stating that the bill is being drafted for introduction. It was noted that a previously Division Director had provided a letter in support of the executive administrator bill, and the Board requested a similar letter from the current Director Lynn Smith.

Agenda Item 11 – Review License Action Process (continued)

Mr. Gabrys reported that he and Ms. Stovern had participated in a meeting with Mr. Howes and Ms. Bundick of the Division Investigative Unit to review the

license action process. He summarized his understanding of the process from his notes of the meeting.

The Board directed Ms. Stovern to reschedule the review with Mr. Howes and Ms. Bundick for the April meeting. They noted they would like to focus on the relationship between the Board and the Investigative Unit. Ms. Bassler reported that she had provided a list of questions to the Investigative Unit and encouraged Board members to notify her with any additional questions.

Ms. Bassler asked Ms. Stovern to follow up with Investigator regarding the updating of the license action spreadsheet that is published on the Board website.

Agenda Item 13 – Update on NASBA Services

The Board had previously considered services offered by NASBA to state licensing boards and directed Ms. Stovern to pursue a fully developed proposal, to include new servicing of new applications for individual CPAs, resident firms, and out-of-state permits, up to the point of Board approval.

Ms. Stovern distributed a copy of the NASBA proposal for Board review. The proposal included a NASBA overview, a statement of work, and implementation overview (timeline), terms, and contact information. It was noted the terms section needs to be corrected to include the following three application types:

- Individual CPA License (initial applications for licensure by exam or licensure by reciprocity)
- Resident Firm Permit (initial applications)
- Out-of-state Permit (initial applications)

Although it was also noted that the fee for servicing of permits seemed high, the Board determined to allow the Division to decide whether to renegotiate or reject that service. They directed Ms. Stovern to have NASBA make the above-noted corrections and then have the Division begin the contract process.

Agenda Item 15 – CPA Exam (continued)

Update on International CPA Exam

The Board recapped the previous visit by NASBA staff Ken Bishop joined the October meeting to discuss efforts toward international servicing of the CPA exam. He noted that the initial focus had been on the potential administration of the exam at international locations for candidate convenience. However, that

focus has changed to a promoting the US CPA licensing as an international standard and promoting the exam and license to a larger international market. He reported that candidates wishing to participate in the international administration of the exam would be required to commit to additional conditions, including: completing the licensure process after passing the exam, renewing the license and complying with continuing education requirements. Candidates who do not complete the licensure processes will have their exam scores archived.

A NASBA publication regarding international exam issues and information was included in the agenda packet for further review by Board members.

Agenda Item 18 – Application Review

Reconsideration of previous denial

At yesterday's meeting, Assistance Attorney General Gayle Horetski presented her memo to the Board regarding an applicant who had appealed the Board's denial of his application for licensure by examination. She had noted two options for Board consideration:

1. The Board may conclude that the application was "substantially complete" when it was initially submitted, and evaluate his application under the statutes and regulations in effect at that time.
2. The Board may conclude the application was not substantially complete when submitted, and evaluate the application under the "new" (current) statutes and regulations.

The Board again reviewed the application and Ms. Horetski's memo. They determined that the file was substantially complete at the time it was initially submitted because he had completed the experience requirement under the "old" statutes and regulations, even though he had not documented that experience until a later date.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to approve the application for licensure by examination for Thomas Morse under the determination that the application was substantially complete and met the requirements under "old" regulation 12 AAC 04.181(b)() for work experience.

Consideration of application for out-of-state permit

The Board reviewed an application for an out-of-state permit that had been the subject of an Investigative Unit review and a rescinded Cease and Desist Order. There had been questions about the applicant's qualification for an out-of-state permit and whether his principal place of business was in Alaska based on his statements about opening an office in Alaska. After concluding the investigation, the Investigative Unit had asked the Board to make a determination on the application.

Upon a motion duly made by Mr. Floyd, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3), and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing investigative matters.

The Board entered executive session at 11:23 a.m.
The Board went back on the record at 12:06 p.m.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys, and approved unanimously, it was:

RESOLVED to recommend that the Division issue a Cease and Desist order on case #601-09-001, that the individual should not represent to clients or potential clients that he has an office in Alaska or a license to do business as an Alaska CPA.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Gabrys and approved unanimously, it was:

RESOLVED to approve the out-of-state permit application for John P. Johns.

Licensure by examination

The Board reviewed the following applications for Alaska licensure by examination: Ray W. Braun II, Michael D. Fink, Fusami Hotta, Michelle S. Kelly, Evgeniya Khakimova, Jenny L. Koenig, Elena Larkin, Mark A. Mesdag, Cindy Mishler, Andriy Misky-Ohlu, Yulia Prapor, Marsel Saubanov, Tobias Stoeber, Justin N. Thomas, Olga Van Tets, Maxim Vlasov, Walter Williams IV, and Zhehua Xue.

They noted that the applications by Ray W. Braun II, Jenny L. Koenig, and Olga Van Tets included verification of attest experience that does not appear to meet the definition of the attest function under 12 AAC 04.038. They noted the application by Fusami Hotta did not appear to document passing scores on the CPA exam. The noted the application by Yulia Prapor included inconsistent employment dates on two experience verifications submitted by the same firm.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to table the applications for licensure by examination for Jenny L. Koenig and Olga Van Tets, pending verification that the documented “internal audit services” and “professional services” experience meet the attest function definition, in accordance with 12 AAC 04.038.

Upon a motion duly made by Mr. Gabrys, seconded by Mr. Mertz, and approved unanimously, it was:

RESOLVED to table the applications for licensure by examination for Ray W. Braun II, pending verification of the required attest experience obtained while working for a CPA firm, in accordance with 12 AAC 04.038.

Upon a motion duly made by Mr. Mertz, seconded by Ms. Williamson, and approved unanimously, it was:

RESOLVED to approve the applications for licensure by examination for Fusami Hotta, pending documentation of passing exam scores.

Upon a motion duly made by Ms. Williamson, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the applications for licensure by examination for Yulia Prapor, pending clarification of different experience hours on two experience verification forms.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the applications for licensure by examination for Michal D. Fink, Michelle S. Kelly, Evgeniya Khakimova, Elena Larkin, Mark A. Mesdag, Cindy Mishler, Andriy Misky-Ohlu, Marsel Saubanov, Tobias Stoeber, Justin N. Thomas, Maxim Vlasov, Walter Williams IV, and Zhehua Xue.

The Board recessed for lunch at 1:10 p.m.

The Board resumed the meeting at 1:48 p.m. All attending members were present.

Agenda Item 18 – Application Review (continued)

Reinstatement

The Board reviewed the application for reinstatement for Treva G. Wornath.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the application for reinstatement for Treva G. Wornath.

Licensure by reciprocity

The Board reviewed applications for Alaska licensure by reciprocity Maria T. Keating, Robert M. Nicklos, Brenda B. Schultz, and Lisa Rae Turner.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the applications for licensure by reciprocity for Maria T. Keating, Robert M. Nicklos, Brenda B. Schultz, and Lisa Rae Turner.

Firm permits

The Board reviewed the following applications for a Resident Firm Permit: Joann W. Huff CPA LLC, and Dianne Sandberg CPA APC.

They noted that the application by Joann Huff included documentation that the LLC registration was noncompliant.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the firm permit application for Dianne Sandberg, CPA, a professional corporation, pending receipt of the original signed application and payment of the required fees.

Upon a motion duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the firm permit application for Joann W. Huff, CPA, LLC, pending compliance with corporate filing requirements.

Out-of-state permits

The Board reviewed the following applications for an Alaska Out-of-State Permit: Eaton Babb & Smith PA, Jones & Roth PC, Jeremy Kenyon, Christine M. Spiehs, and Robert James Welsh.

Upon a motion by duly made by Mr. Mertz, seconded by Mr. Floyd, and approved unanimously, it was:

RESOLVED to approve the out-of-state permit applications for Eaton Babb & Smith PA, Jones & Roth PC, Jeremy Kenyon, Christine M. Spiehs, and Robert James Welsh.

Agenda Item 19 – NASBA Updates

Report on annual meeting

Ms. Thompson, Mr. Mertz, and Ms. Bassler attended the NASBA annual meeting November 1-4 in Phoenix, AZ. Ms. Thompsons will report on the meeting during the April meeting.

Upcoming conferences/meetings

The NASBA Executive Directors Conference is scheduled for March 21-24, 2010 and the Legal Counsel Conference is scheduled for March 21-23, 2010, both in Nashville. The Board approved staff attendance for both conferences at their October meeting.

The NASBA regional meeting is scheduled for June 23-25, 2010 in Seattle, WA. The Board had previously determined that the close location and resulting low

cost would facilitate attendance by all Board members who able to attend. Ms. Bassler will write a justification for that determination and Ms. Stovern will compile projected cost information.

The NASBA annual meeting is scheduled for October 24-27 in San Antonio, TX. The Board would like to send Ms. Williamson, Mr. Gabrys, and Ms. Bassler to that meeting.

NASBA focus questions

The Board answered questions regarding attest services, state board concerns, communication issues, new board member orientation, and state board information.

Agenda Item 20 – New Business

There was no new business.

Agenda Item 21 – Correspondence

The Board reviewed the following items of correspondence:

1. Tennessee Board of Accountancy – Concerns re: promotion of CE at NASBA CPE Expo. No response required.
2. NASBA – Response to Tennessee letter. No response required.
3. AICPA – Update re: Uniform CPA Exam. No response required.
4. AICPA – Fall 2009 newsletter (“State Regulatory Update”). No response required.
5. NASBA – Focus Questions. Questionnaire completed during agenda item 19 NASBA Updates.
6. NASBA – Request for Vice-Chair Nominations. No response.
7. NASBA – Notice of CPA Exam fee changes. No response required.
8. NASBA – Quarterly Communications. No response required.

9. NASBA – Press release re: “Blue Ribbon Panel” on standards for private companies. No response required.
10. NASBA – ALD newsletter. No response required.
11. NASBA – November and December 2009 newsletters. No response required.

Agenda Item 26 - Administrative Business

Confirm Meeting Schedule

The board confirmed the schedule for upcoming meetings: April 22-23 in Anchorage (UAA) and August 19-20 in Fairbanks. The October meeting will be scheduled during the April meeting.

Review Task List

Ms. Bassler – write justification for Board travel to NASBA regional meeting.

Mr. Mertz – work with Ms. Williamson to draft changes to GAAP regs for April meeting; follow up with CalCPA on availability of Board reports and propose a Board policy for reviewing those reports.

Ms. Thompson – report on NASBA annual meeting at April meeting.

Ms. Williamson – work with Mr. Mertz to draft changes to GAAP regs for April meeting.

Mr. Gabrys – coordinate arrangements for April meeting on UAA campus.

Ms. Stovern – follow up with Investigator regarding update of license action spreadsheet published on the website; schedule Investigative Unit to review the license action process at the April meeting; draft exam candidate letter for Ms. Bassler review/approval; follow up on NASBA services proposal.

Wall Certificates

Ms. Bassler and Ms. Williamson signed wall certificates for the following licensees: Irina Starostina, Rosny J. Rizk, Nataliya Ponomareva, Jaime K. Pinsonneault, Robert P. Ahlquist, Jeremy C. Brockman, Mystelle M. Butterfield, Anton E. Anureev, Amy M. Dobson, Mark A. Taylor, and Takahiro Kodani.

Sign Minutes

The Chair signed the minutes from the October 22-23, 2009 meeting.

Sign TAs and collect receipts

Board members signed Travel Authorization forms and will submit receipts.

There being no further business,

**Upon a motion duly made by Mr. Floyd, seconded by Mr. Mertz,
and approved unanimously, it was:**

**RESOLVED to adjourn the meeting of the Alaska Board of
Public Accountancy.**

The meeting adjourned at 2:28 p.m.

Respectfully Submitted:

Debora Stovern
Licensing Examiner

Approved:

Carla Bassler, Chair
Board of Public Accountancy

Date:_____