

Alaska Board of Nursing  
MEDICATION ADMINISTRATION COURSE REQUIREMENTS

Note: The delegation by nurses of nursing duties to other persons including unlicensed assistive personnel is governed by AS 08.68 and 12 AAC 44.950 through 970. These statutes and regulations may be accessed through the Board of Nursing website ([www.nursing.alaska.gov](http://www.nursing.alaska.gov)) or by requesting a copy from the Board of Nursing office by calling 907-269-8161.

OUTLINE OF REQUIREMENTS

Course objectives

Content of course

Pretest & Posttest

Content to include:

1. Responsibilities of the caregiver
2. Types of medications/classifications
  - a. Prescription vs. over the counter
  - b. Controlled substances
  - c. Time sensitive
  - d. Medications for chronic conditions
  - e. Psychotropic
  - f. PRN
3. Effects of medications
  - a. Expected or desired effects
  - b. Known side effects
  - c. Anaphylaxis
  - d. Extra-pyramidal
  - e. Drug to drug interactions
  - f. Toxicity
4. Response to adverse effects
  - a. What should the person do?
  - b. Who should the person contact?
  - c. What documentation is required?
5. Six rights of medication administration
  - a. Right person
  - b. Right medication
  - c. Right dose
  - d. Right route
  - e. Right documentation
  - f. Right time

- g. What you need to know and how to find it.
- 6. Measurement and metrics
- 7. Medical abbreviations
- 8. Storage of medications
- 9. Patient Bill of Rights
- 10. Confidentiality
- 11. Universal precautions
- 12. Second review of responsibilities
- 13. Medication errors
  - a. When you are unsure of one of the six (6) rights
  - b. What to do when an error is made
  - c. Incident reports
- 14. Limitations
  - a. Crushed medications can be prepared by the pharmacy only
  - b. Each delegation is patient specific as per the regulations
  - c. Delegation requires patient specific guidelines for documentation of delegated task
  - d. PRN medications management for unstable medical conditions requiring ongoing assessment and adjustment of dosage or timing of administration is non-delegatable.
- 15. Review of 12 AAC 44.950 and 965
- 16. Resources for additional information

Post test - not computer based because you need to assess the reading and writing ability of the person being delegated to.

Post test must be passed with a score of 90%.