

**STATE OF ALASKA
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF OCCUPATIONAL LICENSING
BOARD OF PUBLIC ACCOUNTANCY**

MINUTES OF MEETING

January 29-30, 2004

By authority of AS 08.04.025 and AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Alaska State Board of Public Accountancy was held on January 29-30, 2004, beginning at 10:00 a.m. The meeting was held in the State Office Building, 9th Floor, 333 Willoughby Avenue, Conference Room C, in Juneau, Alaska.

Thursday, January 29, 2004

Item 1 Call to Order/Roll Call

The meeting was called to order by Steve Tarola, Chair, at 11:00 a.m.

There were present, constituting a quorum of the board:

Steve Tarola – CPA, Chair
Marjorie Kaiser – CPA
Linda Thomas – CPA
Sandra Wilson - CPA
Dan Kennedy, CPA
Laura Welles, Public Member

Kathleen Shreiber, Public Member, was unable to attend.

In attendance from the Department of Community and Economic Development, Division of Occupational Licensing, was:

Ginger Morton, Licensing Examiner

Members of the public in attendance were:

Leslie Schmitz, representing the Alaska Society of CPAs (ASCPA).
Virginia Curnow, representing the Alaska Society of Independent Accountants (ASIA)

Item 2 Review/Amend Agenda

The agenda was amended as follows:

- A Memorandum of Agreement for Earl Robinson was added to Item 8.
- Ratification of the November 2003 CPA exam scores was added to Item 22.

On a motion made by Sandra Wilson, seconded by Dan Kennedy, and approved unanimously, it was

RESOLVED to approve the agenda as amended.

Item 3 Review/Approve Minutes

A. October 2-3, 2003 Minutes

A motion was made by Dan Kennedy, seconded by Marjorie Kaiser, to approve the October 2-3, 2003 minutes as drafted.

During the ensuing discussion Linda Thomas requested that paragraphs 8 and 9 on page 13 be deleted and that paragraph 5 on page 17 be deleted.

On a second motion made by Dan Kennedy, seconded by Linda Thomas, it was

RESOLVED to strike paragraphs eight and nine on page 13, and paragraph 5 on page 17 from the October 2-3, 2003 minutes.

The motion was not approved unanimously, with Sandra Wilson voting against the motion.

On a motion made by Linda Thomas, seconded by Dan Kennedy, it was

RESOLVED to have board staff redraft Item 14, Expenditure Report, pages 9 through 17, to be transactional or action items only, not verbatim.

The motion was not approved unanimously, with Marjorie Kaiser voting against the motion.

On a motion made by Dan Kennedy, seconded by Marjorie Kaiser, and approved unanimously, it was

RESOLVED to approve the October 2-3, 2003 minutes as amended.

B. November 28, 2003 Minutes.

On a motion made by Dan Kennedy, seconded by Linda Thomas, and approved unanimously, it was

RESOLVED to approve the November 28, 2003 minutes as drafted.

Item 4 Public Comment

There was no public comment.

Item 5 Goals and Objectives for FY 2003-2004

A. Status Chart and Action Items. Discussion on the board's Goals and Objectives was as follows:

Goal 1: Dan Kennedy expressed his interest in touring the Prometric Exam Site in Anchorage.

Goal 3: The board elected to wait and discuss continuing education in ethics with the regulations specialist.

Goal 4(B): Sandra Wilson indicated she is on the National Association of State Boards of Accountancy's (NASBA) CPE Committee, not the Ethics Committee

With the board's concurrence, Steve Tarola indicated he would draft a letter to the Division Director, Rick Urion, expressing the board's disappointment in the denial of the licensing examiner's request to travel to the National Association of State Boards of Accountancy (NASBA) Executive Director's Conference, and the denial of Marjorie Kaiser's travel request to attend the NASBA Pacific Regional Meeting.

Goal 5: Sandra Wilson reported that, while not finalized, it appears as though NASBA's Western Regional meeting in June 2005 will be held in Anchorage.

Item 6 **NASBA Meetings**

A. Annual Meeting – October 26-29, 2003. Sandra Wilson and Steve Tarola reported on the October 2003 Annual Meeting they attended in Hawaii. Included in the board packet 12-page trip report summarizing the important items discussed at the meeting.

Prior board members Dean Nelson and Bruce Ogle also attended the Annual Meeting in Hawaii.

Sandra Wilson reported that Sarbanes-Oxley is still a major topic of discussion, and is having a "trickle down" effect reflected in the cost of audits.

B. Substantial Equivalency Workshop – January 13, 2004. Regarding substantial equivalency, Ms. Wilson told the board that Alaska and Hawaii are the two of the 54 jurisdictions that are substantially equivalent except for their higher attest experience requirements for certification. She continued by telling the board that California is currently redrafting its statutes and regulations to become substantially equivalent.

The board asked that an item be added to the July 2004 meeting agenda to review California's redrafted statutes and regulations.

The board then discussed the pros and cons of implementing the Uniform Accountancy Act (UAA), with Dan Kennedy indicating he is in favor of adopting UAA in its entirety.

The discussion concluded with Sandra Wilson encouraging the board to analyze and act on the substantial equivalency issue.

Recess ***The board recessed for lunch at 12:20 p.m., reconvened at 1:27 p.m.***

Item 7 **Monitoring Changes in the Professional Environment for CPAs**

The board briefly reviewed the board packet items under NASBA, AICPA and PCAOB.

Regarding the document discussing the Professional Mutual Recognition Agreement, Steve Tarola indicated this was not an issue for Alaska at this time.

The accompanying questionnaire asking if Alaska is prepared to consider applications for certification from the Australian Certified Practising Accountants, the Australian Chartered Accountants, the Canadian Chartered Accountants, and the Mexican Contadores Publicos Certificados would all be answered in the negative, indicating that Alaska is not prepared to grant certificates to individuals licensed by these organizations. Steve Tarola noted, however, that the board has a policy dated October 1992 that considers passage of the Canadian Chartered Accountant Uniform CPA Qualification Examination (CAQEX) to be equivalent to passage of the Uniform CPA Examination.

Under AICPA the board was pleased to see that the new Gallop Poll shows the accounting profession's image has improved significantly since the Enron and other corporate scandals.

Steve Tarola commented that at some time in the future the board's regulations may need to be revised to reference the Public Company Accounting Oversight Board (PCAOB), similar to the way the American Institute of CPAs (AICPA) currently is.

Item 8 Investigative Update

Investigator Phil Petrie joined the meeting by teleconference.

On a motion duly made by Sandra Wilson, seconded by Dan Kennedy, and approved unanimously, it was

RESOLVED to adjourn into executive session under the authority of AS 44.62.310 to discuss the investigative report.

The board adjourned into executive session at 2:15 p.m. and returned from executive session at 2:50 p.m.

On a motion duly made by Marjorie Kaiser, seconded by Sandra Wilson, and approved unanimously, it was

RESOLVED to approve the Memorandum of Agreement with regard to Earl Robinson as drafted by Phil Petrie, and sign the accompanying Order.

Item 9 UAS Accounting Students

An invitation had been made by the board to the University of Alaska Southeast (UAS) accounting students to attend the board's January meeting. While interest in attending was expressed, no one was available to attend.

Item 10 November 2003 Final Written CPA Exam

A. Report from Anchorage, Juneau and Fairbanks. Sandra Wilson, who had administered the CPA Examination in Fairbanks, indicated that the exam administration had gone very well. Steve Tarola and Ginger Morton, who administered the two exam sites in Anchorage, indicated the same.

B. Suspected Cheating at West Coast International Inn Exam Site.

On a motion duly made by Dan Kennedy, seconded by Marjorie Kaiser, and approved unanimously, it was

RESOLVED to adjourn into executive session under the authority of AS 44.62.310 to discuss the suspected cheating on the CPA Examination.

The board adjourned into executive session at 3:00 p.m., and returned from executive session at 3:15 p.m.

The board had reviewed the memorandum from Ginger Morton and the accompanying notes on 3 x 5 cards, which were taken from an exam candidate at the West Coast examination site.

The board then reviewed the regulations defining what constitutes cheating on an examination and also provide disciplinary guidelines available to the board.

On a motion duly made by Dan Kennedy, seconded by Marjorie Kaiser, and approved unanimously, it was

RESOLVED, pursuant to 12 AAC 04.520(e)(2), Disciplinary Guidelines, to prohibit Alicia Lui from sitting for any future CPA examinations for the State of Alaska.

Item 11 Computerized Exam Update

A. Status of Anchorage Exam Site. Steve Tarola indicated that the Prometric Testing Center in Anchorage was not relocating as had originally been thought. The testing center is, however, expanding and will have 8 testing seats. He told the board that although there still will not be a separate room for testing of ADA candidates, the board will not be subject to the additional cost of administering the exam to an ADA candidate.

**Item 8
con't Investigative Report (con't.)**

Investigator Phil Petrie rejoined the meeting by teleconference, accompanied by Investigator Donald Faulkenburry, to respond to a previous question the board had regarding a closed case.

On a motion duly made by Marjorie Kaiser, seconded by Sandra Wilson, and approved unanimously, it was

RESOLVED to adjourn into executive session under the authority of AS 44.62.310 for further discussion of the investigative report.

The board adjourned into executive session at 3:40 p.m., and returned from executive session at 3:50 p.m.

**Item 11
con't Computerized Exam Update (con't.)**

B. NASBA Recommended Policies and Procedures. Steve Tarola had prepared a summary of the recommended policies and procedures for the board's review.

The board indicated it would follow NASBA's recommendations, but was unsure of how to handle the issue of unused candidate fees. As the board would later be discussing the expenditure report with the division's Administrative Manager, Jennifer Strickler, they decided to ask for her advice at that time.

C. State Board CBT Legislation Analysis. The board reviewed the status of other state boards in implementing the necessary statutes and regulations needed to begin computerized testing.

D. Latest CBT Examination Alert. The board reviewed the October-November 2003 CPA Examination Alert which indicates that the CBT systems testing is on schedule, and the CPA exam is expected to be available by April 5, 2004 as predicted.

E. Updated CBT Exam Summary Sheet. Steve Tarola continues to update the CPA exam summary sheet for the board to keep them apprised of the status.

F. Information About AICPA's Exam Tutorial. Included in the board packet was a special report from the AICPA explaining an online tutorial to help candidates prepare for the computerized exam, which the board reviewed and commented upon.

Item 13 Regulations - Current

Regulations Specialist, Kurt West, joined the meeting to discuss the current regulations.

A. Computerized Exam Regulations.

The board having reviewed public comment and having considered the cost to private persons of the regulatory action being taken,

**On a motion duly made by Linda Thomas,
seconded by Marjorie Kaiser, and approved unanimously, it was**

**RESOLVED to adopt the revisions to 12 AAC 04.190-.235
as public noticed.**

The board asked Mr. West when the computerized exam regulations could be in effect. Mr. West told the board that the Department of Law was aware that the regulations needed to be in effect by April 2004 to accommodate the computerized exam, and he saw no problem in that being accomplished.

B. Ethics CPE Requirement. At its November 28, 2003 teleconference meeting the board adopted regulations requiring four hours of continuing education in ethics every other renewal period, beginning with the 1/1/2006 renewal. The proposed regulation was presently in the Attorney General's Office waiting for review by Assistant Attorney General Gayle Horetski.

Mr. West explained that he had requested that this proposed regulation be filed by January 1, 2004 but the attorney general (Gayle Horetski) handling the case had been gone for most of the month of December and had not yet reviewed the regulation.

The licensing examiner told the board she had talked with Ms. Horetski regarding the timing of her review of the regulation, and was told by Ms. Horetski that she would probably not be able to review the regulation until the end of the legislative session.

As the board was hoping to have this regulation in effect as soon as possible, they requested Kurt West to call Ms. Horetski to discuss the regulation and timing of her review.

Ms. Horetski joined the meeting by teleconference at 4:25 p.m.

The board explained the intent of the proposed regulation to Ms. Horetski. Ms. Horetski expressed concern with the fact that the regulation would require the four hours of ethics only every other renewal period and wondered how the licensing examiner would be able to track which licensees needed the ethics CPE in which renewal periods.

Mr. Tarola explained that there could just be a statement on the renewal form that the licensee would check, similar to what they do now to certify they have completed their required CPE hours.

Ms. Horetski told the board she felt the proposed language in the regulation was ambiguous and that she would rework the wording to make it clearer.

Linda Thomas asked Ms. Horetski if the board could enforce this regulation for the 12/31/05 renewal if it did not go into effect until after the legislative session.

The licensing examiner explained to Ms. Horetski that what the board was trying to ask was if it could require licensees to comply with the ethics CPE requirement for the 12/31/2005 renewal, when the licensees would not have had the benefit of a full two year licensing period to comply, and Ms. Horetski replied that yes, the board could.

Mr. Tarola told Ms. Horetski that the board would like to expedite the filing of the proposed regulation and get it into effect as quickly as

possible because of the timing of the ethics courses that were going to be offered.

Ms. Horetski and the board worked on rewording the regulation to make it clearer. Ms. Horetski told the board that because they were not making any technical changes to the regulation it would not be necessary for the board to readopt it.

Ms. Horetski left the meeting at 4:45 p.m. but indicated she would get back to the board the next day with the revised wording for the regulation.

Kurt West also left the meeting at 4:45 p.m.

C. Intent of 12 AAC 04.185 - Accounting Concentration. Linda Thomas and Marjorie Kaiser had been appointed to a subcommittee to look into the intent of the accounting concentration. As it appears that nearly all accounting majors have the required courses listed in 12 AAC 04.185, the board decided to do nothing further on this item.

Recess ***The board recessed at 4:47 p.m., reconvened at 5:00 p.m.***

D. Commissions and Contingent Fees – ASCPA Survey. Leslie Schmitz of the ASCPA told the board that the Society had done a survey of its members, of which 10% responded, and that of that 10%, approximately 70% were in favor of allowing commissions and contingent fees.

She indicated that the ASCPA will be revisiting this issue at its March 2004 board meeting and could perhaps take a formal position on the matter at that time.

Steve Tarola noted that 86% of the other jurisdictions have adopted regulations allowing commissions and contingent fees.

The board requested this item be added to the May 2004 agenda.

E. Duty to Report – Investigator Warren’s Report. At the request of the board, division investigator Phil Petrie prepared a memorandum regarding civil fines and duty to report provisions of other boards.

Following discussion, the board decided it did not wish to pursue implementing a regulation mandating licensees to report violations of other licensees, or be in violation themselves for not reporting.

The board then discussed the penalties and civil fines that can be assessed for unlicensed activity. The board indicated it would like to have a statute similar to what the Board of Architects, Engineers and Land Surveys (AELS) has in AS 08.48.291, where a civil fine of up to \$10,000 can be assessed, in addition to up to one year imprisonment. The only authority the CPA board currently has to assess civil fines for unlicensed activity is in AS 08.04.640, which limits the civil penalty to \$500 and up to one year imprisonment.

The board wondered if this type of authority has to be in statute or if it can be in regulation, and after conferring with Kurt West, learned that it must be in statute.

The board indicated it would like to follow up on this topic, and have it on the May 2004 meeting agenda.

Item 13 Regulations – Future

A. UAA Status Report Including NASBA Guidelines. The board reviewed the updated summary of implementation of the UAA by state jurisdictions prepared by Steve Tarola.

B. Draft Proposed Changes to Statutes and Regulations (previously prepared by Lisa Rogers and UAA Committee). Included in the board packets was the proposed changes to statutes prepared by Lisa Rogers of the ASCPA a few years ago when there was forward movement and discussion regarding adopting the UAA. The board chair thought the board might like to review this again since discussions are again moving toward adopting portions of the UAA.

After a general question to the board regarding the UAA, Dan Kennedy indicated that he felt the board should move forward strongly and proactively to implement the UAA. The board members concurred that the board needs to stay proactive.

Steve Tarola reminded the board that it has always maintained that it wanted to work in cooperation with the ASCPA with regard to UAA. He further stated that he thinks the board should decide which issues, such as commissions and contingent fees, it wants to move on, and start moving on those issues.

The board discussed conducting a survey regarding the experience requirements for licensure. Sandra Wilson felt that a survey would only be useful if the public were surveyed, as the users of accounting services, rather than licensees.

Steve Tarola asked the board to prioritize the topics on the UAA summary sheet in the board packets and bring their lists back to the May 2004 meeting.

Dan Kennedy moved to adopt UAA, but hearing no second, the motion died.

C. Licensees File Retention Greater than 20 Years. The board reviewed the memorandum written by the licensing examiner regarding retaining expired licensee files in archives for greater than 20 years.

The board decided to not pursue this topic any further at this time.

Recess *The board recessed for the day at 6:00 p.m.*

Friday, January 30, 2004

Item 14 **Reconvene Meeting/Roll Call**

The meeting was called to order by Steve Tarola, Chair, at 8:35 a.m.

There were present, constituting a quorum of the board:

Steve Tarola – CPA, Chair
Sandra Wilson – CPA
Linda Thomas - CPA
Marjorie Kaiser – CPA
Dan Kennedy - CPA
Laura Welles – Public Member

Kathleen Shreiber, Public Member, was unable to attend.

In attendance from the Department of Community and Economic Development, Division of Occupational Licensing, was:

Ginger Morton, Licensing Examiner

Members of the public in attendance were:

Leslie Schmitz, representing the ASCPA.
Virginia Curnow, representing the ASIA

Item 15 **Expenditure Report**

At the board's request Administrative Manager, Jennifer Strickler, and Accounting Technician, Kathy Taylor, joined the meeting at 8:40 a.m. to explain and discuss the January 12, 2004 expenditure report.

In answer to the board's question about the increase in indirect and personal services expenses, Ms. Strickler explained that the increase was a result of a COLA that was negotiated a couple years ago for all bargaining unit members.

With regard to licensing fees, Ms. Strickler told the board that at the end of 2003 the board had a \$84,200 credit, and depending on what happens this year and next year, prior to the next renewal, the division may be recommending a decrease in renewal fees, unless something unforeseen occurs.

Mr. Tarola asked why the contractual expenses had increased, and Ms. Strickler explained it was due in large part to the Anchorage office's move from the Frontier Building to the Atwood Building and having to now pay space rent.

Ms. Strickler concluded by telling the board that September is when the board can look at the figures in the expenditure report and be comfortable that the prior year through June is accurate.

On a different subject, the board asked Ms. Strickler's advice on what it should ask NASBA to do with unused candidate fees. Ms. Strickler's advice was to leave the funds with NASBA, and to not complicate matters by having the unused fees sent to Alaska.

Jennifer Strickler and Kathy Taylor left the meeting at 8:50 a.m.

Item 16 **Meeting with Director Rick Urion**

Director Rick Urion joined the meeting at 8:55 a.m.

Mr. Urion began the meeting by telling the board that the mission of the division is to insure people are qualified for their particular profession, give them a license, let them go to work, and discipline them if they do something wrong.

Steve Tarola stated that the mission of the division and the mission of the board were different, and read the board's mission statement aloud.

Mr. Urion told the board he knew they were upset with him because of 3rd party reimbursed travel requests that had been denied, but he told the board that whose money was being spent was not a consideration. There was considerable discussion on the issue of board travel and the differing views of the board and Mr. Urion.

The board and Mr. Urion discussed the rapidly changing standards for CPAs, and how the board feels it important to stay current on these changes by attending meetings.

Mr. Urion told the board that he reviews the agendas for any meetings for which the board is requesting travel, and bases his decision on the possible benefit to the state by the board's attendance.

Also discussed was the board's failure to adopt the Uniform Accountancy Act and the board explained to Mr. Urion why it had not adopted UAA.

Steve Tarola made a plea to Mr. Urion to allow the upcoming new board members to travel to the initial NASBA meetings, for which NASBA will reimburse.

The board also asked Mr. Urion to reconsider the previously denied travel request to send the licensing examiner to the Executive Director's conference in February 2004, feeling it was important she attend because of the computerization of the exam.

The board thanked Mr. Urion for attending the meeting and he left the meeting at 9:50 a.m.

Recess

The board recessed at 9:50 a.m., reconvened at 10:05 a.m.

**Item 12B
con't**

Ethics Course Requirement (con't)

Gayle Horetski rejoined the meeting by teleconference to discuss the ethics requirement for license renewal.

Ms. Horetski told the board she had discovered that pursuant to AS 08.04.425(b) the board could not require licensees to comply with the four hours of ethics continuing education as a condition for their 12/31/05 renewal because they would not have had the benefit of the full two year licensing period in which to comply.

The board indicated they would still like to move forward with the regulation and would work on the wording after Ms. Horetski leaves the meeting.

Dan Kennedy made a motion to adopt the regulation, changing “renewal period” to “licensing period”, requiring 2 hours every renewal period, and deleting the last sentence.

Hearing no second the motion died.

Dan Kennedy restated the above motion, Linda Thomas seconded, but the motion failed.

Kurt West rejoined the meeting again to discuss the proposed ethics regulation.

The wording of the regulation was amended to change the words “renewal period” to “licensing period” in the first sentence, delete the last sentence completely, and require the four hours of ethics every renewal period.

On a motion duly made by Dan Kennedy, seconded by Sandra Wilson, it was

RESOLVED to accept the proposed regulation regarding ethics as a part of CPE as stated above.

The vote was not unanimous, with two members voting no.

Item 17 **Administrative and Other**

A. Review of Civil Fines. The board reviewed the memorandum regarding civil fines prepared by the licensing examiner.

B. Sole Purpose of Firms. The board reviewed the memorandum regarding sole purpose of firms by the licensing examiner, and now understands why a firm incorporated under the Professional Corporations Act is not required to meet the requirement that its articles of incorporation state its sole purpose to be accounting.

C. Add Professional Fitness Questions to Firm Applications. The board read the proposed professional fitness questions prepared by the licensing examiner and indicated that it wanted to move forward with adding the fitness questions to the firm applications.

D. Mail Votes. There had been one mail vote conducted since the last board meeting, which was the favorable vote on the mandatory CPE audit of Anthony Lanza.

E. CPE Tracking Form for Web Posting. The licensing examiner had prepared a CPE tracking form for use by licensees to be posted on the web site. The board requested that a summary portion be added to the end and posted on the board's web site.

Item 18 **Correspondence**

A. Heather Herndon Complaint. The board reviewed the complaint submitted by Heather Herndon, and asked the licensing examiner to write her a letter indicating the board had reviewed it, but saw no need for any action.

B. C. D. The board reviewed the letters written to the Texas Society re minority ownership, the letter to John Letourneau, and the license denial letter written to Jim Duffield.

E. Information Packet for Commissioner Blatchford. Steve Tarola indicated he would write a positive letter to the Commissioner recapping the board and Mr. Urion's discussion earlier that day.

Item 19 **Web Site**

Steve Tarola indicated he would write short "What's New" paragraphs for posting to the board's web site regarding the ethics CPE requirement, commissions and contingent fees, and would ask the division to post these paragraphs to the board's web site, along with the UAA graph he had prepared.

The board asked that links from the board's web site be added to the ASCPA and ASIA.

Recess ***The board recessed for lunch at 11:40 a.m. and reconvened at 2:00 p.m.***

Item 20 **Application Review**

**On a motion duly made by Marjorie Kaiser,
seconded by Sandra Wilson, and approved, it was**

RESOLVED to deny the certification by reciprocity application of James P. Duffield pursuant to AS 08.04.195(2).

The vote was not a unanimous vote, with Dan Kennedy voting against the license denial.

On a motion duly made by Marjorie Kaiser, seconded by Dan Kennedy, and approved unanimously, it was

RESOLVED to approve the following applications for certification by exam/experience:

1. Michiya Akuzawa
2. Margarita Bell
3. Andrea Broumley
4. Nerissa Buendia
5. Diane G. Carlson
6. Julie M. Elieff
7. Bruce Gabrys
8. Willard Irwin
9. Brian R. Kornmann
10. Corinna J. McClellan
11. Renee M. McCulloch
12. Kenichiro Okamura
13. John Seagren
14. Spiegel, Felice
15. Treva G. Wornath
16. Fekri K. Younes

On a motion duly made by Marge Kaiser, seconded by Dan Kennedy, and approved unanimously, it was

RESOLVED to approve the following applications for certification by reciprocity:

1. Michael R. Bell
2. John Friel
3. Lynne Gummo
4. Donald P. Riggs
5. Rodney Saunders
6. Russell H. Werner

**On a motion duly made by Marjorie Kaiser,
seconded by Sandra Wilson, and approved unanimously,
it was**

**RESOLVED to approve the reinstatement to inactive
status of David M. Bruchhauser, CPA License No. 1686**

**On a motion duly made by Marjorie Kaiser,
seconded by Dan Kennedy, and approved unanimously, it
was**

**RESOLVED to approve the refund of the November 2003
\$200 CPA exam fees to:**

- 1. Mary E. Dobbs**
- 2. Dianna Lindhag**
- 3. Christopher Mahan**

Item 21 Ethics Reporting

There were no ethics violations to report.

Item 22 Ratify Out of State General Permits

**On a motion duly made by Marjorie Kaiser,
seconded by Sandra Wilson, and approved unanimously,
it was**

**RESOLVED to ratify the Out of State General Permits of
Froehle & Co., Inc., P.C. and Kraght Snell, PS.**

Ratify Exam Scores

Marjorie Kaiser had conducted a comparison of the November 2003
CPA exam scores from the American Institute of CPAs (AICPA), and
NASBA.

**On a motion duly made by Marjorie Kaiser,
seconded by Sandra Wilson, and approved unanimously,
it was**

**RESOLVED to ratify the November 2003 CPA exam
scores.**

Item 23 Sign Wall Certificates

The chair and secretary signed wall certificates.

Item 24 Schedule Next Meeting

The board scheduled the next meeting for May 3-4, 2004 in Anchorage.

Dan Kennedy indicated he would like to have a meeting in Wasilla, perhaps the fall meeting. He indicated that the Mat-Su College would provide a meeting area.

Item 25 New Business/Old Business

There was no new business to discuss.

There was no old business to discuss.

The board returned briefly to the regulation requiring CPE in ethics for license renewal.

The board having considered any public comment received, and any additional costs to the public,

**On a motion duly made by Sandra Wilson,
seconded by Dan Kennedy, and approved unanimously, it
was**

**RESOLVED to adopt the amendments made to 12 AAC
04.300(c) to read as follows: (c) Beginning with the
1/1/2006 licensing period, at least 4 hours of the minimum
80 hours of approved continuing education required in (a)
of this section, must cover ethics and statutes and
regulations under AS 08.04 and 12 AAC 04.**

Before adjourning the board thanked Linda Thomas for her service on the board, as Ms. Thomas' board term expires in March, and this would be her last meeting.

Ms. Thomas told the board it had been an honor for her to serve on the board.

Adjourn ***The board adjourned at 4:00 p.m.***

Respectfully submitted:

Ginger Morton, Licensing Examiner

Approved:

Steven R. Tarola, Chair
Board of Public Accountancy

Date: _____